

MINUTES

Local Traffic Committee



We're with you

Thursday 20 February 2025

Council Chambers | Wingecarribee Shire Council Civic Centre

68 Elizabeth Street, Moss Vale

The meeting commenced at 10am

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 20 FEBRUARY 2025**

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**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 20 FEBRUARY 2025**

**MINUTES OF THE TRAFFIC COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD
ON THURSDAY 20 FEBRUARY 2025 AT 10:00 AM**

Present:

Formal (Voting) Members:	Mr Nasser Hossain	on behalf of Manager Assets
	Ms Michelle French	Transport for NSW
	Chief Inspector Brendan Bernie	NSW Police
	Mrs Katherine Wood	Representing the Member for Goulburn
	Mr Benn Banasik	Representing the Member for Wollondilly
Informal (Non-Voting) Members:	Mr Michael Rayner	Senior Traffic Engineer
	Mr Emraul Kayes	Traffic Engineer
	Mr Brian Speed	Road Safety Officer
	Mr Luke Lukess	Berrima Buslines
Apology	Mr Laurie Stewart	Southern Highlands Taxis, Hire Cars & Coaches
Minutes:	Mrs Liz de Graaf	Business Support Officer

1 OPENING OF THE MEETING

The Senior Traffic Engineer opened the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

“Wingecarribee Shire Council acknowledges the Gundungurra and Dharawal people as the Traditional Custodians of this land. I pay my respect to the Traditional Custodians, their Ancestors who cared for this Country for many thousands of years, and their Elders and descendants who continue to care for Country. I would also like to extend that respect to all Aboriginal and Torres Strait Islander peoples, including those here today.”

3 APOLOGIES

Apologies were received from Laurie Stewart.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

That the minutes of the Traffic Committee meeting held on 21 November 2024, recommendation numbers TC 2024/64 to TC 2024/73 inclusive, copies of which were forwarded to Committee members, be confirmed as a correct record of the proceedings of the meeting.

5 DECLARATIONS OF INTEREST

The provisions of Chapter 14 of the Local Government Act 1993 regulate the way in which nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest and the reasons for declaring such interest must be disclosed as soon as practicable after the start of the meeting.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions or voting on that matter and further require that the member vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

Where necessary any Councillor, Committee Member and nominated staff of Council should disclose any interest and the reason for declaring such interest in the matters under consideration at this meeting.

Councillors and Committee Members are requested to complete the appropriate form to be handed up at the Meeting.

There were no declarations at this meeting.

6 AGENDA REPORTS

6.1 Police Report on recent road crashes in the Shire

Report Author: Traffic Engineer

Authoriser: Clinton McAlister

PURPOSE

Reporting on recent road crashes in the Shire recorded by Police.

OFFICER'S RECOMMENDATION

THAT the information be received and noted.

TC 2025/02

TRAFFIC COMMITTEE RECOMMENDATION

THAT the information be received and noted.

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Goulburn	✓
The representative for the Member for Wollondilly	✓

6.2 Road Safety Officer Progress Report

Report Author: Traffic Engineer
Authoriser: Shaun Robinson

PURPOSE

The purpose of this report is to update the Traffic Committee on the progress of various projects undertaken by the Road Safety Officer.

OFFICER'S RECOMMENDATION

THAT the information be received and noted.

TC 2025/03

TRAFFIC COMMITTEE RECOMMENDATION

THAT the information be received and noted.

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Goulburn	✓
The representative for the Member for Wollondilly	✓

6.3 Intersection of Taylor Avenue & Berrima Road - Signage and line marking plan

Report Author: Traffic Engineer
Authoriser: Clinton McAlister

PURPOSE

To install statutory No Stopping restriction in the newly realigned/upgraded Taylor Avenue and Berrima Road intersection, managing the heavy vehicle movements generated by Austral's new operations.

OFFICER'S RECOMMENDATION

THAT Council approve the installation of proposed 120m statutory No Stopping zone along the inner edge of newly realigned/upgraded Taylor Avenue and Berrima Road intersection, New Berrima.

TC 2025/04

TRAFFIC COMMITTEE RECOMMENDATION

THAT Council approve the installation of proposed 120m statutory No Stopping zone along the inner edge of newly realigned/upgraded Taylor Avenue and Berrima Road intersection, New Berrima.

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Goulburn	✓

6.4 67 Elizabeth Street Moss Vale - Proposed No Parking Police Vehicles Excepted in Council Car park

Report Author: Traffic Engineer
Authoriser: Clinton McAlister

PURPOSE

Reviewing existing parking and converting two existing parking spaces to No Parking "Police Vehicles Excepted" at southeast corner in the Council car park adjacent Southern Highlands Police Station, 67 Elizabeth Street Moss Vale.

OFFICER'S RECOMMENDATION

THAT Council approve the conversion of two existing 3P parking spaces to No Parking "Police Vehicles Excepted" in the southeast corner of the Council car park adjacent to Southern Highlands Police Station, 67 Elizabeth Street Moss Vale.

TC 2025/05

TRAFFIC COMMITTEE RECOMMENDATION

THAT Council approve the conversion of two existing 3P parking spaces to No Parking "Police Vehicles Excepted" in the southeast corner of the Council car park adjacent to Southern Highlands Police Station, 67 Elizabeth Street Moss Vale.

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Goulburn	✓

6.5 Oxley Street Berrima - Proposed No Parking 8am – 9:30am and 2:30pm – 4pm School Days Only zone

Report Author: Traffic Engineer
Authoriser: Clinton McAlister

PURPOSE

To install a No Parking 8am – 9:30am and 2:30pm – 4pm School Days Only zone in Oxley Street fronting Berrima Public School, Berrima.

OFFICER’S RECOMMENDATION

THAT Council approve:

- 1. The installation of a 39 metre No Parking 8am – 9:30am and 2:30pm – 4pm School Days Only zone in Oxley Street fronting Berrima Public School, Berrima.**
- 2. A yellow School Drop-Off Pick-Up sign be installed above the proposed No Parking signs.**

TC 2025/06

TRAFFIC COMMITTEE RECOMMENDATION

THAT Council approve:

- 1. The installation of a 39 metre No Parking 8am – 9:30am and 2:30pm – 4pm School Days Only zone in Oxley Street fronting Berrima Public School, Berrima.**
- 2. A yellow School Drop-Off Pick-Up sign be installed above the proposed No Parking signs.**

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Goulburn	✓

6.6 Station Street Mittagong - Review existing Bus Zone

Report Author: Traffic Engineer
Authoriser: Clinton McAlister

PURPOSE

Review a proposed extension to the existing Bus Zone fronting St Stephens Anglican Church, Station Street, Mittagong.

OFFICER'S RECOMMENDATION

THAT Council approve:

1. The removal and replacement of existing Bus Zone sign with Bus Zone 6am-6pm MON-SAT signs.
2. The removal and replacement of current 16m 1P 8:30am-6pm MON-FRI & 8:30am-12:30pm SAT area with the Bus Zone 6am-6pm MON-SAT.
3. The construction of a new bus shelter, along with the installation of TGSI at the boarding point, in accordance with the attached design plan 2455.

TC 2025/07

TRAFFIC COMMITTEE RECOMMENDATION

THAT Council approve:

1. The removal and replacement of existing Bus Zone sign with Bus Zone 6am-6pm MON-SAT signs.
2. The removal and replacement of current 16m 1P 8:30am-6pm MON-FRI & 8:30am-12:30pm SAT area with the Bus Zone 6am-6pm MON-SAT.
3. The construction of a new bus shelter, along with the installation of TGSI at the boarding point, in accordance with the attached design plan 2455.
4. That the Bus Zone sign and the 1P parking sign on the southern side of the driveway be moved to the north to be 1 meter south of the driveway.

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓

6.7 Loop Line Upgrade Project Level Crossings

Report Author: Traffic Engineer
Authoriser: Clinton McAlister

PURPOSE

To review the signage and line marking plans for five road level crossing designs for the Loop Line Upgrade Project that will reconstruct the disused railway line from Buxton to Colo Vale.

OFFICER'S RECOMMENDATION

THAT the signage and line marking plans for the upgrades to the following level crossings designed by SMEC for Transport Heritage NSW, regarding the Loop Line Upgrade Project, be recommended for approval.

1. East Parade, Buxton (Plan No. 30013258 – 0151)
2. Railway Parade north crossing, Balmoral (Plan No. 30013258 – 0251)
3. Railway Parade south crossing, Balmoral (Plan No. 30013258 – 0351)
4. Coates Road, Hill Top (Plan No. 30013258 – 0451)
5. Fitzroy Street, Hill Top (Plan No. 30013258 – 0551)

TC 2025/08

TRAFFIC COMMITTEE RECOMMENDATION

THAT the signage and line marking plans for the upgrades to the following level crossings designed by SMEC for Transport Heritage NSW, regarding the Loop Line Upgrade Project, be recommended for approval.

1. East Parade, Buxton (Plan No. 30013258 – 0151)
2. Railway Parade north crossing, Balmoral (Plan No. 30013258 – 0251)
3. Railway Parade south crossing, Balmoral (Plan No. 30013258 – 0351)
4. Coates Road, Hill Top (Plan No. 30013258 – 0451)
5. Fitzroy Street, Hill Top (Plan No. 30013258 – 0551)

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓

7 DATE OF NEXT MEETING

The next meeting will be held on Thursday 13th March 2025 in the Council Chambers, Civic Centre, Elizabeth Street, Moss Vale commencing at 10am.

8 MEETING CLOSURE

The meeting closed at 11:03am.