



## **ATTACHMENTS TO REPORTS**

### **ORDINARY COUNCIL MEETING**

Wednesday 24 April 2019

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**Clr G M Turland**

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**Deputy General Manager Corporate, Strategy and Development Services**

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**Group Manager Planning, Development and Regulatory Services**

**Chief Financial Officer**

**Chief Information Officer**

**Administration Officer (for Archives)**

## Attachments to Reports

### Item

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## ATTACHMENTS TO REPORT

### Item 13.1

Public Exhibition of the Draft 2019/20 Operational Plan and Budget

#### Attachment 1

Draft 2019-2020 Operational Plan - For Exhibition

#### Attachment 2

Draft 2019-2020 Fees and Charges



# Delivery Program 2017-2021

# Draft Operational Plan 2019/20

FOR PUBLIC EXHIBITION

Wingecarribee  
Shire Council



[www.wsc.nsw.gov.au](http://www.wsc.nsw.gov.au)

## Acknowledgement of Country

The Wingecarribee Shire acknowledges the Traditional Custodians of this land and we pay our respects to Elders both past and present. We would also like to extend that respect to all Aboriginal and Torres Strait Islanders.

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## Mayor's Foreword

### Message from the Mayor

This year's Operational Plan marks the mid-point in Council's 2017-21 Delivery Program.

It remains one of our most important annual documents not least because it outlines our plan of works for the year ahead.

These plans include continued reviews into core services delivered across the organisation.

Reviews to be undertaken this year include detailed assessments of our Waste Management Services, Children's Services, Aquatic Services and a Community Wellbeing Review.

The 2019/20 financial year also marks the fourth year of Council's *Investing In Our Future* improvement program. This year an additional \$10.8 million in funds will be allocated towards maintaining, repairing and renewing existing infrastructure projects.

Other key projects to be tackled include the commencement of preliminary works on the detailed design of the proposed multi-million dollar Lackey Park Regional Sports Hub in Moss Vale and working in collaboration with key stakeholders for the establishment of a Regional Art Gallery in Bowral, including a financial commitment over five years totalling \$2.5 million.

While these higher profile projects may take centre stage, a significant program of works continues to be plotted for the months ahead. More than a dozen road, drainage and footpath construction activities are planned across our towns and villages.

Coupled with this year's budget, these projects represent a major commitment to the residents of our Shire.

As we head towards the 2020 NSW Local Government Elections, I look forward to continuing working together with Council, our Shire's residents and stakeholders in implementing the many exciting projects within this year's Operational Plan.

As always I encourage you to take the time to read this document and comment on our proposed program of works before the close of the exhibition period.

*Councillor Duncan Gair*

**Wingecarribee Shire Mayor**

## General Manager's Foreword

### General Manager's Message

Council's enclosed 2019/20 Draft Operational Plan details our proposed works for the next twelve months. The projects detailed within this document have been carefully selected in order to achieve the goals as outlined in our Community Strategic Plan – *Wingecarribee 2031*.

Large-scale projects like the reconstruction of Merrigang Street in Bowral and increasing the provision of parking in Bowral CBD through Wattle Lane Car Park construction will see significant benefits for both nearby residents and the wider community. So too will those works earmarked for our outlying villages including Wombeyan Caves Road improvements and drainage works in Robertson, Bundanoon and Yerrinbool.

Less visible but no less important will be the multi-million upgrades planned for our Bowral and Moss Vale Sewage Treatment Plants. These infrastructure upgrades are essential if we're to accommodate the inevitable growing demands of our Shire's major towns. These projects will be delivered over the next few years.

Underpinning our entire program of works is our ongoing Service Delivery Review which continues to critique and benchmark our core customer services. This program will be coupled with an internal *Business Transformation Program* designed to streamline in-house processes and systems leading to more positive customer interactions.

This year's program of works contains some of the largest infrastructure construction and upgrade projects ever proposed for our Shire. While these projects guarantee the months ahead will be busy, I am confident that with continued community dialogue we can deliver an even more vibrant Southern Highlands.

I encourage all interested residents to review our draft 2019/20 Operational Plan and Budget and associated documents while they are on public exhibition from 29 April to 27 May 2019. We welcome your feedback and encourage you to have your say on the programs, projects and activities we propose to deliver over the next 12 months.

*Ann Prendergast*

General Manager



## Our Elected Council



**Grahame Andrews**  
Councillor



**Duncan Gair**  
Mayor



**Ken Halstead**  
Councillor



**Graham McLaughlin**  
Councillor



**Gordon Markwart**  
Councillor



**Peter Nelson**  
Councillor



**Ian Scandrett**  
Councillor



**Garry Turland**  
Deputy Mayor



**Larry Whipper**  
Councillor



## Integrated Planning and Reporting Framework

The Integrated Planning and Reporting Framework provides councils in NSW the opportunity to work with their communities to develop a long term plan for their local government area. The Framework is a legislative requirement which forms part of the *Local Government Act 1993*.

Figure 1 provides an overview of the Integrated Planning and Reporting Framework.



Figure 1: Wingecarribee Shire Council Integrated Planning and Reporting Framework

### Community Strategic Plan

Central to the Integrated Planning and Reporting Framework is the Community Strategic Plan (CSP) which reflects the community's aspirations and needs for the future. Wingecarribee Shire's CSP, known as *Wingecarribee 2031*, is informed by relevant information relating to five key areas – Leadership, People, Places, Environment and Economy. Addressing these areas in an integrated manner, the CSP is developed with a holistic view ensuring that a variety of issues and challenges impacting on the local government area and the community are considered.

Council initiated and facilitated the development of the community plan and will continue to have a custodial role during its implementation, monitoring, reporting and review. However it is not the sole responsibility of Council. The delivery of *Wingecarribee 2031* brings together anyone with a stake in the community aspirations and priorities such as community members, business groups, government agencies and other stakeholders. Each will partner with Council or be directly responsible to help deliver the *Wingecarribee 2031* goals and strategies.

## Resourcing Strategy

The CSP will not be achieved without sufficient resources, including money, assets and people to implement them. For this reason the CSP is supported by a 10 year Resourcing Strategy consisting of three key components - the Long Term Financial Plan, Asset Management Plan and Workforce Management Plan. The Resourcing Strategy is a critical link when translating goals and strategies of the CSP into actions and clearly identifying the elements of the CSP that are Council's responsibility.

## Delivery Program and Operational Plan

The four-year Delivery Program is the point at which Council outlines what it intends to do towards achieving the community goals and is aligned with the four year Council term. Supporting the Delivery Program is the annual Operational Plan. The Operational Plan contains the detail of actions to be undertaken in that financial year.

## Community Engagement

Central to each element of the Integrated Planning and Reporting Framework is the community engagement to inform the development and review of all components.

## Monitoring and Review

Integral to the Integrated Planning and Reporting Framework is ongoing monitoring and review. Council regularly monitors its progress towards achieving the goals and strategies of the CSP through the implementation objectives, programs and projects identified in its plans.

The following reports provide progress updates to Council, the community and State Government:

- Quarterly budget review statements and a revision of budget estimates
- Quarterly reports on progress towards delivering the Operational Plan
- Six monthly progress reports on progress of implementation of the Delivery Program objectives
- Annual Report detailing implementation of the Delivery Program, audited financial statements and information as required by Clause 217 of the *Local Government (General) Regulation 2005*
- End of Term Report outlines achievement towards achieving the CSP during the Council term.

## Have Your Say on Council's *Draft Operational Plan 2019/20*

Council's Draft Operational Plan 2019/20 including Budget, Capital Works Program Budget, Revenue Policy and Fees and Charges are on public exhibition from 29 April to 27 May 2019. You can make a submission on the draft document by:

- visiting [yoursaywingecarribee.com.au](http://yoursaywingecarribee.com.au) and completing an online submission form
- emailing [mail@wsc.nsw.gov.au](mailto:mail@wsc.nsw.gov.au), or
- in writing to Wingecarribee Shire Council, PO Box 141, Moss Vale NSW 2577.

## Have your Say - Funding Proposal for Regional Art Gallery Contribution

In September 2018 Council confirmed its in principle support for a commitment of \$500,000 per annum as a contribution on behalf of the Wingecarribee Shire Council for a period of five years towards the Regional Art Gallery's operational costs. This commitment will be reviewed in the fifth year.

As part of the review of the 2019/20 draft Budget (including forward estimates), Council has considered the necessary actions required to ensure this \$2.5 million five-year commitment can be accommodated within the recurrent budget. The recommended funding strategy for this contribution is as follows:

	<b>Annual Savings</b>
Environment Levy – Management Allocation	\$94,200
Arts & Culture Program Reduction	\$70,000
RRC Change in Hours of Operations	\$200,000
Program Expenditure Savings	\$135,800
<b>Contribution towards Regional Art Gallery</b>	<b>\$500,000</b>

As part of the draft Operational Plan public exhibition, Council is seeking feedback on the funding proposal for the Regional Art Gallery contribution. Further details are provided below:

- Environment Levy – Management Allocation

In May 2016, Council was notified by the Independent Pricing and Regulatory Tribunal (IPART) that the Environment Levy had been approved on a permanent basis. As part of the 2019/20 Budget, a review has been completed of the staffing resources which contribute to the program management of the Environment Levy. It is recommended that the management resources which oversee this important program be reflected in the overall expenditure for the next five years.

It is important to note this will not result in any reduction in baseline expenditure of the Environment Levy and will be funded through unspent cash reserves restricted for the purposes of the levy.

- Arts & Culture Program

It is recommended that Council rationalise its level of expenditure for arts and culture activities over this five-year period to ensure there is no duplication of programs between Council and the proposed Regional Art Gallery.

- RRC Change in Hours of Operations

A review has been undertaken of the level of access by the public to the Resource Recovery Centre across the existing hours of operation. At present, the Resource Recovery Centre is open to the public from 7.30am to 4.30pm seven days a week.

This review has demonstrated that there is a minimal level of access by the public during 7.30am-8.00am and 4.00pm-4.30pm and during 1pm-4pm on Sundays. It is proposed that as part of this funding strategy, Council amend its hours of operation at the Resource Recovery Centre to 8am-4pm Monday to Saturday and 8am-1pm on Sundays.

- Program Expenditure Savings

Savings have been identified as part of the 2019/20 Budget through maintaining budget allocations for discretionary expenditure at current 2018/19 funding levels. This review has excluded budget allocations for statutory payments, capital expenditure and infrastructure related expenditure.

Residents should provide comments on this proposal during the public exhibition period of the 2019/20 draft Operational Plan and Budget. Council will consider comments regarding this proposal as part of the adoption of the *Operational Plan 2019/20*.

## Our Strategic Priorities

To continue our journey from the *Fit for the Future* local government reform agenda, our Council has committed to seven strategic priorities to ensure Wingecarribee Shire is a better place to live, work and visit. These priorities will be delivered over the life of the Delivery Program and will be a key driver of decision making during this Council term. Our Council is committed to further building trust with the community and providing a model for collaborative civic leadership and ethical governance. The seven Council strategic priorities are outlined below:

- 1. Responsible financial management** Council acknowledges it is the custodian of public funds and the community's assets. We are committed to ensuring finances are managed responsibly. This means we will prudently allocate funds to ensure a balanced budget is maintained both short and long term. We will actively pursue opportunities to diversify and maximise revenue streams to deliver services and community infrastructure. We are committed to ensuring that where key community infrastructure is constructed all funding options will be considered.
- 2. Improving our community assets** Improving the standard of our community assets such as roads, buildings, drainage and parks is a key focus for Council. This means investing more money into asset renewal and maintenance of our community assets over the Council term to better meet the expectations of our community. In 2016 Council adopted its *Investing in our Future* program which paved the way for a long term funding model which will address an \$8 million shortfall annually in funding asset renewal and maintenance. We will deliver a number of signature road renewal projects including Old South Road, Wilson Drive, Throsby Street, Exeter Road, Merrigang Street and Church Street (Burrawang).
- 3. Protecting our natural environment** Council is dedicated to protecting our unique environment through its Environment Levy, to ensure that projects and programs are implemented that protect and enhance our natural environment.
- 4. Delivery of significant infrastructure projects** We have committed to delivering key infrastructure projects for the community. This includes rectification works at Mittagong Pool, a major redevelopment of Bowral Memorial Hall, essential rectification works for Council's Civic Centre, major upgrades to the Shire's Sewer Treatment Plants and transport upgrades including Station Street, Bowral.
- 5. Better service alignment and delivery** To ensure we deliver services which are in line with community expectations, a comprehensive review of all Council services will be undertaken. A detailed business analysis and a broad community engagement program will underpin the services review program.
- 6. Business transformation** We recognise that the community has an expectation that the way we interact with them should reflect modern business processes utilising modern technologies. We are committed to ensuring the systems and process that support service delivery and the way we interact with our customers is responsive and provides a variety of methods for interaction.
- 7. Community Wellbeing** We are committed to promoting and supporting initiatives that enhance our community's wellbeing. We will achieve this by strengthening partnerships with State and Federal agencies, and community organisations to ensure community services and employment opportunities are enhanced and provided locally. Further, we are dedicated to fostering community spirit, inclusiveness and participation in community life by providing and working collaboratively with others to deliver a range of programs, events, festivals and community celebrations.

## Delivery Program 2017-21 and Draft Operational Plan 2019/20

This document combines Council's *Delivery Program 2017-2021*, *Operational Plan and Budget 2019/20*. It shows how Council will contribute to delivering on the community goals and strategies outlined in Wingecarribee 2031.

The Delivery Program details Council's priorities from 2017 to 2021 through the actions it will complete in a four year period.

The Operational Plan supports Council in the implementation of the Delivery Program. It details the individual projects, programs and activities (annual deliverables) that will be undertaken over 12 months to achieve the commitments made in the Delivery Program.

This document also includes service profiles which outline the regular and ongoing activities undertaken by Council for all of its 30 services. The service profiles are included from page 42.



### How to read the document

The *Delivery Program 2017–2021 and Operational Plan 2019/20* is broken into five sections based on the Wingecarribee 2031 themes:

- Leadership
- People
- Places
- Environment
- Economy

Each theme outlines:

- Community aspirations and goals from Wingecarribee 2031
- Delivery Program 2017-21 four year actions and Operational Plan annual deliverables linked to the relevant Wingecarribee 2031 strategy.

To ensure accountability each annual deliverable is aligned to a Council service and assigned a responsible manager.

This document also includes:

- Budget and Capital Works Program (Appendix 1)
- Environment Levy Works Program (Appendix 2)
- Revenue Policy (Appendix 3)
- Unfunded Infrastructure Priorities List (Appendix 4)

**Attachment 1** details Council's Fees and Charges 2019/20 (under separate cover).

### Measuring Progress

During the 2019/20 financial year Council will continue to develop and commence implementation of a revised corporate performance framework. As a part of this process a range of indicators will be developed to measure our progress towards achieving our *Delivery Program 2017-2021 and Operational Plan 2019/20*.



## LEADERSHIP

# Leadership

## Wingecarribee 2031 Community Aspiration

The Wingecarribee Shire is vibrant with strong ethical civic and community leadership, underpinned by meaningful communication, engagement and community participation in decision making.

Decisions are made in a respectful and inclusive manner to advance agreed community priorities and our leaders are held accountable for their decisions.

Our leadership is responsive to the changing environment at a local and global level.

We embrace the ideas of the full spectrum of our community and actively seek out ways to include a diversity of views and input into decision making.

### To achieve this aspiration by 2031, our community goals are:

- 1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire.
- 1.2 Council communicates and engages with the community in a diverse, open and inclusive way.
- 1.3 Developing community leadership, strong networks and shared responsibility for the Shire promotes and enhances community capacity.



LEADERSHIP

**1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Manager	Service
1.1.1	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities	DP001 Develop and implement an elected-member professional development program DP002 Strengthen Council's Integrated Planning and Reporting and Governance Frameworks	<ul style="list-style-type: none"> <li>OP001 Coordinate a professional development program for Councillors</li> <li>OP002 Implement a revised corporate performance and measurement framework</li> <li>OP003 Review and develop Council policies to ensure they are relevant and address emerging issues</li> <li>OP004 Manage corporate risk through Council's Risk Management Framework and Audit Program</li> <li>OP005 Continue to implement and embed Council's Fraud and Corruption Control Framework and associated actions</li> <li>OP006 Coordinate the annual review of Council's Delivery Program and Resourcing Strategy and the development of the Operational Plan and Budget 2020/21</li> <li>OP007 Provide timely and accurate reports to the community and Council on Integrated Planning and Reporting documents</li> <li>OP008 Manage public access to government information in accordance with the GIPA Act and PIPPA Act</li> <li>OP009 Coordinate Council's preparations in the lead up to the 2020 Local Government Election</li> </ul>	Group Manager Corporate and Community  Group Manager Corporate and Community	Governance and Legal  Corporate Strategy

LEADERSHIP

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Manager	Service
1.1.2	Effective financial and asset management ensure Council's long term sustainability	DP003 Improve community understanding and awareness of Council decisions	<ul style="list-style-type: none"> <li>OP010 Ensure the community is aware of Council initiatives using a variety of information channels, such as social media, media releases, newsletters and the Council website</li> </ul>	Group Manager Corporate and Community	Civic Leadership
		DP004 Develop and maintain an engaged and safe workforce	<ul style="list-style-type: none"> <li>OP011 Implement improvements to work health and safety management systems</li> <li>OP012 Implement WHS initiatives to reduce workers compensation premiums to at or below industry average</li> </ul>	Manager Organisational Development	Employee Services
		DP005 Manage Council's WHS risk management profile to ensure risks are mitigated	<ul style="list-style-type: none"> <li>OP013 Continue to implement the Statewide Risk Management Action Plan</li> <li>OP014 Manage WHS risk through Council's Risk Management Framework</li> </ul>	Manager Organisational Development	Employee Services
		DP006 Develop and Maintain Council's Organisational Development Programs	<ul style="list-style-type: none"> <li>OP015 Enhance employee performance management practices to drive organisational performance and productivity</li> <li>OP016 Manage and respond to the industrial relations needs of Council</li> <li>OP017 Improve human resources recruitment and retention processes, policies and practices ensuring compliance with legislation and organisational needs</li> </ul>	Manager Organisational Development	Employee Services
		DP007 Implement actions from Council's <i>Fit for The Future</i> Improvement Program	<ul style="list-style-type: none"> <li>OP018 Monitor, review and report on Council's <i>Fit for the Future</i> Action Plan and its <i>Investing in our Future</i> program</li> </ul>	Group Manager Corporate and Community	Corporate Strategy
		DP008 Ensure Council's financial systems, procedures and practices are in line with industry best practice and compliant with applicable legislation	<ul style="list-style-type: none"> <li>OP019 Ensure all statutory financial reporting requirements are completed in line with statutory deadlines</li> </ul>	Chief Financial Officer	Financial Services

LEADERSHIP

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Manager	Service
			<ul style="list-style-type: none"> <li>• OP020 Prepare and review Council's Financial Plans (including Budget and Long Term Financial Plan) in line with IP&amp;R requirements and ensure they reflect Council's Financial Policy Framework</li> <li>• OP021 Manage Council's investment portfolio in accordance with Council's Investment Policy and legislative requirements</li> <li>• OP022 Continue to levy and issue rates, water and sewer accounts in accordance with the <i>Local Government Act 1993</i></li> <li>• OP023 Ensure debt recovery activities are consistent with Council's adopted Debt Recovery Policy and guidelines</li> <li>• OP024 Undertake a review of all Farmland rating properties to ensure they comply with Section 515 of the <i>Local Government Act 1993</i></li> <li>• OP025 Ensure all payroll activities are undertaken in accordance with Council policy and comply with the <i>NSW Local Government (State) Award</i></li> <li>• OP026 Undertake a revaluation of all roads, bridges, footpaths, drainage, bulk earthworks and other road assets in accordance with Australian Accounting Standards 13</li> <li>• OP027 Ensure all taxation reporting requirements are completed within legislative timeframes</li> </ul>		

LEADERSHIP

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Manager	Service
			<ul style="list-style-type: none"> <li>OP028 Implement and address recommendations made by the NSW Audit Office through its program within agreed timeframes</li> </ul>		
		DP009 Manage Council's Fleet to ensure that all plant and equipment is appropriately utilised, fit for purpose and cost effective	<ul style="list-style-type: none"> <li>OP029 Implement Council's annual plant and light vehicle replacement program in line with operational requirements and within budget</li> <li>OP030 Continue to manage Council's plant maintenance schedules to ensure plant and equipment remain safe, reliable and operationally available</li> </ul>	Chief Financial Officer	Financial Services
		DP010 Council's property activities and dealings are undertaken within the community's best interests and within legislative requirements	<ul style="list-style-type: none"> <li>OP031 Manage Council's property portfolio in accordance with legislation with the timely reporting of property matters to Council for approval</li> <li>OP032 Continue to monitor and investigate opportunities to maximise the financial return from surplus land</li> <li>OP033 Ensure changes to the management of Crown Land as a result of the <i>Crown Lands Management Act 2016</i>, including the management of Native Title, are introduced in line with legislative timeframes</li> </ul>	Chief Financial Officer	Property Services
		DP011 Procurement activities are undertaken to achieve best value while underpinned by a robust ethical framework which enables local supplier participation	<ul style="list-style-type: none"> <li>OP034 Ensure procurement activities are undertaken in accordance with legislative requirements and Council's Policy, Guidelines and Procedures</li> <li>OP035 Keep Council's Contract Register current to ensure ongoing compliance with the GIPA Act</li> </ul>	Chief Financial Officer	Financial Services
		DP012 Develop and implement enhanced asset management practices	<ul style="list-style-type: none"> <li>OP036 Implement the Asset Management Improvement Plan</li> </ul>	Manager Assets	Asset Planning and Support

## ATTACHMENTS TO REPORTS

### LEADERSHIP

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Manager	Service
1.1.3	Effective and efficient Council service delivery is provided within a framework that puts the customer first	<p>DP013 Develop and implement Business Transformation Program</p> <p>DP014 Enhance customer interaction with Council</p> <p>DP015 Deliver an Information and Communication Technology service that meets Council's business delivery requirements</p> <p>DP016 Deliver Corporate Systems that meet Council's business delivery requirements</p> <p>DP017 Ensure council services are delivered efficiently and effectively</p>	<ul style="list-style-type: none"> <li>OP037 Capture condition data on infrastructure assets for informed asset management decisions</li> <li>OP038 Develop Plans of Management for Crown Lands, where Council is deemed to be the Crown Land Manager</li> <li>OP039 Continue to implement the Business Transformation Program</li> <li>OP040 Review and enhance corporate information systems and processes</li> <li>OP041 Implement recommendations of the Records Management Internal Audit</li> <li>OP042 Implement improved customer contact methods through the newly launched Council website</li> <li>OP043 Ensure corporate equipment and hardware are kept operational and up to date where required</li> <li>OP044 Provide a robust, resilient, secured and accessible ICT Infrastructure to enable delivery of Council's services</li> <li>OP045 Develop ICT Strategic Plan</li> <li>OP046 Provide the Corporate System software to enable staff to meet their delivery objectives</li> <li>OP047 Implement the Service Delivery Review Program</li> <li>OP048 Undertake the 2019 Community Satisfaction Survey</li> <li>OP049 Implement strategies to improve development assessment timeframes</li> </ul>	<p>General Manager</p> <p>Chief Information Officer</p> <p>Group Manager Corporate and Community</p> <p>Chief Information Officer</p> <p>Chief Information Officer</p> <p>Group Manager Corporate and Community</p> <p>Group Manager Planning, Development and Regulatory Services</p>	<p>Civic Leadership</p> <p>Corporate Information</p> <p>Customer Service</p> <p>Information Services</p> <p>Information Services</p> <p>Corporate Strategy</p> <p>Development Services</p>

## ATTACHMENTS TO REPORTS

### LEADERSHIP

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Manager	Service
		DP018 Identify opportunities for regional collaboration	<ul style="list-style-type: none"> <li>OP050 Participate in the Canberra Region Joint Organisation and other regional collaborative approaches, where appropriate</li> </ul>	General Manager	Civic Leadership

#### 1.2 Council communicates and engages with the community in a diverse, open and inclusive way

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
1.2.1	Open and effective communication methods and technology are utilised to share information about Council plans, intentions, actions and progress	DP019 Provide quality, timely and accessible information to the community	<ul style="list-style-type: none"> <li>OP051 Monitor and provide training on the Council Media Policy and Social Media Guidelines</li> <li>OP052 Deliver staff training on Council's Corporate Written Style Guide</li> <li>OP053 Implement key initiatives from the Communications Strategy</li> </ul>	Coordinator Media and Communications	Corporate Relations
1.2.2	Improve opportunities for people to 'have their say' and take an active role in decision making processes that affect our Shire through diverse engagement opportunities	DP020 Implement an effective Community Engagement Framework	<ul style="list-style-type: none"> <li>OP054 Implement Council's Community Engagement Strategy</li> <li>OP055 Engage with the community on a regular basis regarding Council projects, plans and proposals</li> <li>OP056 Implement webcasting of Council meetings to increase the transparency of Council decision making</li> </ul>	Group Manager Corporate and Community	Corporate Relations

#### 1.3 Developing community leadership, strong networks and shared responsibility for the Shire promotes and enhances community capacity

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
1.3.1	Develop leadership skills and build networks through a range of formal and informal opportunities	DP021 Support Council committees and working groups	<ul style="list-style-type: none"> <li>OP057 Support the effective operation of Council Advisory Committees, Community Reference Groups and Sunset Working Groups</li> </ul>	Group Manager Corporate and Community	Governance and Legal
DP022 Actively build capacity for community participation in leadership including mentoring and support		<ul style="list-style-type: none"> <li>OP058 Investigate opportunities to build community leadership capacity</li> </ul>	Group Manager Tourism and Economic Development	Economic Development	

## ATTACHMENTS TO REPORTS

### LEADERSHIP

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
1.3.2	Empower our community to advance agreed priorities, address emerging issues and collaboratively explore new ideas to improve the Shire	DP023 Develop partnerships and networking with community, government and business	<ul style="list-style-type: none"> <li>OP059 Establish and implement initiatives for sector partnerships</li> </ul>	Group Manager Tourism and Economic Development	Economic Development



## PEOPLE

## People

### Wingecarribee 2031 Community Aspiration

Our Shire has a strong sense of community, where diversity is embraced and new people and ideas are welcomed. We actively encourage participation in community life where residents feel connected and their contributions are valued.

The wellbeing of the community is enhanced through local service provision, opportunities for active and passive recreation, and a vibrant network of community organisations catering for all stages of life. We work together to build on opportunities to support those vulnerable in our community.

We attract and nurture a diverse, creative and vibrant community. We participate in informal and formal life-long learning to enhance our quality of life.

Our people are able to live, work and enhance their knowledge locally.

**To achieve this aspiration by 2031, our community goals are:**

- 2.1 Our people have the opportunity for a happy and healthy lifestyle.
- 2.2 We are an inclusive community which actively reduces barriers for participation in community life.
- 2.3 Wingecarribee values and nurtures a diverse, creative and vibrant community.



PEOPLE

2.1 Our people have the opportunity for a happy and healthy lifestyle

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
2.1.1	Increase the availability and affordability of locally provided health services	DP024 Advocate for improved health services in the Shire	<ul style="list-style-type: none"> <li>OP060 Participate in various community health sector forums to ensure local service delivery is enhanced</li> </ul>	Group Manager Corporate and Community	Civic Leadership
2.1.2	Work collaboratively to address social disadvantage	DP025 Partner with community based organisations in provision of services	<ul style="list-style-type: none"> <li>OP061 Participate in community services forums</li> <li>OP062 Collaborate with the community sector to secure funds for enhanced service delivery</li> </ul>	Group Manager Corporate and Community	Community Wellbeing
2.1.3	Increase promotion of healthy lifestyle choices	DP026 Partner with State and community organisations to provide a broad range of health and wellness programs to target specific needs of the community	<ul style="list-style-type: none"> <li>OP063 Implement programs to support the Five Ways to Wellbeing framework</li> <li>OP064 Deliver community services expo during mental health month and explore all opportunities to engage young people</li> </ul>	Group Manager Corporate and Community	Community Wellbeing
		DP027 Provide access to sport, recreation and leisure services	<ul style="list-style-type: none"> <li>OP065 Provide an affordable and accessible swimming pool service, including managing the contract for Moss Vale War Memorial Aquatic Centre</li> <li>OP066 Commence the implementation of recommendations from the Aquatic Services service delivery review, including the development of an Aquatic Strategy</li> </ul>	Group Manager Infrastructure Services	Aquatic Services
			<ul style="list-style-type: none"> <li>OP067 Provide sport and recreation facilities and equipment as per Capital Works Program</li> <li>OP068 Maintain existing sport and recreational facilities to operating service standards</li> <li>OP069 Undertake the forward design of open spaces projects in the four year capital works plan</li> </ul>	Group Manager Infrastructure Services	Parks and Recreation

## ATTACHMENTS TO REPORTS

### PEOPLE

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
2.1.4	Enhance partnerships to maintain a safe community	DP028 Partner with Police, business and community representatives to implement the Community Safety Plan	<ul style="list-style-type: none"> <li>OP070 Develop a Graffiti Management Plan in consultation with the Community Safety Committee</li> <li>OP071 Participate in the domestic violence forum and associated initiatives</li> </ul>	Group Manager Corporate and Community	Community Wellbeing
		DP029 Partner with agencies to ensure emergency management processes and procedures are in place	<ul style="list-style-type: none"> <li>OP072 Coordinate the Wingecarribee Shire Emergency Management Committee</li> </ul>	General Manager	Emergency Management
		DP030 Implement public health and safety regulatory programs	<ul style="list-style-type: none"> <li>OP073 Manage bushfire risk in bushfire prone land under Council's care and control</li> <li>OP074 Conduct bushfire community awareness programs</li> </ul>	Manager Environment and Sustainability	Natural Area Management
			<ul style="list-style-type: none"> <li>OP075 Undertake public health and safety inspections to ensure compliance with regulations</li> </ul>	Group Manager Planning, Development and Regulatory Services	Regulatory Compliance
2.1.5	Plan and deliver appropriate and accessible local services for the community	DP031 Assess the changing profile of the Shire and prioritise services accordingly	<ul style="list-style-type: none"> <li>OP076 Respond to requests for community profile information</li> </ul>	Group Manager Corporate and Community	Community Wellbeing
		DP032 Provide children services to support family life	<ul style="list-style-type: none"> <li>OP077 Provide out of school hours and family day care service</li> <li>OP078 Continue to implement Children's Services Quality Improvement Plan</li> <li>OP079 Implement recommendations from the Children Services service delivery review</li> </ul>	Group Manager Corporate and Community	Children's Services
		DP033 Support agencies to implement community programs and initiatives	<ul style="list-style-type: none"> <li>OP080 Provide financial assistance to community projects through the Wingecarribee Community Assistance Scheme and Council's Contingency Fund</li> </ul>	Group Manager Corporate and Community	Community Wellbeing

PEOPLE

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
2.1.6	Provide a diversity of formal, informal and innovative hubs for learning and skill development for all stages of life	DP034 Provide companion animal services	<ul style="list-style-type: none"> <li>OP081 Encourage appropriate companion animal ownership through regulation and programs</li> <li>OP082 Determine and implement Council's position on the management of the animal shelter</li> </ul>	Group Manager Planning, Development and Regulatory Services	Regulatory Compliance
		DP035 Support initiatives which enhance opportunities for learning and skill development	<ul style="list-style-type: none"> <li>OP083 Continue to foster a relationship of collaboration and cooperation between Council, TAFE NSW and the University of Wollongong</li> <li>OP084 Support community based services to provide a range of opportunities for learning and skill development</li> </ul>	Group Manager Tourism and Economic Development	Economic Development
		DP036 Provide a range of services and programs through Council Library service	<ul style="list-style-type: none"> <li>OP085 Deliver library services that meet the information, recreation, literacy and participation needs of the community</li> <li>OP086 Develop and deliver a range of programs, events and activities to engage the community</li> <li>OP087 Manage, preserve and provide access to archives and local history including State Archives held in trust</li> </ul>	Chief Information Officer	Library Services

**2.2 We are an inclusive community which actively reduces barriers for participation in community life**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
2.2.1	Actively foster a spirit of participation and volunteering by addressing key barriers	DP037 Implement sector plans that address key barriers to participation in community life	<ul style="list-style-type: none"> <li>OP088 Continue to implement Youth Strategy including supporting initiatives such as Youth Week and Biennial Youth Forum</li> <li>OP089 Continue implementation of Positive Ageing Strategy</li> </ul>	Group Manager Corporate and Community	Community Wellbeing
			<ul style="list-style-type: none"> <li>OP090 Support an active Bush Care volunteer program</li> </ul>	Manager Environment and Sustainability	Natural Area Management

PEOPLE

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
2.2.2	We welcome new people and ideas	DP038 Develop and implement initiatives that support new residents participating in community life	<ul style="list-style-type: none"> <li>OP091 Provide information for new residents that encourages participation in Shire life</li> </ul>	Group Manager Corporate and Community	Community Wellbeing
2.2.3	Encourage all members of the community, especially older residents, to share their knowledge and experience with younger members	DP039 Support intergenerational programs and projects	<ul style="list-style-type: none"> <li>OP092 Investigate and provide opportunities that support intergenerational programs and projects in Council activities</li> </ul>	Group Manager Corporate and Community	Community Wellbeing

**2.3 Wingecarribee values and nurtures a diverse, creative and vibrant community**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
2.3.1	Provide and support a range of community events, festivals and celebrations	DP040 Support and coordinate a diverse range of community festivals and celebrations	<ul style="list-style-type: none"> <li>OP093 Deliver a program for key community celebrations including Australia Day, Seniors Festival, International Day of People with Disability, NAIDOC Week and National Youth Week</li> </ul>	Group Manager Corporate and Community	Community Wellbeing
2.3.2	Acknowledge and respect our Aboriginal cultural heritage and people	DP041 Promote and deliver initiatives which enhance community understanding of Aboriginal cultural heritage	<ul style="list-style-type: none"> <li>OP094 Continue to support the Wingecarribee Aboriginal Cluster Group Priority Actions</li> </ul>	Group Manager Corporate and Community	Community Wellbeing
2.3.3	Support and promote the creative and cultural sector	DP042 Facilitate the promotion of community arts, emerging artists and cultural awareness and activities	<ul style="list-style-type: none"> <li>OP095 Support the development of the Regional Art Gallery in accordance with Council resolutions</li> <li>OP096 Continue implementation of the Arts and Cultural Plan, including to plan and manage the annual Arts Festival</li> </ul>	Group Manager Corporate and Community	Community Wellbeing

## PLACES

## Places

### Wingecarribee 2031 Community Aspiration

We have a strong 'sense of place' where people feel connected to and belong within the network of unique towns and villages.

We value our heritage and preserve what makes our built and natural environment unique. Development is tightly controlled to ensure the integrity of what makes our Shire special is not compromised, while providing a diversity of housing choice for current and future generations.

Our town and village design is sensitive to the local environment and provides safe spaces for people to live, work, learn and play.

We actively encourage the broader provision and use of public transport linkages both within and out of the Shire. Our public transport network is supported by safe, accessible and interconnected shared pathways that encourage people to be active.

**To achieve this aspiration by 2031, our community goals are:**

- 3.1 We have an integrated and efficient network of public transport and shared pathways.
- 3.2 Wingecarribee has maintained a distinct character and separation of towns and villages.
- 3.3 Our built environment creates vibrant and inviting public spaces.
- 3.4 We have safe, maintained and effective assets and infrastructure.



PLACES

**3.1 We have an integrated and efficient network of public transport and shared pathways**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
3.1.1	Provide an accessible, efficient and interconnected public transport system within and out of the Shire	DP043 Undertake advocacy activities to further the development of an integrated public transport network  DP044 Provide infrastructure linkages between public transport hubs DP045 Promote public transport options and linkages across the Shire	<ul style="list-style-type: none"> <li>OP097 Work with key agencies and utilise road network modelling and existing strategic documents to develop an integrated Transport Strategy</li> <li>No annual deliverable in 2019/20</li> <li>No annual deliverable in 2019/20</li> </ul>	Manager Assets	Transport
3.1.2	Plan and deliver an interconnected and accessible network of cycleways and footpaths between towns and villages	DP046 Expand our network of footpaths and cycle ways to improve connectivity of the Shire	<ul style="list-style-type: none"> <li>OP098 Finalise the Bicycle Strategy Stage 3</li> <li>OP099 Review Council's Pedestrian Access Mobility Plans</li> </ul>	Manager Assets	Transport
			<ul style="list-style-type: none"> <li>OP100 Implement footpaths, shared paths and cycle ways construction and renewal capital works program</li> <li>OP101 Maintain footpaths, cycleways and shared pathways</li> <li>OP102 Undertake forward design of footpaths, shared paths and cycle ways projects in the four year capital works plan</li> </ul>	Group Manager Infrastructure Services	Transport
3.1.3	Investigate and implement opportunities to reduce travel time between the Shire and other population centres (e.g. Sydney, Canberra and Wollongong)	DP047 Partner with agencies to advocate for improved transport services	<ul style="list-style-type: none"> <li>OP103 Participate in national and regional transport forums</li> </ul>	Manager Assets	Transport

PLACES

**3.2 Wingecarribee has maintained a distinct character and separation of towns and villages**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
3.2.1	Maintain inter-urban breaks (i.e. the green between) and rural landscape between towns	DP048 Provide a rigorous planning assessment framework which reflects State legislation and Council's adopted land use strategy to ensure appropriate development outcomes	<ul style="list-style-type: none"> <li>OP104 Implement Local Planning Strategy following endorsement by Department of Planning and Environment</li> <li>OP105 Process planning proposals in accordance with Council and State Government strategic and operational objectives and policies</li> </ul>	Group Manager Planning, Development and Regulatory Services	Regulatory Compliance
3.2.2	Identify and protect the unique characteristics of towns and villages to retain a sense of place	DP049 Review and prepare planning strategies, policies and studies that retain the character of the Shire's towns and villages	<ul style="list-style-type: none"> <li>OP106 Undertake a comprehensive Development Control Plan (DCP) review</li> </ul>	Group Manager Planning, Development and Regulatory Services	Regulatory Compliance
3.2.3	Identify, protect and promote places of significant cultural heritage	DP050 Implement initiatives that promote and protect cultural heritage	<ul style="list-style-type: none"> <li>OP107 Prepare and implement a heritage assistance policy and education and recognition program</li> <li>OP108 Contribute to the annual National Trust Heritage Festival to build awareness of Council's heritage activities</li> </ul>	Group Manager Planning, Development and Regulatory Services	Regulatory Compliance

**3.3 Our built environment creates vibrant and inviting public spaces**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
3.3.1	Work collaboratively to improve and revitalise town and village centres throughout the Shire	DP051 Implement a program of towns and village centre improvements	<ul style="list-style-type: none"> <li>OP109 Continue to develop and commence implementation of Station Street upgrade project</li> <li>OP110 Facilitate the development of the Master Plan for Winifred West Park</li> <li>OP111 Continue to develop the Bowral CBD Master Plan</li> </ul>	Chief Capital Program Delivery Officer	Asset Planning and Support
			<ul style="list-style-type: none"> <li>OP112 Maintain existing CBD towns and village precincts to operating service standards</li> </ul>	Group Manager Infrastructure Services	Asset Planning and Support
		DP052 Deliver the Urban Street Tree Implementation Plan	<ul style="list-style-type: none"> <li>OP113 Implement street tree planting program</li> </ul>	Group Manager Infrastructure Services	Parks and Recreation



**PLACES**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
3.3.2	Create welcoming and accessible community facilities that support opportunities for people to meet and connect with one another	DP053 Provide and maintain high quality community facilities across the Shire	• OP114 Commence the Tulip Time Relocation Strategy and Corbett Gardens Masterplan review	Manager Assets	Asset Planning and Support
			• OP115 Continue to develop and commence implementation of Civic Centre rectification work	Chief Capital Program Delivery Officer	Asset Planning and Support
			• OP116 Manage community facilities in partnership with licensees and community groups	Manager Assets	Asset Planning and Support
		DP054 Undertake the redevelopment of Bowral Memorial Hall	• OP117 Implement minor capital works program for buildings	Group Manager Infrastructure Services	Community Facilities
			• OP118 Undertake building maintenance works		
• OP119 Undertake the forward design of building projects in the four year capital works plan	• OP120 Pursue grant funding for the redevelopment of the Bowral Memorial Hall	Manager Assets	Asset Planning and Support		
3.3.3	Provide a mixture of housing types that allow residents to meet their housing needs at different stages of their lives and support affordable living	DP055 Effectively plan for and deliver on the diverse needs of people with a disability	• OP121 Continue to implement the Disability Inclusion and Action Plan	Group Manager Corporate and Community	Community Wellbeing
		DP056 Ensure planning controls allow for diversity of housing choice	• OP122 Review existing development control plans relating to medium density development	Group Manager Planning, Development and Regulatory Services	Strategic Land Use Planning

**3.4 We have safe, maintained and effective assets and infrastructure**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
3.4.1	Work in partnership to ensure a safe road network	DP057 Partner with agencies to plan and deliver a program of road upgrades, renewals and maintenance	• OP123 Deliver Roads Capital Works Program	Group Manager Infrastructure Services	Transport
			• OP124 Deliver roads maintenance program		
			• OP125 Develop and implement road safety initiatives in conjunction with Roads and Maritime Services (RMS)	Manager Assets	Transport

## ATTACHMENTS TO REPORTS

### PLACES

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
3.4.2	Manage and plan for future water, sewer and stormwater infrastructure needs	DP058 Implement a long term solution for the use and disposal of roadside spoil	<ul style="list-style-type: none"> <li>OP126 Implement Forward Roads and Construction Design program</li> <li>OP127 Undertake the forward design of road projects in the four year capital works plan</li> <li>OP128 Investigate and develop options for the reduction, reuse and disposal of roadside spoil</li> </ul>	Group Manager Infrastructure Services	Transport
		DP059 Review and implement Water Master Plan	<ul style="list-style-type: none"> <li>No annual deliverable for 2019/20</li> </ul>	Manager Assets	Water and Sewer
		DP060 Review and implement Sewage Treatment Plant Upgrade Strategy	<ul style="list-style-type: none"> <li>OP129 Plan for the upgrade of Moss Vale, Bowral and Mittagong Sewage Treatment Plants</li> </ul>	Chief Capital Program Delivery Officer	Asset Planning and Support
		DP061 Improve stormwater management across the Shire	<ul style="list-style-type: none"> <li>OP130 Review and implement floodplain management strategies</li> <li>OP131 Deliver stormwater drainage works as per capital works program</li> <li>OP132 Undertake the forward design of drainage projects in the four year capital works plan</li> <li>OP133 Maintain stormwater assets</li> </ul>	Manager Assets	Stormwater
		DP062 Undertake drinking water quality management	<ul style="list-style-type: none"> <li>OP134 Deliver drinking water network operations/ maintenance programs to meet adopted Drinking Water Management System requirements</li> </ul>	Group Manager Infrastructure Services	Stormwater
		DP063 Ensure the integrity of water and sewer infrastructure	<ul style="list-style-type: none"> <li>OP135 Deliver water treatment works maintenance program</li> <li>OP136 Deliver sewer treatment works maintenance program</li> <li>OP137 Implement trade waste management policy and associated standards</li> <li>OP138 Implement backflow management program and associated standards</li> </ul>	Manager Water and Sewer	Water and Sewer

## ATTACHMENTS TO REPORTS

### PLACES

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
			<ul style="list-style-type: none"> <li>OP139 Deliver security practices and procedures associated with the use of water filling stations, water carters and standpipes</li> <li>OP140 Continue to implement a program to reduce illegal connections and stormwater inflow into the sewer network</li> <li>OP141 Deliver sewer communications / telemetry management upgrades</li> <li>OP142 Operate water treatment plants to meet regulatory standards</li> <li>OP143 Operate sewer treatment plants to meet regulatory standards</li> <li>OP144 Deliver sewer network operations/ maintenance programs to meet regulatory requirements</li> <li>OP145 Deliver raw water dam safety compliance</li> </ul>	Manager Water and Sewer	Water and Sewer
		DP064 Ensure regulatory compliance of sewerage infrastructure	<ul style="list-style-type: none"> <li>OP146 Ensure sewer operations are undertaken to comply with regulatory and community standards</li> </ul>	Manager Water and Sewer	Water and Sewer
3.4.3	Improve access to communication services	DP065 Facilitate and advocate for enhanced access to telecommunication networks	<ul style="list-style-type: none"> <li>OP147 Advocate for improved telecommunications across the Shire</li> </ul>	Group Manager Tourism and Economic Development	Economic Development

**ENVIRONMENT****Environment****Wingecarribee 2031 Community Aspiration**

Our unique natural environment is valued, protected and enriched. The health of local waterways and air quality is enhanced and there is a greater reliance on renewable energy and waste is minimised. We are leaders in sustainable living and our rural landscapes are productive and preserved.

Our wildlife corridors are actively managed and the Shire's natural assets are protected through programs which engage and encourage community partnerships and participation in initiatives which preserve our native flora and fauna.

**To achieve this aspiration by 2031, our community goals are:**

- 4.1 Wingecarribee's distinct and diverse natural environment is protected and enhanced.
- 4.2 Sustainable living practices are actively encouraged.
- 4.3 Wingecarribee achieves continuous reduction in waste generation and disposal to landfill.
- 4.4 Wingecarribee addresses, adapts, and builds resilience to climate change.



ENVIRONMENT

4.1 Wingecarribee’s distinct and diverse natural environment is protected and enhanced

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
4.1.1	Protect and improve biodiversity	DP066 Manage public natural assets	<ul style="list-style-type: none"> <li>OP148 Review and implement initiatives to minimise impacts from Council operations</li> <li>OP149 Undertake coordinated actions to manage biosecurity threats to the Shire</li> <li>OP150 Identify high value natural assets and develop and implement management actions</li> </ul>	Manager Environment and Sustainability	Environmental Services
		DP067 Maintain and build high value environmental lands and corridors DP068 Ensure the impacts of development on biodiversity are assessed, monitored and mitigated DP069 Build community partnerships and education programs to reduce pollution	<ul style="list-style-type: none"> <li>OP151 Encourage conservation on private land</li> <li>OP152 Assess new developments for environmental impacts</li> </ul>	Manager Environment and Sustainability Group Manager Planning, Development and Regulatory Services	Environmental Services Development Services
4.1.2	Work collaboratively to reduce pollution and its impact on our environment	DP069 Build community partnerships and education programs to reduce pollution	<ul style="list-style-type: none"> <li>OP153 Implement community education programs to reduce pollution</li> </ul>	Manager Environment and Sustainability	Environmental Services
			<ul style="list-style-type: none"> <li>OP154 Investigate and respond to pollution complaints and work in partnership with Environment Protection Authority and other agencies to minimise pollution and its impacts</li> </ul>	Group Manager Planning, Development and Regulatory Services	Regulatory Compliance
		DP070 Reduce the impact from Council infrastructure and operations	<ul style="list-style-type: none"> <li>OP155 Review and implement initiatives to minimise impact of pollution from Council operations</li> </ul>	Manager Environment and Sustainability	Environmental Services
		DP071 Develop and implement policies that support health, environment and sustainability outcomes within Council and across the Shire	<ul style="list-style-type: none"> <li>OP156 Maintain up to date environment and sustainability policies and processes that are adequate and appropriate to address Council and community needs and emerging issues, including in the areas of contaminated land and underground petroleum storage systems</li> </ul>	Manager Environment and Sustainability	Environmental Services

ENVIRONMENT

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
4.1.3	Conserve the key natural resources of the Shire and minimise the impact from development	DP072 Implement planning controls that protect the Shire's natural resources  DP073 Advocate to State and Federal government to ensure planning controls, plans and proposals reflect community priorities	<ul style="list-style-type: none"> <li>OP157 Make sure the planning framework protects the Shire's natural resources</li> <li>OP158 Assess planning proposals submitted in accordance with the Local Planning Strategy</li> <li>OP159 Undertake advocacy work and provide submissions to key government initiatives and legislative change</li> <li>OP160 Advocate and respond to emerging issues, legislation and matters that impact on the Shire's environment and sustainability</li> </ul>	Group Manager Planning, Development and Regulatory Services  Group Manager Planning, Development and Regulatory Services	Strategic Land Use Planning  Strategic Land Use Planning
4.1.4	Sustainably manage natural resources for broader community benefit	DP074 Develop partnerships with community and agencies to identify, update and maintain awareness of key natural resources	<ul style="list-style-type: none"> <li>OP161 Maintain Council's mapping and other information sources and tools for key natural resources</li> <li>OP162 Engage with the Rural Partnership Program for natural resource conservation</li> <li>OP163 Undertake education programs and initiatives for natural resource management</li> <li>OP164 Undertake and facilitate environmental monitoring and reporting to support better data-based decision making</li> </ul>	Manager Environment and Sustainability	Natural Area Management

4.2 Sustainable living practices are actively encouraged

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
4.2.1	Develop partnerships and implement programs and education that enable people to live sustainably	DP075 Implement community awareness programs that promote sustainable living	<ul style="list-style-type: none"> <li>OP165 Implement sustainable living projects and programs, including running community events, programs in schools and broader education campaigns</li> </ul>	Manager Environment and Sustainability	Environmental Services

## ATTACHMENTS TO REPORTS

### ENVIRONMENT

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
4.2.2	Promote building practices and the types of developments that improve resource efficiency	DP076 Develop partnerships and networks to leverage off existing programs	<ul style="list-style-type: none"> <li>OP166 Identify opportunities and/or participate in networks that advance environmental and sustainability objectives of the Shire</li> <li>OP167 Provide financial assistance through the Environment Levy funded component of the Community Assistance Scheme</li> </ul>	Manager Environment and Sustainability	Environmental Services
		DP077 Implement State Government regulations	<ul style="list-style-type: none"> <li>OP168 Assess and certify applications related to development</li> </ul>	Group Manager Planning, Development and Regulatory Services	Development Services
4.2.3	Encourage residents and businesses to source and produce goods locally	DP078 Advocate and educate for improved development outcomes	<ul style="list-style-type: none"> <li>OP169 Work in partnership with State Government, development/ building industry and the community to achieve improved development outcomes</li> </ul>	Group Manager Planning, Development and Regulatory Services	Development Services
		DP079 Support the establishment and expansion of businesses that produce goods locally	<ul style="list-style-type: none"> <li>OP170 Facilitate networks that support and promote businesses that produce goods locally</li> </ul>	Group Manager Tourism and Economic Development	Economic Development

#### 4.3 Wingecarribee achieves continuous reduction in waste generation and disposal to landfill

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
4.3.1	Minimise waste through education, promotion of alternatives, and prosecution of illegal dumpers	DP080 Promote and encourage waste minimisation and recycling	<ul style="list-style-type: none"> <li>OP171 Provide waste education programs to promote and support waste avoidance and resource recovery and meet State Government's Waste Strategy target</li> <li>OP172 Deliver waste reduction/reuse and irrigation management practices/protocols</li> </ul>	Manager Business Services	Waste Management
		DP081 Implement strategies to reduce illegal dumping	<ul style="list-style-type: none"> <li>OP173 Participate in the Regional Illegal Dumping (RID) program to facilitate a reduction in the amount of illegally dumped waste</li> </ul>	Group Manager Planning, Development and Regulatory Services	Regulatory Services

ENVIRONMENT

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
4.3.2	Maximise the recovery of resources from the waste stream	<p>DP082 Manage the Resource Recovery Centre in accordance with Environmental Protection Authority licence and ensure efficient and cost effective operations</p> <p>DP083 Develop and implement a Council Waste Strategy and Policy</p>	<ul style="list-style-type: none"> <li>OP174 Develop an Asset Management Strategy for the Resource Recovery Centre</li> <li>OP175 Continue to implement strategies to reduce the quantity of domestic waste to landfill</li> <li>OP176 Develop Waste Strategy</li> </ul>	Manager Business Services	Waste Management

4.4 Wingecarribee addresses, adapts, and builds resilience to climate change

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
4.4.1	Manage Council's resource consumption, with significant increases in efficiency and adoption of renewable energy	DP084 Implement strategies to improve energy management	<ul style="list-style-type: none"> <li>OP177 Implement energy management actions including projects funded through Council's Revolving Energy Fund</li> <li>OP178 Implement strategies to improve energy management for water and sewer facilities</li> </ul>	Manager Environment and Sustainability	Natural Area Management
4.4.2	Build community capacity to reduce greenhouse gas emissions and respond to the impacts of climate change	DP085 Undertake initiatives that increase awareness and encourage water, energy and waste reduction	<ul style="list-style-type: none"> <li>OP179 Raise community awareness of the impacts of climate change and actions to build resilience to the changing climate</li> <li>OP180 Encourage local businesses to implement environmental initiatives</li> </ul>	Manager Environment and Sustainability	Natural Area Management
4.4.3	Plan for predicted impacts of climate change	DP086 Implement strategies to address the impacts of climate change	<ul style="list-style-type: none"> <li>OP181 Implement and monitor Council's Climate Change Adaptation Strategy</li> </ul>	Manager Environment and Sustainability	Environmental Services
4.4.4	Monitor and report on community progress to achieving net zero emissions and identify key steps to achieving a carbon neutral Council	<p>DP087 Improve resource and energy efficiency at Council facilities and monitor carbon emission</p> <p>DP088 Encourage carbon reduction across the Shire</p>	<ul style="list-style-type: none"> <li>OP182 Undertake annual monitoring and reporting on Council carbon emissions</li> <li>OP183 Participate in national and State initiatives which aim to reduce carbon emissions across the Shire</li> </ul>	Manager Environment and Sustainability	Natural Area Management



**ATTACHMENTS TO REPORTS**

**ENVIRONMENT**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
			<ul style="list-style-type: none"> <li>OP184 Investigate opportunities to improve development that facilitates carbon reduction</li> </ul>		

## ECONOMY

## Economy

### Wingecarribee 2031 Community Aspiration

We harness the economic potential of the area by building on the intrinsic advantages of the Shire. Our primary industries are thriving through the protection of good quality agricultural land, water and the environment. We broaden our economic base to provide a variety of jobs locally while embracing and capitalising on technological advancements. Our sustainable economy attracts and retains people to live and work in the area.

We encourage creativity and innovation in the expansion of 'clean' industries in the Shire. Local training and development opportunities are tailored to complement the skillsets required by current and future local employers.

**To achieve this aspiration by 2031, our community goals are:**

- 5.1 Our Shire attracts people to work, live and visit.
- 5.2 Sustainable business and industry work in harmony with local community and environment.
- 5.3 We support the productive use of our agricultural land and promote our diverse and thriving local agriculture industry and its right to farm.
- 5.4 Local business is supported through a connected community.



ECONOMY

5.1 Our Shire attracts people to work, live and visit

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
5.1.1	Broaden and promote the range of business and industry sectors	DP089 Support regional activities and partnerships to broaden and promote the range business and industry investment	<ul style="list-style-type: none"> <li>OP185 Commence implementation of Southern Highlands economy based strategy</li> <li>OP186 Respond to business and investment enquires</li> </ul>	Group Manager Tourism and Economic Development	Economic Development
5.1.2	Increase local employment opportunities for people in all stages of life	DP090 Build on partnerships that increase and broaden local employment opportunities	<ul style="list-style-type: none"> <li>OP187 Explore partnership opportunities that increase and broaden local employment opportunities</li> </ul>	Group Manager Tourism and Economic Development	Economic Development
5.1.3	Ensure tourism balances the economic benefits with impact on environment and community	DP091 Ensure tourism development assessment is based on quadruple bottom line principles (i.e. considers environmental, economic, social and governance factors)	<ul style="list-style-type: none"> <li>OP188 Assess tourism development applications considering quadruple bottom line principles</li> </ul>	Group Manager Planning, Development and Regulatory Services	Development Control
5.1.4	Provide diversity in tourist attractions and experiences	DP092 Promote the Southern Highlands as a world class tourist destination	<ul style="list-style-type: none"> <li>OP189 Review and update Southern Highlands tourism based strategy</li> <li>OP190 Continue to implement strategies to ensure delivery of high quality information services to Welcome Centre customers</li> <li>OP191 Deliver the annual Tulip Time Festival</li> <li>OP192 Continue to enhance and maintain websites for Destination Southern Highlands:               <ul style="list-style-type: none"> <li>Consumer Site</li> <li>Corporate Site</li> <li>Community Site</li> </ul> </li> </ul>	Group Manager Tourism and Economic Development	Tourism and Events
5.1.5	Promote Southern Highlands' unique brand identity	DP093 Develop and implement marketing and promotional activities to promote the Southern Highlands	<ul style="list-style-type: none"> <li>OP193 Continue to provide membership services and support program</li> <li>OP194 Continue to innovate the My Southern Highlands Local Community Ambassador Program</li> <li>OP195 Develop and implement Destination Marketing Campaigns for the Southern Highlands</li> </ul>	Group Manager Tourism and Economic Development	Tourism and Events

ECONOMY

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
			<ul style="list-style-type: none"> <li>OP196 Develop 2020 Destination Planner and Map</li> </ul>		

**5.2 Sustainable business and industry work in harmony with local community and environment**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
5.2.1	Promote business and industry development opportunities suited to our distinct region	DP094 Explore options to progress Moss Vale Enterprise Zone	<ul style="list-style-type: none"> <li>OP197 Establish Council's approach to the progress of Moss Vale Enterprise Zone</li> </ul>	Group Manager Tourism and Economic Development	Economic Development
5.2.2	Encourage and showcase leading edge clean industries	DP095 Support the establishment and expansion of clean industries	<ul style="list-style-type: none"> <li>OP198 Promote opportunities for the establishment and expansion of clean industries</li> </ul>	Group Manager Tourism and Economic Development	Economic Development

**5.3 We support the productive use of our agricultural land and promote our diverse and thriving local agriculture industry and its right to farm**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
5.3.1	Develop and implement initiatives which allow rural industries to innovate, adapt and prosper	DP096 Manage the operation of the Southern Region Livestock Exchange	<ul style="list-style-type: none"> <li>OP199 Commence upgrade of facilities at the Southern Regional Livestock Exchange</li> <li>OP200 Commence planning and procurement processes for the lease of the Southern Regional Livestock Exchange</li> </ul>	Manager Business Services	Southern Region Livestock Exchange
5.3.2	Manage development to ensure it does not impact on viable primary production and food security	DP097 Ensure development does not impact on viable primary production and food security	<ul style="list-style-type: none"> <li>OP201 Consider planning proposals submitted in accordance with Local Planning Strategy and its impact on primary production and food security</li> </ul>	Group Manager Planning, Development and Regulatory Services	Development Control

**5.4 Local business is supported through a connected community**

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
5.4.1.	Implement programs that support and strengthen business development	DP098 Facilitate programs and networks that support and strengthen business development	<ul style="list-style-type: none"> <li>OP202 Support implementation of Southern Highlands economy based strategy</li> </ul>	Group Manager Tourism and Economic Development	Economic Development

## ATTACHMENTS TO REPORTS

### ECONOMY

No.	Community Strategic Plan Strategies	Delivery Program 2017-2021 4 Year Actions	Operational Plan 2019/20 Annual Deliverables	Responsible Manager	Service
5.4.2	Promote mentoring and development opportunities to build a connected business community	DP099 Support initiatives that provide opportunities for business mentoring and connection	<ul style="list-style-type: none"> <li>OP203 Participate in Business Forums and work with Business Chambers</li> <li>OP204 Investigate opportunities to introduce business mentoring opportunities</li> </ul>	Group Manager Tourism and Economic Development	Economic Development
5.4.3	Develop partnerships within and outside of the Shire to strengthen economic initiatives	DP100 Support regional economic development initiatives	<ul style="list-style-type: none"> <li>OP205 Participate in regional economic development initiatives</li> </ul>	Group Manager Tourism and Economic Development	Economic Development

## COUNCIL SERVICES

## Council's Services

Council delivers 30 diverse services to the community that contribute to achieving the goals and strategies of the Community Strategic Plan, *Wingecarribee 2031*. These services are listed below:

- Aquatic Services
- Asset Planning and Support
- Children Services
- Civic Leadership
- Community Facilities
- Community Wellbeing
- Corporate Information
- Corporate Relations
- Corporate Strategy
- Customer Service
- Development Control
- Economic Development
- Emergency Management
- Employee Services
- Environmental Services
- Financial Services
- Governance and Legal
- Information Services
- Library Services
- Natural Area Management
- Parks and Recreation
- Property Services
- Regulatory Compliance
- Southern Region Livestock Exchange
- Stormwater
- Strategic Land Use Planning
- Tourism
- Transport
- Waste Management
- Water and Sewer Services

The following section of this document details Council's services and the associated sub services through individual service profiles. The service profiles are intended to complement the *Delivery Program 2017-21* and *Operational Plan 2019/20* in outlining the breadth of services delivered by Council and describing the ongoing and core activities undertaken by each Council service.

Each service profile includes the following information: description, service delivery type, alignment to the Community Strategic Plan, applicable legislation, sub-services, core business and supporting strategies and plans.

## COUNCIL SERVICES

Service	Aquatic Services
<b>Responsibility</b>	Group Manager Infrastructure Services
<b>Description</b>	This service includes the seasonal operation of three community heated swimming pools and provision of a multipurpose aquatic centre managed by an external contractor. The Aquatic Centre includes three heated swimming pools and an indoor gymnasium, plus a child care facility.
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	2.1 Our people have the opportunity for a happy and healthy lifestyle
<b>Applicable Legislation</b>	<i>Swimming Pools Act 1992</i> <i>Public Health Act 2010</i>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Community swimming pools</li> <li>• Moss Vale War Memorial Aquatic Centre</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Provide safe, affordable and inclusive access to aquatic and active recreation services</li> <li>• Operate and maintain three heated community swimming pools located at Mittagong, Bowral and Bundanoon</li> <li>• Manage the contract for the operation of Moss Vale War Memorial Aquatic Centre</li> <li>• Provide swimming and fitness programs which promote aquatic safety, healthy lifestyles and wellbeing</li> <li>• Maintain Moss Vale Aquatic Centre infrastructure, including gardens</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Aquatic Facilities Strategy 2012-2030</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Asset Planning and Support</b>
<b>Responsibility</b>	Manager Assets / Group Manager Infrastructure Services / Chief Capital Program Delivery Officer
<b>Description</b>	<p>The Asset Planning and Support Service is responsible for the strategic and technical planning and sustainable management of Council's assets to support community facility, parks and recreation, stormwater, transport, water and sewerage services.</p> <p>The service also manages the development and review of asset management plans and the development of annual and rolling capital works programs. It also includes the provision of asset information systems.</p>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	<p>3.3 Our built environment creates vibrant and inviting public spaces</p> <p>3.4 We have safe, maintained and effective assets and infrastructure</p>
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993 and Regulation</i></li> <li>• <i>NSW Roads Act 1993</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Protection of the Environment Operations Act 1997</i></li> <li>• <i>Water Management Act 2000</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Asset Strategic Planning</li> <li>• Capital Program Control</li> <li>• Design and Technical Services</li> <li>• Asset Information and Systems Support</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Implement asset management policy, strategy, plans and improvement plan</li> <li>• Design structural, landscape and civil assets</li> <li>• Provide asset information and support including asset condition, performance and usage monitoring</li> <li>• Maintain Asset Register</li> <li>• Planning, programing monitoring, prioritisation, scoping and estimation of capital works</li> <li>• Maintain name and address property register</li> <li>• Create and maintain plans and specifications for the construction of assets</li> <li>• Undertake project management of major capital projects</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Strategic Asset Management Plan</li> <li>• Asset Management Plans</li> <li>• Developer Contributions Plans</li> <li>• Development Servicing Plans</li> <li>• Integrated Water Cycle Management Plan</li> <li>• Capital Works Plans</li> <li>• Flood Risk Management Plans</li> <li>• Pedestrian Access Mobility Plan</li> </ul>



## COUNCIL SERVICES

<b>Service</b>	<b>Children's Services</b>
<b>Responsibility</b>	Group Manager Corporate and Community
<b>Description</b>	In partnership with external funding bodies this service provides a suite of care-related and educational activities that support Shire families.
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	2.1 Our people have the opportunity for a happy and healthy lifestyle
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Education and Care Services National Regulations 2011</i></li> <li>• National Quality Standard</li> <li>• <i>Education and Care Services National Law Act 2010</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Before and After School Care</li> <li>• Family Day Care</li> <li>• Vacation Care</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Provide affordable child care services to meet market demand to support families</li> <li>• Provide a co-ordination role for family day-care services throughout the Shire</li> <li>• Provide recreational-based activities to complement development goals of young children aged 5 to 12 years</li> </ul>
<b>Supporting Strategies and Plans</b>	Nil

COUNCIL SERVICES

<b>Service</b>	<b>Civic Leadership</b>
<b>Responsibility</b>	Group Manager Corporate and Community
<b>Description</b>	This service includes Council's executive staff and elected member support services to provide civic and organisational guidance and direction.
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993 and Regulation</i></li> <li>• <i>Environmental Planning and Assessment Act 1979 and Regulation</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Councillor Support</li> <li>• General Manager and Executive Group</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Deliver executive management and organisational oversight</li> <li>• Organise and facilitate Council and committee meetings</li> <li>• Provide elected member administrative support</li> <li>• Organise Civic functions</li> <li>• Work collaboratively with other councils to advocate and deliver on regional priorities</li> </ul>
<b>Supporting Strategies and Plans</b>	Nil

## COUNCIL SERVICES

Service	Community Facilities
<b>Responsibility</b>	Manager Assets / Group Manager Infrastructure Services
<b>Description</b>	The community facilities service provides safe, accessible and affordable facilities to support community activities and events. This service involves the management and operation of Council's community facilities, including community halls, public toilets, rural fire facilities, children's services buildings, branch libraries, Civic Centre and other Council operational buildings. This service is also responsible for the management of Council operated cemeteries.
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	3.3 Our built environment creates vibrant and inviting public spaces
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993 and Regulation</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Protection of the Environment Operations Act 1997</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Community Managed Community Centres and Halls</li> <li>• Council Managed Community Centres and Halls</li> <li>• Cemeteries</li> <li>• Public toilets</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Undertake day to day operational management of Council managed facilities</li> <li>• Provide quality, accessible and affordable community facilities</li> <li>• Support community groups who use Council's facilities for a range of activities</li> <li>• Support section 355 Management Committees to manage community halls</li> <li>• Continue to maintain, improve and reinvest in community facilities to better meet the needs of community groups, ensuring compliance and improved sustainability</li> <li>• Collect and review data to ensure appropriate marketing and provision of community facilities</li> <li>• Provide and maintain of cemetery facilities</li> <li>• Provide and maintain of public toilets</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Asset Management Plans</li> <li>• Public Toilet Strategy</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Community Wellbeing</b>
<b>Responsibility</b>	Group Manager Corporate and Community
<b>Description</b>	This service provides support to a number of key target groups through the provision of advocacy, service liaison, co-ordination, community events and program delivery. This service aims to improve individual and broader community wellbeing by breaking down barriers to social inclusion and providing opportunities for engagement, creativity and community capacity building.
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	<p>2.1 Our people have the opportunity for a happy and healthy lifestyle</p> <p>2.2 We are an inclusive community which actively reduces barriers for participation in community life</p> <p>2.3 Wingecarribee values and nurtures a diverse, creative and vibrant community</p>
<b>Applicable Legislation</b>	Nil
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Community Development</li> <li>• Community Events</li> <li>• Cultural Development</li> <li>• Community Sector Support</li> <li>• Community Safety</li> <li>• Social Planning</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Plan and deliver community development initiatives related to target groups</li> <li>• Coordinate initiatives to increase residents' sense of 'feeling safe'</li> <li>• Run a series of events to enhance social inclusion of target groups</li> <li>• Consider and plan for the social needs of current and future communities</li> <li>• Support and enhance the arts and cultural community</li> <li>• Administer community grants scheme</li> <li>• Develop partnerships with government and non-government organisations to improve access to and availability of services</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Arts and Culture Strategic Plan 2015-2031</li> <li>• Positive Ageing Strategy and Action Plan 2016-2026</li> <li>• Youth Strategy 2016-2026</li> <li>• Disability Inclusion Action Plan 2017-2021</li> </ul>

COUNCIL SERVICES

<b>Service</b>	Corporate Information
<b>Responsibility</b>	Chief Information Officer
<b>Description</b>	This service provides a framework for the registration, storage, and retrieval of corporate records.
<b>Service Delivery Type</b>	Internal
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>State Records Act 1998</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Information Management</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Register and provide subsequent access to Council records</li> <li>• Administer and provide corporate training in Council's record management system</li> <li>• Manage the destruction of documents in accordance with legislation</li> </ul>
<b>Supporting Strategies and Plans</b>	Nil

## COUNCIL SERVICES

<b>Service</b>	<b>Corporate Relations</b>
<b>Responsibility</b>	Group Manager Corporate and Community
<b>Description</b>	This service provides internal and external communications, community engagement, civic event co-ordination and corporate branding services.
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	1.2 Council communicates and engages with the community in a diverse, open and inclusive way
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Communication</li> <li>• Community Engagement</li> <li>• Events Coordination (major and community)</li> <li>• Civic Receptions</li> <li>• Social Media</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Develop material for the local press to communicate council decision making and initiatives</li> <li>• Manage social media platform</li> <li>• Plan and deliver community engagement activities (including online engagement tools)</li> <li>• Implement Council's branding and style guide</li> <li>• Coordinate civic events e.g. Australia Day and citizenship ceremonies</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Communications Strategy</li> <li>• Community Engagement Strategy</li> <li>• Customer Service Strategy 2016-2020</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Corporate Strategy</b>
<b>Responsibility</b>	Group Manager Corporate and Community
<b>Description</b>	<p>This service involves the management of a range of internally and externally focussed projects, processes and activities. The service is responsible for delivery of legislative requirements pertaining to organisational planning and reporting, such as the Community Strategic Plan, Delivery Program and Operational Plan.</p> <p>The service also has a focus on performance measurement and the coordination of corporate strategies, organisational projects and other business improvement initiatives.</p>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Organisational Planning and Reporting</li> <li>• Organisational Business Improvement</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Coordinate and prepare Council's Integrated Planning and Reporting documents including the Community Strategic Plan, Delivery Program, Operational Plan and business plans</li> <li>• Facilitate, advise and support management in timely, accurate and accountable strategic and corporate reporting</li> <li>• Identify and assist branches with the implementation of business improvement initiatives</li> <li>• Coordinate service review program</li> <li>• Coordinate corporate projects</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Integrated Planning and Reporting documents</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Customer Service</b>
<b>Responsibility</b>	Group Manager Corporate and Community
<b>Description</b>	<p>Customer service provides first and follow up contact services via a multi-channel delivery strategy. The includes:</p> <ul style="list-style-type: none"> <li>• Front Counter – lodgement and registration of Development Applications along with the processing of all documents lodged with Council and payment processing via the Cashiers Unit</li> <li>• Contact Centre - answers all inbound calls, emails and faxes.</li> <li>• Corporate Website – allows for information dissemination and resourcing for internal and external and external customers</li> </ul> <p>All delivery methods include processing and referral of customer enquiries and requests for service.</p>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Government Information (Public Access) Act 2009</i></li> <li>• <i>Privacy and Personal Information Protection Act 1998</i></li> <li>• <i>State Records Act 1998</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Customer Service Delivery</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Manage customer contact in a consistent and timely manner</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Customer Service Strategy 2016-2020</li> </ul>



## COUNCIL SERVICES

<b>Service</b>	<b>Development Control</b>
<b>Responsibility</b>	Group Manager Planning, Development and Regulatory Services
<b>Description</b>	<p>The Development Control service applies NSW, regional and local planning policies to achieve sustainable development across the Wingecarribee Shire.</p> <p>This service involves statutory development assessment and certification focussed primarily on residential and commercial buildings, subdivisions, multi dwelling housing, civil infrastructure including water and sewer authority responsibilities and also commercial and industrial development.</p> <p>The function is responsible for delivering efficient and effective sustainable development outcomes utilising predictable, coherent and logically adopted systems in accordance with statutory frameworks.</p>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	3.2 Wingecarribee has maintained a distinct character and separation of towns and villages
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Environmental Planning and Assessment Regulation 2000</i></li> <li>• <i>Protection of the Environment Operations Act 1997</i></li> <li>• <i>Building Professionals Act 2005</i></li> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Local Government (General) Regulation 2005</i></li> <li>• <i>Water Management Act 2000</i></li> <li>• <i>Roads Act 1993</i></li> <li>• <i>Wingecarribee Local Environment Plan 2010</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Development Assessment</li> <li>• Building Certification</li> <li>• Development Engineering</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Assess and determine applications for development</li> <li>• Provide high level timely advice to the community and development industry on a range of issues through the duty planner, certifier and engineer arrangement</li> <li>• Undertake civil works certification including as water authority</li> <li>• Manage Fire Safety on commercial buildings and Pool Compliance</li> <li>• Coordinate the assessment of tree removal and pruning permits</li> <li>• Investigate and seek remedy of illegal land use, building compliance and illegal tree removal</li> <li>• Provide representation for planning matters on the Joint Regional Planning Panel</li> <li>• Provide Planning Certificates</li> <li>• Prosecution and defence of proceedings in the NSW Land and Environment Court</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Development Control Plans Suite</li> <li>• Engineering Standards and specifications and Planning guidelines</li> <li>• Local Planning Strategy 2016-2031</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Economic Development</b>
<b>Responsibility</b>	Group Manager Tourism and Economic Development
<b>Description</b>	<p>This service promotes sustainable economic development across the Wingecarribee Shire through planning and partnerships. This service supports targeted sector groups in identifying competitive advantages which will attract and retain industries to the Shire and focus on ensuring a sustainable economy.</p> <p>This service also aims to provide an environment which is conducive to business relocation and start up.</p>
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	<p>5.1 Our Shire attracts people to work, live and visit</p> <p>5.2 Sustainable business and industry work in harmony with local community and environment</p> <p>5.4 Local business is supported through a connected community</p>
<b>Applicable Legislation</b>	Nil
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>Economic Development Initiatives</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>Support Economic Development Cluster Groups to deliver community identified opportunities</li> <li>Implement the Economic Development Strategy</li> <li>Partner with Small Business Commission to develop Small Businesses Friendly Council's initiative</li> <li>Provide collaboration opportunities for example the Economic Development Investment Summit</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>Draft Economic Development Strategy</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Emergency Management</b>
<b>Responsibility</b>	Deputy General Manager Operations, Finance and Risk
<b>Description</b>	<p>This service provides support in the planning and preparation for significant emergencies that may impact on the safety and security of residents and visitors to the Wingecarribee Shire.</p> <p>This service also involves Council's operational response to support Emergency Service Agencies during incidents and emergencies.</p>
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	2.1 Our people have the opportunity for a happy and healthy lifestyle
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Rural Fire Services Act 1997</i></li> <li>• <i>Emergency Services Management Act 1989</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Emergency Management and Support</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Coordinate the Wingecarribee Shire Council Emergency Management Committee and ensure plans are in place for the prevention, preparation for and response to and recovery from emergencies in the Wingecarribee Shire</li> <li>• Provide financial support to Rural Fire Service, State Emergency Service, Fire Rescue NSW</li> <li>• Undertake maintenance to emergency facilities and fire trials</li> <li>• Provide bush fire mitigation and maintain fire protection zone</li> <li>• Provide operational support to emergency response and recovery</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Wingecarribee Shire Emergency Management Plan</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Employee Services</b>
<b>Responsibility</b>	Manager Organisational Development
<b>Description</b>	<p>This service provides a range of operational, advisory and strategic services which enables Council to provide:</p> <ul style="list-style-type: none"> <li>• salary and performance management</li> <li>• attraction and retention</li> <li>• industrial and employee relations</li> <li>• training and development</li> <li>• workers compensation, and</li> <li>• workplace health and safety.</li> </ul> <p>This service fosters a safe and equitable workplace where people are skilled, valued and supported.</p>
<b>Service Delivery Type</b>	Internal
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	Nil
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Organisational Development</li> <li>• Learning and Development</li> <li>• Industrial Relations</li> <li>• Attraction and Retention</li> <li>• Work Health and Safety</li> <li>• Workers Compensation and Injury Management</li> <li>• Remuneration and Performance Management</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Develop, implement, support and review organisational development policy</li> <li>• Manage recruitment, appointments and remuneration</li> <li>• Implement innovative initiatives ensuring that organisational development strategies support performance improvement</li> <li>• Evaluate internal processes and systems to ensure best practice in organisational capability</li> <li>• Provide staff health and safety services including advice on the provision of a healthy, safe and productive environment for staff, injury management and workers compensation management</li> <li>• Provide workplace development advice on future practices to assist staff to achieve excellence, including management of change, performance, leadership and management development, staff development and training</li> <li>• Provide workforce planning services to provide information and advice to forecast and take action in anticipation of future workforce trends, and provide human resource systems and support.</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Workforce Management Plan</li> </ul>

## COUNCIL SERVICES

Service	Environmental Services
<b>Responsibility</b>	Manager Environment and Sustainability
<b>Description</b>	This service provides the foundations to protect and enhance the environment. It facilitates data based decision making, engages and empowers community actions, improves community sustainability, and manages Council's environmental footprint.
<b>Service Delivery Type</b>	External and Internal
<b>Alignment to Community Strategic Plan</b>	<p>4.1 Wingecarribee's distinct and diverse natural environment is protected and enhanced</p> <p>4.2 Sustainable living practices are actively encouraged</p> <p>4.4 Wingecarribee addresses, adapts, and builds resilience to climate change</p>
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Protection of the Environment Operations Act 1997</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Biodiversity Conservation Act 2016</i></li> <li>• <i>Environment Protection and Biodiversity Conservation Act 1999</i></li> <li>• <i>Fisheries Management Act 1994</i></li> <li>• <i>Biosecurity Act 2015</i></li> <li>• <i>Local Government Act 1993</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Environmental Community Programs</li> <li>• Environmental Assessment and Compliance</li> <li>• Environmental and Sustainability Planning</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Conserve our natural environment and mitigate environmental impacts</li> <li>• Undertake environmental monitoring and reporting (including flora, fauna and waterways)</li> <li>• Implement sustainability and energy management projects across community infrastructure</li> <li>• Develop community capacity building</li> <li>• Support private conservation programs and rural partner programs</li> <li>• Undertake climate change impacts risk assessment, and adaptation strategy development</li> <li>• Monitor and report of Council's energy consumption and greenhouse gas emissions</li> <li>• Promote environmentally sustainable practices within Council and the community</li> <li>• Develop policy (processes, procedures and tools that focus on improving environmental outcomes)</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Environment Strategy</li> <li>• Climate Change Adaptation Plan</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Financial Services</b>
<b>Responsibility</b>	Chief Financial Officer
<b>Description</b>	This service is responsible for the overall management of Council's finances, the completion of statutory financial reporting requirements, preparing the Budget and Long Term Financial Plan and providing support to the management group to ensure services, programs and projects are delivered within agreed budget targets. The service is also responsible for the issuing and collection of revenue for Council's general fund, water and sewer activities. The service provides support and advice regarding procurement and tendering matters and is also responsible for the management, maintenance and replacement of Council's plant and light fleet.
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Local Government (General) Regulation 2005</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• Applicable Taxation Legislation</li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Financial Accounting and Systems</li> <li>• Management Accounting and Business Support</li> <li>• Revenue Services</li> <li>• Procurement</li> <li>• Payroll</li> <li>• Funds Management</li> <li>• Tax Management and Compliance</li> <li>• Fleet Management</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Ensure Council meets its statutory reporting requirements under the <i>Local Government Act</i>, Australian Accounting Standards and Local Government Code of Accounting Practice and Reporting</li> <li>• Undertake long term financial planning which underpins Council's Integrated Planning and Reporting Framework</li> <li>• Manage Council's investment portfolio and cash flow requirements, ensuring funds are available to deliver the services, projects and programs outlined in Council's Delivery Program</li> <li>• Collect general purpose, water and sewer revenues, ensuring timely debt recovery practices are applied in a fair and consistent manner</li> <li>• Ensure Council's procurement activities reflect sound governance practices, transparency and achieve best value for the community</li> <li>• Monitor and provide direction on the utilisation, whole of life costs and replacement of Council's fleet (including light fleet)</li> <li>• Provide timely and accurate financial reports which can be relied upon to inform decision making within the organisation</li> <li>• Provide expert advice to Council's Management Team on financial, procurement and fleet related matters</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Long Term Financial Plan</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Governance and Legal</b>
<b>Responsibility</b>	Group Manager Corporate and Community / Manager Organisational Development
<b>Description</b>	The Governance and Legal Service provides the control environment for Council's operations to be conducted in an ethical and transparent manner, consistent with statutory requirements and community expectations
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993 and Regulation 2005</i></li> <li>• <i>Government Information (Public Access) Act 2009</i></li> <li>• <i>Privacy and Personal Information Protection Act 1998</i></li> <li>• <i>Public Interest Disclosure 1994</i></li> <li>• <i>Civil Liabilities Act 2002</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Corporate Governance</li> <li>• Internal Audit</li> <li>• Risk and Insurance</li> <li>• Legal Services</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Coordinate Internal Audit and Risk program and subsequent coordination of the Audit, Risk and Improvement Advisory Committee</li> <li>• Drive business improvement through Internal Audit Program</li> <li>• Ensure compliance with Council's Internal Audit Program</li> <li>• Coordinate statutory reporting</li> <li>• Provide public access to Council information</li> <li>• Manage Council's corporate risk profile through its insurance program</li> <li>• Ensure consistent decision making through the facilitation of the corporate policy program</li> <li>• Monitor complaints to ensure service delivery is consistent with customer expectations</li> <li>• Manage and respond to Code of Conduct matters</li> <li>• Provision of legal advice and assistance and management of Council's legal panel</li> <li>• Undertake annual review of Council's insurance portfolio</li> <li>• Ensure effective resolution of claims against Council consistent with Council's policies, insurance, legal rights and obligations</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Strategic Internal Audit Plan</li> <li>• Business Continuity Plan</li> </ul>

COUNCIL SERVICES

<b>Service</b>	<b>Information Services</b>
<b>Responsibility</b>	Chief Information Officer
<b>Description</b>	This service is responsible for the management and protection of corporate data on servers and networks, software and hardware requirements of the organisation. This includes all computing devices, voice and data devices and services, applications and the Geographical Information System.
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Workplace Surveillance Act 2005</i></li> <li>• <i>Work Health and Safety Act 2011</i></li> <li>• <i>State Records Act 1998</i></li> <li>• <i>Spam Act 2003</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• ICT Operations</li> <li>• Corporate Systems</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Provide, maintain and enhance data centre services, data communication, data access, telephony and mobility, desktop computing</li> <li>• Procure Council's ICT assets to optimise their useful lifecycle</li> <li>• Support, maintain and enhance Corporate Systems</li> <li>• Provide, maintain and enhance Geographic Information System (GIS) / mapping services</li> </ul>
<b>Supporting Strategies and Plans</b>	Nil



## COUNCIL SERVICES

<b>Service</b>	<b>Library Services</b>
<b>Responsibility</b>	Chief Information Officer
<b>Description</b>	The Library Services provide information, education and recreation opportunities and resources for the Wingecarribee Shire.
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	2.1 Our people have the opportunity for a happy and healthy lifestyle
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Library Act 1939</i></li> <li>• <i>Library Regulation 2010</i></li> <li>• <i>State Records Act 1998</i></li> <li>• <i>Copyright Act 1968 (Cth)</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Central Library Bowral</li> <li>• Branch Libraries Mittagong and Moss Vale</li> <li>• Outreach Services Mobile Library and Home Library Service</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Provide lending services at branches and mobile library</li> <li>• Provide lending for the house bound</li> <li>• Provide services for children and youth activities, such as story time etc., HSC lectures and Baby Time</li> <li>• Provide public access computers and Wi-Fi</li> <li>• Provide printing and photo copying facilities</li> <li>• Provide study and research facilities</li> <li>• Provide Local History, Local Studies and Council archives</li> <li>• Provide local Archive Repository for NSW State Archives</li> <li>• Provide online databases, eBooks, eAudio, and eMagazines</li> <li>• Provide events and programs to encourage use and to promote the Library and the Council</li> <li>• Investigate and establish mutually beneficial relationships including consortia agreements, Friends Of Wingecarribee Library (FOWL)</li> <li>• Provide outreach services including school visits, promotional talks, Pop Up Library</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Library Strategic Plan 2011</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Natural Area Management</b>
<b>Responsibility</b>	Manager Environment and Sustainability / Manager Assets
<b>Description</b>	This service protects and enhances the integrity of the Shire's natural areas. Council manages over 40 bushland reserves (totalling over 4,000ha), over 100km of waterways, and numerous high priority road segments. Partnership Programs also work to improve key flora and fauna species across the Shire.
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	<p>4.1 Wingecarribee's distinct and diverse natural environment is protected and enhanced</p> <p>4.2 Sustainable living practices are actively encouraged</p> <p>4.4 Wingecarribee addresses, adapts, and builds resilience to climate change</p>
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Biodiversity Conservation Act 2016</i></li> <li>• <i>Environment Protection and Biodiversity Conservation Act 1999</i></li> <li>• <i>Fisheries Management Act 1994</i></li> <li>• <i>Biosecurity Act 2015</i></li> <li>• <i>Rural Fires Act 1997</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Natural Area Management</li> <li>• Asset Protection Zone (bushfire) Management</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Provide support to Bushcare, Rivercare, and Landcare actions on Council's high priority natural assets</li> <li>• Undertake key species protection projects</li> <li>• Undertake threat abatement including pest species management on Council land</li> <li>• Management of bushfire risk and hazards on land under Council care and control</li> <li>• Plan and/or undertake bushfire management works on council reserves including APZ, fire trails, hazard reduction burns</li> <li>• Provide volunteer management and training through Council's Bushcare program</li> <li>• Build community capacity for biodiversity and natural area management</li> <li>• Implement private land conservation strategies</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Environment Strategy – Plans of Management</li> <li>• Bushcare plans for Council reserves</li> <li>• Pesticide Notification Plan</li> <li>• Wollondilly / Wingecarribee Bushfire Risk Management Plan</li> <li>• Private Land Conservation Strategy</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Parks and Recreation</b>
<b>Responsibility</b>	Manager Assets / Group Manager Infrastructure Services / Chief Capital Program Delivery Officer
<b>Description</b>	<p>Council's park and open space network comprises of approximately 3,036 hectares of land. Most of this area is bushland reserve which has relatively low asset development and maintenance requirements.</p> <p>The Parks and Recreation service provides:</p> <ul style="list-style-type: none"> <li>• Asset management planning and operational maintenance for 157 parks and reserves. This includes 35 bushland reserves, 69 community parks, 21 linear reserves, 4 premier parks, 24 sports parks, 4 special purpose sites and 50 playgrounds</li> <li>• Delivery of capital/renewal projects for parks infrastructure both hard and soft</li> <li>• Operational management of street trees, roadside vegetation, streetscapes in main towns, amenities cleaning, parks and sports fields ground maintenance</li> </ul>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	3.3 Our built environment creates vibrant and inviting public spaces
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993 and Regulation</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Protection of the Environment Operations Act 1997</i></li> <li>• <i>Biodiversity Conservation Act 2016</i></li> <li>• <i>Pesticides Act 1999</i></li> <li>• <i>Environment Protection and Biodiversity Conservation Act 1999</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Parks</li> <li>• Playgrounds</li> <li>• Sports fields</li> <li>• Open spaces</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Develop, implement and review strategies and policies aligned to public open space, playgrounds, bushland reserves and sports fields</li> <li>• Operate and maintain parks, sports fields, bushland reserves, public amenities and playgrounds</li> <li>• Provide safe and accessible open space for recreational activities</li> <li>• Carry out quality recreational planning for the Wingecarribee community</li> <li>• Provide safe playground equipment for general community use</li> <li>• Prepare the Parks &amp; Open Space Asset Management Plan</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Parks Strategy</li> <li>• Plans of Management related to Parks and Open Space</li> <li>• Play Strategy</li> <li>• Street Tree Master Plan and Implementation Plan</li> <li>• Floodplain Management Plan</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Property Services</b>
<b>Responsibility</b>	Chief Financial Officer
<b>Description</b>	Property Services is responsible for the administration and management of Council's property portfolio. The service is also responsible for the maintenance of Council's Public Land Register which includes all land owned by or under the control or management of Council. This service ensures that Council is meeting its statutory requirements and that property is managed efficiently and in the best interests of the community.
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	1.1 Our Council has the trust of the community and well informed decisions are made to ensure long term sustainability of our Shire
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Local Government (General) Regulation 2005</i></li> <li>• <i>Crown Land Management Act 2016</i></li> <li>• <i>Land Acquisition (Just Terms Compensation) Act 1991</i></li> <li>• <i>Roads Act 1993</i></li> <li>• <i>Real Property Act 1990</i></li> <li>• <i>Conveyancing Act 1919</i></li> <li>• <i>Real Property Regulation 2014</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Leasing and Licenses</li> <li>• Property Management</li> <li>• Road Closures and Easements</li> <li>• Property Acquisitions and Disposal</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Provide land management functions, including arranging valuations, arranging surveying, negotiations, conveyancing transactions, land acquisitions and disposal programs</li> <li>• Prepare timely and accurate formal Council reports which can be relied upon to inform decision-making within the organisation</li> <li>• Acquire land for road widening and other public purposes</li> <li>• Manage road closures and other property administration including easements</li> <li>• Administer and manage leases of Council property</li> <li>• Administer and manage leases by Council (where Council is Lessee)</li> <li>• Administer and manage licences for the use of public land</li> <li>• Ensure ongoing compliance as Crown Land Manager for Crown Reserves, including Council's obligations under Native Title</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Plans of Management</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Regulatory Compliance</b>
<b>Responsibility</b>	Group Manager Planning, Development and Regulatory Services
<b>Description</b>	<p>This service involves the delivery of compliance and regulatory outcomes based on State, regional and local legislation and policies. The service involves monitoring, investigation and enforcement relating to development, environment, public safety, animal control and parking enforcement.</p> <p>This service also provides the management of an animal shelter.</p>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	<p>2.1 Our people have the opportunity for a happy and healthy lifestyle</p> <p>3.2 Wingecarribee has maintained a distinct character and separation of towns and villages</p>
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Impounding Act 1991</i></li> <li>• <i>Protection of the Environment Operations Act 1997</i></li> <li>• <i>Roads Act 1993</i></li> <li>• <i>Biosecurity Act 2015</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Rural Fires Act 1997</i></li> <li>• <i>Companion Animals Act 1998</i></li> <li>• <i>Food Act 2003</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Development and Environmental Control</li> <li>• Compliance and Education</li> <li>• Animal Control</li> <li>• Parking enforcement</li> <li>• Animal Shelter Management</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Ensure Companion Animal Compliance including registration, impoundment and regulatory actions</li> <li>• Operate and manage a companion animals impounding facility</li> <li>• Undertake proactive enforcement of school zones, timed parking areas and street regulatory sign enforcement</li> <li>• Undertake proactive and customer service request responses to abandoned and unattended vehicles in the Shire. Operation and management of an impound facility</li> <li>• Investigate illegal dumping incidents and illegal dumping hotspots throughout the LGA</li> <li>• Investigate and proactively enforce development related activity such as sedimentation and erosion control, illegal building works and also enforcement of development conditions of consent</li> <li>• Assess and determine applications for on-site sewer management and undertake routine inspection programs</li> <li>• Implement biosecurity legislation</li> </ul>
<b>Supporting Strategies and Plans</b>	Nil

## COUNCIL SERVICES

<b>Service</b>	<b>Southern Regional Livestock Exchange</b>
<b>Responsibility</b>	Manager Business Services
<b>Description</b>	The Southern Regional Livestock Exchange (SRLX) is a commercial operation of Council. The SRLX is a cattle selling facility and supports the local and regional cattle industry through the provision of a sales facility and holding yards.
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	5.3 We support the productive use of our agricultural land and promote our diverse and thriving local agriculture industry and its right to farm
<b>Applicable Legislation</b>	Nil
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Saleyards management</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Manage the operation of the SRLX facility including the coordination of cattle sales in the Southern Region, and provide a financial return to Council</li> <li>• Implement the SRLX marketing strategy</li> <li>• Manage the welfare and safety of animals and persons visiting the facility</li> <li>• Work with agents, buyers, seller and staff to enhance the services offered</li> <li>• Maintain infrastructure at the facility</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Southern Regional Livestock Exchange Strategic Plan</li> </ul>

**Note:** In accordance with Council resolution MN 124/19, in the first quarter of 2020 Council will advertise for expressions of interest to lease the Southern Regional Livestock Exchange with a preference for a long-term capital lease.

## COUNCIL SERVICES

<b>Service</b>	<b>Stormwater</b>
<b>Responsibility</b>	Manager Assets / Group Manager Infrastructure Services
<b>Description</b>	<p>This service provides drainage pipes, wetlands, detention basins, culverts and channels and associated infrastructure assets across the Shire that aim to manage stormwater runoff safely and efficiently.</p> <p>The service continues to implement a coordinated approach to floodplain management and protection of waterways.</p>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	3.4 We have safe, maintained and effective assets and infrastructure
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Water Management Act 2000</i></li> <li>• <i>Local Government Act 1993 and Regulation 2005</i></li> <li>• <i>Roads Act 1993</i></li> <li>• <i>Environment and Protection Act 1979 (NSW)</i></li> <li>• <i>Protection of the Environment Operations Act 1997</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>State Environmental Planning Policy (Infrastructure) 2007</i></li> <li>• <i>Fisheries Management Act 1994</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Floodplain Management</li> <li>• Stormwater quality management</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Prepare and implement Floodplain Risk Management Plans</li> <li>• Undertake efficient removal of surface runoff created through most rain events</li> <li>• Ensure flood mitigation during high volume storm and rain events</li> <li>• Protection of waterways from urban pollutants</li> <li>• Construct and maintain water course drainage structures including pits and pipes, detention basins and water quality control ponds</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Stormwater Asset Management Plan</li> <li>• Flood Studies &amp; Risk Management Plans</li> <li>• Development Control Plans</li> <li>• Riparian Management Plan</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Strategic and Land Use Planning</b>
<b>Responsibility</b>	Group Manager Planning, Development and Regulatory Services
<b>Description</b>	<p>The Strategic and Land Use Planning Service plans for the housing, business and environmental needs of our current and future population.</p> <p>This service involves the development and implementation of a planning framework to support sustainable and orderly land use outcomes within the Shire. This includes the management of Council's long-term strategic plans, the statutory planning framework and development contributions to ensure that new development does not impose significant burdens on existing communities.</p> <p>Strategic Planning is also responsible for the design and revitalisation of town and village centres and provides for heritage land use management.</p> <p>The service is responsible for delivering efficient, effective and sustainable strategic land use outcomes utilising predictable, coherent and logical adopted systems in accordance with statutory frameworks.</p>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	<p>3.3 Our built environment creates vibrant and inviting public spaces</p> <p>4.1 Wingecarribee's distinct and diverse natural environment is protected and enhanced</p>
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Environmental Planning and Assessment Regulation 2000</i></li> <li>• <i>Heritage Act 1977</i></li> <li>• <i>Biodiversity Conservation Act 2016</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Strategic Land Use Planning</li> <li>• Contributions Planning</li> <li>• Heritage Land Use Planning</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Develop and implement a planning framework that supports orderly and sustainable development within the Shire and ensures that land use and urban outcomes continue to meet the changing needs of the community</li> <li>• Develop statutory planning instruments, local environmental plans, development control plans and infrastructure contribution plans that inform the development assessment processes</li> <li>• Assess and determine Planning Proposals in order to amend local planning instruments</li> <li>• Negotiate, implement and monitor voluntary planning agreements in order to offset development impacts and seek greater fiscal benefit for the local community above and beyond standard contribution plan rates</li> <li>• Preserve and maintain heritage significant buildings and locations throughout the local government area</li> <li>• Develop and implement plans / initiatives to revitalise town and village centres throughout the Shire</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Development Control Plans</li> <li>• Local Planning Strategy</li> <li>• Wingecarribee Local Environmental Plan 2010</li> </ul>



COUNCIL SERVICES

<b>Service</b>	<b>Tourism</b>
<b>Responsibility</b>	Group Manager Tourism and Economic Development
<b>Description</b>	This service markets the Southern Highlands as a travel destination while also providing industry development and capacity building. The service operates the Welcome Centre which is the key point for visitor and community information, referrals and product and experience bookings.
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	5.1 Our Shire attracts people to work, live and visit
<b>Applicable Legislation</b>	Nil
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Destination Marketing</li> <li>• Welcome Centre</li> <li>• Events Management</li> <li>• Product Development</li> <li>• Membership Services</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Operate an accredited Visitor Information Centre</li> <li>• Undertake marketing of the Southern Highlands</li> <li>• Assist in the development of new products/experiences and events and to provide benefits to local industry operators and businesses through membership services.</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Tourism Strategy 2012-2017</li> <li>• Destination Sydney Surrounds South Destination Management Plan 2018-2023</li> </ul>

## COUNCIL SERVICES

<b>Service</b>	<b>Transport</b>
<b>Responsibility</b>	Manager Assets / Group Manager Infrastructure Services / Chief Capital Program Delivery Officer
<b>Description</b>	<p>This service provides for the strategic planning, delivery and management of a transport infrastructure asset network that is safe, efficient, effective and sustainable. It is critical for sustaining basic community function including access for business, recreation and tourism activities.</p> <p>This service also includes provision of road safety, traffic and integrated transport planning. Assets include roads, bridges, pathways, cycleways, carparks, roundabouts and ancillary infrastructure.</p>
<b>Service Delivery Type</b>	Internal and External
<b>Alignment to Community Strategic Plan</b>	3.1 We have an integrated and efficient network of public transport and shared pathways
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993 and Regulation</i></li> <li>• <i>Roads Act 1993</i></li> <li>• <i>Environmental Planning and Assessment Act 1979</i></li> <li>• <i>Protection of the Environment Operations Act 1997</i></li> <li>• <i>State Environmental Planning Policy (Infrastructure) 2007</i></li> <li>• <i>Civil Liability Act 2002</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Asset Management (including new, renewal and maintenance)</li> <li>• Road Safety</li> <li>• Traffic and Transport Planning</li> <li>• Roads and Bridges</li> <li>• Footpaths and Cycleways</li> <li>• Car parks</li> <li>• Traffic Facilities (including street lighting)</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Manage, construct and maintain Council's transport related assets</li> <li>• Contribute to and participate in local, regional and State transport initiatives</li> <li>• Regulate of traffic</li> <li>• Advocate for continued operation of public transport opportunities</li> <li>• Provide and maintain car parks</li> <li>• Undertake traffic and transport planning</li> <li>• Provide traffic engineering and road safety programs</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Pedestrian Access Mobility Plan</li> <li>• Bicycle Strategy</li> </ul>

COUNCIL SERVICES

<b>Service</b>	<b>Waste Management</b>
<b>Responsibility</b>	Manager Business Services / Manager Assets
<b>Description</b>	This service is responsible for waste collection, disposal, resource recovery, recycling, waste management and education that enhances the amenity of the Shire and maximises the environmental sustainability of the Shire.
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	4.3 Wingecarribee achieves continuous reduction in waste generation and disposal to landfill
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Local Government Act 1993</i></li> <li>• <i>Protection of Environment Operations Act 1997</i></li> <li>• <i>Waste Avoidance and Resource Recovery Act 2001</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Public Litter Bin Collection</li> <li>• Street and Gutter Cleaning</li> <li>• Resource Recovery Centre</li> <li>• Domestic Waste Collection Services</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Provide timely, high quality and affordable waste services to the community through the provision of a waste and recycling centre and kerb side collection service</li> <li>• Manage domestic waste, recycling and organics collection contracts</li> <li>• Provide waste minimisation and recycling education programs</li> <li>• Facilitate the reduction of the volume of waste going to landfill</li> <li>• Provide public bin and litter collection across the Shire</li> <li>• Protect the natural environment from the impacts of waste generation and disposal activities</li> <li>• Plan for future waste management strategies/needs</li> </ul>
<b>Supporting Strategies and Plans</b>	<ul style="list-style-type: none"> <li>• Drinking Water Management Plan</li> </ul>

COUNCIL SERVICES

<b>Service</b>	<b>Water and Sewer Services</b>
<b>Responsibility</b>	Manager Water and Sewer / Chief Capital Program Delivery Officer / Manager Assets
<b>Description</b>	This service provides a safe and reliable drinking water and sewer network throughout urban locations in the Shire. The service consists of dams, water treatment plants and sewerage treatment plants.
<b>Service Delivery Type</b>	External
<b>Alignment to Community Strategic Plan</b>	3.4 We have safe, maintained and effective assets and infrastructure
<b>Applicable Legislation</b>	<ul style="list-style-type: none"> <li>• <i>Water Management Act 2000</i></li> <li>• <i>Protection of the Environment Operations Act 1997</i></li> <li>• <i>Public Health Act 2010</i></li> <li>• <i>Local Government Act 1993</i></li> </ul>
<b>Sub Services</b>	<ul style="list-style-type: none"> <li>• Water Management</li> <li>• Sewer Management</li> </ul>
<b>Core Business</b>	<ul style="list-style-type: none"> <li>• Undertake asset planning</li> <li>• Operate and maintain both water and sewage treatment plants</li> <li>• Operate and maintain both water and sewer network assets</li> <li>• Manage potable water quality and supply to meet Australian Drinking Water Guidelines, Department of Industry and NSW Health regulations</li> <li>• Manage sewage operations to meet environmental regulations</li> <li>• Manage trade waste relating to both commercial and industrial dischargers</li> </ul>
<b>Supporting Strategies and Plans</b>	Nil

APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

## Appendix 1 – Draft Budget and Capital Works Program 2019-2023

### What do your rates pay for?

The role of local councils has come a long way since the days of roads, rates and rubbish. Today, Council now funds many more services to meet our community's needs and expectations. Some of these include:

- parks, sports grounds, playgrounds and community halls
- libraries, arts and culture
- community development services for youth, older people, people living with a disability and Aboriginal and Torres Strait Islander People
- children's services
- public and environmental health
- environmental sustainability projects and invasive species management
- transport services including roads, footpaths, car parks, road safety and traffic facilities
- business development, events and tourism
- development services, such as development applications and certification
- land use and natural environmental planning
- stormwater and flood management
- emergency management
- community and council strategic planning
- executive, communication and support service

The cost of providing all of these services comes from existing rate income. Council for many years has prudently delivered a balanced budget to ensure that it does not spend beyond its means.

APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

**Draft Budget 2019/20 (including forward estimates)**

Forecast Estimates 2019/20 - 2022/23	2018/19 Original Budget	2019/20	2020/21	2021/22	2022/23
<b>Income from Continuing Operations</b>					
Rates & Annual Charges	72,585,000	77,859,000	79,741,000	81,680,000	83,675,000
User Charges & Fees	20,531,000	21,322,000	21,684,000	22,053,000	22,429,000
Interest & Investment Revenue	3,265,000	4,037,000	3,403,000	2,907,000	2,500,000
Other Revenues	3,764,000	3,700,000	3,772,000	3,845,000	3,920,000
Grants & Contributions Operating	8,680,000	9,103,000	10,628,000	10,810,000	9,349,000
Grants & Contributions Capital	14,348,000	12,262,000	9,110,000	6,616,000	6,738,000
<b>Total Income from Continuing Operations</b>	<b>123,173,000</b>	<b>128,283,000</b>	<b>128,338,000</b>	<b>127,911,000</b>	<b>128,611,000</b>
<b>Expenses from Continuing Operations</b>					
Employee Costs	37,288,000	39,919,000	41,167,000	42,544,000	44,024,000
Borrowing Costs	1,408,000	1,038,000	1,251,000	1,185,000	1,919,000
Materials & Contracts	23,553,000	24,552,000	25,188,000	25,214,000	25,782,000
Depreciation & Amortisation	25,009,000	28,038,000	28,814,000	29,287,000	29,665,000
Other Expenses	16,030,000	16,362,000	16,678,000	17,374,000	17,344,000
<b>Total Expenses from Continuing Operations</b>	<b>103,288,000</b>	<b>109,909,000</b>	<b>113,098,000</b>	<b>115,604,000</b>	<b>118,734,000</b>
<b>Net Operating Result</b>	<b>19,885,000</b>	<b>18,374,000</b>	<b>15,240,000</b>	<b>12,307,000</b>	<b>9,877,000</b>
<b>Capital and Reserve Movements</b>					
Capital Expenditure	- 49,767,000	- 57,377,000	- 83,017,000	- 65,710,000	- 63,101,000
Proceeds from Sale	1,269,000	1,163,000	1,163,000	1,718,000	1,424,000
Loan Repayments	- 4,377,000	- 4,691,000	- 4,202,000	- 3,761,000	- 4,327,000
Net Transfers to/from Reserves	2,241,000	10,609,000	39,626,000	2,292,000	7,869,000
New Borrowings	5,740,000	3,884,000	2,376,000	23,867,000	18,593,000
<b>Non Cash Movement</b>					
Depreciation	25,009,000	28,038,000	28,814,000	29,287,000	29,665,000
<b>Projected Budget Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Note: The above estimates are consolidated for all Council funds; General, Water and Sewer.

## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

**Draft Capital Works Program Summary - 2019/20 - 2022/23**

Forecast Summary 2019/20 - 2022/23	2019/20	2020/21	2021/22	2022/23
<b>Asset Class</b>				
Plant & Equipment	2,363,000	2,369,000	3,283,000	2,974,000
Office Equipment	93,000	95,000	97,000	99,000
Land Improvements	26,000	26,000	26,000	26,000
Buildings	2,235,000	7,117,000	734,000	1,400,000
Other Structures	27,000	2,403,000	27,000	27,000
Roads, Bridges & Footpaths	19,565,000	10,832,000	11,526,000	10,765,000
Stormwater Drainage	3,708,000	4,916,000	5,312,000	4,486,000
Water Supply Network	13,098,000	22,042,000	15,322,000	13,063,000
Sewerage Network	11,344,000	29,623,000	28,096,000	28,861,000
Swimming Pools	225,000	177,000	177,000	177,000
Open Space/Recreational Assets	1,590,000	422,000	695,000	766,000
Library Books	184,000	184,000	184,000	184,000
Other	2,919,000	2,811,000	231,000	273,000
	<b>57,377,000</b>	<b>83,017,000</b>	<b>65,710,000</b>	<b>63,101,000</b>
<b>Funding Source</b>				
General Revenue	6,935,000	6,813,000	7,042,000	7,258,000
Sale of Assets	1,163,000	1,163,000	1,718,000	1,424,000
Capital Grants & Contributions	7,647,000	5,806,000	3,420,000	1,789,000
Investing in our Future Reserve	7,782,000	7,739,000	6,678,000	7,040,000
Other Cash Reserves	1,326,000	3,747,000	1,524,000	1,347,000
Developer Contributions Reserve	14,007,000	21,973,000	9,398,000	7,340,000
Stormwater Management Levy	243,000	256,000	260,000	253,000
Water Fund Reserves	7,816,000	13,224,000	9,200,000	9,627,000
Sewer Fund Reserves	6,574,000	19,920,000	2,603,000	8,430,000
Loan Borrowings	3,884,000	2,376,000	23,867,000	18,593,000
	<b>57,377,000</b>	<b>83,017,000</b>	<b>65,710,000</b>	<b>63,101,000</b>

## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

<b>Draft Capital Works Program Schedule of Works - 2019/20 - 2022/23</b>				
<b>Asset Class</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>
<b>Plant &amp; Equipment</b>	<b>\$2,363,000</b>	<b>\$2,369,000</b>	<b>\$3,283,000</b>	<b>\$2,974,000</b>
	Equipment Purchases	Equipment Purchases	Equipment Purchases	Equipment Purchases
	Plant Purchases	Plant Purchases	Plant Purchases	Plant Purchases
	Vehicle Purchases	Vehicle Purchases	Vehicle Purchases	Vehicle Purchases
<b>Office Equipment</b>	<b>\$93,000</b>	<b>\$95,000</b>	<b>\$97,000</b>	<b>\$99,000</b>
	Information Services Equipment	Information Services Equipment	Information Services Equipment	Information Services Equipment
<b>Land Improvements</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>
	Capital Floral Parks	Capital Floral Parks	Capital Floral Parks	Capital Floral Parks
<b>Buildings</b>	<b>\$2,235,000</b>	<b>\$7,117,000</b>	<b>\$734,000</b>	<b>\$1,400,000</b>
	Bowral Rugby Club House Redevelopment	Bowral Memorial Hall	Lake Alexandra Toilet Renewals	Berrima Camping Park Toilet Block Renewal
	Civic Centre Major Refurbishment	Corbett Gardens - Upgrade Works	Remediation at Children's Centres	Cattery and Quarantine Rationalisation and Renewal
	Hill Top Community Centre Goalposts & Storage	Ironmines Oval Amenities Block Renewal	Moss Vale Depot Renewal	Lackey Park Regional Sporting Hub Stage 1
	Church Rd Oval Amenities Redevelopment	Moss Vale Depot Renewal of Building 4	-	Lions Park Public Toilet Upgrade
	Moss Vale Depot Renewal of Building 5-7	Mittagong Memorial Hall Roof and AC Design	-	-
	-	Penrose Hall Structure Renewal & Extension	-	-
	-	Bowral Cemetery Garden Shed	-	-
<b>Other Structures</b>	<b>\$27,000</b>	<b>\$2,403,000</b>	<b>\$27,000</b>	<b>\$27,000</b>
	Cemetery Various New Infrastructure	Cemetery Various New Infrastructure	Cemetery Various New Infrastructure	Cemetery Various New Infrastructure
	-	Moss Vale Cemetery Masterplan Stage 1	-	-



## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Capital Works Program Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
<b>Roads, Bridges &amp; Footpaths</b>	<b>\$19,565,000</b>	<b>\$10,832,000</b>	<b>\$11,526,000</b>	<b>\$10,765,000</b>
	Station Street Upgrade Stage 1	Throsby Street Moss Vale Road Renewal	Old South Rd Renewal	Old South Rd Renewal
	Merrigang Street Pavement Renewal	Exeter Rd Renewal Sutton Forest to Ellsmore Rd	Old Hume Hwy Renewal Berrima	Range Rd Renewal
	Bendooley/Bundaroo Street Roundabout	Old Hume Hwy, Yerrinbool New Footpath	Boardman Rd Asphalt Resheeting	Wombeyan Caves Road Retaining Walls and Slip Repairs
	Bundaroo Street Bowral Footpath Renewal Stage 2	Anembo St K & G Renewal	Railway Ave Colo Vale Footpath Construction	Local Roads Resealing Program
	Mittagong Rd (Cliff to Tullona) Bowral Footpath	Wombeyan Caves Road Retaining Walls and Slip Repairs	Wombeyan Caves Road Retaining Walls and Slip Repairs	Regional Roads Resealing Program
	Wattle Lane Car Park Construction	Local Roads Resealing Program	Local Roads Resealing Program	Culverts and Bridges (SRV)
	Wombeyan Caves Road Additional Signage Construction	Regional Roads Resealing Program	Regional Roads Resealing Program	Heavy Patching
	Wombeyan Caves Road Retaining Walls and Slip Repairs	Culverts and Bridges (SRV)	Culverts and Bridges (SRV)	Local Roads Gravel Resheeting Program
	Local Roads Resealing Program	Heavy Patching	Heavy Patching	Regional Roads Gravel Resheeting Program
	Regional Roads Resealing Program	Local Roads Gravel Resheeting Program	Local Roads Gravel Resheeting Program	Shirewide Litter Bins
	Culverts and Bridges (SRV)	Regional Roads Gravel Resheeting Program	Regional Roads Gravel Resheeting Program	Shirewide Kerb Ramp Renewals -Based on Condition
	Heavy Patching	Shirewide Litter Bins	Shirewide Litter Bins	Shirewide Sign Renewal and New
	Local Roads Gravel Resheeting Program	Shirewide Kerb Ramp Renewals -Based on Condition	Shirewide Kerb Ramp Renewals -Based on Condition	Shirewide Street Seat Installations and Renewals
	Regional Roads Gravel Resheeting Program	Shirewide Sign Renewal and New	Shirewide Sign Renewal and New	Advanced Design of Proposed Projects
	Shirewide Litter Bins	Shirewide Street Seat Installations and Renewals	Shirewide Street Seat Installations and Renewals	Shirewide Cycleway Renewals
	Shirewide Kerb Ramp Renewals -Based on Condition	Advanced Design of Proposed Projects	Advanced Design of Proposed Projects	Shirewide Footpath Renewals
	Shirewide Sign Renewal and New	Shirewide Cycleway Renewals	Shirewide Cycleway Renewals	Shirewide Guardrail Program
	Shirewide Street Seat Installations and Renewals	Shirewide Footpath Renewals	Shirewide Footpath Renewals	-
	Advanced Design of Proposed Projects	Shirewide Guardrail Program	Shirewide Guardrail Program	-

## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Capital Works Program Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
<b>Stormwater Drainage</b>	<b>\$3,708,000</b>	<b>\$4,916,000</b>	<b>\$5,312,000</b>	<b>\$4,486,000</b>
	Construct Glebe St Drainage	Construct Retford Farm Detention Basin Stage 1 (Subject to grant)	Construct Gascoigne St Drainage	Construct Sunninghill Ave Drainage
	Acquire Land/Create Easement inside Bowral Golf Course Basin	Construct Bowral Golf Course Basin Stage 1 (Subject to Grant)	Construct Drainage Hood -Cook St Option 3 Line 2	Construct Rly Pde/River St Drainage Balmoral
	Construct Erith St Drainage	Construct Drainage near Mittagong Post Office	Construct Jasmine St Colo Vale Drainage	Construct Boolwey St Drainage
	Design and Construct Boardman Rd Drainage	Construct Drainage Argyle & Howard Sts New Berrima	Design Sunninghill Ave Drainage	Construct Vera St/West Pde Drainage
	Construct Armstrong Cres Drainage	Construct Cavendish St Drainage	Design Rly Pde/ River St Drainage Balmoral	Construct Ella St Drainage
	Construct Ferguson Cr Drainage	Construct Drainage Berrima Rd (Lytton/Gibbons)	Design Vera St/West Pde Drainage	Construct West Wembley Mitigation Work ( Showground)
	Construct Culvert 2 Ovington Rd under 142 Old Hume Hwy Yerrinbool	Construct Drainage Wingecarribee St outside Motel	Design Bessemer St Drainage	Construct Old Hume Hwy Drainage
	Willow Management in Mittagong Creek	Construct Prince St Drainage	Design Boolwey St Drainage	Construct Penola St Culvert
	Construct Drainage Murrumbah Road	Design Dale St Drainage	Construct Spring Street Drainage	-
	Design Retford Farm Detention Basin	Design Gascoigne St ( Carlton-Orient) Drainage	Design Ranelagh Rd Drainage	-
	Design Drainage Berrima Rd (Lytton/Gibbons)	Design West Wembley Mitigation Works (Showground)	Design Old Hume Hwy Drainage	-
	Install Flood Markers Stage 2	Design Spring St Drainage	Design and Construct Priestly St Culvert	-
	Multiple Design Projects	-	Install Flood Markers Stage 2	-
<b>Water Supply Network</b>	<b>\$13,098,000</b>	<b>\$22,042,000</b>	<b>\$15,322,000</b>	<b>\$13,063,000</b>
	New Generators at WWTP and Critical Pump Stations	Master Plan - Bowral to Moss Vale 450mm Duplication	WTP - Wingecarribee WTP Major Improvements Stg 1	Balmoral Water Supply
	Critical Main Upgrades - Sutton Forest Cast Iron Main Stge 1	Master Plan - Northern Villages Distribution Main Duplication - Stg 1	WTP- Bundanoon WTP Major Improvements	Bundanoon W.T.P - Improvements
	Critical Main Upgrades - Merrigang Street	WTP- Bundanoon WTP PLC Control System Upgrade	WTP - Wingecarribee WTP Sludge Lagoon 1 Concreting	Critical Main Upgrades - Bundanoon Raw Water Main Duplication Design
	Critical Main Upgrades - Station Street	Master Plan - East Bowral PMA Additional Inlet and Modification	WTP - Wingecarribee WTP Raw Pump Station Compressor ( PAC)	Dams Asset Renewal

## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Capital Works Program Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
Water Supply Network (Cont.)	Critical Main Upgrades - Throsby Street	Master Plan - Construction of New Inlet Control valves at 4 Reservoirs	Medway Water Security Improvements	Dams Component Upgrade
	Dams - Bundanoon Spillway & Wall Upgrade - Design	Bulk Meter Renewal - Bong Bong Common	Master Plan - Northern Villages Distribution Main Duplication - Stg 2	Pump Station - Component Upgrade
	Dams - Bundanoon Boat Access Point - Design	Critical Main Upgrades - Some Ave WPS to Gib High Reservoir - Design	Critical Main Upgrades - Some Ave WPS to Gib High Reservoir	Pump Station Asset Renewal
	Hydrants & Valves Renewals	Dams - Bundanoon Spillway, Wall and Valve Renewal	Water Mains Upgrades and Renewals	Water Treatment Plants
	Mittagong Depot Upgrade	Pump Station - Werai Upgrade Construction	Water Meters Replacements	WTP - Wingecarribee WTP Major Improvements Stg 2
	Pump Station - Design Options Review (Colo Vale/ New Berrima Booster)	Pump Station - Queen Street Booster Station & Fencing	Private Works - New Meters and Connections	WTP - Wingecarribee WTP Sludge Lagoon 2 Concreting
	SCADA (Telemetry ) Systems Improvements	Pump Station - Colo Vale and New Berrima Upgrade/Construction	Private Works - Water Main Extensions	Wingecarribee W.T.P - Improvements
	Reservoirs - Welby Component Renewal and upgrade	Pump Station - Horderns Road Drainage	Water Main Ringfeeds and Service Improvement	New Meters and Connections
	Reservoirs - Reservoirs Street Fencing Renewal	Reservoirs - Werai Balance Tank Duplication	Hydrants & Valves & PRVs	Private Works, Connections, Extensions
	Water Network Monitoring	WTP- DAF Compressors Design & Upgrade	Service Connections	Penrose/Wingello Water Supply
	Water Services Line Renewals	WTP-WWTP and BWTP Major Improvements - Design	Telemetry System Upgrade	Master Plan - Northern Villages Distribution Main Duplication - Stg 3
	Water Filling Station Upgrades and Management System	WTP- Wingecarribee WTP - New Pump on DAF (Critical Spare)	Reservoirs Asset Renewal	Master Plan - Colo Vale Reservoirs Duplication
	WTP- PRV's and backflow Prevention	WTP- Wingecarribee WTP - Enclosure over DAF and Walkway	Reservoirs Component Upgrade	Water Mains Upgrades and Renewals
	Water Mains Upgrades and Renewals	Water Mains Upgrades and Renewals	WTP - Wingecarribee WTP Major Improvements Stg 1	Water Meters Replacements
	Water Meters Replacements	Water Meters Replacements	WTP - Bundanoon WTP Major Improvements	Telemetry System Upgrade
	Telemetry System Upgrade	Telemetry System Upgrade	-	-
	<b>Sewerage Network</b>	<b>\$11,344,000</b>	<b>\$29,623,000</b>	<b>\$28,096,000</b>
	Mittagong STP Upgrade to 20000 EP	Bowral STP Upgrade to 16000 EP	Bowral STP Upgrade to 16000 EP	Bowral STP Upgrade to 16000 EP
	Sewer SCADA and Telemetry System Upgrade	Moss Vale STP Stage 1 Upgrade to 13500 EP	Moss Vale STP Stage 1 Upgrade to 13500 EP	Moss Vale STP Stage 1 Upgrade to 13500 EP

## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Capital Works Program Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
<b>Sewerage Network (Cont.)</b>	SRM - Dosing Units Back-up Power Supply	Mittagong STP Upgrade to 20000 EP	Telemetry System Upgrade	Mittagong STP Upgrade to 20000 EP
	STP Robertson Critical Spares	SPS - BU8 Penola St rising Main Upsize	Sewer Main Upgrades and Renewals	Sewer Main Upgrades and Renewals
	SPS Australia Ave SPS - BE5 asset Renewal	SPS-Renewal of Inlet Valves at SPS-MT7 and SPS-WV1	SPS Pump Replacements	SPS Pump Replacements
	SPS Frankland St SPS - MT7 Wet Well Access Upgrade	SPS-Robertson SPS-RB1 Munchers for Pumps	Private Works - Extension & Connection	Private Works - Extension & Connection
	SPS Robertson SPS - RB1 Storage Tank Access Upgrade	SPS-Construct Generator Points and Hardstand areas	Sewer Manhole Renewals	Sewer Manhole Renewals
	Critical Main Upgrades -Throsby Street	Sewer Main Upgrades and Renewals	Vent Shaft Replacements	Vent Shaft Replacements
	Design - SPS BU8 Penola St Rising Main Upsize	SPS Pump Replacements	STP Upgrades/Improvements	STP Upgrades/Improvements
	SPS Ironmines SPS - MT1 access Road Renewal	Private Works - Extension & Connection	STP Asset Renewal	STP Asset Renewal
	Design - SPS Generator Connection Points and Hardstand Areas	Sewer Manhole Renewals	Telemetry Component Renewal	Telemetry Component Renewal
	Mittagong Depot Upgrade	Vent Shaft Replacements	Containment - Sewer Main, Pump Station Upgrades	Containment - Sewer Main, Pump Station Upgrades
	Robertson STP & SPS Improvements	STP Upgrades/Improvements	Pump Station Asset Renewal	Pump Station Asset Renewal
	Sewer Main Upgrades and Renewals	STP Asset Renewal	Pump Station Upgrades / Improvements	Pump Station Upgrades / Improvements
	SPS Pump Replacements	Telemetry Component Renewal	-	-
	Private Works - Extension & Connection	Containment - Sewer Main, Pump Station Upgrades	-	-
	Sewer Manhole Renewals	-	-	-
	Vent Shaft Replacements	-	-	-
	<b>Swimming Pools</b>	<b>\$225,000</b>	<b>\$177,000</b>	<b>\$177,000</b>
Mittagong Pool - Landscaping and Shade Structure	Pools - Infrastructure Renewal in accordance with Asset Management Plan	Pools - Infrastructure Renewal in accordance with Asset Management Plan	Pools - Infrastructure Renewal in accordance with Asset Management Plan	
Bowral Pool - 25 Meter Pool Covers	-	-	-	
Bundanoon Pool - BBQ Shelter Roof	-	-	-	
Bundanoon Pool - Kiosk refurbishment and Pool Cleaners	-	-	-	

## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Capital Works Program Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
<b>Open Space / Recreational Assets</b>	<b>\$1,590,000</b>	<b>\$422,000</b>	<b>\$695,000</b>	<b>\$766,000</b>
	Bundanoon Skatepark Redevelopment	Botanic Gardens Entrance Construction	Eridge Park Netball Courts Structural Renewal	Recreational Pathways - Soma St Bowral to Railway Pde Mittagong
	Children's Playground Renewal Seymour Park	East Bowral Dog Off Leash Area	Balmoral Bushland Park Establishment	Tourist Road Oval Tennis Courts Fencing Renewal
	Berrima Market Place All Abilities Playground	Playground Renewal - Loseby & Skate Park	Loseby Park Oval Sportsfield Lighting Renewal	Ironmines Drainage System Improvement
	Lackey Park Regional Sporting Hub Design	Mittagong Oval Access Road Renewal	Children's Playground Renewal	Park Furniture Renewal - Pocket Parks Bowral/ Mittagong Condition 4
	Mittagong Oval Multi Purpose Court	Park Furniture Renewal	Sportfield & Reserve Park Furniture Renewal	Children's Playground Renewal
	Jurd Park - Tennis Court Resurfaces and Fence	Sportfield & Reserve Park Furniture Renewal	Sportfields - Goal Posts, Access Roads and Fence Renewal	Sportfield & Reserve Park Furniture Renewal
	Loseby Oval Improved Entryway and Tree Planting	Sportfields - Goal Posts, Access Roads and Fence Renewal	Tree Planting Renewal as per Street Tree Masterplan	Sportfields - Goal Posts, Access Roads and Fence Renewal
	Box Vale Track Replace Stairs and Entrance Signage	Tree Planting Renewal as per Street Tree Masterplan	Berrima Market Place Tree Renewal & Park Furniture	Tree Planting Renewal as per Street Tree Masterplan
	Mt Gibraltar Heritage Stairway Restoration	Berrima Market Place Tree Renewal & Park Furniture	-	Berrima Market Place Tree Renewal & Park Furniture
	Wingello Multi Purpose Court & Cricket Net Improvements	-	-	-
	Park Furniture Renewal	-	-	-
	Sportfield & Reserve Park Furniture Renewal	-	-	-
	Tree Planting Renewal as per Street Tree Masterplan	-	-	-
<b>Other</b>	<b>\$3,103,000</b>	<b>\$2,995,000</b>	<b>\$415,000</b>	<b>\$457,000</b>
	Library Resources	Library Resources	Library Resources	Library Resources
	SRLX Facility Upgrade	SRLX Facility Upgrade	RRC Generator	RRC Electronic Gate
	RRC Fire Service including pump	RRC Fire Service including pump	RRC Freezer	-

APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Capital Works Program Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
Other (Cont.)	SRLX stormwater collection area near SEPCOM	-	-	-
	SRLX seal Auditorium area with non slip vinyl flooring	-	-	-

## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Special Rate Variation Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
<b>Buildings</b>	<b>\$712,300</b>	<b>\$1,632,200</b>	<b>\$351,800</b>	<b>\$340,000</b>
	Civic Centre Major Refurbishment	Ironmines Oval Amenities Block Renewal	Lake Alexandra Toilet Renewal	Lackey Park Regional Sporting Hub Stage 1
	Church Rd Oval Amenities Building Redevelopment	Mittagong Memorial Hall Roof and AC Renewal Design	-	-
	Moss Vale Depot Renewal of Building 5-7	Bowral Cemetery Garden Shed	-	-
	-	Bowral Memorial Hall Refurbishment	-	-
	-	Penrose Hall Structure Renewal & Extension	-	-
	-	Corbett Gardens – Upgrade Works	-	-
<b>Roads, Bridges &amp; Footpaths</b>	<b>\$4,333,600</b>	<b>\$4,047,100</b>	<b>\$4,087,000</b>	<b>\$4,392,500</b>
	Bendooley/Bundaroo Street Roundabout	Wombeyan Caves Road Retaining Walls and Slip Repairs	Old Hume Hwy Renewal Berrima	Old South Rd Renewal
	Berrima Road Bypass	Anembo St K & G Renewal	Railway Ave Colo Vale Footpath Construction	Range Rd Renewal
	Merrigang St Pavement Renewal	Exeter Rd Renewal Sutton Forest to Ellsmore Rd	Old South Rd Renewal	Advanced Design of Proposed Projects
	Mittagong Rd (Cliff to Tullona) Bowral Footpath	Old Hume Hwy, Yerrinbool New Footpath	Advanced Design of Proposed Projects	Culverts and Bridges
	Wombeyan Caves Road Additional Signage Construction	Shirewide Footpath Renewals	Culverts and Bridges	Heavy Patching
	Wombeyan Caves Road Retaining Walls and Slip Repairs	Throsby Street Moss Vale Road Renewals	Heavy Patching	Local Roads Gavel Resheeting Program
	Advanced Design of Proposed Projects	Advanced Design of Proposed Projects	Local Roads Gavel Resheeting Program	Local Roads Resealing Program
	Culverts and Bridges	Culverts and Bridges	Local Roads Resealing Program	-
	Heavy Patching	Heavy Patching	-	-
	Local Roads Gavel Resheeting Program	Local Roads Gavel Resheeting Program	-	-
	Local Roads Resealing Program	Local Roads Resealing Program	-	-

## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Special Rate Variation Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
<b>Stormwater Drainage</b>	<b>\$2,124,000</b>	<b>\$1,913,700</b>	<b>\$1,932,000</b>	<b>\$2,016,000</b>
	Construct Drainage Murrumbah Rd	Construct Drainage Argyle & Howard Sts New Berrima	Construct Drainage Hood – Cook St Option 3 Line 2 Masterplan	Construct Sunninghill Ave Drainage
	Construct Erith St Drainage	Construct Cavendish St Drainage	Design Sunninghill Ave Drainage	Construct Rly Pde/River St Drainage Balmoral
	Construct Glebe St Drainage	Construct Prince St Drainage	Design Rly Pde/River St Drainage Balmoral	Construct Vera St/West Pde Drainage
	Design Drainage Berrima Rd (Lytton/Gibbons)	Construct Drainage Wingecarribee St outside Motel	Design Vera St/West Pde Drainage	Construct Ella St Drainage
	Design Build Pits Pipes 36 Vernon	Design Dale St Drainage	Design Bessemer St Drainage	-
	Design Prince St Drainage	Construct Drainage Berrima Rd (Lytton/Gubbins Rd)	Construct Jasmine St Colo Vale Drainage	-
	Design Jasmine St Drainage	Design Spring St Drainage	Design Ranelagh Rd Drainage	-
	Design Ella St Drainage	Design Boolwey St Drainage	Design Old Hume Hwy Drainage	-
	Design Drainage Argyle & Howard Sts	-	Design and Construct Priestly St culvert	-
	Design Upgrade Drainage Hood – Cook St Option 3 Line 2 Masterplan	-	Install Flood Marker Stage 3	-
	Design Drainage Wingecarribee St Outside Motel	-	-	-
	Construct Ferguson Cr Drainage	-	-	-
	Construct Culvert 2 Ovington Rd under 142 Old Hume Hwy Yerrinbool	-	-	-
<b>Swimming Pools</b>	<b>\$27,000</b>	<b>\$28,000</b>	<b>\$29,000</b>	<b>\$0</b>
	Bundanoon Pool Kiosk refurbishment and pool cleaners	Pools – Infrastructure Renewal in accordance with Asset Management Plan	Pools – Infrastructure Renewal in accordance with Asset Management Plan	-
	Bundanoon Pool BBQ shelter roof	-	-	-
<b>Open Space / Recreational Assets</b>	<b>\$585,100</b>	<b>\$118,500</b>	<b>\$277,600</b>	<b>\$291,500</b>
	Children Playground Renewal Seymour Park	Park Furniture Renewal	Loseby Park Oval Sportsfield Lighting Renewal	Children's Playground Renewal & Park Furniture



## APPENDIX 1: DRAFT BUDGET AND CAPITAL WORKS PROGRAM 2019-2023

Draft Special Rate Variation Schedule of Works - 2019/20 - 2022/23				
Asset Class	2019/20	2020/21	2021/22	2022/23
Open Space / Recreational Assets (Cont.)	Jurd Park – Tennis Court Resurface and Fence	Playground Renewal – Loseby Pk & Skate Park	Eridge Park Netball Courts Structural Renewal	Ironmines Drainage System Improvement
	Loseby Oval Improved Entryway and Tree Planning	Tree Planting Renewal as per Street Tree Masterplan	-	Park Furniture Renewal – Pocket Parks Bowral/Mittagong Condition 4
	Mittagong Oval Multi Purpose Court	-	-	Recreational Pathways – Soma St Bowral to Railway Pde Mittagong
	Box Vale Track Replace Stairs and Entrance Signage	-	-	-
	Wingello Multi Purpose Court & Cricket net Improvements	-	-	-
	Lackey Park Regional Sporting Hub Design	-	-	-
	Tree Planting Renewal	-	-	-
	<b>Maintenance &amp; Loan Repayments</b>	<b>\$3,048,000</b>	<b>\$3,305,700</b>	<b>\$4,589,900</b>

## APPENDIX 2: ENVIRONMENT LEVY WORKS PROGRAM 2019–2023

## Appendix 2 – Environment Levy Works Program 2019–2023

The Environment Levy has been in place since June 2000. In May 2016, IPART approved the continuation of this levy in perpetuity and it will now be retained in Council's rate base permanently.

The Environment Levy is used to fund specific expenditure on the following environmental projects:

Draft Estimates 2019/20 - 2022/23	2019/20	2020/21	2021/22	2022/23
<b><u>BIODIVERSITY CONSERVATION - PROTECT AND GROW PROGRAM</u></b>				
1.1 ENVIRONMENTAL WEED MANAGEMENT	580,000	559,000	571,000	580,000
1.2 SUPPORT COMMUNITY NURSERY	8,000	8,000	8,000	8,000
1.3 GREEN WEB ACTION	28,000	26,000	26,000	27,000
1.3 VEGETATION CONSERVATION	29,000	50,000	51,000	52,000
BIODIVERSITY CONSERVATION - VERTEBRATE PEST MGT	21,000	20,000	20,000	21,000
	666,000	663,000	676,000	688,000
<b><u>RIVERS AND STREAMS PROGRAM</u></b>				
RIPARIAN MANAGEMENT PLANS DELIVERY	82,000	98,000	100,000	102,000
	82,000	98,000	100,000	102,000
<b><u>SUSTAINABLE LIVING PROGRAM</u></b>				
3.3 COMMUNITY SUSTAINABILITY	52,000	53,000	54,000	55,000
	52,000	53,000	54,000	55,000
<b><u>COMMUNITY SUPPORT</u></b>				
4.1 AWARENESS CAMPAIGNS	13,000	14,000	14,000	14,000
4.1 COMMUNITY EDUCATION	37,000	38,000	39,000	40,000
4.2 COMMUNITY SUPPORT	22,000	21,000	21,000	22,000
4.2 LANDCARE & BUSHCARE	54,000	56,000	57,000	58,000
4.3 ENV & SUSTAINABILITY COMMITTEE SUPPORT	25,000	26,000	27,000	28,000
4.3 ENVIRONMENT LEVY AWARENESS	5,000	5,000	5,000	5,000
4.4 RURAL PARTNER PROGRAM	26,000	27,000	27,000	27,000
4.4 URBAN SUSTAINABILITY PARTNER PROGRAM	79,000	80,000	81,000	83,000
	261,000	267,000	271,000	277,000
<b><u>COORDINATION</u></b>				
A1 ENV LEVY PROGRAM COORDINATION	233,000	241,000	248,000	257,000
A2 GRANT APPLICATIONS	28,000	28,000	29,000	30,000
5.1 DATA COLLECTION	7,000	7,000	7,000	7,000
A4 ENV LEVY CORPORATE SUPPORT	71,000	73,000	74,000	76,000
	339,000	349,000	358,000	370,000
<b>TOTAL</b>	<b>1,400,000</b>	<b>1,430,000</b>	<b>1,459,000</b>	<b>1,492,000</b>
<b><u>FUNDING SOURCE</u></b>				
ENVIRONMENT LEVY INCOME	1,284,000	1,309,000	1,334,000	1,362,000
OTHER INCOME	16,000	17,000	18,000	19,000
TRANSFER FROM ENVIRONMENT LEVY RESERVE	100,000	104,000	107,000	111,000
<b>TOTAL</b>	<b>1,400,000</b>	<b>1,430,000</b>	<b>1,459,000</b>	<b>1,492,000</b>

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

## Appendix 3 – Draft Revenue Policy 2019/20

### 2019/20 Rating Structure

#### Ordinary Rates

In accordance with Section 498 of the *Local Government Act*, Council's ordinary rate levy will be calculated on the basis of an ad valorem rate determined by the amount in the dollar in respect of the relevant rating category and sub category. A minimum rate also applies to each relevant rating category and sub category in accordance with Section 548 of the *Local Government Act*.

#### Environment Levy

In accordance with Section 499 of the *Local Government Act*, Council's Environment Levy will be calculated on the basis of a base amount plus an ad valorem rate determined by the amount in the dollar relevant for this rate. The base amount will be subject to a maximum of 50% of the total revenue raised by the levy in accordance with Section 500 of the *Local Government Act*.

#### Investing in our Future Program – Special Rate Variation

In May 2016 the Independent Pricing and Regulatory Tribunal (IPART) approved a Special Rate Variation of 8.55% (including rate peg) in 2016/17, 9.25% (including rate peg) in 2017/18 and 2019/20 and an increase of 12.15% (including rate peg) in 2019/20 which includes the continuation of the Environment Levy on a permanent basis.

The purpose of this rate increase is to ensure the long term financial sustainability of the Wingecarribee Shire by funding the identified asset maintenance and renewal funding gap and backlog in response to community expectations and feedback.

The 2019/20 financial year is the fourth and last year of this Special Rate Variation.

It is important to note that the proposed rate increase of 12.15% includes the continuation of the Environment Levy on a permanent basis. When determining the rating structure for the 2019/20 rating year, Council is first required to reduce its rating revenue by the amount of the previous Environment Levy which was approved for the 2012/13 financial year. Council will then reinstate the Environment Levy on a permanent basis. The reinstatement of the Environment Levy represents 2.90% of the overall proposed rate increase of 12.15%.

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

Rate Structure (Including SRV)					
Category	Sub Category	Rating Mix	Rate in the \$	Minimum Rate	Yield
Residential	Ordinary	1:1	0.0046140	\$1,140.17	\$37,015,100
Residential	Renwick	1.1:1	0.0050754	\$1,140.17	\$914,500
Business	Ordinary	2:1	0.0092280	\$1,140.17	\$6,124,200
Farmland		0.65:1	0.0029991	\$1,666.12	\$5,259,800
Mining	Ordinary	3.3:1	0.0152262	\$1,140.17	\$82,000
					<b>\$49,395,600</b>
			<b>Rate in the \$</b>	<b>Base Rate</b>	
Environment Levy		n/a	0.000063200	\$26.36	\$1,284,200
				<b>Estimate Yield</b>	<b>\$50,679,800</b>

## Rate Income Policy

### 1 Residential Category

- 1.1 The Residential category will apply uniformly to all rateable assessments within the Local Government area that satisfy the RESIDENTIAL criteria in Section 516 of the Act with the exception of rateable assessments deemed Residential Renwick.
- 1.2 For the purposes of rating in Wingecarribee, the Renwick sub-category includes all rateable assessments that will form part of the Renwick subdivision. This rate has been calculated after giving due consideration to the additional costs associated with a higher standard of green space and community infrastructure provided within that precinct.
- 1.3 The rate in dollar for the RESIDENTIAL assessments is to be set at 0.0046140.
- 1.4 The rate in dollar for the RENWICK subcategory is to be set at 0.0050754.

### 2 Business Category

- 2.1 The Business category will apply uniformly to all rateable assessments within the Local Government area that satisfy the BUSINESS criteria in Section 518 of the Act.
- 2.2 The rate in the dollar for the business category is to be set at 0.0092280.

### 3 Farmland Category

- 3.1 The Farmland category will apply uniformly to all rateable assessments within the Local Government area that satisfy the FARMLAND criteria in Section 515 of the Act.
- 3.2 The rate in dollar for FARMLAND assessments is to be set at 0.0029991.

### 4 Mining Category

- 4.1 The Mining category will apply uniformly to all rateable assessments within the Local Government area that satisfy the MINING criteria in Section 517 of the Act.

### APPENDIX 3: DRAFT REVENUE POLICY 2019/20

- 4.2 The rate in dollar for the MINING assessments is to be set at 0.0152262.

#### 5 Differential Rating

As urban development continues across the Shire, Council will consider applying differential rating in new developments which will result in additional and ongoing maintenance costs associated with a higher standard of green space and community infrastructure provided within that precinct.

Any decision to use a differential rating system will consider Council's primary rating principle of ensuring that a fair and equitable rating system exists.

Council is currently reviewing the Development Control Plan for the Moss Vale South urban release area and will determine the need for a differential rating category once this review has been completed.

#### 6 Land Valuations

- 6.1 Rating income for the 2019/20 financial year will be based on the land valuations determined by the Valuer General's Department at a base date of 1 July 2016.
- 6.2 Council uses the land value of properties throughout the shire to determine the level of rates each property owner should pay. In other words, land value determines how Council's total rate income will be collected from each property owner.
- 6.3 Land Valuations are issued by the Office of the New South Wales Valuer General and are determined under the *Valuation of Land Act 1916*.
- 6.4 The valuation process is something Council cannot influence.
- 6.5 Residents wanting to know more about their land value or the valuation system can call 1800 110 038 or visit the Valuer General's website at [www.valuergeneral.nsw.gov.au](http://www.valuergeneral.nsw.gov.au).

#### 7 Changes to Address for Service of Notices

- 7.1 Council will only accept Change of Postal Address notifications received by the registered property owner or authorised person on behalf of the registered property owner.

### Environment Levy

In June 2000 the NSW Minister for Local Government approved a request by Council for a Special Variation to its General Income for environmental projects. This special rate was approved for three years and again for a further five years in 2003. In July 2008 the Minister again approved the extension of this rate for a further five years to 2012/13. In June 2012 IPART approved the continuation of this levy until 2019/20. In May 2016 IPART approved the continuation of the Environment Levy on a permanent basis.

Accordingly, Council will continue to levy a Special Rate on all rateable land in the Shire. The Environment Levy is used to fund specific expenditure on the following environmental projects:

**APPENDIX 3: DRAFT REVENUE POLICY 2019/20****Biodiversity Conservation**

- Reduced impact of invasive weeds
- Net increase in native vegetation extent
- Increase area of significant native vegetation conserved to reduce threats to biodiversity resilience
- Enhanced capacity of Council and community to protect and restore natural ecosystems

**River Health and Wetlands**

- Improved water quality management for our major rivers and creeks
- Improvement in the health and function of our riparian areas

**Sustainable Living**

- Continuous improvement in waste avoidance and resource recovery
- Reduced usage of fossil fuels and carbon emissions within Wingecarribee Shire
- Majority of community actively chooses sustainable products and services
- Improved access to information to enable our community to act on local environmental issues
- Increased support and skills development for environmentally active members of our community
- More effective communication of planning and results of environmental activities within our community
- Significant increase in leveraging environmental education/incentive projects available from NGOs, NSW and Australian Governments

**Environmental Systems**

- Monitoring, evaluation and reporting system in place to support best practice Natural Resource Management and environmental program performance
- Foundations for NRM Asset Management are in place
- Risk to environment is reduced through regulation, enforcement and development of Council systems and processes

Council has assessed the base/ad valorem method for raising the Environmental Levy as the most equitable. This method will minimise the impact of the levy on individual rate paying assessments.

This rate is an ad valorem / base Special Rate with the base component raising 50% of the total levy income. The base rate for the Environment Levy Special Rate is to be set at \$26.36 and the rate in the dollar is to be set at 0.000063200.

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

## Annual Charges

Council levies charges for the following:

1. Water Supply
2. Sewerage
3. Waste Management Charges
4. Interest on Overdue Rates and Charges
5. Stormwater Management Service Charge

### 1 Water Supply Charges

In 2019/20 Council has again reviewed its Water pricing structure in accordance with the guidelines published by the NSW Office of Water.

1.1 Water charges will be billed on a water and sewerage account issued three (3) times during the year and will be deemed due 30 days after the posting date of the account.

1.2 Accounts will be calculated on the basis of:

- i Access charge (Section 501 of the Act)
  - Business, Farmland and Mining properties (including non-rateable properties)
  - Residential
- ii Volumetric Usage charge (Section 502 of the Act)
  - Business, Farmland and Mining properties (including non-rateable properties)
  - Residential

1.3 The following charging structure will apply from the first full billing period in 2019/20:

1.4 Fixed Access Charge (Per annum per occupancy)

Water access charges apply to all properties (including vacant land) located within 225 meters of a Council water main and/or land that is supplied with water from a water pipe of the council.

- i **Residential (including non rateable properties being used for residential purposes only):** Charges will be expressed in daily terms and included on each of the three accounts per year. Residential charges will be equivalent to \$158.00 or \$0.43 per day.
- ii **Business, Farmland and Mining properties (including non-rateable properties):** Charges will be expressed in daily terms and included on each of the three accounts per year PLUS charges increasing by the tariff applying to a particular meter size.
- iii For properties that have a water pressure reading of less than 120 kilopascals (17.6 psi) at the meter, a rebate of 50% will be applied to the fixed water access charge only. The rebate only applies if the problem is not rectified within 7 days of Council being notified. The rebate will continue to apply until the minimum standard of pressure is provided.

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

Meter Size		Tariff	Daily Charge (Rounded)	Annual Charge (Rounded)
3/4"	20mm	1	\$0.43	\$158.00
1"	25mm	2	\$0.67	\$246.00
1 1/4"	32mm	3	\$1.10	\$403.00
1 1/2"	40mm	4	\$1.72	\$629.00
2"	50mm	5	\$2.69	\$983.00
2 1/2"	65mm	6	\$4.55	\$1,662.00
3"	80mm	7	\$6.89	\$2,518.00
4"	100mm	8	\$10.77	\$3,933.00
6"	150mm	9	\$24.23	\$8,851.00

## 1.5 Water Usage Charges

The usage charge applies to all water consumed. Each account is calculated on the number of days in the reading period based on the following tariff structure:

Tariff 1	0 to 616 litres per day	\$1.78 per Kilolitre
Tariff 2	Over 617 litres per day	\$2.67 per Kilolitre

Non-residential usage charges are at the following tariff:

Tariff 1	0 to ALL litres per day	\$1.78 per Kilolitre
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## 1.6 Water Charges for Non Rateable Lands

Water access and usage charges will apply to land that conforms with Sections 555, 556 and 557 of the *Local Government Act* in respect of the exemption of land from rates. These charges will be calculated as outlined above and will be billed on a water and sewerage account issued three (3) times during the year and will be deemed due 30 days after the posting date of the account.

## 1.7 Estimated Yield of Charges

<b>Access charge</b>	
Business, Farmland & Mining properties (including non-rateable)	\$530,000
Residential	\$3,100,000
<b>Usage charge</b>	
Business, Farmland & Mining properties (including non-rateable)	\$2,240,000
Residential	\$6,575,000
<b>Total Estimated Yield</b>	<b>\$12,445,000</b>



## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

## 1.8 Changes to Address for Service of Notices

Council will only accept Change of Postal Address notifications received by the registered property owner or authorised person on behalf of the registered property owner.

## 2 Sewerage Charges

In 2019/20 Council has again reviewed its Sewer pricing structure in accordance with the guidelines published by the NSW Office of Water.

2.1 Sewerage charges will be billed on a water and sewerage account issued three (3) times during the year and will be deemed due 30 days after the posting date of the account.

2.2 Accounts will be compiled on the basis of:

- i Access charge (Section 501 of the Act)
  - Business, Farmland and Mining properties (including non-rateable properties)
  - Residential
- ii Volumetric Usage charge (Section 502 of the Act)
  - Business, Farmland and Mining properties (including non-rateable properties)

2.3 The following charging structure will apply from the first full billing period in 2019/20.

2.4 Fixed Access Charge (Per annum per occupancy)

Sewer access charges apply to all properties (including vacant land) that are located within 75 meters of a Council sewer main or when sewage can be discharged into Council's sewer main via a private pumping station.

- i **Residential (including non rateable properties being used for residential purposes only)** - Charges will be expressed in daily terms and included on each of the three accounts per year. Residential charges will be equivalent to \$870.00 or \$2.38 per day.  
Residential - no access charge to apply if no building entitlement.
- ii **Business, Farmland and Mining** properties (including non rateable properties) - Charges will be expressed in daily terms and included on each of the three accounts per year **PLUS** charges increasing by the tariff applying to a particular meter size as per the table following:

2.5 Business, Farmland, Mining properties (including non rateable properties).

Meter Size		Tariff	Daily Charge (Rounded)	Annual Charge (Rounded)
3/4"	20mm	1	\$1.96	\$717.00
1"	25mm	2	\$3.06	\$1,118.00
1 1/4"	32mm	3	\$5.02	\$1,834.00
1 1/2"	40mm	4	\$7.84	\$2,865.00
2"	50mm	5	\$12.28	\$4,484.00
2 1/2"	65mm	6	\$20.75	\$7,578.00
3"	80mm	7	\$31.41	\$11,474.00

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

4"	100mm	8	\$49.13	\$17,943.00
6"	150mm	9	\$110.50	\$40,360.00

Vacant Business, Farmland and Mining Land (including non-rateable properties) which are not metered properties are to have the minimum Residential access charge applied.

## 2.6 Sewerage Usage Charges

The usage charge applies to all water consumed on Business, Farmland, Mining properties (including non rateable properties). Each account is calculated on the number of days in the reading period based on the following tariff structure:

- **Residential** No usage charge to apply to properties categorised Residential
- **Business, Farmland and Mining (including non rateable properties)** Usage Charge \$1.52 per KI

## 2.7 Sewerage Charges for Non Rateable Lands

Sewerage access and usage charges will apply to land that conforms with Sections 555, 556 and 557 of the *Local Government Act* in respect of the exemption of land from rates. These charges will be calculated as outlined above and will be billed on a water and sewerage account issued three (3) times during the year and will be deemed due 30 days after the posting date of the account.

## 2.8 Liquid Trade Waste Charges

Fees for Business, Farmland, Mining properties (including non rateable properties) that discharge liquid trade waste into sewers will be made and included in formal agreements between Council and the individual business concerned. In the absence of an agreement, the full sewerage charging structure will apply.

Fees for Business, Farmland, Mining properties (including non rateable properties) who have signed trade waste agreements will be charged through the water and sewerage account.

For a full listing of all Liquid Trade Waste Charges refer to the draft 2019/20 Fees and Charges.

## 2.9 Estimated Yield of Charges

<b>Access charge</b>	
Business, Farmland & Mining properties (including non rateable)	\$1,625,000
Residential	\$14,600,000
<b>Usage charge</b>	
Business, Farmland & Mining properties (including non rateable)	\$1,010,000
Residential	\$0
<b>Total Estimated Yield</b>	<b>\$17,235,000</b>

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

## 2.10 Changes to Address for Service of Notices

Council will only accept Change of Postal Address notifications received by the registered property owner or authorised person on behalf of the registered property owner.

## 3 Waste Management Charges

Waste Management charges are structured in two (2) categories, Domestic Waste Management Service charge and Domestic Waste Management charges - actual use.

## 3.1 Domestic Waste Management Service Charge (Section 496 of the Act)

3.1.1 This charge is for the purpose of funding kerb side material collection which also includes a subsidy for the bulky waste kerbside collection service.

3.1.2 For the purposes of raising charges under Section 496 of the Act in Wingecarribee Council deems a parcel of rateable land as that which is categorised under the zoning of Residential R2, R3, R4 and R5 or currently rated as residential for the purpose of residential dwelling within the Compulsory Resource Recovery Collection Area and for which a service is available and will incur a Domestic Waste Management Service Charge for each parcel of rateable land.

3.1.3 Owners of properties that have been approved as 'Non Rateable' may apply to have a domestic waste collection service allocated to a property that is being used for residential purposes and for which a service is available.

3.1.4 Owners of properties that fall outside the Compulsory Resource Recovery Collection Area, that are being used for residential purposes and for which a service is available may apply to use the service.

3.1.5 Owners of Business rated properties that have a residence on site may apply for a domestic waste collection service where a service is available, providing an undertaking is given to ensure waste collected is of residential and not commercial origin.

3.1.6 Vacant land within the Compulsory Resource Recovery Collection Area categorised under the zoning of Residential R2, R3, R4 and R5 or currently as residential is charged the Vacant Land Waste Management Charge.

This charge is billed on the annual rates and charges notice and is able to be paid by quarterly installments.

For a full listing of all Domestic Waste Management Service Charges refer to the 2019/20 Fees and Charges.

## 3.2 Domestic Waste Management Service Charge – Actual Use (Section 502 of the Act)

3.2.1 This charge is to be applied to all **non rateable** assessments that meet the criteria in 3.1.3 above and utilise a Council domestic waste collection service.

3.2.2 The annual Domestic Waste Management charges are shown in the draft 2019/20 Fees and Charges Schedule.

## 3.3 Bi Annual Inert Clean Up Campaigns

3.3.1 Council provides two (2) inert clean-up services annually on a user pays basis. Residents who have a domestic waste collection may book and pay for a collection from the frontage of their property. Cost for this service is \$81.00 per collection (conditions apply).

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

Note: Commercial waste collection service fees and waste disposal fees are included in the list of Fees & Charges attached to this Policy.

#### 4. Interest on Overdue Rates and Charges

Council will charge interest on overdue rates and charges at the rate determined by the Minister of Local Government in accordance with Section 566(3) of the *Local Government Act*. The Minister is yet to determine the maximum rate of interest payable on overdue rates and charges for the 2019/20 financial year.

#### 5. Stormwater Management Service Charge

Council currently levies residential properties a stormwater management service charge at \$25 per annum (in accordance with Section 496A(1) of the *Local Government Act*). This plan includes the continuation of this charge. Funds raised through the Stormwater Management Charge must only be used on stormwater maintenance and improvements.

This charge is to be levied in the following situations:

1. In respect of urban land that is categorised for rating purposes as either residential or business, and
2. Where the land is located within a stormwater catchment area.

**Note:** This charge does not apply to land that is vacant.

Category	Charge
Residential	
Urban	\$25.00 each rateable property
Strata	\$12.50 each rateable unit
Business	
Urban	350m <sup>2</sup> or part thereof x \$25.00 (up to a maximum of \$250.00)
Strata	350m <sup>2</sup> or part thereof x \$25.00 (proportioned to each lot based on unit entitlement).

Works to be funded from the stormwater management service charge for the 2019/20 financial year include:

Description	Estimate
Lyell & Cook St Drainage Upgrade	\$243,000
Routine Drainage Maintenance	\$143,000
Asset Inspection & Data Collection	\$51,700
Co-Contribution – Floodplain Mgmt. Grants	\$41,400
Routine Wetland / Creek Maintenance	\$36,400
<b>Total Stormwater Works</b>	<b>\$515,500</b>
Funded By:	
2019/20 Stormwater Management Charges	\$515,500

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

## User Fees and Charges

The Fees and Charges for the 2019/20 financial year is attached to this Revenue Policy.

The Fees and Charges outlines:

- Each fee to be charged
- The purpose of the fee
- The amount of the fee
- The pricing category of each fee

Council has conducted a review of its existing fee structure to ensure that each fee satisfies the principles contained in the *Pricing Policy*.

### 1 Policy Statement

Council's pricing policy will be equitable and whilst generally supporting the pay for service philosophy, it will recognise people's ability to pay and balance an expectation that some services will be cross subsidised for the common good of the community.

### 2 Strategic Goals

- 2.1 To explore all cost effective opportunities to maximise Council's revenue base.
- 2.2 To ensure customers value for money by providing effective and efficient service.
- 2.3 To balance the dependence on rates and grants against other funding sources.
- 2.4 To provide integrated and coordinated services which assist all sections of the community in line with Council's community expectations.
- 2.5 To develop pricing structures that can be administered simply and be easily understood by the public. In so doing, recognising that aiming at simplicity can sometimes lead to minor inequities.

### 3 Pricing Policy Principles

#### *Category 1 – Full Cost Recovery*

- 1.1 Recovery of all direct and indirect costs associated with providing a service, including in some cases, making provision for future capital expenditure.

#### *Category 2 - Partial Cost Recovery*

- 2.1 Subsidised operations which are of benefit to the community as a whole, as well as individuals and in particular low income users.

#### *Category 3 - Market Pricing*

- 3.1 When Council provides a similar service "in competition" with other councils or agencies, e.g. sale yard fees, hall hire, etc., where people may go elsewhere if the fee is too high. This category also includes prescribed or recommended fees. Council will not use subsidies to aggressively price others out of the market or compete unfairly.

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

*Category 4 - Rate of Return Pricing*

- 4.1 Profit making or entrepreneurial activities. Pricing strategy is aimed at generating a rate of return based on capital and operating investment.

*Category 5 - Incentive Pricing*

- 5.1 Where Council sets a fee structure to encourage people to "do the right thing" e.g. a scaled tariff that rewards low water consumers, library fines, etc.

*Category 6 - Sewerage Pricing*

- 6.1 Is not based on property values.
- 6.2 Collects revenue to fund the sewerage system from people who actually benefit from availability or use of Council's sewerage system.
- 6.3 Eliminates cross subsidies within the community.
- 6.4 Ensures Council derives sufficient income to:
- I. Operate the sewerage system, irrespective of seasonal fluctuations.
  - II. Provides for future capital expenditure and debt servicing.
- 6.5 Can be administered simply and can be easily understood by the public.

*Category 7 - Water Charging*

- 7.1 Is not based on property values.
- 7.2 Collects revenue to fund the water supply system from the people who actually benefit from availability or use of Council's water supply.
- 7.3 Ensures Council derives sufficient income to operate the water supply system, irrespective of seasonal fluctuations and provides for capital and debt servicing.
- 7.4 Eliminates cross subsidies within the community.
- 7.5 Encourages conservation of water by having a scaled tariff that rewards low consumers.
- 7.6 Provides for future capital expenditure and debt servicing.
- 7.7 Does not impede Council's commitment to greening the district.
- 7.8 Can be administered simply and be easily understood by the public.

*Category 8 - Developer Contributions Pricing*

- 8.1 To ensure developer contributions accurately reflect the costs incurred by Council in providing infrastructure (roads, drains, sewerage, etc.), open space and recreational facilities, needed to meet the additional needs of the community created by new development and in doing so, ensure the local amenity does not diminish.

*Category 9 – Prescribed Fees*

- 9.1 Regulation or Act sets a maximum fee that can be charged.

**Note:** All fees and charges are subject to change with amendments to the Goods and Services Tax Legislation and subsequent ATO rulings.

## APPENDIX 3: DRAFT REVENUE POLICY 2019/20

## Private Works

Private works will be undertaken by Council's Infrastructure Services and Branch if sufficient resources are available, and the undertaking of the private works does not impact on Council's works program or core business activities. Any private works undertaken will ensure that Council does not incur a loss and that the work is to an acceptable standard.

## Statement of Borrowings

Council will borrow \$54.460 million over the course of the next four year forward estimates. Borrowings will be used to fund, or in some cases, part-fund major infrastructure projects which will have significant and demonstrated benefits to the residents of Wingecarribee Shire over the coming decades.

Council has considered the impact of the loan borrowings and subsequent debt servicing as part of reviewing its long term financial plan. Council has sufficient financial capacity to fund these loan repayments and is still well within the industry benchmark for debt servicing (known as the debt service ratio).

The borrowings will fund (or part-fund) the following:

Description	2019/20	2020/21	2021/22	2022/23
Bowral Sewerage Treatment Plant	-	-	\$11,011,000	\$11,666,900
Moss Vale Sewerage Treatment Plant	-	-	\$12,856,100	-
Mittagong Sewerage Treatment Plant	-	-	-	\$6,925,700
Station Street Upgrade (Stage 1)	\$3,884,000	-	-	-
Kirkham Road Upgrade	\$1,540,000	-	-	-
Civic Centre Essential Rectification Works	\$2,000,000	-	-	-
Strategic Land Acquisitions	\$1,500,000	-	-	-
Bowral Cemetery	\$700,000	-	-	-
Moss Vale Cemetery	-	\$2,376,000	-	-
<b>Total – Loan Borrowings</b>	<b>\$9,624,000</b>	<b>\$2,376,000</b>	<b>\$23,867,100</b>	<b>\$18,592,600</b>

It is important to note that in the 2019/20 financial year, Council will borrow \$5.740 million for projects which have been carried forward (revoted) from the 2018/19 Budget. These projects include the Civic Centre rectification works, Kirkham Road pavement upgrade, Bowral cemetery improvements and strategic land acquisitions.

APPENDIX 4: UNFUNDED INFRASTRUCTURE PRIORITIES LIST 2019/20

## Appendix 4 – Unfunded Infrastructure Priorities List 2019/20



## APPENDIX 4: UNFUNDED INFRASTRUCTURE PRIORITIES LIST 2019/20

Reference No.	Area	Project Description	Funding Details	
			Estimated Project Cost	Grant Funding Request
1	Road & Bridges	Moss Vale Bypass: Stage 1-3 <i>Construction of 3.3km of new road, railway overbridge and eight roundabouts.</i>	\$50,000,000	<b>\$50,000,000</b>
2	Road & Bridges	Exeter/Bundanoon Road Upgrades <i>Pavement reconstruction, widen road and place new seal, including 1m shoulder over entire length. 10 km from Sutton Forest to Bundanoon.</i>	\$20,000,000	<b>\$20,000,000</b>
3	Road & Bridges	Old South Road Upgrades <i>Pavement reconstruction, widen road and place new seal, including 1m shoulder over entire length. 12.7 km from Merrigang Street to Old Hume Hwy.</i>	\$25,000,000	<b>\$25,000,000</b>
4	Road & Bridges	Bowral Distributor Road: Stage 2 <i>1.1km of new road, 4 lane and 2 roundabouts. Land acquisition required.</i>	\$15,000,000	<b>\$15,000,000</b>
5	Road & Bridges	Berrima Road/Taylor Avenue Upgrades <i>Pavement reconstruction, shoulder widening and new asphalt surface over entire length including shoulders, roundabout. 7.5 km from Moss Vale to Old Hume Hwy, railway bridge construction</i>	\$28,500,000	<b>\$28,500,000</b>
6	Road & Bridges	Penrose Road Upgrades <i>Pavement reconstruction, widen road and place new seal - including 1m shoulder-over entire length. 15 km from Bundanoon to Wingello.</i>	\$30,000,000	<b>\$30,000,000</b>
7	Road & Bridges	Nowra Road Upgrades <i>Pavement reconstruction, widen road and place new seal including 1m shoulder -over entire length (17.6km)</i>	\$35,000,000	<b>\$35,000,000</b>
8	Road & Bridges	Wilson Drive Upgrade <i>Pavement reconstruction, widening of road and place new seal, including 1m shoulder over entire length. 11.5 km from Colo Vale to Balmoral.</i>	\$15,000,000	<b>\$15,000,000</b>
9	Road & Bridges	Range Road Upgrades <i>Pavement reconstruction, widen road and place new seal, including 1m shoulder over entire length (8.1km).</i>	\$16,000,000	<b>\$16,000,000</b>
10	Road & Bridges	Wingecarribee Street Bridge Duplication <i>Duplication of the existing Rail Over Bridge on Wingecarribee Street. 50m new bridge, dual lane.</i>	\$12,000,000	<b>\$12,000,000</b>
<b>Total Roads &amp; Bridges Projects (Canberra JO Roads &amp; Bridges Register)</b>			<b>\$246,500,000</b>	<b>\$246,500,000</b>

## APPENDIX 4: UNFUNDED INFRASTRUCTURE PRIORITIES LIST 2019/20

Reference No.	Area	Project Description	Funding Details	
			Estimated Project Cost	Grant Funding Request
11	Water & Waste Water	Moss Vale Sewage Treatment Plant Upgrade <i>Improved effluent quality and protection of the environment. Support future residential, commercial and industrial development. Ensure regulatory compliance.</i>	\$28,700,000	\$7,200,000
12	Water & Waste Water	Bowral Sewage Treatment Plant Upgrade <i>Improved effluent quality and protection of the environment. Support future residential, commercial and industrial development. Ensure regulatory compliance.</i>	\$34,100,000	\$8,500,000
13	Water & Waste Water	Mittagong Sewage Treatment Plant Upgrade <i>Improved effluent quality and protection of the environment. Support future residential, commercial and industrial development. Ensure regulatory compliance.</i>	\$23,300,000	\$5,800,000
14	Water & Waste Water	Wingecarribee Water Treatment Plants Process Improvements <i>Secure water supply and ensure quality meets drinking water guidelines and health standards.</i>	\$6,000,000	\$1,500,000
15	Water & Waste Water	Bundanoon Water Treatment Plants Process Improvements <i>Secure water supply and ensure quality meets drinking water guidelines and health standards.</i>	\$4,000,000	\$1,000,000
<b>Total Water &amp; Waste Water Projects (Canberra JO Water &amp; Waste Water Register)</b>			<b>\$96,100,000</b>	<b>\$24,000,000</b>
16	Precinct Mgmt.	Moss Vale CBD - Town Centre Redevelopment <i>Initial stage would be to complete the Masterplan for Moss Vale town Centre. This estimate is indicative and would be confirmed once the Masterplan has been costed.</i>	\$15,000,000	\$15,000,000
17	Precinct Mgmt.	Bowral CBD - Town Centre Redevelopment <i>Initial stage would be to complete the Masterplan for Bowral town Centre. This work is currently underway. This estimate is indicative and would be confirmed once the Masterplan has been costed.</i>	\$17,000,000	\$17,000,000
18	Precinct Mgmt.	Mittagong CBD - Town Centre Redevelopment <i>Initial stage would be to complete the Masterplan for Mittagong town Centre. This estimate is indicative and would be confirmed once the Masterplan has been costed.</i>	\$15,000,000	\$15,000,000
19	Transport	Bowral Town Centre - Multi Decked Carparking <i>Multi-decked Carparking to meet demands of long term parking and commuter parking. Expected that land acquisitions would be required to have appropriate sized site within the CBD.</i>	\$10,000,000	\$10,000,000

## APPENDIX 4: UNFUNDED INFRASTRUCTURE PRIORITIES LIST 2019/20

Reference No.	Area	Project Description	Funding Details	
			Estimated Project Cost	Grant Funding Request
20	Recreation	Lackey Park Regional Sporting Complex <i>Initial stage would be to complete the Masterplan for Lackey Park. This work will be completed as part of the 2019/20 budget. This estimate is indicative and would be confirmed once the Masterplan has been costed.</i>	\$15,000,000	\$15,000,000
21	Buildings	Construct New Animal Shelter facility (Including Land Acquisition) <i>Relocation of the Animal Shelter to a new site and construction of a purpose built shelter facility.</i>	\$5,000,000	\$5,000,000
22	Recreation	Seymour Park Moss Vale Upgrade <i>Upgrading of popular community park which would include new amenities, improved play spaces for natural and structured play and formalising car parking.</i>	\$3,200,000	\$3,200,000
23	Transport	Moss Vale Shared Pathway - Kings Road to Moss Vale Show Ground <i>Construction of a shared user path total length 900m. Path would run from Kings Road to the Moss Vale Showground.</i>	\$1,000,000	\$1,000,000
<b>Total Councillor Identified Projects</b>			<b>\$81,200,000</b>	<b>\$81,200,000</b>
<b>TOTAL VALUE - UNFUNDED INFRASTRUCTURE PRIORITIES</b>			<b>\$423,800,000</b>	<b>\$351,700,000</b>



## DRAFT Fees and Charges 2019-20





**WINGECARRIBEE SHIRE COUNCIL**  
Pricing Policy Principles  
2019/20 DRAFT FEES & CHARGES

**Category 1 – Full Cost Recovery**

- 1.1 Recovery of all direct and indirect costs associated with providing a service, including in some cases, making provision for future capital expenditure.

**Category 2 - Partial Cost Recovery**

- 2.1 Subsidised operations which are of benefit to the community as a whole, as well as individuals and in particular low income users.

**Category 3 - Market Pricing**

- 3.1 When Council provides a similar service "in competition" with other councils or agencies, e.g. sale yard fees, hall hire, etc., where people may go elsewhere if the fee is too high. This category also includes prescribed or recommended fees. Council will not use subsidies to aggressively price others out of the market or compete unfairly.

**Category 4 - Rate of Return Pricing**

- 4.1 Profit making or entrepreneurial activities. Aimed purely at revenue generation (including investments in financial institutions).

**Category 5 - Incentive Pricing**

- 5.1 Where Council sets a fee structure to encourage people to "do the right thing" e.g. a scaled tariff that rewards low water consumers, library fines, etc.

**Category 6 - Sewerage Pricing**

- 6.1 Is not based on property values.  
6.2 Collects revenue to fund the sewerage system from people who actually benefit from availability or use of Council's sewerage system.  
6.3 Eliminates cross subsidies within the community.  
6.4 Ensures Council derives sufficient income to:  
i. Operate the sewerage system, irrespective of seasonal fluctuations.  
ii. Provides for future capital expenditure and debt servicing.  
6.5 Can be administered simply and cheaply and can be easily understood by the public.

**Category 7 - Water Charging**

- 7.1 Is not based on property values.  
7.2 Collects revenue to fund the water supply system from the people who actually benefit from availability or use of Council's water supply.  
7.3 Ensures Council derives sufficient income to operate the water supply system, irrespective of seasonal fluctuations and provides for capital and debt servicing.  
7.4 Eliminates cross subsidies within the community.  
7.5 Encourages conservation of water by having a scaled tariff that rewards low consumers.  
7.6 Provides for future capital expenditure and debt servicing.  
7.7 Does not impede Council's commitment to greening the district.  
7.8 Can be administered simply and cheaply and be easily understood by the public.

**Category 8 - Section 64 & Section 94 Contributions Pricing**

- 8.1 To ensure Section 94 contributions accurately reflect the costs incurred by Council in providing infrastructure (roads, drains, sewerage, etc.), open space and recreational facilities, needed to meet the additional needs of the community created by new development and in doing so, ensure the local amenity does not diminish.

**Category 9 – Prescribed Fees**

- 9.1 Regulation or Act sets a maximum fee that can be charged.

**Category 10 – Services to be provided free of charge**

- 10.1 No charge is levied by Council for services under this category.



<b>WINGECARRIBEE SHIRE COUNCIL 2019/20 DRAFT FEES &amp; CHARGES INDEX</b>					
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2	Filming on Council Controlled Land	1	23.1	Development	18
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4	Photocopying	1	23.6-10	Building / Construction	26
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Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
<b>CORPORATE AND COMMUNITY</b>										
<b>CUSTOMER SERVICE CENTRE</b>										
<b>1</b>			<b>PUBLICATIONS, MAPS AND PRODUCTS</b>							
	1.1	MAPS	<b>Hardcopy MAPS, Aerial photos, bushfire layers, Vegetation layers, cadastral layers (etc.) (per page). For complex or custom map queries a staff services fee may apply.</b> Black & White - Full Page							
		1.1.1	A4	per item	\$4.10	\$4.30	N/A	\$4.30	4.88%	3
		1.1.2	A3	per item	\$6.20	\$6.40	N/A	\$6.40	3.23%	3
			Colour - Full Page							
		1.1.3	A4	per item	\$6.20	\$6.40	N/A	\$6.40	3.23%	3
		1.1.4	A3	per item	\$8.20	\$8.50	N/A	\$8.50	3.66%	3
	1.2		<b>Softcopy PDF or Image maps</b> From www.wsc.nsw.gov.au (where available) All sizes See Part 22 for Documents relating to Development	per item	\$20.50	\$21.00	N/A	\$21.00	2.44%	3
	1.3		<b>STAFF SERVICE FEE (Customer Service Staff)</b> Hourly Rate for staff time (1 hour minimum)	per hour	\$102.50	\$105.00	N/A	\$105.00	2.44%	1
		1.3.2	Digitisation at Lodgement	per item	\$143.50	\$150.00	N/A	\$150.00	4.53%	3
		1.3.3	Application and Plan printing at lodgement	per lodgement	\$143.50	\$150.00	N/A	\$150.00	4.53%	3
<b>2</b>			<b>FILMING ON COUNCIL CONTROLLED LAND</b>							
	2.1		<b>Application for a Permit to Film on Council Controlled Land - LG Filming Protocol</b>							
		2.1.1	- Application Fee - Low Impact	per lodgement	\$87.20	\$150.00	N/A	\$150.00	72.02%	3
		2.1.2	- Application Fee - Medium Impact	per lodgement	N/A	\$300.00	N/A	\$300.00	NEW	3
		2.1.3	- Application Fee - High Impact	per lodgement	N/A	\$500.00	N/A	\$500.00	NEW	3
		2.1.4	Recover costs from services provided by Council		Quote Required	Quote Required	10%	Quote Required	N/A	1
			Note: For the hire of constructed facilities such as town halls, community centres, and swimming pools, please refer to Sections 12 and 35 of this document.							
<b>3</b>			<b>BANNER DISPLAY</b>							
	3.1	3.1.1	Display Fee/week (Bong Bong Street Bowral)	per week	\$112.80	\$120.00	N/A	\$120.00	6.38%	3
		3.1.2	All costs for manufacturing and installing the banners are to be covered by the responsible organisation							
<b>4</b>			<b>PHOTOCOPYING</b>							
	4.1		<b>Photocopying or printing per page</b>							
		4.1.1	A4	per sheet	\$0.90	\$0.91	\$0.09	\$1.00	11.11%	1
		4.1.2	A3	per sheet	\$1.50	\$1.45	\$0.15	\$1.60	6.67%	1
		4.1.3	Plans / documents larger than A3 will be provided electronically on a USB stick.	per sheet	\$15.40	\$15.80	N/A	\$15.80	2.60%	1
		4.1.4	Plans / documents not held electronically digitisation fee A2, A1, A0	per sheet	\$15.40	\$15.80	N/A	\$15.80	2.60%	1



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
<b>CORPORATE INFORMATION</b>										
5			<b>COUNCIL AGENDA &amp; MINUTES (Annual Subscription)</b>							
	5.1		Agenda and Minutes from <a href="http://www.wsc.nsw.gov.au">www.wsc.nsw.gov.au</a> or viewable at Council Libraries		No Charge	No Charge	N/A	No Charge	N/A	10
	5.2	5.2.1	IPR Documents (Community Plan, Delivery Program, Operational Plan, Resourcing Strategy, Annual Report)	per report	\$312.70	\$320.60	N/A	\$320.60	2.53%	2
		5.2.2	Community Plan	per report	\$25.70	\$26.40	N/A	\$26.40	2.72%	2
		5.2.3	Delivery Program and Operational Plan	per report	\$56.40	\$57.90	N/A	\$57.90	2.66%	2
		5.2.4	Resourcing Strategy	per report	\$138.40	\$141.90	N/A	\$141.90	2.53%	2
		5.2.5	Annual Report	per report	\$123.00	\$126.10	N/A	\$126.10	2.52%	2
6			<b>GIPA Government Information (Public Access) Act 2009</b>							
	6.1		<b>A processing charge based on hourly Staff Services fee is applied where applicable</b> Application Fee Subject to Notes 1 to 4.	per application	\$30.00	\$30.00	N/A	\$30.00	0.00%	9
			<b>NOTE:</b>							
		1	Application fees covers costs of receiving applications including registration and initial discussions with applicants. Any applications requiring more than 1/2 hour file research will involve processing charges (subject to note 4).							
		2	An advance deposit may also be required in accordance with Section 68 and 69 of the Government Information (Public Access) Act 2009, if Council's costs are likely to exceed the application fee.							
		3	A 50% reduction in fees applies for eligible pensioners and non-profit organisations under financial hardship.							
		4	First 20 hours free of processing charge for person accessing documents relating to their personal affairs.							
	6.2		<b>RESEARCH AND PROCESSING</b>	per hour	\$30.00	\$30.00	N/A	\$30.00	0.00%	9
	6.3		<b>Application for review of determination</b>	per application	\$40.00	\$40.00	N/A	\$40.00	0.00%	9
	6.4		<b>GIPA Fees</b> Audio recording of Council Meeting on CD	per item	\$50.00	\$50.00	N/A	\$50.00	0.00%	2
	6.5		<b>Subpoena Conduct money for production to the court</b>	per item	\$58.00	\$58.00	N/A	\$58.00	0.00%	2
<b>COMMUNITY DEVELOPMENT</b>										
7			<b>ARTS AND CULTURE</b>							
	7.1		Art Studio Trail Participation Fee	per annum	\$115.00	\$115.00	N/A	\$115.00	0.00%	2
<b>CHILDREN SERVICES</b>										
8			<b>FAMILY DAY CARE</b> THE FOLLOWING FEES ARE SUBJECT TO COMMONWEALTH CHILDCARE SUBSIDY (FOR APPROVED FAMILIES). NB: ALL FEES AND CHARGES ASSOCIATED WITH THE PROVISION OF CHILD CARE ARE GST EXCLUSIVE.							
	8.1		Child Care Per Child	Per Hour	\$13.00	\$14.00	N/A	\$14.00	7.69%	3
	8.2		Casual Child Care Per Child	Per Hour	\$13.50	\$14.50	N/A	\$14.50	7.41%	3
	8.3		Weekend Child Care Per Child	Per Hour	\$17.00	\$20.00	N/A	\$20.00	17.65%	3





Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		8.4	Public Holidays Child Care Per Child	Per Hour	\$17.00	\$20.00	N/A	\$20.00	17.65%	3
		8.5	Overtime Rates Per Child Per 15 Minutes, or part thereof. (No CCS Available)	Per 15 Mins	\$17.00	\$17.00	N/A	\$17.00	0.00%	3
		8.6	8.6.1 Food Per Child Per Meal (No CCS Available) - Maximum Breakfast		\$6.70	\$7.20	N/A	\$7.20	7.46%	3
			8.6.2 Food Per Child Per Meal (No CCS Available) - Maximum Lunch		\$7.70	\$8.00	N/A	\$8.00	3.90%	3
			8.6.3 Food Per Child Per Meal (No CCS Available) - Maximum Dinner		\$11.30	\$12.00	N/A	\$12.00	6.19%	3
		8.7	Transport Fee (No CCS Available) To be paid for a service where a child is required to be taken to or picked up from an activity, that the carer does not normally attend e.g., school, ballet etc. The following levies and charges are the income of the Scheme and are included in the Educator's hourly rate.	Maximum Rate per trip	\$7.20	\$7.40	N/A	\$7.40	2.78%	3
		8.8	User Administration Levy – Child Care Subsidy applies. Per user child - per hour that service is provided. Also to apply when the place is held and for all absences.	Per Hour	\$1.50	\$1.50	N/A	\$1.50	0.00%	3
		8.9	Annual Fee for Enrolment or Re-enrolment Per Child Applicable upon enrolment and at the beginning of each subsequent calendar year	Per Child	\$35.00	\$35.00	N/A	\$35.00	0.00%	3
		8.10	Educator Administration Levy (per hour per child) Levy paid each working week for carers for support and resources	Per Hour	\$0.60	\$0.70	N/A	\$0.70	16.67%	3
		8.11	Prospective Educator Training Fee Fee charged for Training and Administration for new Educators Note: \$100.00 refundable bond (refer to Educator Recruitment Procedure) Collected with the prospective training fee		\$500.00	\$363.64	36.36	\$400.00	-20.00%	3
					\$100.00	\$100.00	N/A	\$100.00	0.00%	Bond
		8.12	Late Attendance Record Fee for Carers		\$20.00	\$20.00	N/A	\$20.00	0.00%	3
		8.13	Administrative Fee for Non Compliance		\$50.00	\$50.00	N/A	\$50.00	0.00%	3
		8.14	Family Day Care Fee Security Deposit- Charged by FDC Educator Equivalent to two weeks full fee per child - paid upon commencement with the Family Day Care Educator or when additional permanent days added, inline with the Complying Written Agreement CWA (Reimbursement when child ceases care less any outstanding fees) " Family Day Care Educators may charge a security deposit at their discretion to parent / guardian - equivalent to two (2) weeks full fee for their booked days"		Two full weeks per child	Two full weeks per child	N/A	Two full weeks per child	N/A	3
9		OUTSIDE SCHOOL HOURS CARE								
		All fees for Outside School Hours Services are subject to Child Care Subsidy								
		NB: ALL FEES AND CHARGES ASSOCIATED WITH THE PROVISION OF CHILD CARE ARE GST EXCLUSIVE								
		9.1	Vacation Care Per Day/per Child Excursions – to be determined according to costs at the time.	Per Day	\$62.00	\$64.00	N/A	\$64.00	3.23%	3
		9.2	Vacation Care Cancellation Fee for less than one week's notice prior to beginning of each Vacation Care period. Note: Full fees charged and marked as an Absence once Vacation Care commences.	Per Day	\$16.00	\$17.00	N/A	\$17.00	6.25%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
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	9.3		<b>After School Care</b>							
		9.3.1	per day/per Child (permanent booking)	Per Day	\$30.00	\$31.00	N/A	\$31.00	3.33%	3
		9.3.2	Casual daily rate per day/per child (i.e. no permanent booking)	Per Day	\$35.00	\$36.00	N/A	\$36.00	2.86%	3
	9.4		<b>After School Care Fee Bond</b>							
			Equivalent to two weeks full fee per child - paid upon commencement with the Service or when additional permanent days added, inline with the current placement contract. (Reimbursement when child ceases care less any outstanding fees)	Per child	Two full weeks per child	Two full weeks per child	N/A	Two full weeks per child	N/A	5
	9.5		<b>After School Care Absentee Fee</b>							
			Charged if no notification is provided for an absent Child on the day of Care.	Per child	\$10.50	\$11.00	N/A	\$11.00	4.76%	3
	9.6		<b>After school Care/Vacation Care Late Pick up fee Per Child Per 15 Minutes, or part there of</b>							
				Per 15 minutes	\$17.00	\$17.00	N/A	\$17.00	0.00%	5
	9.7		<b>Annual Fee for Enrolment or Re-enrolment for OOSH and Vacation Care Per Child</b>							
			Applicable upon enrolment and at the beginning of each subsequent calendar year	Per child	\$35.00	\$35.00	N/A	\$35.00	0.00%	3
	9.8		<b>Before School Care</b>							
			per day/per Child (permanent booking)	Per day/Per child	\$20.00	\$23.00	N/A	\$23.00	15.00%	3
	9.9		<b>Casual daily rate per day/per child (i.e. no permanent booking)</b>							
					\$23.00	\$24.00	N/A	\$24.00	4.35%	3
<b>ASSET MANAGEMENT (Inc. Council Facilities)</b>										
<b>TRAFFIC / ROAD Assets</b>										
10	<b>ROADS / STREETS</b>									
	10.1		<b>Road Safety Community Catering Trailer</b>							
			Refundable deposit for hire	per hire	\$275.00	\$275.00	N/A	\$275.00	0.00%	Bond
	10.2		<b>Road / Street Naming &amp; Numbering Applications</b>							
		10.2.1	<b>Road Naming Application</b>							
			The fee applies to naming of un-named roads and the renaming of named roads. The fee covers administration and lodgement with the Department of Lands, Gazettal, advertising and Public Consultation.	per road	\$369.00	\$378.30	N/A	\$378.30	2.52%	1
		10.2.2	<b>Street Numbering Plates</b>							
			Rural Plates	per plate	\$27.70	\$28.40	N/A	\$28.40	2.53%	3
		10.2.3	<b>CBD Plates - Small</b>							
				per plate	\$36.80	\$37.80	N/A	\$37.80	2.72%	3
		10.2.4	<b>CBD Plates - Large</b>							
				per plate	\$61.00	\$62.60	N/A	\$62.60	2.62%	3
	10.3		<b>Addressing</b>							
		10.3.1	Addressing administration fee	per application	\$400.00	\$400.00	N/A	\$400.00	0.00%	1
		10.3.2	Rural Address (for all lots where Council declares rural addresses are required)	per lot created	\$64.60	\$66.30	N/A	\$66.30	2.63%	1
		10.3.3	Urban Address (for all lots where Council declares rural addresses are required)	per lot created	\$64.60	\$66.30	N/A	\$66.30	2.63%	1



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
11		TRAFFIC ANALYSIS FEES								
	11.1		Council provided and organised intersection count for a 4 way – 12 movement intersection including pedestrian counts and separate counts for heavy vehicles (AM and PM – Friday peak periods – non-school holiday)	Per Intersection	At Cost + 20%	At Cost + 20%	N/A	At Cost + 20%	0.00%	3
	11.2		Council provided and organised intersection count for a 3 way – 9 movement intersection including pedestrian counts and separate counts for heavy vehicles (AM and PM – Friday peak periods – non-school holiday)	Per Intersection	At Cost + 20%	At Cost + 20%	N/A	At Cost + 20%	0.00%	3
	11.3		Supply of existing AM Intersection turning movement Count (limited locations available – Excel file)	Per Intersection	\$107.70	\$110.40	N/A	\$110.40	2.51%	3
	11.4		Supply of existing PM Intersection turning movement Count (limited locations available – Excel File)	Per Intersection	\$107.70	\$110.40	N/A	\$110.40	2.51%	3
	11.5		Supply of existing AM plus PM Intersection turning movement Count (limited locations available – Excel File)	Per Intersection	\$157.90	\$161.90	N/A	\$161.90	2.53%	3
	11.6		Supply of existing 24 hour tube count data (volume, speed & classification– minimum 7 days non-school holiday period (limited locations available – PDF Files)	Per Site	\$107.70	\$110.40	N/A	\$110.40	2.51%	3
	11.7		Council provided and organised 24 hour tube count data – minimum 7 days non-school holiday period	Per Location	At Cost + 20%	At Cost + 20%	N/A	At Cost + 20%	0.00%	1
	11.8		TRACKS sub area cut trip matrices(to assist in establishing micro simulation models e.g. PARAMICS) extracted from existing models	per model	\$538.70	\$552.20	N/A	\$552.20	2.51%	3
	11.9		Supply of base traffic models (TRACKS or PARAMICS) for development planning - (PARAMICS models only available in Bowral and Moss Vale Town Centres)#	per model	\$1,615.40	\$1,655.80	N/A	\$1,655.80	2.50%	3
	11.10		TRACKS data is available upon application. A fee would be determined based on the extent of the data required*.	per model	As per quote	As per quote	N/A	As per quote	0.00%	1
	11.11		In house TRACKS scenario testing (localised land use changes and network modification), preliminary SIDRA analysis. A fee would be determined based on the extent of the investigation. Completion time is dependent upon scheduling. Note: *TRACKS data is only used for strategic modelling purposes and should not be used in lieu of using field counts. Prior consultation of use with Transportation Planning Engineer is required. # Supply of base models is subject to strict usage conditions and requires the supply to Council of the modified models for unrestricted further use by Council and the RMS.	per quote	As per quote	As per quote	N/A	As per quote	0.00%	1
		BUILDING Assets								
12		HALLS AND COMMUNITY CENTRES								
			NOTES:							
		(a)	DISCOUNT GROUPS Specific community organisations nominated by Council resolution (DISCOUNT RATE RESOLVED BY COUNCIL) 50% DISCOUNT for: Australian Decorative & Fine Arts Society (Bowral Branch) Berrima District Rescue Squad Bowral and District Hospital Auxiliary and Children's Cancer Welfare Services Blue Light Disco Bush Fire Brigades Canyonleigh Progress Association Canyonleigh Volunteer Bush Fire Brigade Embroiders Guild (Berrima) Health Care Groups							



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			NSW Department of Community Services							
			Playgroups							
			Progress and Community Development Groups							
			Rotary Club of Bowral Mittagong Annual Art Show							
			Southern Highlands Concert Band							
			Southern Tablelands Environment Network							
			State Development New South Wales							
			Sutton Forest Parents and Citizens Association							
			Wingecarribee AIDS Taskforce							
			Wingecarribee Community Foundation							
		(b)	Groups/organisations which have been granted a discount hire rate continue to be responsible for payment of cleaning, utilities and like charges EXCEPT where exempted by resolution of Council in the particular case							
			<b>GENERAL CONDITIONS FOR ALL HALL HIRE</b>							
			1 <b>MINIMUM</b> hire is one (1) hour. Additional hours will be charged at full or half hour increments							
			2 <b>Insurance</b> – Council’s Public Liability Insurance (for casual one-off hire, excludes businesses, incorporated bodies and sporting organisations)	per booking	\$44.00	\$40.00	\$4.00	\$44.00	0.00%	3
			3 <b>Keys</b> - Replacement of and or additional keys for Council facilities	per key	\$30.00	\$27.27	\$2.73	\$30.00	0.00%	5
			4 <b>Bonds</b>							
			Refundable bond and key deposit for events <b>without</b> alcohol	per booking	\$250.00	\$250.00	N/A	\$250.00	0.00%	Bond
			Refundable bond and key deposit for events <b>with</b> alcohol	per booking	\$450.00	\$450.00	N/A	\$450.00	0.00%	Bond
			5 <b>Elections</b> - Local, State and Federal	per booking	\$550.00	\$509.09	\$50.91	\$560.00	1.82%	3
			6 <b>Cleaning</b> - Additional Fee if Centre needs to be cleaned after a hire	per hour	\$66.00	\$61.82	\$6.18	\$68.00	3.03%	1
			Maintenance or cleaning (labour cost)	per hour	\$40.00	\$37.27	\$3.73	\$41.00	2.50%	1
			7 <b>Waste bins</b> hirer’s can order bins for their event please contact Council’s Resource Recovery Centre for details on 4868 1501	per bin	per quote	per quote	10%	per quote	N/A	1
			8 <b>Security Call</b> out fee if building is left unlock or disarmed	per call out	\$80.00	\$74.55	\$7.45	\$82.00	2.50%	3
			9 <b>Cancellations</b> - all booking cancellations with less than 14 days notice will be subject to no refund of total hire fees. Note: for Mittagong Playhouse cancellation - please refer to terms & conditions on booking form.							
		<b>12.1 Hire Rates</b>								
		12.1.1	<b>Aboriginal Community and Cultural Centre</b>							
		12.1.1.1	Hire Charges - Community/Non Profit							
			Main Hall	per hour	\$18.50	\$16.82	\$1.68	\$18.50	0.00%	3
			Theatrette	per hour	\$18.50	\$16.82	\$1.68	\$18.50	0.00%	3
			Aboriginal Associations	per annum	\$210.00	\$190.91	\$19.09	\$210.00	0.00%	3
		12.1.1.2	Hire Charges - Commercial							
			Main Hall	per hour	\$26.50	\$24.09	\$2.41	\$26.50	0.00%	3
			Theatrette	per hour	\$26.50	\$24.09	\$2.41	\$26.50	0.00%	3
		12.1.1.3	Regular Hirers - Health & Recreation							
			Main Hall	per hour	\$18.50	\$16.82	\$1.68	\$18.50	0.00%	3
			Theatrette	per hour	\$18.50	\$16.82	\$1.68	\$18.50	0.00%	3
		12.1.1.4	Admin Fee	per booking	\$31.50	\$28.64	\$2.86	\$31.50	0.00%	3
		12.1.2	<b>Bowral Memorial Hall</b>							
		12.1.2.1	Hall Hire - Day time Including Stage and Supper Room 8.00 am to 6.00 pm	per hour	\$44.00	\$40.00	\$4.00	\$44.00	0.00%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
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		12.1.2.2	Hall Hire - Evening							
			6.00 pm to midnight	per hour	\$76.00	\$69.09	\$6.91	\$76.00	0.00%	3
			After midnight	per hour	\$133.00	\$120.91	\$12.09	\$133.00	0.00%	3
			Non Profit Community event or Fundraising event (upon application)	per hour	\$18.50	\$16.82	\$1.68	\$18.50	0.00%	3
			Regular users discount (for fortnightly or more frequent users)							
			25% discount of Hall Hire Fee							
		12.1.3	<b>Canyonleigh Community Hall</b>							
		12.1.3.1	Hall Hire							
			9.00am - 6.00pm per hour	per hour	\$17.50	\$23.64	\$2.36	\$26.00	48.57%	3
			After Midnight per hour	per hour	\$35.00	\$32.73	\$3.27	\$36.00	2.86%	3
			Wedding/Function Fee	per function	\$100.00	\$727.27	\$72.73	\$800.00	700.00%	3
		12.1.3.2	Regular Hirers Community not for profit- will be charged 50% of the hire fees							
			Cutlery	per 10 settings	\$4.00	\$3.64	\$0.36	\$4.00	0.00%	3
			Crockery	per 10 settings	\$11.00	\$10.00	\$1.00	\$11.00	0.00%	3
			Wine & water glasses	per 10 settings	\$5.00	\$4.55	\$0.45	\$5.00	0.00%	3
			Hire of BBQ		\$50.00	\$46.36	\$4.64	\$51.00	2.00%	3
		12.1.4	<b>East Bowral Community Centre</b>							
		12.1.4.1	<b>Community / Non Profit Organisations</b>							
			Meeting Room	per hour	\$11.00	\$10.00	\$1.00	\$11.00	0.00%	3
			Meeting Room - Long Term User Groups (with 12 months continuous hire)	per hour	\$10.00	\$9.09	\$0.91	\$10.00	0.00%	3
			Kitchen	per hour	\$15.50	\$14.55	\$1.45	\$16.00	3.23%	3
			Hall	per hour	\$22.00	\$20.91	\$2.09	\$23.00	4.55%	3
			Hall - Long Term User Groups (with 12 months continuous hire)	per hour	\$21.00	\$20.00	\$2.00	\$22.00	4.76%	3
			Hall and Meeting Room	per hour	\$30.00	\$28.18	\$2.82	\$31.00	3.33%	3
			Hall and Meeting Room - Long Term User Groups (with 12 months continuous hire)	per hour	\$27.00	\$25.45	\$2.55	\$28.00	3.70%	3
			Hall, Meeting Room and kitchen	per hour	\$42.00	\$39.09	\$3.91	\$43.00	2.38%	3
			Meeting Room - 9.00am to 6.00pm or 6.00pm to Midnight	per day	\$55.00	\$50.91	\$5.09	\$56.00	1.82%	3
			Main Hall Only - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$120.00	\$111.82	\$11.18	\$123.00	2.50%	3
			Hall and Kitchen - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$220.00	\$205.45	\$20.55	\$226.00	2.73%	3
			Hall and Meeting Room - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$180.00	\$168.18	\$16.82	\$185.00	2.78%	3
			All Facilities - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$250.00	\$232.73	\$23.27	\$256.00	2.40%	3
		12.1.4.2	<b>Commercial Organisations</b>							
			Meeting Room	per hour	\$20.00	\$19.09	\$1.91	\$21.00	5.00%	3
			Kitchen	per hour	\$22.00	\$20.91	\$2.09	\$23.00	4.55%	3
			Hall	per hour	\$44.00	\$40.91	\$4.09	\$45.00	2.27%	3
			Hall and Meeting Room	per hour	\$55.00	\$50.91	\$5.09	\$56.00	1.82%	3
			All Facilities	per hour	\$75.00	\$70.00	\$7.00	\$77.00	2.67%	3
			Meeting Room - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$95.00	\$88.18	\$8.82	\$97.00	2.11%	3
			Main Hall Only - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$195.00	\$181.82	\$18.18	\$200.00	2.56%	3
			Hall and Kitchen - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$365.00	\$340.00	\$34.00	\$374.00	2.47%	3
			Hall and Meeting Room - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$300.00	\$280.00	\$28.00	\$308.00	2.67%	3
			Hall, Meeting Room and kitchen - 9.00am to 6.00pm or 6.00pm to 12.00 Midnight	per day	\$405.00	\$377.27	\$37.73	\$415.00	2.47%	3
		12.1.5	<b>Exeter Park Management Committee</b>							
			Weddings - all rooms including the kitchen and verandah	per day	\$600.00	\$563.64	\$56.36	\$620.00	3.33%	3
			Post wedding clean up	per day	\$100.00	\$90.91	\$9.09	\$100.00	0.00%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		12.1.5.1	<b>Commercial Hirers</b>							
			All Halls (includes kitchen and veranda)	per day	\$525.00	\$489.09	\$48.91	\$538.00	2.48%	3
			Reuben Room & Kitchen	per day	\$430.00	\$400.91	\$40.09	\$441.00	2.56%	3
			Reuben Room and kitchen	per hour	\$110.00	\$102.73	\$10.27	\$113.00	2.73%	3
			Badgery Room	per day	\$310.00	\$289.09	\$28.91	\$318.00	2.58%	3
			Badgery Room	per hour	\$80.00	\$74.55	\$7.45	\$82.00	2.50%	3
			<i>If a commercial user hires the hall for more than 8 times per year, they will receive a 10% discount on the hire charge</i>							
		12.1.5.2	<b>Community / Not For Profit Organisations</b>							
			All halls (includes kitchen and veranda)	per day	\$350.00	\$318.18	\$31.82	\$350.00	0.00%	3
			All Halls (includes kitchen and veranda)	per hour	\$90.00	\$81.82	\$8.18	\$90.00	0.00%	3
			Reuben Room & kitchen	per day	\$230.00	\$209.09	\$20.91	\$230.00	0.00%	3
			Reuben Room and kitchen	per hour	\$60.00	\$54.55	\$5.45	\$60.00	0.00%	3
			Badgery Room or Reuben room	per day	\$85.00	\$77.27	\$7.73	\$85.00	0.00%	3
			Badgery Room or Reuben Room	per hour	\$22.00	\$20.00	\$2.00	\$22.00	10.00%	3
		12.1.5.3	<b>Regular Commercial Health and Wellbeing Activities</b>							
			Badgery Room or Reuben Room	per hour	\$27.00	\$25.45	\$2.55	\$28.00	10.00%	3
			Post Event clean up	per day	\$100.00	\$90.91	\$9.09	\$100.00	10.00%	3
			Exeter based organisations will attract a 50% discount on the Community and Not For Profit rate.							
			A 50% discount already applies to specific groups listed under the Discount Groups (see above). No additional discounts will apply.							
		12.1.6	<b>Hill Top Community Centre</b>							
		12.1.6.1	<b>ANZAC Room/CSR Room/Waratah Room</b>							
			Community Not for Profit Organisations	per hour	\$12.50	\$11.82	\$1.18	\$13.00	4.00%	3
			Community Not for Profit Organisations ( per 3 hour session)	per session	\$32.00	\$30.00	\$3.00	\$33.00	3.13%	3
			Commercial Hire	per hour	\$19.50	\$18.18	\$1.82	\$20.00	2.56%	3
			Regular Hirers Health & Recreation	per hour	\$12.50	\$11.82	\$1.18	\$13.00	4.00%	3
		12.1.6.2	<b>Stadium Hire</b>							
			Non-Profit groups / community organisations	per hour	\$21.50	\$20.00	\$2.00	\$22.00	2.33%	3
			Commercial Hire	per hour	\$26.50	\$24.55	\$2.45	\$27.00	1.89%	3
			Regular Hirers Health & Recreation	per hour	\$23.50	\$21.82	\$2.18	\$24.00	2.13%	3
		12.1.7	<b>Jurd Park</b>							
			Out of School Hours Care (OOSH) – (amenities block)	per month	\$115.00	\$107.27	\$10.73	\$118.00	2.61%	3
			Health Fitness Classes (toilets only)	per annum	\$35.00	\$32.73	\$3.27	\$36.00	2.86%	3
			Ladies Tennis (toilets only)	per annum	\$35.00	\$32.73	\$3.27	\$36.00	2.86%	3
			Pony Club (toilets only)	per annum	\$35.00	\$32.73	\$3.27	\$36.00	2.86%	3
			Casual Hire – Toilets/Access to Kitchen	per booking	\$52.00	\$48.18	\$4.82	\$53.00	1.92%	3
		12.1.8	<b>Loseby Park Hall</b>							
			Hall only – Non profit – Regular Hirers							
			8.00 am – 12.00 Midnight	per hour	\$23.50	\$21.82	\$2.18	\$24.00	2.13%	3
			After 12.00 Midnight	per hour	\$75.00	\$70.00	\$7.00	\$77.00	2.67%	3
			Hall Only – Commercial							
			8.00 am – 6.00pm	per hour	\$52.00	\$48.18	\$4.82	\$53.00	1.92%	3
			6.00pm – 12.00 Midnight	per hour	\$85.00	\$79.09	\$7.91	\$87.00	2.35%	3
			After 12.00 Midnight	per hour	\$142.00	\$132.73	\$13.27	\$146.00	2.82%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			Regular Hirers							
			Berrima District Table Tennis	per annum	\$760.00	\$708.18	\$70.82	\$779.00	2.50%	3
			Health & Lifestyle Group	per hour	\$24.00	\$22.73	\$2.27	\$25.00	4.17%	3
			Non-Profit	per day	\$155.00	\$144.55	\$14.45	\$159.00	2.58%	3
			Commercial	per day	\$315.00	\$293.64	\$29.36	\$323.00	2.54%	3
		12.1.9	<b>Mittagong Community Centre</b>							
			Community/Non Profit Organisations							
			Main Hall	per hour	\$19.50	\$18.18	\$1.82	\$20.00	2.56%	3
			Craft Room	per hour	\$8.00	\$7.27	\$0.73	\$8.00	0.00%	3
			Mittagong Senior Citizens	per annum	\$1,470.00	\$1,363.64	\$136.36	\$1,500.00	2.04%	3
			Commercial							
			Main Hall	per hour	\$27.00	\$25.45	\$2.55	\$28.00	3.70%	3
			Craft Room	per hour	\$12.50	\$11.82	\$1.18	\$13.00	4.00%	3
			Regular Hirers - Health & Recreation							
			Main Hall (Min 2 hours)	per hour	\$19.50	\$18.18	\$1.82	\$20.00	2.56%	3
			Craft Room (Min 2 hours)	per hour	\$8.00	\$7.27	\$0.73	\$8.00	0.00%	3
		12.1.10	<b>Mittagong Memorial Hall per session is 3 hours or part there of morning, afternoon or evening</b>							
			<b>Performances</b>							
			<b>Community - Not for Profit</b>							
			Package Performance includes Playhouse, Supper Room, School of Arts Room (3 hours)	per performance	\$180.00	\$163.64	\$16.36	\$180.00	0.00%	3
			Playhouse Rehearsals	per hour	\$18.00	\$16.36	\$1.64	\$18.00	0.00%	3
			Playhouse Rehearsals	per session	\$40.00	\$36.36	\$3.64	\$40.00	0.00%	3
			Supper Room per hour	per hour	\$16.00	\$14.55	\$1.45	\$16.00	0.00%	3
			School of Arts or Signal Box Room	per session	\$16.00	\$14.55	\$1.45	\$16.00	0.00%	3
			<b>Commercial</b>							
			Playhouse Performance Full House - includes Playhouse, Supper Room, School of Arts Room	per performance	\$310.00	\$281.82	\$28.18	\$310.00	0.00%	3
			Rehearsals - Playhouse	per hour	\$24.00	\$21.82	\$2.18	\$24.00	0.00%	3
			Rehearsals - Playhouse	per session	\$60.00	\$54.55	\$5.45	\$60.00	0.00%	3
			Supper Room	per hour	\$18.00	\$16.36	\$1.64	\$18.00	0.00%	3
			School of Arts or Signal Box Room per session	per session	\$18.00	\$16.36	\$1.64	\$18.00	0.00%	3
		12.1.11	<b>Mittagong Youth &amp; Recreation Centre - Please refer to PCYC</b>							
		12.1.12	<b>Moss Vale Community Centre</b>							
			Community Hall							
			Community Non Profit	per hour	\$15.50	\$14.55	\$1.45	\$16.00	3.23%	3
			Commercial Groups	per hour	\$34.00	\$31.82	\$3.18	\$35.00	2.94%	3
			Regular Hirers - Community Non Profit - per hour	per hour	\$9.00	\$8.18	\$0.82	\$9.00	0.00%	3
			Health & Recreational Activities Regular Hirers (Commercial)	per hour	\$15.50	\$14.55	\$1.45	\$16.00	3.23%	3
			Meeting Room							
			Community Non Profit	per hour	\$7.50	\$7.27	\$0.73	\$8.00	6.67%	3
			Commercial Groups	per hour	\$15.50	\$14.55	\$1.45	\$16.00	3.23%	3
			Regular Hirers - Community Non Profit - per hour	per hour	\$8.50	\$8.18	\$0.82	\$9.00	5.88%	3
		12.1.13	<b>Moss Vale Theatre</b>							
			Hall Hire - Day - Including Stage and Supper Room							
			8.00 am - 6.00 pm	per hour	\$25.00	\$23.64	\$2.36	\$26.00	4.00%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			Hall Hire - Evening - Including Heating/Air Conditioning							
			6.00 pm - 12.00 Midnight	per hour	\$31.00	\$29.09	\$2.91	\$32.00	3.23%	3
			After 12.00 Midnight	per hour	\$45.00	\$41.82	\$4.18	\$46.00	2.22%	3
			Commercial Use							
			1 Day Only	per day	\$428.50	\$399.09	\$39.91	\$439.00	2.45%	3
			2 days or more (per day)	per day	\$288.00	\$268.18	\$26.82	\$295.00	2.43%	3
			Hourly rate	per hour	\$39.00	\$36.36	\$3.64	\$40.00	2.56%	3
			Equipment Hire (including Overhead Projector/Audio/Projector/Screen)	per hire	\$42.00	\$39.09	\$3.91	\$43.00	2.38%	3
		12.1.14	<b>New Berrima Community Centre</b>							
			Community/Non Profit	per hour	\$11.50	\$10.91	\$1.09	\$12.00	4.35%	3
			Commercial	per hour	\$17.50	\$16.36	\$1.64	\$18.00	2.86%	3
			Health & Recreation Groups Regular hirers	per hour	\$11.50	\$10.91	\$1.09	\$12.00	4.35%	3
		12.1.15	<b>Penrose Hall</b>							
			Hall Hire - Private & Corporate							
			Hourly Rate (with a maximum per day of \$110 (Inclusive GST)).	per hour	\$12.50	\$11.82	\$1.18	\$13.00	4.00%	3
			Hall Hire - Community Non Profit Groups please see note below							
			<b>NOTE:</b>							
			Community Non Profit groups are eligible for a 50% discount on private & corporate hire charges. This discount already applies to those specific community groups listed under Council's fees and charges as eligible for a 50% discount. Inclusion in this list does not however qualify a group for any further discount other than that stated for community non profit organisation.							
			If a community group hires the hall for a social event such as a dinner which is not part of its normal 'not for profit' activity then the hourly hire rate will apply.							
		12.1.16	<b>Robertson Community Centre</b>							
			Community /Not for Profit organisations							
			Hire charges 8hrs	per day	\$64.00	\$60.00	\$6.00	\$66.00	3.13%	3
			Hire charges 4hrs	per half day	\$32.00	\$30.00	\$3.00	\$33.00	3.13%	3
			Hire charges	per hour	\$10.50	\$10.00	\$1.00	\$11.00	4.76%	3
			Fee for Robertson Community / not for profit Organisations	per annum	\$178.00	\$165.45	\$16.55	\$182.00	2.25%	3
			For commercial groups and for private hiring							
			Hire charges	per day	\$178.00	\$165.45	\$16.55	\$182.00	2.25%	3
			Hire charges	per half day	\$87.00	\$80.91	\$8.09	\$89.00	2.30%	3
			Hire charges	per hour	\$26.50	\$24.55	\$2.45	\$27.00	1.89%	3
			Hire charges 6pm-midnight	per hire	\$142.00	\$132.73	\$13.27	\$146.00	2.82%	3
			Regular Hirer - Commercial (per session of three hours)	per session	\$32.00	\$30.00	\$3.00	\$33.00	3.13%	3
			Community Health & recreation Robertson Groups only	per annum	\$178.00	\$165.45	\$16.55	\$182.00	2.25%	3
			Community Health & recreation Robertson Groups only	per annum	\$178.00	\$165.45	\$16.55	\$182.00	2.25%	3
		12.1.17	<b>Sutton Forest Village Hall</b>							
			Function Fee (Weekend)	per hire	\$450.00	\$419.09	\$41.91	\$461.00	2.44%	3
			Daily Rate – 10.30 am - 12.00 midnight	per day	\$207.00	\$192.73	\$19.27	\$212.00	2.42%	3
			Hall Hourly Rate	per hour	\$25.50	\$23.64	\$2.36	\$26.00	1.96%	3
			Meeting Room Hourly Rate	per hour	\$10.50	\$10.00	\$1.00	\$11.00	4.76%	3
			Rubbish removal per 240 litre bin	per bin	\$61.50	\$57.27	\$5.73	\$63.00	2.44%	1
			Commercial Hire 8.00 am - 6.00 pm	per day	\$260.00	\$242.73	\$24.27	\$267.00	2.69%	3





Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		12.1.18	<b>Welby Hall</b>							
			Community/Non profit							
			Hourly Rate	per hour	\$15.00	\$13.64	\$1.36	\$15.00	0.00%	3
			Full Day Hire	per day	\$120.00	\$111.82	\$11.18	\$123.00	2.50%	3
			Commercial Regular Hirers - Health & Recreation							
			Hourly Rate	per hour	\$15.00	\$13.64	\$1.36	\$15.00	0.00%	3
			Commercial Groups							
			Hourly Rate	per hour	\$20.00	\$19.09	\$1.91	\$21.00	5.00%	3
			Full Day Hire	per day	\$160.00	\$149.09	\$14.91	\$164.00	2.50%	3
		12.1.19	<b>Wingello Mechanics Institute</b>							
			Private & Commercial							
			Main Hall, kitchen & Meeting Room							
			Day 9.00am - 5.00 pm	per day	\$95.00	\$88.18	\$8.82	\$97.00	2.11%	3
			Night 5.00pm - 1.00am	per night	\$95.00	\$88.18	\$8.82	\$97.00	2.11%	3
			Full Day Rate	per day	\$155.00	\$144.55	\$14.45	\$159.00	2.58%	3
			Hourly rate	per hour	\$23.50	\$21.82	\$2.18	\$24.00	2.13%	3
			Function Fee (Weekend) - Motorhomes/caravans/weddings	per function	\$265.00	\$247.27	\$24.73	\$272.00	2.64%	3
			Wingello Village Association - Ordinary Meeting, Annual General Meeting	annual fee	\$135.00	\$126.36	\$12.64	\$139.00	2.96%	3
			Kitchen & Meeting Room							
			Day or Night (6.00pm - 1.00am)	per day	\$74.00	\$69.09	\$6.91	\$76.00	2.70%	3
			Hourly Rate	per hour	\$23.50	\$21.82	\$2.18	\$24.00	2.13%	3
			<b>Community Non profit groups</b>							
			50% of the private hire fees (this includes Rural Fire Service & Wingello Public School, Wingello Cricket Club & Wingello Progress Ass.)							
			<b>Regular hirers (Health &amp; Recreation)</b>							
			Main hall, Kitchen & Meeting Room							
			Day or Night Rate (6.00pm - 1.00am)	per day	\$74.00	\$69.09	\$6.91	\$76.00	2.70%	3
			Kitchen/Meeting Room							
			Day or Night Rate (6.00pm - 1.00am)	per day	\$37.00	\$34.55	\$3.45	\$38.00	2.70%	3
			Main Hall							
			Day or Night Rate (6.00pm - 1.00am)	per day	\$37.00	\$34.55	\$3.45	\$38.00	2.70%	3
			Main Hall or Kitchen/Meeting Room							
			Hourly Rate	per hour	\$11.50	\$10.91	\$1.09	\$12.00	4.35%	3
			<b>Hire of Crockery &amp; Cutlery</b>							
			Crockery	per set of 10	\$11.50	\$10.91	\$1.09	\$12.00	4.35%	3
			7 piece cutlery	per set of 10	\$4.50	\$4.55	\$0.45	\$5.00	11.11%	3
			Wine & Water Glasses, Carafes	per set of 10	\$6.50	\$6.36	\$0.64	\$7.00	7.69%	3
			Breakage fee per item	per item	\$5.50	\$5.45	\$0.55	\$6.00	9.09%	5



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		12.1.20	<b>Yerrinbool Community Hall</b>							
			Hire Periods							
			8.00am - 7.00pm	per hour	\$14.50	\$13.64	\$1.36	\$15.00	3.45%	3
			7.00pm - 12.00 Midnight	per hour	\$16.50	\$15.45	\$1.55	\$17.00	3.03%	3
			Regular Hirers Community Not for Profit Organisations includes Yerrinbool Playgroup	per term	\$76.00	\$70.91	\$7.09	\$78.00	2.63%	3
			Regular Hirers Health & Recreation per term	per term	\$76.00	\$70.91	\$7.09	\$78.00	2.63%	3
			<b>SPORTING GROUNDS</b>							
13			<b>THE FOLLOWING NON-PROFIT COMMUNITY EVENTS ARE EXEMPT FROM HIRE FEE FOR SPORTING OVALS</b>							
			• Relay for Life							
			• RTA Big Bike Ride							
			• Brigadoon							
			• Carols by Candlelight							
	13.1		<b>SPORTING GROUNDS</b>							
			<b>GENERAL CONDITIONS FOR ALL SPORTING GROUND HIRE</b>							
			1 <b>MINIMUM hire</b> is one (1) day. Additional days will be charged at full or half day increments for set-up or break-down of events. Half day hire is restricted to AM or PM.							
			2 <b>Keys</b> - Replacement of and or additional keys for Council facilities	per key	\$30.00	\$27.27	\$2.73	\$30.00	0.00%	5
			3 <b>Cleaning</b> - If facility or sports ground is not cleaned after use, cleaning fees will apply	per hour	\$66.00	\$61.82	\$6.18	\$68.00	3.03%	1
			4 <b>Waste bins</b> hirer's can order bins for their event please contact Council's Resource Recovery Centre for details on 4868 1501	per bin	per quote	per quote	10%	per quote	N/A	1
			5 <b>Security Call</b> out fee if facility is left unlock or disarmed or sports field lighting is left on	per call out	\$80.00	\$74.55	\$7.45	\$82.00	2.50%	3
			6 <b>LINE MARKING</b> - Initial line marking free of charge, any subsequent line marking	per request	\$225.50	\$210.00	\$21.00	\$231.00	2.44%	3
			<b>Please note: Seniors applies to all over the age of 16 - Juniors are free of charge.</b>							
	13.1.1		Cricket - per team per season							
			Seniors	per team	\$404.00	\$376.36	\$37.64	\$414.00	2.48%	3
	13.1.2		Rugby Union - per team per season							
			Seniors	per team	\$404.00	\$376.36	\$37.64	\$414.00	2.48%	3
	13.1.3		Touch Football - per team per season							
			Seniors	per team	\$217.00	\$201.82	\$20.18	\$222.00	2.30%	3
	13.1.4		Soccer - per team per season							
			Seniors	per team	\$338.00	\$314.55	\$31.45	\$346.00	2.37%	3
			Summer Comp	per team	\$217.00	\$201.82	\$20.18	\$222.00	2.30%	3
	13.1.5		Rugby League - per team per season							
			Seniors	per team	\$404.00	\$376.36	\$37.64	\$414.00	2.48%	3
	13.1.6		AFL - per team per season							
			Seniors	per team	\$375.00	\$349.09	\$34.91	\$384.00	2.40%	3
	13.1.7		Netball - per team per season							
			Seniors	per team	\$375.00	\$349.09	\$34.91	\$384.00	2.40%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		13.1.8	Soft Ball - per team per season Seniors	per team	\$338.00	\$314.55	\$31.45	\$346.00	2.37%	3
		13.2	Tennis Courts - per court Robertson & Penrose Tennis Club to receive exemption from paying 355 committee for use of club house.	per court	\$135.00	\$125.45	\$12.55	\$138.00	2.22%	3
		13.3	Pony Clubs - per facility per annum							
		13.3.1	Membership base over 50	per facility p.a.	\$676.50	\$630.00	\$63.00	\$693.00	2.44%	3
		13.3.2	Membership base under 50	per facility p.a.	\$405.00	\$377.27	\$37.73	\$415.00	2.47%	3
		13.3.3	Membership base under 30	per facility p.a.	\$272.00	\$253.64	\$25.36	\$279.00	2.57%	3
		13.3.4	Burradoo Playgroup - 1 X 3 hour session per week	per annum	N/A	\$250.00	\$25.00	\$275.00	NEW	3
		13.4	Aero Club per facility per annum	per facility p.a.	\$405.00	\$377.27	\$37.73	\$415.00	2.47%	3
		13.5	Hockey all facilities per annum	per facility p.a.	\$1,349.00	\$1,257.27	\$125.73	\$1,383.00	2.52%	3
		13.6	Croquet per facility per annum	per facility p.a.	\$135.00	\$125.45	\$12.55	\$138.00	2.22%	3
		13.7	School Groups		\$0.00	\$0.00	\$0.00	\$0.00	N/A	10
		13.8	<b>Eridge Park Velodrome</b> Casual Hire – per day Regular users – 25% discount	per day	\$286.00	\$266.36	\$26.64	\$293.00	2.45%	3
		13.9	Sports Ground Commercial Use Fee - per day (refer General Conditions for set-up and break-down charges)	per day	\$748.00	\$697.27	\$69.73	\$767.00	2.54%	3
		13.10	Casual Hire – per day per facility (refer General Conditions for set-up and break-down charges)	per day per facility	\$289.00	\$269.09	\$26.91	\$296.00	2.42%	3
		13.11	Parking of RV Motor Home on Council Land (per night)	per night	\$18.50	\$17.27	\$1.73	\$19.00	2.70%	3
		13.12	Apex Park Burradoo - (use of whole site) per week	whole site per week	\$2,470.00	\$2,301.82	\$230.18	\$2,532.00	2.51%	3
		<b>FLOOD PLAIN RISK MANAGEMENT</b>								
		14	<b>Issue of Flooding Information</b>							
		14.1	Flood Certificate ( for Mittagong Rivulet Bowral, Nattai River & Gibbergunyah Cr catchments Mittagong, Wingecarribee River Catchment, Whites Cr Catchment Moss Vale, Burradoo BU2 Catchment)	per copy	\$151.20	\$155.00	N/A	\$155.00	2.51%	1
		<b>RETAIL - OUTDOOR</b>								
		15	<b>Outdoor Dining/Advertising Boards/Retailing on Community Land Operational Licence Fees</b>							
		15.1	Application Fee (2 year term)	per application	\$124.10	\$127.30	N/A	\$127.30	2.58%	2
		15.2	<b>Operational Licence fees are payable one (1) year in advance &amp; will be invoiced separately</b>							
		15.2.1	Outdoor dining Primary Areas Bowral CBD (plaza, blister, arcade areas)	per sqm per annum	\$170.20	\$174.50	N/A	\$174.50	2.53%	2
		15.2.2	Outdoor dining Secondary Areas Mittagong, Moss Vale CBD's (plaza, blister, arcade areas)	per sqm per annum	\$136.40	\$139.90	N/A	\$139.90	2.57%	2
		15.2.3	Outdoor dining Other Areas Outlying Villages (plaza, blister, arcade areas)	per sqm per annum	\$85.10	\$87.30	N/A	\$87.30	2.59%	2
		15.2.4	Outdoor dining other Areas (all footpath outdoor dining areas)	per sqm per annum	\$50.30	\$51.60	N/A	\$51.60	2.58%	2



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		15.2.5	Outdoor retail (display goods on footpath)	per sqm per annum	\$50.30	\$51.60	N/A	\$51.60	2.58%	2
		15.2.6	Sandwich Board on footpath	per annum	\$90.20	\$92.50	N/A	\$92.50	2.55%	2
		15.2.7	S68 approval to engage in a trade or business on community land (mobile food businesses)	per annum	\$124.10	\$127.30	N/A	\$127.30	2.58%	2
			<b>CEMETERY</b>							
	16									
	16.1		<b>Funeral Directors Direct Booking Fee - Interment Permit New Allotments</b>		\$64.60	\$60.27	\$6.03	\$66.30	2.63%	3
	16.2		<b>PURCHASE OF AN ALLOTMENT / INTERMENT RIGHT</b>							
			Interment Permit also required							
	16.2.1		<b>BOWRAL GENERAL CEMETERY</b>							
		16.2.1.1	<b>Monumental</b>							
			First Interment	per interment	\$2,000.00	\$2,259.09	\$225.91	\$2,485.00	24.25%	3
			Second or subsequent interment	per interment	\$1,400.00	\$909.09	\$90.91	\$1,000.00	-28.57%	3
		16.2.1.2	<b>Lawn Beam:</b>							
			First Interment	per interment	\$1,690.00	\$1,977.27	\$197.73	\$2,175.00	28.70%	3
			Second or subsequent interment	per interment	\$1,290.00	\$799.09	\$79.91	\$879.00	-31.86%	3
		16.2.1.3	<b>Geoff Beavan Children's Memorial Garden:</b>							
			Sections A1 & B1 - including plaque	per interment	\$599.00	\$544.55	\$54.45	\$599.00	0.00%	3
			Sections A2 & B2 - including plaque	per interment	\$947.00	\$860.91	\$86.09	\$947.00	0.00%	3
			<b>Additional Fee - Non Resident</b>							
			50% of the applicable 'Total Fee', listed above is to be added to that fee for interment of a deceased person who was not a resident of the Wingecarribee Shire at the time of his/her death.							
			<b>Exemption</b>							
			If the person has been a resident of the Wingecarribee Shire for 10 years or more.							
	16.2.2		<b>ALL OTHER FULLY OPERATIONAL COUNCIL MANAGED CEMETERIES</b>							
			(Berrima, Bundanoon, Burrawang, Moss Vale, Penrose, Robertson, Rowe's Hill (family only) & Welby.							
		16.2.2.1	<b>Monumental:</b>							
			First Interment	per interment	\$1,678.00	\$1,525.45	\$152.55	\$1,678.00	0.00%	3
		16.2.2.2	<b>Second or subsequent interment</b>	per interment	\$1,160.00	\$1,054.55	\$105.45	\$1,160.00	0.00%	3
			<b>Lawn Beam:</b>							
			First Interment	per interment	\$1,420.00	\$1,290.91	\$129.09	\$1,420.00	0.00%	3
			Second or subsequent interment	per interment	\$1,160.00	\$1,054.55	\$105.45	\$1,160.00	0.00%	3
			<b>Additional Fee - Non Resident</b>							
			50% of the applicable 'Total Fee', listed above is to be added to that fee, for interment of a deceased person who was not a resident of the Wingecarribee Shire at the time of his/her death.							
			<b>Exemption</b>							
			If the person has been a resident of the Wingecarribee Shire for 10 years or more.							
	16.3		<b>PLACEMENT OF ASHES</b>							
		16.3.1	<b>Memorial Tree (Bowral, Bundanoon, Burrawang, Moss Vale, Welby &amp; Penrose only)</b>							
			16.3.1.1 First placement of ashes, including tree, surround and plaque	per placement	\$1,600.10	\$1,491.09	\$149.11	\$1,640.20	2.51%	3
			16.3.1.2 Second or subsequent placement of ashes, including plaque on surround	per placement	\$1,280.50	\$1,164.09	\$116.41	\$1,280.50	0.00%	3
			(*also refer GENERAL below)							
		16.3.2	Gardenia/Scatter Gardens - Scattering of ashes and provision of steel plaque on granite pedestal		\$315.20	\$318.18	\$31.82	\$350.00	11.04%	3
		16.3.3	Family Garden Incl 4 Ash Placements - Bowral (where available)		\$4,036.50	\$4,318.18	\$431.82	\$4,750.00	17.68%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
	16.4		<b>Removal or replacement of memorial tree (quotation will be supplied)</b>			POA		POA		
		16.4.1	Memorial Tree - Existing with Pedestal Second or subsequent placement of ashes, including steel plaque on granite pedestal (*also refer to GENERAL for alternative option)		\$799.50	\$745.00	\$74.50	\$819.50	2.50%	3
		16.4.2	Memorial Wall - Existing brick walls (Bowral & Welby only) - Niche including plaque		\$923.60	\$839.64	\$83.96	\$923.60	0.00%	3
		16.4.3	New Granite Memorial Wall - (Bowral) Niche, Bronze Plaque including vase or perpetual flower		\$1,008.60	\$939.91	\$93.99	\$1,033.90	2.51%	3
		16.4.4	Rose Garden (Bowral only) - Placement of ashes and mounting of bronze plaque on stone kerbing of garden (plq 140x100-8 lines)	per placement	\$984.00	\$894.55	\$89.45	\$984.00	0.00%	3
		16.4.5	Placement in an Allotment - Placement of ashes as a second or subsequent interment (excluding plaque)	per placement	\$441.30	\$411.27	\$41.13	\$452.40	2.52%	3
		16.4.6	Placement in an Allotment - Placement of ashes as a second or subsequent interment (including Bronze Plaque 165 x 125 on Pedestal)		\$820.00	\$764.09	\$76.41	\$840.50	2.50%	3
		16.4.7	Removal of Ashes - for relocation	per removal	\$396.20	\$369.27	\$36.93	\$406.20	2.52%	3
		16.4.8	Ash Beam - Placement of ashes in lawn and mounting of Bronze Plaque on polished stone sloper	per placement	\$735.50	\$709.09	\$70.91	\$780.00	6.05%	3
	16.5		<b>Administration Fee</b>							
		16.5.1	<b>Administration Fee for issue of Interment Rights and ash placement for pre-need reservations, all cemeteries</b>	per reservation	\$129.20	\$120.45	\$12.05	\$132.50	2.55%	3
		16.5.2	Administration fee for issue of new Interment Right when transferring reservations, Devolved, within family	per transfer	\$64.60	\$60.27	\$6.03	\$66.30	2.63%	3
		16.5.3	Administration fee for cancellation of Interment Right		N/A	\$120.45	\$12.05	\$132.50	NEW	3
		16.5.4	Administration fee for the additional ash placements undertaken with funeral arrangements		N/A	\$120.45	\$12.05	\$132.50	NEW	3
	16.6		<b>General</b>							
		16.6.1	Provision of bronze perpetual flower		\$210.20	\$195.91	\$19.59	\$215.50	2.52%	3
		16.6.2	Provision of Memorial Tree Surround (Existing Trees Only)		\$738.70	\$688.36	\$68.84	\$757.20	2.50%	3
		16.6.3	Provision of/or replacement of 140 x 110 plaque		\$454.60	\$423.64	\$42.36	\$466.00	2.51%	3
		16.6.4	Provision of standard pedestal (sandstone) and bronze plaque (165x125 - 8 lines)		\$694.00	\$646.73	\$64.67	\$711.40	2.51%	3
		16.6.5	Provision of small memorial wall vase: at time of Placement of Ashes		\$210.20	\$195.91	\$19.59	\$215.50	2.52%	3
		16.6.6	Provision of Shallow Depth Liner (including supervision of procedure and documentation)		\$1,935.20	\$1,803.27	\$180.33	\$1,983.60	2.50%	3
		16.6.7	Exhumation (administration & attendance by Council Officer only)		\$3,485.00	\$3,247.45	\$324.75	\$3,572.20	2.50%	3
		16.6.8	Provision of non standard sized plaques		N/A	POA	10%	POA	NEW	3
		16.6.9	Provision of New Memorial Seat and Plaque		\$1,260.80	\$1,174.91	\$117.49	\$1,292.40	2.51%	3
	16.7		<b>PERMISSION TO CARRY OUT MEMORIAL WORK</b>							
		16.7.1	Permission to erect memorial, slab or kerb, additional inscription		\$141.50	\$145.10	N/A	\$145.10	2.54%	3
		16.7.2	Restore a memorial (less than 50yrs old) over 1 or 2 allotments		\$141.50	\$145.10	N/A	\$145.10	2.54%	3
	16.8		<b>REGISTRATION</b>							
		16.8.1	Registration of Monumental Mason	per annum	\$193.80	\$198.70	N/A	\$198.70	2.53%	3
	16.9		<b>INFORMATION SEARCH UNDERTAKEN BY COUNCIL OFFICER</b>							
				per search	\$90.20	\$92.50	N/A	\$92.50	2.55%	1



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
<b>TOURISM &amp; EVENTS</b>										
<b>EVENTS &amp; CAMPING</b>										
<b>17</b>										
	17.1		<b>Tulp Time</b>							
		17.1.1	Adult admission	per person	\$12.00	\$10.91	\$1.09	\$12.00	0.00%	1
		17.1.2	Child admission (13-17 years)	per person	\$7.00	\$6.36	\$0.64	\$7.00	0.00%	1
		17.1.3	Child admission (Under 12 - Free)	per person	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	10
		17.1.4	Concession	per person	\$7.00	\$6.36	\$0.64	\$7.00	0.00%	1
		17.1.5	Group of 20 or more	per person	\$6.00	\$5.45	\$0.55	\$6.00	0.00%	1
		17.1.6	Local Residents FREE admission (rate notice or Driver's Licence needs to be sighted)	per person	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	10
	17.2		<b>Camping</b>							
		17.2.1	Berrima Reserve Camp Site (per camp site/per day) Maximum (2) nights per visit stay in a four week period.	Per Site	\$17.50	\$16.36	\$1.64	\$18.00	2.86%	3
<b>INFORMATION SERVICES</b>										
<b>LIBRARY MATTERS</b>										
<b>18</b>										
	18.1		<b>Photocopying or Printout per copy</b>							
		18.1.1	(a) A4 black per copy	per copy	\$0.20	\$0.18	\$0.02	\$0.20	0.00%	2
		18.1.2	(b) A3 black per copy	per copy	\$0.40	\$0.36	\$0.04	\$0.40	0.00%	2
		18.1.3	(c) A4 colour (where available)	per copy	\$1.00	\$0.91	\$0.09	\$1.00	0.00%	2
		18.1.4	(d) A3 colour (where available)	per copy	\$2.00	\$1.82	\$0.18	\$2.00	0.00%	2
	18.2		<b>Replacement of lost or damaged borrowers cards</b>	per card	\$4.00	\$4.00	N/A	\$4.00	0.00%	2
	18.3		<b>Replacement of lost or damaged books</b>	per book	Replacement Cost	Replacement Cost	Inclusive	Replacement Cost	0.00%	1
	18.4		<b>Hear-a-book listing - Adult</b>	per book	\$11.00	\$10.00	\$1.00	\$11.00	0.00%	2
	18.5		<b>Inter-Library Loan Request (except for special needs services of State Library)</b>	per loan request	\$5.00	\$4.55	\$0.45	\$5.00	0.00%	2
<b>GENERAL CONDITIONS FOR ALL ROOM HIRE</b>										
<b>Cancellations - all booking cancellations with less than 14 days notice will be subject to no refund of total hire fees</b>										
	18.6		<b>Henrietta Rose Room - room hire</b>							
		18.6.1	• First Hour	per hour	\$36.00	\$36.36	\$3.64	\$40.00	11.11%	2
		18.6.2	• Each subsequent hour	per hour	\$11.00	\$10.00	\$1.00	\$11.00	0.00%	2



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			<b>Old Town Hall Galleries - room hire</b>							
		18.6.3	• First Hour	per hour	\$36.00	\$36.36	\$3.64	\$40.00	11.11%	2
		18.6.4	• Each subsequent hour	per hour	\$11.00	\$10.00	\$1.00	\$11.00	0.00%	2
		18.6.4.1	Weekend Hire (Friday - Sunday)	per weekend	\$150	\$136.36	\$13.64	\$150	0.00%	2
		18.6.4.2	Week Hire (Monday - Sunday)	per week	\$200	\$181.82	\$18.18	\$200	0.00%	2
		18.7	<b>Research Fee</b>							
			Research Fee (per hour, first half hour free)	per hour	\$100	\$90.91	\$9.09	\$100	0.00%	2
		18.8	<b>Library Programs, Events, Classes and Workshops</b>	per person	N/A	POA	10%	POA	NEW	2
<b>FINANCE , PROCUREMENT &amp; FLEET</b>										
<b>FINANCIAL SERVICE CHARGES</b>										
		19	<b>Certificates</b>							
		19.1.1	Section 603 (Local Government Act 1993) (or as determined by the Minister)	per certificate	\$80.00	TBA	N/A	TBA	N/A	9
		19.1.2	Special Water Meter Reading Fee	per reading	\$52.50	\$55.00	N/A	\$55.00	4.76%	1
		19.2	<b>Interest on Overdue Rates and Charges</b>							
			Maximum allowable under s.566 Local Government Act	N/A	7.50%	TBA	N/A	TBA	N/A	9
		19.3	<b>Service Fees – Credit Card Payments</b>							
		19.3.1	For payments in Person (excludes RRC and swimming pools)	per credit card payment	1.00%	1.00%	N/A	1.00%	0.00%	1
		19.3.2	For payments made by phone or internet	per credit card payment	0.78%	0.78%	N/A	0.78%	0.00%	1
		19.4	<b>Dishonoured Payment Fee - Returned cheque or payment (Administration fee)</b>	per returned payment	\$40.00	\$40.00	N/A	\$40.00	0.00%	1
<b>ROAD CLOSURE</b>										
		20	<b>Road Closure Application - Council and Crown roads</b>							
		20.1	The fee is to cover investigation and reporting costs for the closure of a Public Road. Ancillary costs are to be paid by the applicant on an "at cost" basis.	per application	\$2,800.00	\$2,870.00	N/A	\$2,870.00	2.50%	1
<b>LEASE OF COUNCIL LAND AND PUBLIC ROADS</b>										
		21	<b>Application to Lease Public Road</b>							
		21.1	Note: this fee is for the application process only. It does not guarantee the granting of a lease and does not include any lease fees which will be determined on a case by case basis.	per application	\$640.00	\$1,090.91	\$109.09	\$1,200.00	87.50%	1
		21.2	<b>Application to Lease Council Land</b>							
			Note: this fee is for the application process only. It does not guarantee the granting of a lease and does not include any lease fees which will be determined on a case by case basis.	per application	\$640.00	\$1,090.91	\$109.09	\$1,200.00	87.50%	1



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
<b>PLANNING, DEVELOPMENT AND REGULATORY SERVICES</b>										
<b>DEVELOPER CONTRIBUTIONS</b>										
	22		Developer Contributions are updated every quarter in line with indexation. All enquiries should be made to Council or refer to Council's website: <a href="http://www.wsc.nsw.gov.au/development/developer-contributions-plans-development-servicing-plans">http://www.wsc.nsw.gov.au/development/developer-contributions-plans-development-servicing-plans</a>							
	22.1		<b>NOTE:</b> Contributions applicable will be confirmed with the issue of development consent.							
	22.2		Upon receipt of development consent, an applicant may be required to obtain a Compliance Certificate under Part 3 Division 2 of the Water Supply Authorities Act. This certificate sets out Council's requirements in relation to Water and Sewerage Developer Contributions.							
			Water, Sewer and Stormwater Compliance Certificates .	per certificate	\$250.00	\$227.28	\$22.73	\$250.00	0.00%	1
	22.3		<b>A detailed explanation of Developer Contributions can be obtained from the following documents:</b> <i>These documents are free online. Hardcopy documents can also be purchased.</i>							
	22.3.1		Developer Contributions Plan (Environmental Planning and Assessment Act 1979)							
		22.3.1.1	- Open Space, Recreation, Community and Cultural Facilities 2013 to 2036	per report	\$12.00	\$13.00	N/A	\$13.00	8.33%	8
		22.3.1.2	- Roads and Traffic Facilities" 2012-2031	per report	\$16.00	\$17.00	N/A	\$17.00	6.25%	8
		22.3.1.3	- Shire Library	per report	\$9.00	\$10.00	N/A	\$10.00	11.11%	8
		22.3.1.4	- Administration" (2011 -2031)	per report	\$9.00	\$10.00	N/A	\$10.00	11.11%	8
		22.3.1.5	- Resource Recovery Centre (2009)	per report	\$9.00	\$10.00	N/A	\$10.00	11.11%	8
		22.3.1.6	- Bundanoon Roads	per report	\$9.00	\$10.00	N/A	\$10.00	11.11%	8
		22.3.1.7	- Moss Vale Enterprise Corridor 2013 to 2050	per report	\$16.00	\$17.00	N/A	\$17.00	6.25%	8
	22.3.2		Developer Servicing Plan (Section 64 Local Government Act 1993)							
		22.3.2.1	- Stormwater Developer Servicing Plan (2010)	per report	\$17.00	\$18.00	N/A	\$18.00	5.88%	8
		22.3.2.2	- Water and Sewer Development Servicing Plans 2017	per report	\$17.00	\$18.00	N/A	\$18.00	5.88%	8
		22.3.2.3	- Wastewater (Sewerage)" (2007)	per report	\$17.00	\$18.00	N/A	\$18.00	5.88%	8
			Notice of Payment CPI Indexation Fee to reproduce notice of payment	per reproduction	\$25.00	\$110.00	N/A	\$110.00	340.00%	8
<b>DEVELOPMENT, SUBDIVISION AND BUILDING (Construction) FEES</b>										
	23		(a) Council will rely upon a genuine estimate of labour and materials costs for the generation of Capital Investment Value							
	23.1	DEVELOPMENT	<b>DEVELOPMENT APPLICATION FEES</b> <i>Fees for Development Applications are set out within the Environmental Planning and Assessment Regulation 2000. Council's policy is to generally charge the maximum allowable under the Regulation. The following table of fees reflects the Regulation at the time of printing Council's Revenue Policy. If the Regulations are subsequently amended, Council will charge the amended fees applicable at the time of lodging of a Development Application.</i>							
	23.1.1		Neighbour Notification Fee		\$110.00	\$125.00	N/A	\$125.00	13.64%	2
		23.1.1.1	Charged at time of development application lodgement in accordance with Council's adopted Notification of Development Proposals Policy.							





Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		23.1.2	Development Application for the erection of buildings, carrying out of work or the demolition of a work or building. Clause 246B of the EP&A Regs							
			23.1.2.1 Ancillary outbuildings & alterations and additions to dwellings with estimated construction value of <\$20,000		\$200.00	\$200.00	N/A	\$200.00	0.00%	9
			23.1.2.2 Dwelling Houses and alterations and additions and ancillary outbuildings with an estimated construction value of \$100,000 or less. (Clause 247)		\$455.00	\$455.00	N/A	\$455.00	0.00%	9
			23.1.2.3 Dwelling houses, dwelling alterations and additions and ancillary outbuildings valued @ over \$100,000, and all other developments unless specified elsewhere in this policy.							
			<b>Estimated Cost - Clause 246B of the EP&amp;A Regs</b>							
			Up to \$5,000		\$110.00	\$110.00	N/A	\$110.00	0.00%	9
			\$5,001 - \$50,000		\$170 plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost.	\$170 plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost.	N/A	\$170 plus an additional \$3 for each \$1,000 (or part of \$1,000) of the estimated cost.	0.00%	9
			\$50,001 - \$250,000		\$352 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	\$352 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	N/A	\$352 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000	0.00%	9
			\$250,001 - \$500,000		\$1,160 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$1,160 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	N/A	\$1,160 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	0.00%	9
			\$500,001 - \$1,000,000		\$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	N/A	\$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	0.00%	9
			\$1,000,001 - \$10,000,000		\$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	N/A	\$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	0.00%	9



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			More than \$10,000,000		\$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	N/A	\$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	0.00%	9
			The Maximum fee payable for development for the purpose of <b>one or more advertisements</b> is (a) \$285, plus \$93 for each advertisement in excess on one or (b) the fee calculated in accordance with the table in clause 23.1.2.4 whichever is the greater (Clause 246B(2))							9
			23.1.2.4 Temporary Swimming Pools (Inflatable)		\$120.00	\$120.00	N/A	\$120.00	0.00%	9
		23.1.3	Compliance Inspection DA only – applies to all class 2-9 buildings		\$175.00	\$159.09	\$15.91	\$175.00	0.00%	2
		23.1.4	Joint Regional Planning Panel Assessments.		The additional fees for a development application referred to the JRPP is the maximum fee prescribed by the EPA Act 1979 and Regulations 2000.	The additional fees for a development application referred to the JRPP is the maximum fee prescribed by the EPA Act 1979 and Regulations 2000.	N/A	The additional fees for a development application referred to the JRPP is the maximum fee prescribed by the EPA Act 1979 and Regulations 2000.		2
		23.1.4.1	Additional Fee for Integrated or Concurrence Development							
			(a) Assessment Fee collected for Government Department - Clause 252A and 253(4) of the EP&A Regs		\$320.00	\$320.00	N/A	\$320.00	0.00%	9
			(b) Processing Fee collected by Council for processing application - Clause 252A and Clause 253(1) of the EP&A Regs		\$140.00	\$140.00	N/A	\$140.00	0.00%	9
		23.1.4.2	Traffic maintenance bond (refundable bond to be paid for the maintenance of traffic flows and public safety for all developments as specified by Council and in the locations as resolved by Council in the meeting 23 April 2003 - Item v-EP2)		\$1,000.00	\$1,100.00	N/A	\$1,100.00	10.00%	5
		23.1.5	Development not involving the erection of building, carrying out of work or subdivision of land or the demolition of building or work. Clause 250 of the EP&A Regs		\$285.00	\$285.00	N/A	\$285.00	0.00%	9
		23.1.6	Residential Flat Development - Additional fee. Application for development consent or an application for the modification of development consent that is referred to Residential design review panel. Clause 248 of the EP&A Regs		\$3,000.00	\$3,000.00	N/A	\$3,000.00	0.00%	9
		23.1.7	Section 8.2 Review of Determination							
		23.1.7.1	In the case of a request with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building. Clause 257(a) of the EP&A Regs		50% original DA Fee	50% original DA Fee	N/A	50% original DA Fee	0.00%	9
		23.1.7.2	In the case of a request with respect to a development application that involves the erection of a dwelling-house with an estimated construction cost of \$100,000 or less - Clause 257(b) of the EP&A Regs		\$190.00	\$190.00	N/A	\$190.00	0.00%	9
		23.1.7.3	In the case of a request with respect to any other development application, as set out in the Table to this clause, Plus an additional amount of \$620 if notice of the application is required to be given under Section 8.2 of the Act. - Clause 257(c) of the EP&A Regs		\$620.00	\$620.00	N/A	\$620.00	0.00%	9



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			<b>Table</b>							
			<b>Estimated Cost - Clause 257 of the EP&amp;A Regs</b>							
			Up to \$5,000		\$55.00	Up to \$5,000	N/A	\$55.00	0.00%	9
			\$5,001-\$250,000		\$85 plus an additional \$1.50 for each \$1,000 or part of \$1,000] of the estimated cost.	\$85 plus an additional \$1.50 for each \$1,000 or part of \$1,000] of the estimated cost.	N/A	\$85 plus an additional \$1.50 for each \$1,000 or part of \$1,000] of the estimated cost.	0.00%	9
			\$250,001 - \$500,000		\$500 plus an additional \$0.85 for each \$1,000 or part of \$1,000] by which the estimated cost exceeds \$250,000	\$500 plus an additional \$0.85 for each \$1,000 or part of \$1,000] by which the estimated cost exceeds \$250,000	N/A	\$500 plus an additional \$0.85 for each \$1,000 or part of \$1,000] by which the estimated cost exceeds \$250,000	0.00%	9
			\$500,001 - \$1,000,000		\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	N/A	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	0.00%	9
			\$1,000,001 - \$10,000,000		\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	N/A	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	0.00%	9
			More than \$10,000,000		\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	N/A	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	0.00%	9
			23.1.7.4 Fee for review of decision to reject a development application - Clause 257A(a) of the EP&A Regs							
			The fee for an application under 82B for a review of a decision is as follows:							
			(a) If the estimated cost of the development is less than \$100,000 Clause 257A(a) of the EP&A Regs		\$55.00	\$55.00	N/A	\$55.00	0.00%	9
			(b) If the estimated cost of the development is \$100,000 or more and less than or equal to \$1,000,000 Clause 257A(b) of the EP&A Regs		\$150.00	\$150.00	N/A	\$150.00	0.00%	9
			(c) If the estimated cost of the development is more than \$1,000,000 Clause 257A(c) of the EP&A Regs		\$250.00	\$250.00	N/A	\$250.00	0.00%	9
			23.1.7.5 Fee for review of modification application Clause 258A of the EP&A Regs							
			The fee for an application under Section 8.9 for a review of a decision is 50 per cent of the fee that was payable in respect of the application that is subject of the review.		50% of the fee paid in respect to the original application	50% of the fee paid in respect to the original application	N/A	50% of the fee paid in respect to the original application	0.00%	9
		23.1.8	Additional fee for designated development - Clause 251 of the EP&A Regs		\$920 plus any other costs	\$920 plus any other costs	N/A	\$920 plus any other costs	0.00%	9
			NB: The Duty Planner must confirm that the development is designated development							



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		23.1.9	Modification of development consent.							
		23.1.9.1	FOR MINOR MODIFICATION OF APPLICATION  (to correct a minor error, mis-description or miscalculation Section 4.55(1)) EP&A Act 1979. Clause 258(1A) of the EP&A Regs		\$71.00	\$71.00	N/A	\$71.00	0.00%	9
		23.1.9.2	FOR MODIFICATIONS INVOLVING MINIMAL ENVIRONMENTAL IMPACT (Vide Section 4.55 (1A)) or 4.56. Clause 258(1) of the EP&A Regs  Fees for other modifications under S4.55 (2) or 4.56) of EP&A Act 1979.		\$645 or 50% of the DA fee whichever is lesser	\$645 or 50% of the DA fee whichever is lesser	N/A	\$645 or 50% of the DA fee whichever is lesser	0.00%	9
		23.1.9.3	If the fee for the original application was less than \$100 Clause 258(2)(a) of the EP&A Regs  if the fee for the original application was \$100 or more:		50% of original DA fee Plus not more than \$665 if notice of the application is required to be given under the Section 96(2) or 96AA(1)	50% of original DA fee Plus not more than \$665 if notice of the application is required to be given under the Section 4.55(2) or Section 4.56(1)	N/A	50% of original DA fee Plus not more than \$665 if notice of the application is required to be given under the Section 4.55(2) or Section 4.56(1)	0.00%	9
		(a)	In the case of an application with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building, Clause 258(2)(b)(i) of the EP&A Regs		50% of original DA fee Plus not more than \$665 if notice of the application is required to be given under the Section 96(2) or 96AA(1)	50% of original DA fee Plus not more than \$665 if notice of the application is required to be given under the Section 4.55(2) or section 4.56(1)	N/A	50% of original DA fee Plus not more than \$665 if notice of the application is required to be given under the Section 4.55(2) or section 4.56(1)	0.00%	9
		(b)	In the case of an application with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less Clause 258(2)(b)(ii) of the EP&A Regs		\$190 Plus not more than \$665 if notice of the application is required to be given under the Section 96(2) or 96AA(1)	\$190 Plus not more than \$665 if notice of the application is required to be given under the Section 4.55(2) or section 4.56(1)	N/A	\$190 Plus not more than \$665 if notice of the application is required to be given under the Section 4.55(2) or section 4.56(1)	0.00%	9
		(c)	In the case of an application with respect to any other development application, as set out in the following table to this clause.							
		23.1.9.4	<b>Table - Estimated Cost - Clause 258 of the EP&amp;A Regs</b>							
			Up to \$5,000		\$55.00	\$55.00	N/A	\$55.00	0.00%	9
			\$5,001 - \$250,000		\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	N/A	\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	0.00%	9



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			\$250,001 - \$500,000		\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.	\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.	N/A	\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.	0.00%	9
			\$500,001 - \$1,000,000		\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.	N/A	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.	0.00%	9
			\$1,000,001 - \$10,000,000		\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	N/A	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	0.00%	9
			More than \$10,000,000		\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	N/A	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	0.00%	9
			plus an additional amount of not more than \$665 if notice of the application is required to be given under section 4.56 & 4.55(2) of the EP&A Act 1979. Clause 258(2) of the EP&A Regs		\$665.00	\$665.00	N/A	\$665.00	0.00%	9
			An additional fee of \$760.00 is payable for development where clause 115 (3) of the EP&A Regulations 2000 applies. (Residential Flat Development applies) Clause 258(2A) of the EP&A Regs		\$760.00	\$760.00	N/A	\$760.00	0.00%	9
			<b>NOTE 1</b> The consent authority must refund so much of the abovementioned amount as is not spent in giving the notice under section 4.56 & 4.55(2) of the EP&A Act 1979.							
			<b>NOTE 2</b> In this clause: (a) a reference to an original development application is a reference to the development application that resulted in the granting of the consent to be modified, and  (b) a reference to the fee for the original development application does not include a reference to any fee under Clause 252 of the Environmental Planning and Assessment Regulation 2000 that was payable for the giving of notice.							
			<b>NOTE 3</b> The clause does not apply to an application for the modification of a development consent granted by the Land and Environment Court on appeal from some other consent authority.							



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Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		23.1.10	Additional fees for development that requires advertising - Clause 252 of the EPA Reg 2000 (additional to development application fee):							
			(a) Designated Development Clause 252(1)(a) of the EP&A Regs		\$2,220.00	\$2,220.00	N/A	\$2,220.00	0.00%	9
			(b) Advertised Development Clause 252(1)(b) of the EP&A Regs		\$1,105.00	\$1,105.00	N/A	\$1,105.00	0.00%	9
			(c) Prohibited Development Clause 252(1)(c) of the EP&A Regs		\$1,105.00	\$1,105.00	N/A	\$1,105.00	0.00%	9
			(d) Development for which an environmental planning instrument or development control plan requires notice to be given. Otherwise than referred to in (a), (b), (c.) above.		\$1,105.00	\$1,105.00	N/A	\$1,105.00	0.00%	9
			Note: The consent authority must refund so much of the fee paid under this clause as is not spent giving the notice.							
		23.1.11	Reviews by Council's Consultants							
			Should it be necessary for Council to employ a consultant to review a specialist report (e.g. hydrological assessment report, geotechnical assessment report, acoustic assessment report, heritage assessment report etc.) Council will charge the full cost of its consultants fees should the report being reviewed be revealed to be erroneous, misleading or defective in some way. Such fee shall be invoiced to the applicant for the development application or construction certificate.	Fee as per Consultants A/C	administration fee	Cost Recovery plus 10% administration fee	N/A	Cost Recovery plus 10% administration fee		1
		23.1.12	Vegetation Clearing Permit (VCP) for tree removal or pruning or lopping							
			Note: No records management fee is applicable to VCP applications.							
		23.1.12.1	Removal and / or pruning of (1) Tree		\$100.00	\$100.00	N/A	\$100.00	0.00%	2
		23.1.12.2	Removal and / or pruning of subsequent trees (when lodged in the same application) - Per Tree		\$50.00	\$50.00	N/A	\$50.00	0.00%	2
			Note: Maximum fee of \$400 applies to removal and/or pruning of trees.							
		23.1.13	NORBE Assessment Fee		\$205.00	\$215.00	N/A	\$215.00	4.88%	2
			Neutral or beneficial assessment fee applies to all development applications where a Norbe assessment is required							
		23.1.14	Professional Engineering or Town Planning Advice in relation to new developments							
			(Includes advice on resolving drainage issues, traffic issues & access issues) per hour		\$266.50	\$254.55	\$25.45	\$280.00	5.07%	1
		23.2 SUBDIVISION	DEVELOPMENT APPLICATION FEES (Subdivision)							
		23.2.1	(a) Application for subdivision of land (other than strata subdivision)							
			(i) involving opening of a public road (Clause 249(a)(i) EP&A Regulation)		\$665 + \$65 for each additional lot created by the subdivision	\$665 + \$65 for each additional lot created by the subdivision	N/A	\$665 + \$65 for each additional lot created by the subdivision	0.00%	9
			(ii) not involving opening of a public road (Clause 249(a)(ii) EP&A Act)		\$330 plus \$53 for each additional lot created by the subdivision	\$330 plus \$53 for each additional lot created by the subdivision	N/A	\$330 plus \$53 for each additional lot created by the subdivision	0.00%	9
			(b) strata subdivision (Clause 249(b) EP&A Act)		\$330 plus \$63 for each additional lot created by the subdivision	\$330 plus \$65 for each additional lot created by the subdivision	N/A	\$330 plus \$65 for each additional lot created by the subdivision	0.00%	9



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		23.2.2	Subdivision Certificates							
			(a) Where road and drainage construction has been carried out	per additional lot created	\$525 plus \$275 per lot created by the subdivision (minimum \$750)	\$525 plus \$275 per lot created by the subdivision (minimum \$750)	10%	\$535 plus \$285 per lot created by the subdivision (minimum \$750)	1.90%	1
			(b) Where no road and drainage construction has been carried out	per additional lot created	\$475 plus \$225 per lot created by the subdivision (minimum \$600)	\$475 plus \$225 per lot created by the subdivision (minimum \$600)	10%	\$485 plus \$235 per lot created by the subdivision (minimum \$600)	2.11%	1
			(c) Strata subdivision	per additional lot created	\$475 plus \$225 per lot created by the subdivision (minimum \$600)	\$475 plus \$225 per lot created by the subdivision (minimum \$600)	10%	\$485 plus \$235 per lot created by the subdivision (minimum \$600)	2.11%	1
			(d) Boundary adjustment	per additional lot created	\$475.00	\$440.91	\$44.09	\$485.00	2.06%	1
			(e) Additional Plan Stamping (In addition to the original plan and 1 sheet)	Per Plan / Administration Sheet	\$25.00	\$24.55	\$2.45	\$27.00	8.00%	1
		23.2.3	Subdivision Supervision							
			Fee for supervision where Council has not issued the Construction Certificates for a subdivision for responsibilities as a water and sewer authority. A Quantity Surveyor Report may be requested in order to ascertain the capital investment value of the sewer and water infrastructure.	per lot created	1% of the Capital Investment Value for Water and Sewer Infrastructure	1% of the Capital Investment Value for Water and Sewer Infrastructure	N/A	1% of the Capital Investment Value for Water and Sewer Infrastructure	0.00%	2
			The fees that apply for complying development applications are as follows:							
		23.3	<b>COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS (ALL CDC FEES ARE SUBJECT TO GST)</b>							
		23.3.1	Dwelling Houses and alterations and additions to dwellings – 23.1.2.1, 23.1.2.2 & 23.1.2.3 of this policy							
		23.3.2	Residential Out-Buildings - 23.1.2.1, 23.1.2.2 & 23.1.2.3 of this policy							
		23.3.3	Other forms of development (Building) – 23.1.2.3 of this policy							
		23.3.4	Boundary Adjustments – 23.2.2(d) of this policy							
		23.3.5	Modification of Complying Development Certificate (Section 4.30 Environmental Planning and Assessment Act 1979)	As per quotation	50% of the original application fee	50% of the original application fee		50% of the original application fee	0.00%	1



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Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		23.4	<p><b>Refunds of fees</b></p> <p>a) Withdrawal of Applications - Upon withdrawal of a Development Application and/or Construction Certificate or Complying Development Certificate, the following fees are refundable:</p> <p>(i) Prior to approval</p> <ul style="list-style-type: none"> <li>o The inspection fee</li> <li>o Half the application fee (DA, CDC and/or CC) to the discretion of the Group Manager Planning Development and Regulatory Services dependant upon staff resources committed to assessment</li> <li>o Section 68 and section 138 fees</li> <li>o Drainage diagram fee</li> </ul> <p>(ii) Whilst the development application is still valid</p> <ul style="list-style-type: none"> <li>o The inspection fee(s) (where the inspections have not been undertaken)</li> <li>o Drainage diagram fee</li> </ul> <p>(iii) Cancellation of a section 68 approval</p> <ul style="list-style-type: none"> <li>o The inspection fees will be refunded (where the inspections have not been undertaken)</li> </ul>							
		23.5	<p><b>Fees for Registered Charities and/or Not for Profit Organisations (Evidence of RC and or NFP status needs to be provided to Council upon application)</b></p> <p>Registered Charities and non-profit organisations may be refunded the following fees subject to approval by the Group Manager Planning Development and Regulatory Services.</p> <p>(a) Development Application:</p> <ul style="list-style-type: none"> <li>(i) Half the development application fee</li> </ul> <p>(b) Construction Certificate fees:</p> <ul style="list-style-type: none"> <li>(i) Half the construction certificate fee</li> <li>(ii) Half the Inspection Fee</li> </ul> <p>The applicant is required to pay all other fees associated with the development including statutory fees (LSL and Plan first), provision of services including s68 costs and connections that are not listed above.</p> <p>Application fees are required to be paid at the time of lodgement of the application and requests for a refund in accordance with this clause need to be made in writing and will be presented to a Council meeting for consideration and if resolved a refund may be made in accordance with the provisions of this section. Associated fees would be paid from Councils contingency fund if resolved to be supported.</p>							
		<b>BUILDING/CONSTRUCTION</b>								
		23.6	<b>Subdivision Works Certificate</b>							
		23.6.1	<b>For Buildings (Other than Dwellings and Ancillary Outbuildings)</b>							
		23.6.1.1	Base (minimum) fee	per certificate	\$400.00	\$386.36	\$38.64	\$425.00	6.25%	3
		23.6.1.2	Sliding Scale (according to building value)							
			Estimated Construction Cost Fee (expressed as % value of building construction cost)							
			\$0 - \$5000		0.60%	0.60%	10.00%	0.60%	0.00%	3
			Exceeding \$5001 but not exceeding \$100,000		\$400 plus 0.6% for the first \$5,000 then 0.5% of the amount in excess of \$5,000 of the construction value	\$425 plus 0.7% for the first \$5,000 then 0.5% of the amount in excess of \$5,000 of the construction value	Inclusive	\$425 plus 0.7% for the first \$5,000 then 0.5% of the amount in excess of \$5,000 of the construction value	6.25%	3





Wingecarribee Shire Council 2019/20 Draft Fees & Charges											
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY	
			Exceeding \$100,001 but not exceeding \$250,000		\$400 plus 0.6% for the first \$5,000 then 0.5% of the next \$95,000 then 0.3% of the amount in excess of \$100,000 of the construction value	\$425 plus 0.7% for the first \$5,000 then 0.5% of the next \$95,000 then 0.3% of the amount in excess of \$100,000 of the construction value	Inclusive	\$425 plus 0.7% for the first \$5,000 then 0.5% of the next \$95,000 then 0.3% of the amount in excess of \$100,000 of the construction value	6.25%	3	
			Exceeding \$250,001 to above		\$400 plus 0.6% for the first \$5,000 then 0.5% of the next \$95,000 then 0.3% for the amount between \$100,000-\$250,000 then 0.25% for the amount in excess of \$250,000 of the construction value	\$425 plus 0.7% for the first \$5,000 then 0.5% of the next \$95,000 then 0.3% for the amount between \$100,000-\$250,000 then 0.25% for the amount in excess of \$250,000 of the construction value	Inclusive	\$425 plus 0.7% for the first \$5,000 then 0.5% of the next \$95,000 then 0.3% for the amount between \$100,000-\$250,000 then 0.25% for the amount in excess of \$250,000 of the construction value	6.25%	3	
		23.6.2	Dwellings & Ancillary Outbuildings (Including alterations and additions to Dwellings)								
		23.6.2.1	Dwelling House, Dwelling Alterations and Additions & Residential Outbuildings with an estimated construction value up to \$5,000	per certificate	\$460.00	\$427.27	\$42.73	\$470.00	2.17%	3	
		23.6.2.2	Dwelling House, Dwelling Alterations and Additions & Residential Outbuildings with an estimated construction value of between \$5001 and \$100,000	per certificate	\$840.00	\$772.73	\$77.27	\$850.00	1.19%	3	
		23.6.2.3	Dwelling House, Dwelling Alterations and Additions & Residential Outbuildings with an estimated construction value of between \$100,001 and \$250,000	per certificate	\$1,300.00	\$1,227.27	\$122.73	\$1,350.00	3.85%	3	
		23.6.2.4	Dwelling House, Dwelling Alterations and Additions & Residential Outbuildings with an estimated construction value of between \$250,001 and \$1,000,000	per certificate	\$2,400.00	\$2,227.27	\$222.73	\$2,450.00	2.08%	3	
		23.6.2.5	Dwelling House, Dwelling Alterations and Additions & Residential Outbuildings with an estimated construction value exceeding \$1,000,001 and above	per certificate	\$4,600.00	\$4,227.27	\$422.73	\$4,650.00	1.09%	3	
		23.6.3	Clause 148 of the EPA Regulation 2000 Modification to an approved construction certificate	per certificate	50% of original construction Certificate fee	50% of original construction Certificate fee	N/A	50% of original construction Certificate fee	0.00%	3	
		23.6.4	23.6.4.1 Subdivision Works Certificate additional lot created	per lot created	\$400 plus \$175 per additional lot created	\$425 plus \$185 per additional lot created	N/A	\$425 plus \$185 per additional lot created	6.25%	3	
			23.6.4.2 Modification to an approved Subdivision Construction Certificate or Subdivision Works Certificate	per lot created	50% of original subdivision construction Certificate fee	50% of original subdivision construction Certificate fee	N/A	50% of original subdivision construction Certificate fee	0.00%	3	
			23.6.4.3 My Inspect Civil Works Inspection Fee [Fee for Service by Councils Civil Engineers]	per inspection	\$175.00	\$172.73	\$17.27	\$190.00	8.57%		
			23.6.4.4 My Inspect Civil Works Urgency Fee [Where inspection is requested for the same day] (Subject to conditions)	per inspection	\$350.00	\$345.45	\$34.55	\$380.00	8.57%		
			23.6.4.5 Project Supervision Fees - based on the capital investment value of the subdivision and paid at time of lodgement of the construction certificate. Includes all civil certification project supervision including water, sewer, roads, drainage, footpaths, landscaping and road furniture.	1% of the Capital Investment Value			Inclusive	1% of the Capital Investment Value	0.00%	3	



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Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			23.6.4.6 Myinspect Civil Works (Tree and vegetation) including landscaping plan hold point inspections	per inspection	N/A	\$172.73	\$17.27	\$190.00		NEW
	23.7		<b>DEVELOPMENT INSPECTION FEES (BUILDING)</b>							
			Note: where buildings are booked for inspection in a different financial year period, the balance between the amount paid at that time and the current inspection fee must be paid prior to Council conducting any inspection.							
		23.7.1	Myinspect Building Inspection Fee (critical stage inspections) Request made prior to 3pm for next business day. This is the cost per inspection with a number of inspections assessed at the time of appointment of Council as the principal certifying authority PCA	per inspection	\$175.00	\$172.73	\$17.27	\$190.00	8.57%	3
		23.7.2	Re-Inspections (Due to non compliant work and also where an inspection has been booked with Council and the works are not ready when the inspection is scheduled to be carried out). / Or additional inspections	per re-inspection	\$175.00	\$172.73	\$17.27	\$190.00	8.57%	3
		23.7.3	Interim / Occupation Certificate	per certificate	\$230.00	\$218.18	\$21.82	\$240.00	4.35%	3
		23.7.4	Inspections of Relocated Dwellings	per inspection	\$323.10	\$331.00	N/A	\$331.00	2.45%	2
		23.7.5	Fee for Section 68 Inspection							
		23.7.5.1	If sewer work is proposed	per inspection	\$175.00	\$190.00	N/A	\$190.00	8.57%	2
		23.7.5.2	If water plumbing is proposed to connect to Council reticulated supply	per inspection	\$175.00	\$190.00	N/A	\$190.00	8.57%	2
		23.7.5.3	If stormwater work is proposed to connect to a Council drain	per inspection	\$175.00	\$190.00	N/A	\$190.00	8.57%	2
		23.7.6	Inspection of a site for a development proposal to assess bushfire attack level.	per inspection and certificate issued	\$650.00	\$600.00	\$60.00	\$660.00	1.54%	3
	23.8		<b>OTHER DEVELOPMENT FEES</b>							
		23.8.1	Fee for lodgement of certificates Complying Development Certificate, Construction Certificate, Occupation Certificate and Subdivision Certification - Clause 263(2) of the EP&A Regs	per certificate	\$36.00	\$36.00	N/A	\$36.00	0.00%	9
		23.8.2	Additional Plan Stamping	per plan	\$14.40	\$15.00	N/A	\$15.00	4.17%	2
		23.8.3	Digitisation (scanning) of DA/CC/LA ancillary documents when digital copies are not provided as part of application (minimum charge one hour)	per hour	\$79.00	\$81.00	N/A	\$81.00	2.53%	2
		23.8.4	Asset Fees & Bonds							
		(a)	Application, Registration and Record Charge - charge once on each application lodged with Council. (Will only be charged once on combined applications lodged with Council at the same time on the one development site)	per application	\$82.00	\$85.00	N/A	\$85.00	3.66%	2
		(b)	Asset Protection & Reinstatement Fee (a non refundable fee charged on all development where the proposed works exceed \$20,000 estimated construction value)		\$64.50	\$65.00	N/A	\$65.00	0.78%	2
		(c)	Fee for lodgement of Bank Guarantee	per item	\$134.00	\$150.00	N/A	\$150.00	11.94%	2
		23.8.5	Sewer Connection - Section 68 LGA (Inspection fee)	per item	\$175.00	\$190.00	N/A	\$190.00	8.57%	2
		23.8.6	Supply of Plan of Drainage							
			• Dwellings	per item	\$135.00	\$137.00	N/A	\$137.00	1.48%	2
			• Other Buildings for first WC	per item	\$135.00	\$137.00	N/A	\$137.00	1.48%	2
			• For each additional WC	per item	\$21.50	\$22.00	N/A	\$22.00	2.33%	2
		23.8.7	Alteration to Sewerage Drainage Plans	per item	\$131.80	\$136.00	N/A	\$136.00	3.19%	2



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
		23.8.8	Building Hoardings - per m2 of Council's property (only when placing hoardings on Council's property up to a maximum of 6 months) Minimum charge	per m2	\$11.30	\$12.00	N/A	\$12.00	6.19%	2
					\$281.90	\$290.00	N/A	\$290.00	2.87%	2
		23.8.9	Solid Fuel Heater Application	per application	\$131.80	\$135.00	N/A	\$135.00	2.43%	2
		23.8.10	Application to Live in Caravan							
			Whilst constructing a dwelling – fee per 12 months (noting maximum period of 12 months can only be granted)	per annum	\$256.30	\$270.00	N/A	\$270.00	5.35%	2
			NB: Such applications will not be considered without full Development and Construction Certificate Applications for a dwelling and full details of temporary accommodation, temporary effluent disposal, water supply, etc.							
			Fees for Section 68 Approvals where Council is not Issuing the Construction Certificate Dwellings and ancillary out buildings.							
		23.8.11	23.8.11.1 Approval to do Sewer, Water, Stormwater	combined individual or combination	\$175.00	\$180.00	N/A	\$180.00	2.86%	2
			23.8.11.2 Sewer, Water or Stormwater individually or any combination		\$175.00	\$180.00	N/A	\$180.00	2.86%	2
			OTHER DEVELOPMENTS (class 2-9 under Building Code of Australia)							
			23.8.11.3 Approval to do Sewer Work		\$230.70	\$237.00	N/A	\$237.00	2.73%	2
			23.8.11.4 Approval to do Water Plumbing		\$230.70	\$237.00	N/A	\$237.00	2.73%	2
			23.8.11.5 Approval to do Stormwater Work where connected to a Council drain		\$230.70	\$237.00	N/A	\$237.00	2.73%	2
			23.8.11.6 Modification to a section 68 approval		50% of the original fee	50% of the original fee	N/A	50% of the original fee	0.00%	
		23.8.12	EP&A Act Compliance Certificates [per Certificate] assessed on an hourly basis	per quote	per quote	per quote	10%	per quote	0.00%	2
		23.8.13	23.8.13.1 Assessment of Section 7.11 or 7.12 costs in regard to a proposed development application or complying development certificate.		\$169.20	\$180.00	N/A	\$180.00	6.38%	2
			23.8.13.2 Re-assessment of Notice of Payment to provide updated contributions (ie CPI) and issue of revised NOP	per reproduction	\$25.00	\$150.00	N/A	\$150.00	500.00%	2
		23.9	<b>ON SITE WASTE MANAGEMENT SYSTEM APPLICATION FEES</b>							
		23.9.1	Installation Approval							
			Approval to Install Waste Treatment Device + Additional Environmental Charge		\$232.70	\$240.00	N/A	\$240.00	3.14%	2
		23.9.2	On-Site Sewerage Management – Application & Renewal		\$82.00	\$85.00	N/A	\$85.00	3.66%	2
		23.9.3	On-Site Sewerage Management Monitoring Inspection Fee	per inspection	\$172.20	\$178.00	N/A	\$178.00	3.37%	2
		23.9.4	Amended Septic Tank Approval		\$116.40	\$120.00	N/A	\$120.00	3.09%	2
		23.10	<b>OTHER PLANNING FEES</b>							
		23.10.1	PLANNING PROPOSALS (Rezoning applications and the like) Note: Categorisation of the Planning Proposal will be at the discretion of the Group Manager Planning Development and Regulatory.							
			(a) Planning Proposal Lodgement - Initial request for consideration of a Planning Proposal (applies to all Planning Proposals)		\$5,000.00	\$5,000.00	N/A	\$5,000.00	0.00%	2
			(b) Planning Proposal Preparation and Management (anomalies and minor amendments, no specialist studies required). Note: proposals will be combined and processed on a 6 monthly basis (not as individual LEP Amendments).		\$2,000.00	\$2,000.00	N/A	\$2,000.00	0.00%	2
			(c) Planning Proposal Preparation and Management (minor - < 1ha, and individual ownership only)		\$10,375.00	\$10,375.00	N/A	\$10,375.00	0.00%	2
			(d) Planning Proposal Preparation and Management (major - >1ha, individual and / or multiple ownerships etc)		\$21,650.00	\$21,650.00	N/A	\$21,650.00	0.00%	2



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			(e) If Council resolves to prepare a Planning Proposal and the Department of Planning allow the Planning Proposal to proceed under the Gateway Process, the applicant is to pay full cost of preparation and any local environmental studies deemed necessary by either Council or the Department of Planning as part of the Gateway Determination.		At Cost	At Cost	10%	At Cost	N/A	1
			(f) Where a planning proposal is required to be publically notified in accordance with a gateway determination Council reserves the right to invoice the applicant for the direct costs associated with that notification and subsequent notification requirements.		At Cost	At Cost	10%	At Cost	N/A	1
		23.10.2	Cost of Preparation of Works in Kind Agreement / Voluntary Planning Agreements (VPAs) - Including staff time and also legal / specialist consultant costs.		100% cost recovery plus 10% Admin	100% cost recovery plus 10% Admin	N/A	100% cost recovery plus 10% Admin	N/A	1
<b>PRINCIPAL DOCUMENTS RELATING TO DEVELOPMENT</b>										
<b>24</b>										
	24.1		<b>WINGECARRIBEE LOCAL ENVIRONMENTAL PLAN</b>							
		24.1.1	Wingecarribee Local Environmental Plan 2010  The Wingecarribee LEP is also available on one of the State Government's websites. You can find a link on the Council website at <a href="http://www.wsc.nsw.gov.au">www.wsc.nsw.gov.au</a> . Just go to the first dot point about NSW legislation in force and click on it then search Wingecarribee.	each	\$32.80	\$35.00	N/A	\$35.00	6.71%	2
		24.1.2	Wingecarribee Local Environment Plan 2010 Maps A3 size  * All Wingecarribee LEP 2010 maps can be found through Council's Website at <a href="http://www.wsc.nsw.gov.au">www.wsc.nsw.gov.au</a> or <a href="http://www.legislation.nsw.gov.au">www.legislation.nsw.gov.au</a>	each map	\$12.30	\$13.00	N/A	\$13.00	5.69%	2
		24.2	<b>DEVELOPMENT CONTROL PLANS</b> All current DCPs are available for download without charge from Council's website: <a href="http://www.wsc.nsw.gov.au">www.wsc.nsw.gov.au</a>							
		24.2.1	Individual Development Control Plans (DCP's) Each stipulates development guidelines/specifications for individual DCP's	each	\$28.70	\$30.00	N/A	\$30.00	4.53%	2
		24.2.2	Total DCP Package	each	\$322.90	\$331.00	N/A	\$331.00	2.51%	2
		24.3	<b>OTHER COUNCIL POLICIES</b>							
		24.3.1	Development and Subdivision Engineering Standards and Planning Guidelines							
		24.3.1.1	Volume One	each	\$107.70	\$111.00	N/A	\$111.00	3.06%	2
		24.3.1.2	Volume Two	each	\$158.90	\$163.00	N/A	\$163.00	2.58%	2
		24.3.1.3	Combined Set	each	\$266.50	\$274.00	N/A	\$274.00	2.81%	2
		24.3.1.4	(The Policy is only available as a hard copy due to its large size)							
		24.4	<b>FEES FOR CERTIFIED COPY OF A DOCUMENT (Vide Section 150 (2) - this relates to copies of LEP's, Maps and extracts from an EPI. Clause 262 of the Environmental Planning and Assessment Regulation 2000</b>	Per Plan / Document	\$53.00	\$55.00	10%	\$55.00	0.00%	9



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
<b>BUILDING AND PLANNING CERTIFICATES AND SERVICES</b>										
25	25.1		<b>BUILDING CERTIFICATE (Section 6.24 Certificate)</b>							
		25.1.1	Class 1 (dwelling) building (together with any class 10 building). Where multiple class buildings fee is per dwelling. Clause 260 of the EP&A Regs	per certificate	\$250.00	\$250.00	N/A	\$250.00	0.00%	9
		25.1.2	Cost for Buildings other Class 1 or 10 - based on Floor area of building or part							
		25.1.2.1	Not exceeding 200 square metres Clause 260 of the EP&A Regs		\$250.00	\$250.00	N/A	\$250.00	0.00%	9
		25.1.2.2	Exceeding 200 square metres but not exceeding 2,000 square metres Clause 260 of the EP&A Regs		\$250 + an additional 50 cents per sqm over 200	\$250 + an additional 50 cents per sqm over 200	N/A	\$250 + an additional 50 cents per sqm over 200m2	0.00%	9
		25.1.2.3	Exceeding 2,000 square metres Clause 260 of the EP&A Regs		\$1,165 + an additional 7.5 cents per sqm over 2,000	\$1,165 + an additional 7.5 cents per sqm over 2,000	N/A	\$1,165 + an additional 7.5 cents per sqm over 2,000m2	0.00%	9
		25.1.3	In any case where the application relates to a part of a building and that part consists of an external wall only or does not otherwise have floor area. Clause 260(1) (c) of the EP&A Regs		\$250.00	\$250.00	N/A	\$250.00	0.00%	9
		25.1.4	If it is reasonably necessary to carry out more than one inspection of the building or part before issuing a building certificate, the Council will require the payment of an additional fee for the issue of the certificate" Clause 260(2) of the EP&A Regs		\$90.00	\$90.00	N/A	\$90.00	0.00%	9
		25.1.5	Additional fees are payable where there are building(s) erected on the site without the required development consent and or construction certificate- Additional fees payable are set out in clause 260(3A), (3B) and (3C) of the EP&A Act Regulations 2000.							
		25.1.5.1	Fee for Council to accept role as the Principal Certifying Authority (PCA) (relating to applications where a private certifier was appointed previously as the PCA and seeking Council to now undertake the role. Levied under section 608 of the Local Government Act 1993. This fee is exclusive of any required critical stage inspections which are payable under clause 23.7 of this revenue policy.		N/A	\$450.00	\$40.91	\$450.00	NEW	9
		25.1.6	Copy of Building Certificate Clause 261 of the EP&A Regs		\$13.00	\$13.00	N/A	\$13.00	0.00%	9
	25.2		<b>Copies of Drainage Diagrams</b>	per copy	\$81.00	\$84.00	N/A	\$84.00	3.70%	1
		25.2.1	Over Counter and same day	per copy	\$129.20	\$133.00	N/A	\$133.00	2.94%	1
		25.2.2	Emergency (Sewer Blockage)		\$129.20	\$133.00	N/A	\$133.00	2.94%	1
		25.2.3	Sewer Reference Sheet	per copy	\$54.40	\$56.00	N/A	\$56.00	2.94%	1
	25.3		<b>OUTSTANDING ORDERS</b>							
			Under the Environmental Planning and Assessment Act 1979 and S735A of the Local Government Act 1993)		\$120.00	\$120.00	N/A	\$120.00	0.00%	9
	25.4		<b>PLANNING CERTIFICATES</b>							
		25.4.1	Section 10.7(2) EP and A Act - Clause 259(1) of the EP&A Regs	per certificate	\$53.00	\$53.00	N/A	\$53.00	0.00%	9
		25.4.2	Plus advice under Section 10.7 (5) - Clause 259(2) of the EP&A Regs		\$80.00	\$80.00	N/A	\$80.00	0.00%	9
		25.4.3	Plus "Fast Track" Service Fee		\$57.00	\$57.00	N/A	\$57.00	0.00%	1
		25.4.4	Fast Track Same Day Service where lodged prior to 10am and the following business day when lodged after 10am		\$237.00	\$240.00	N/A	\$240.00	1.27%	1



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
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	25.5		<b>TOWN PLANNING AND BUILDING ENQUIRIES (Written Response)</b>							
		25.5.1	General Town Planning Enquiry – the following information requires written enquiry (note this fee does not include any site inspection)	per enquiry	\$280.00	\$290.00	N/A	\$290.00	3.57%	1
			If a site inspection is required (add a site inspection fee)	per inspection	\$175.00	\$172.73	\$17.27	\$190.00	8.57%	1
			· Advice on development constraints on a property							
			· Written interpretation of clauses of Councils planning instrument and policies							
			· Compliance with conditions of consent advice							
			· Revision of building line variation							
			· Assessment of Exempt Development status for boundary adjustment under SEPP (Exempt and Complying)							
		25.5.2	Dwelling Entitlement Search + cost of any CT's obtained from LPI if necessary	per search	\$425 plus search fees at cost	\$430 plus search fees at cost	N/A	\$430 plus search fees at cost	1.18%	1
		25.5.3	Pre-lodgement Meeting or onsite meeting prior to lodgement							
		25.5.3.1	Capital Investment Value of the Project \$0 - \$250,000 inc written response	per meeting	\$750.00	\$750.00	N/A	\$750.00	0.00%	1
		25.5.3.2	Capital Investment Value of the Project \$250,001 - \$500,000 inc written response	per meeting	\$1,500.00	\$1,500.00	N/A	\$1,500.00	0.00%	1
		25.5.3.3	Capital Investment Value of the Project \$500,001 - \$1,000,000 incl written response	per meeting	\$1,750.00	\$1,750.00	N/A	\$1,750.00	0.00%	1
		25.5.3.4	Capital Investment Value of the Project \$1,000,000 plus inc written response	per meeting	\$2,500.00	\$2,500.00	N/A	\$2,500.00	0.00%	1
			Note; Council may require written cost estimate or QS report to confirm CIV. Meetings to be booked and information provided to Council regarding the proposal minimum 1 week in advance							
		25.5.3.5	Including onsite Inspection as part of prelodgement meeting (plus pre-lodgement meeting fee)	per inspection per officer	\$175.00	\$190.00	N/A	\$190.00	8.57%	1
		25.5.4	Road Widening Application	per application	\$75.90	\$78.00	N/A	\$78.00	2.77%	1
		25.5.5	Advice pursuant to section 6.30 of the EP&A Act 1979. (Advice from Council on consistency of a consent or the design and construction of a building).							
		25.6	<b>COMPLAINT INVESTIGATION</b> Exemptions: * Public Health * Public Nuisance * Food and Building Complaints Nominated by Management	Per complaint	\$82.00	\$85.00	N/A	\$85.00	3.66%	2
		25.7	<b>STAFF SERVICE FEE</b> Hourly Rate for staff time (1 hour minimum)	per hour	\$110.00	\$120.00	N/A	\$120.00	9.09%	1
		25.8	<b>OSSM Enquiry Fee</b>	per enquiry	\$99.50	\$105.00	N/A	\$105.00	5.53%	1
		25.9	<b>Fee for certified copy of document, map or plan held by Council Clause 262 of the Environmental Planning and Assessment Regulation 2000</b>	per document	\$53.00	\$53.00	N/A	\$53.00	0.00%	1
		25.10	<b>Request under Conveyancing Act in relation to Sec 88G of that Act.</b> - Fee for certificate without site inspection - Fee for certificate with site inspection	per certificate per certificate	\$10.00 \$35.00	\$10.00 \$35.00	N/A N/A	\$10.00 \$35.00	0.00% 0.00%	9 9



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			<b>"USER PAY" INSPECTION</b>							
		26								
		26.1	<b>Movable Dwelling</b>							
		26.1.1	Other than with caravan parks	per inspection	\$175.00	\$190.00	N/A	\$190.00	8.57%	2
		26.1.2	Licence fee per site at caravan parks	per site	\$7.00	\$8.00	N/A	\$8.00	14.29%	2
		26.2	<b>REGULATED PUBLIC HEALTH PREMISES - ANNUAL INSPECTIONS</b>							
		26.2.1	Category 1 (1 annual inspection) Hairdresser, skin penetration - low risk, beauty salon, nail artist etc.	per inspection	\$175.00	\$179.40	N/A	\$179.40	2.51%	2
		26.2.2	Category 2 (2 annual inspections) Skin penetration - high risk, brothel etc.	per inspection	\$175.00	\$179.40	N/A	\$179.40	2.51%	2
		26.2.3	Category 3 (1 annual inspection plus \$50 per unit) Legionella Microbial control	per inspection	\$175.00	\$179.40	N/A	\$179.40	2.51%	2
		26.3	<b>REGULATED FOOD PREMISES - ANNUAL INSPECTIONS</b>							
		26.3.1	Category 1 - Medium Risk (1 inspection) Grocer, juice bars, pre-packaged foods min. prep., service station etc.	per inspection	\$175.00	\$179.40	N/A	\$179.40	2.51%	2
		26.3.2	Category 2A - High Risk (2 inspections) Bakery, café, boarding house, kiosk, mobile food vendor, restaurant etc.	per inspection	\$175.00	\$179.40	N/A	\$179.40	2.51%	2
		26.3.3	Category 2B - High Risk (2 inspections) Premises with 2 or more food prep areas, clubs supermarket etc.	per inspection	\$211.20	\$216.50	N/A	\$216.50	2.51%	2
		26.3.4	Re-Inspection fee	each	\$175.00	\$179.40	N/A	\$179.40	2.51%	2
		26.3.5	Food premises inspection - verified complaint	each	\$175.00	\$179.40	N/A	\$179.40	2.51%	2
		26.3.6	Improvement Notice Fee	each	\$330.00	\$330.00	N/A	\$330.00	0.00%	9
			<b>NOTE:</b>							
			(a) Hairdresser - minimum of one inspection per year.							
			(b) Beautician - minimum of one inspection per year.							
			(c) Temporary stall (no food for sale) - one inspection per year.							
			(d) Mobile outlet (no food for sale) - one inspection per year.							
			(e) Mobile outlet (food for sale) - maximum three inspections per year.							
			(f) School canteens - 2 inspections per year.							
			(g) High Risk Food Premises (examples: takeaways, restaurants, bistros) - minimum three inspections per year.							
			(h) Medium Risk Food Premises (examples: bakeries) - minimum two inspections per year							
			(i) Low Risk Food Premises (examples: chemist, fruit shop) - minimum one inspection per year.							
			(j) For Trade Waste Application Fees [See Sewerage Charges section].							
			(k) Hawkers and Street Vendors - Includes Water carters of potable water							
		26.4	<b>Swimming Pool/Spas</b>							
		26.4.1	Inspection fee 1st Inspection (cl 19 Swimming Pool Regulation 2018 since the person became the owner	per inspection	\$150.00	\$150.00	N/A	\$150.00	0.00%	9
		26.4.2	Inspection fee 2nd Inspection (cl 19 Swimming Pool Regulation 2018 since the person became the owner	per inspection	\$100.00	\$100.00	N/A	\$100.00	0.00%	9
		26.4.3	Testing Swimming Pool Water (Standard fee for testing swimming pool water)		At Cost + 20%	At Cost + 20%	N/A	At Cost + 20%	0.00%	1
		26.4.4	Exemption from Barrier requirements under Swimming Pools Act 1992 (Clause 13 Swimming Pools Regulation 2018 and s 22 of the Act)	per exemption	\$70.00	\$250.00	N/A	\$250.00	257.14%	9
		26.4.5	Certificate of Compliance under the Swimming Pools Act 1992 (Includes registration & processing)	per certificate	Included in Inspection Fee	Included in Inspection Fee	N/A	Included in Inspection Fee	N/A	9
		26.4.6	Fee for provision of registration information clause 20 Swimming Pool Regulation 2018		\$10.00	\$10.00	N/A	\$10.00	0.00%	9
		26.4.7	Resuscitation chart supplied by Council		N/A	\$40.00	N/A	\$40.00	NEW	9



Wingecarribee Shire Council 2019/20 Draft Fees & Charges											
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY	
		26.4.8	Chart provided by Council to prevent use of pool post construction prior to issue of an occupation certificate or a certificate of compliance.		N/A	\$40.00	N/A	\$40.00	NEW	9	
		26.4.9	Extension of time for Direction to comply where requested by the owner / operator of pool and granted by Council.		N/A	\$70.00	N/A	\$70.00	NEW	9	
		26.5	<b>Water Analysis</b> (Fee for undertaking microbiological or chemical analysis as required)	per analysis	At Cost + 20%	At Cost + 20%	N/A	At Cost + 20%	0.00%	1	
		26.6	<b>Advertising Sign Application Fees</b> Major Real Estate development signs	per application	\$74.90	\$80.00	N/A	\$80.00	6.81%	1	
		26.7	<b>Fire Safety - fees levied under s608 of the Local Government Act 1993</b>								
		26.7.1	Administration fee for the submission of an annual fire safety statement	per certificate	N/A	\$120.00	N/A	\$120.00	NEW	2	
		26.7.2	Extension of time to submit Annual Fire Safety Statement	per request	N/A	\$90.00	N/A	\$90.00	NEW	2	
		26.7.3	Request for review of a penalty infringement notice under the Fines Act 1996 relating to fire safety	per request	N/A	\$90.00	N/A	\$90.00	NEW	2	
		26.7.4	Resubmission of an amended Annual Fire Safety Statement	per certificate / amendment	N/A	\$90.00	N/A	\$90.00	NEW	2	
		26.8	<b>Clearing of Overgrown Allotments (Local Government Act)</b> To comply with issued notice		At Cost + \$72	At Cost + \$72	N/A	At Cost + \$72	0.00%	9	
		26.9	<b>Protection of the Environment Operations Act 1997 Administration Charges</b>								
		26.9.1	Service of Notice (Clean Up/Pollution Prevention/Noise Control Notice) (Notice as prescribed under Section 94(2), 100(2) or 267A(2) POEO Act) clause 99 of the Protection of the Environment Operations (General) Regulation 2009	per notice	\$520.00	\$520.00	N/A	\$520.00	0.00%	9	
		26.9.2	Service of Notice (Compliance Cost Notice)		At Cost	At Cost		At Cost	N/A	1	
		26.9.3	Voluntary Audit	per audit	\$85.00	\$85.00	N/A	\$85.00	0.00%	2	
		26.10	<b>Asbestos Analysis</b>	per analysis	At cost + 20%	At cost + 20%	N/A	At cost + 20%	0.00%	1	
		26.11	<b>Professional Services Compliance Monitoring (Health Officers).</b>	per hour	As per quotation provided by Council	As per quotation provided by Council	N/A	As per quotation provided by Council	N/A	1	
		26.12	<b>Professional Service Rangers (All services).</b>	per hour	\$98.40	\$109.09	\$10.91	\$120.00	21.95%	1	
		26.13	<b>Professional Service Rangers (Overgrown Property Inspection).</b>	per inspection	\$98.40	\$120.00	N/A	\$120.00	21.95%	1	
		26.14	<b>Service of Order (Overgrown Property)</b>	per service	\$10.30	\$10.60	N/A	\$10.60	2.91%	1	
		26.15	<b>Professional Service Traffic Control</b>	per hour	At Cost	At Cost	10%	At Cost	0.00%	1	
		26.16	<b>Travel / plant cost (per km)</b>	per km	\$1.70	\$1.82	\$0.18	\$2.00	17.65%	1	
		<b>AMUSEMENT DEVICES</b>									
		27									
		27.1	<b>Per Amusement Device</b>	per amusement device	\$33.90	\$35.00	N/A	\$35.00	3.24%	1	
		<b>ANIMAL CONTROL</b>									
		28									
		28.1	<b>Fees for Lifetime Registration under the Companion Animals Act (i.e.; for cats and dogs)</b>								
		28.1.1	Non-desexed animal	per item	\$207.00	\$207.00	N/A	\$207.00	0.00%	9	
		28.1.2	Desexed animal	per item	\$57.00	\$57.00	N/A	\$57.00	0.00%	9	
		28.1.3	Desexed animal owned by a pensioner	per item	\$24.00	\$24.00	N/A	\$24.00	0.00%	9	
		28.1.4	Registered Breeder	per item	\$57.00	\$57.00	N/A	\$57.00	0.00%	9	
		28.1.5	Council to input registration / Microchip data into CAR on behalf of person or professional (ie Vet)	per registration	\$25.00	\$25.00	N/A	\$25.00	NEW	9	





Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
	28.2		<b>Animal Shelter Fees</b>							
		28.2.1	Impounding							
		28.2.1.1	Microchipping of impounded animal	per item	\$53.00	\$50.00	\$5.00	\$55.00	3.77%	2
		28.2.1.2	Microchipping of impounded animal - owned by a pensioner	per item	\$32.00	\$30.91	\$3.09	\$34.00	6.25%	2
		28.2.1.3	Impounding Fee Dog and Cat - 1st release	per item	\$37.00	\$39.00	N/A	\$39.00	5.41%	2
		28.2.1.4	Impounding Fee Dog and Cat - second or subsequent occasion	per item	\$63.00	\$65.00	N/A	\$65.00	3.17%	2
		28.2.1.5	Maintenance charge for dogs detained - per day per dog	per item	\$28.00	\$30.00	N/A	\$30.00	7.14%	2
		28.2.1.6	Maintenance charge for dogs declared (or proposed to) be dangerous or menacing under the Companion Animals Act 1998 - per day	per item	\$50.00	\$55.00	N/A	\$55.00	10.00%	2
		28.2.1.7	Maintenance charge for cats detained - per day per cat	per item	\$15.00	\$17.00	N/A	\$17.00	13.33%	2
		28.2.1.8	Release of animal to rescue/16D organisation (includes microchip)	per item	\$53.00	\$55.00	N/A	\$55.00	3.77%	2
		28.2.2	Sale of dog (includes registration, desexing, microchipping, vaccination)							
		28.2.2.1	Male puppy - under 6 months	per item	\$368.00	\$368.00	N/A	\$368.00	0.00%	3
		28.2.2.2	Male dog - under 8 years	per item	\$316.00	\$316.00	N/A	\$316.00	0.00%	3
		28.2.2.3	Male dog - over 8 years	per item	\$210.00	\$210.00	N/A	\$210.00	0.00%	3
		28.2.2.4	Female puppy - under 6 months	per item	\$420.00	\$420.00	N/A	\$420.00	0.00%	3
		28.2.2.5	Female dog - under 8 years	per item	\$368.00	\$386.00	N/A	\$386.00	4.89%	3
		28.2.2.6	Female dog - over 8 years	per item	\$263.00	\$263.00	N/A	\$263.00	0.00%	3
		28.2.3	Sale of Cat (includes registration, desexing, microchipping, vaccination)							
		28.2.3.1	Male kitten - under 6 months	per item	\$221.00	\$221.00	N/A	\$221.00	0.00%	3
		28.2.3.2	Male cat - under 8 years	per item	\$190.00	\$190.00	N/A	\$190.00	0.00%	3
		28.2.3.3	Male cat - over 8 years	per item	\$127.00	\$127.00	N/A	\$127.00	0.00%	3
		28.2.3.4	Female kitten - under 6 months	per item	\$241.00	\$241.00	N/A	\$241.00	0.00%	3
		28.2.3.5	Female cat - under 8 years	per item	\$211.00	\$211.00	N/A	\$211.00	0.00%	3
		28.2.3.6	Female cat - over 8 years	per item	\$148.00	\$148.00	N/A	\$148.00	0.00%	3
		28.2.4	Surrender of dog (standard) fee	per item	\$79.00	\$81.00	N/A	\$81.00	2.53%	2
		28.2.4.1	Surrender of puppy - first puppy	per item	\$53.00	\$55.00	N/A	\$55.00	3.77%	2
		28.2.4.2	Surrender of puppy - additional puppies	per item	\$27.00	\$29.00	N/A	\$29.00	7.41%	2
		28.2.5	Surrender & Euthanasia of Dangerous Dog or Aggressive Dog	per item	\$134.00	\$194.00	N/A	\$194.00	44.78%	2
		28.2.6	Surrender of cat (standard) fee	per item	\$68.00	\$70.00	N/A	\$70.00	2.94%	2
		28.2.6.1	Surrender of kitten - first kitten	per item	\$34.00	\$36.00	N/A	\$36.00	5.88%	2
		28.2.6.2	Surrender of kitten - additional kittens	per item	\$22.00	\$24.00	N/A	\$24.00	9.09%	2
			<b>NOTE:</b> Standard surrender fee offers no assurance that surrendered animal can be re-homed.							
	28.3		<b>Compliance/Legislation - Companion Animals</b>							
		28.3.1	Certificate of Compliance - Dangerous Dogs	per certificate	\$106.00	\$108.00	N/A	\$108.00	1.89%	9
		28.3.2	Certificate of Compliance - Dangerous Dogs (Re-inspection)	per certificate	\$99.00	\$101.00	N/A	\$101.00	2.02%	2
		28.3.3	Sign (Warning Dangerous Dog)	per item	At cost + 20%	At cost + 20%	N/A	At cost + 20%	0.00%	2
		28.3.4	Dog Muzzle (all sizes) (by order) Including delivery charges	At cost plus 20%	At cost + 20%	At cost + 20%	N/A	At cost + 20%	0.00%	1
		28.3.5	Dangerous Dog Collar (all sizes) (by order) Including delivery charges	At cost plus 20%	At cost + 20%	At cost + 20%	N/A	At cost + 20%	0.00%	1
	28.4		<b>Veterinary costs to maintain health &amp; welfare of impounded dog / cat (as required)</b>	At Cost	At Cost	At Cost plus 20%	N/A	At Cost plus 20%	0.00%	1
	28.5		<b>Transportation</b>							
		28.5.1	Transportation of large or heavy (>20kgs)	per item	\$74.00	At Cost plus 20%	N/A	At Cost plus 20%	0.00%	2
		28.5.2	Vehicles & Larger Items	per item	At Cost	At Cost plus 20%	N/A	At Cost plus 20%	0.00%	1



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
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	28.6		<b>Pound Fees - Sustenance Charges (Cost of Food)</b>							
		28.6.1	Cattle / Horses	per day	\$30.00	\$32.00	N/A	\$32.00	6.67%	2
		28.6.2	Pigs/ Goats/ Sheep	per day	\$30.00	\$32.00	N/A	\$32.00	6.67%	2
			<b>IMPOUNDING FEES</b>							
	29		<b>Impounding Fees - General</b>							
		29.1	Service of Notice – Notifying of impounded item	per notice	\$11.00	\$12.00	N/A	\$12.00	9.09%	2
		29.2	<b>Impounded Signs - release fee per sign</b>							
		29.2.1	- General Advertising sign (1m x 1m or larger)	per item	\$142.00	\$143.00	N/A	\$143.00	0.70%	2
		29.2.2	- General Advertising sign (less than 1m x 1m or larger)	per item	\$31.00	\$32.00	N/A	\$32.00	3.23%	2
		29.2.3	- Political Advertising Sign (less than 1m x 1m or larger)	per item	\$31.00	\$32.00	N/A	\$32.00	3.23%	2
		29.3	<b>Impounded Trolleys - release fee per trolley</b>	per item	\$25.00	\$27.00	N/A	\$27.00	8.00%	2
		29.4	<b>Impounded Motor Vehicles</b>	per item	\$122.00	\$125.00	N/A	\$125.00	2.46%	2
		29.5	<b>Storage of impounded vehicles/articles/trolleys (per day)</b>							
		29.5.1	Articles/trolleys per day	per day	\$3.75	\$4.00	N/A	\$4.00	6.67%	2
		29.5.2	Vehicles	per day	\$13.00	\$15.00	N/A	\$15.00	15.38%	2
			<b>NOXIOUS WEEDS SPRAYING</b>							
	30		<b>Entry works under Biosecurity Act</b>							
		30.1	Entry works under Biosecurity Act		At Cost + 20%	At Cost + 20%	Inclusive	At Cost + 20%	0.00%	1
		30.2	Noxious weeds enquiry certificate under Biosecurity Act		\$88.20	\$88.20	N/A	\$88.20	0.00%	2
		30.3	Reinspection fee where weeds are not controlled after issue of notice (sect 26 Local Govt Act)		\$267.60	\$267.60	N/A	\$267.60	0.00%	2
			<b>PRIVATE BURIALS</b>							
	31		<b>APPLICATIONS FOR PRIVATE BURIAL GROUND</b>							
		31.1	Assessment & Inspection	per application	\$480.00	\$490.00	N/A	\$490.00	2.08%	3
		31.1.2	Administration & Record Keeping Fee	per burial	\$64.00	\$65.00	N/A	\$65.00	1.56%	3
			<b>INFRASTRUCTURE SERVICES</b>							
			<b>ENGINEERING SUPERVISION, CODES, DATA</b>							
	32		<b>Engineering Design and Construction Supervision</b>							
		32.1	Roadworks and Drainage - Per metre							
		32.1.1	Urban Roads and Drainage	per mtr	\$14.30	\$14.70	N/A	\$14.70	2.80%	1
		32.1.1.2	Rural Roads and drainage	per mtr	\$10.10	\$10.40	N/A	\$10.40	2.97%	1
		32.1.1.3	Drainage only	per mtr	\$5.40	\$5.60	N/A	\$5.60	3.70%	1
		32.1.2	Sewer Pumping Station - Per installation	per installation	\$333.20	\$341.60	N/A	\$341.60	2.52%	1
		32.1.3	Supply and Fixing of Levels		\$156.70	\$160.70	N/A	\$160.70	2.55%	1
		32.1.3.2	PLUS hourly rate	per hour	\$78.90	\$80.90	N/A	\$80.90	2.53%	1



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<b>HIRE OF EQUIPMENT, PRIVATE &amp; CONTRACT WORKS, DESIGN FEES</b>										
<b>33</b>										
	33.1		<b>Private Works</b>	per works	POA	POA	N/A	POA	N/A	1
			A lump sum quotation will include all plant, material and labour necessary to complete the works.							
	33.2		<b>Contract Works</b>	per works	POA	POA	N/A	POA	N/A	1
			Tender quotations shall include all plant, material labour and sub-contract costs necessary to complete the works. A margin approved by Deputy General Manager, Operations, will be applied to the costs to calculate the tendered price.							
	33.3		<b>Hire of Equipment for Banner Display</b>							
	33.3.1		Hire of brackets fee - Light Pole Banner Display (Bowral and Moss Vale)		\$333.20	\$341.60	N/A	\$341.60	2.52%	3
			All costs for manufacturing and installing the banners are to be covered by the responsible organisation The event organiser is required to seek the necessary approvals from Endeavour Energy, the owners of the light poles prior to installation							
	33.3.2		Hire of Council Flag Poles - Flag Pole Banner Display (Mittagong)		\$331.00	\$339.30	N/A	\$339.30	2.51%	3
			All costs for manufacturing and installing the banners are to be covered by the responsible organisation							
	33.4		<b>Design Fees - per lineal metre</b>							
	33.4.1		Concrete kerb and gutter construction	per lineal mtr	\$32.60	\$30.45	\$3.05	\$33.50	2.76%	1
	33.4.2		Minor stormwater drainage construction	per lineal mtr	\$32.60	\$30.45	\$3.05	\$33.50	2.76%	1
	33.4.3		Minor sewer main extension	per lineal mtr	\$23.60	\$24.20	N/A	\$24.20	2.54%	1
	33.4.4		Minor water main reticulation	per lineal mtr	\$23.60	\$24.20	N/A	\$24.20	2.54%	1
	33.4.5		MINIMUM		\$465.00	\$476.70	N/A	\$476.70	2.52%	1
	33.5		<b>Kerb and Gutter Construction and Footpath Construction - per lineal metre</b>							
	33.5.1		Kerb and Gutter - Full Cost	per lineal mtr	\$220.70	\$226.30	N/A	\$226.30	2.54%	1
	33.5.2		Kerb and Gutter - Resident Contribution - 50%	per lineal mtr	\$110.40	\$113.20	N/A	\$113.20	2.54%	1
	33.5.3		Footpath (Concrete) - Full Cost	per lineal mtr	\$227.10	\$232.80	N/A	\$232.80	2.51%	1
	33.6		<b>Pavement Design Service - INDICATIVE COST ONLY</b>							
	33.6.1		Council staff		\$535 for 300m road c/l	\$535 for 300m road c/l	Inclusive	\$535 for 300m road c/l	0.00%	2
	33.6.2		Laboratory testing		\$1,990 for 300m road c/l	\$1,990 for 300m road c/l	Inclusive	\$1,990 for 300m road c/l	0.00%	1
	33.6.3		Traffic analysis as per NAASRA Sec 7		\$216.80	\$216.80	N/A	\$216.80	0.00%	2
	33.6.4		Determination of design CBR computer pavement design optimisation		\$738 per 300m road c/l	\$738 per 300m road c/l	Inclusive	\$738 per 300m road c/l	0.00%	2
	33.6.5		Benkelman Beam testing of existing road for subgrade CBR results		\$738 per 300m road c/l	\$738 per 300m road c/l	Inclusive	\$738 per 300m road c/l	0.00%	2
	33.6.6		Benkelman Beam retesting prior to sealing using Council test load and driver		\$738 per 300m road c/l	\$738 per 300m road c/l	Inclusive	\$738 per 300m road c/l	0.00%	2
<b>SECTION 138 (ROADS ACT 1993)</b>										
<b>34</b>			- APPLICATIONS FOR ROAD OCCUPANCY, ACTIVITIES AND WORKS ON PUBLIC ROADS - APPLICATIONS AND FEES FOR ROAD SAFETY SERVICES - RESTORATION OF ROAD AND FOOTPATH OPENINGS ON PUBLIC ROADS							



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
	34.1		<b>SECTION 138 APPLICATIONS AND SUPERVISION</b>							
		34.1.1	S138 Road or Footpath Opening - Application <sup>(b)(i)</sup>	per application	\$226.00	\$231.70	N/A	\$231.70	2.52%	1
		34.1.2	S138 Road or Footpath Openings – Inspection	per inspection	\$175.00	\$175.00	N/A	\$175.00	0.00%	1
		34.1.3	S138 Works or Activity on Public Road – Application <sup>(b)(c)</sup>	per application	\$226.00	\$231.70	N/A	\$231.70	2.52%	1
			<b>NOTE:</b>							
			(a) This fee applies to all applications regardless of restoration arrangements							
			(b) Several works/activities/openings/restorations may be included on the same application provided that they will be less than 50m apart and occur within the same calendar month, unless otherwise determined by Council.							
			(c) An activity held on PRIVATE land, effecting traffic on a public road is classified as an activity on a PUBLIC road and is subject to application fees.							
	34.2		<b>RESTORATION OF ROAD PAVEMENT OPENINGS</b>							
		34.2.1	Asphaltic concrete with cement concrete base	(per m <sup>2</sup> )	\$577.90	\$592.40	N/A	\$592.40	2.51%	1
		34.2.2	Cement concrete	(per m <sup>2</sup> )	\$399.30	\$409.30	N/A	\$409.30	2.50%	1
		34.2.3	Asphaltic concrete on all classes of base other than cement concrete	(per m <sup>2</sup> )	\$378.30	\$387.80	N/A	\$387.80	2.51%	1
		34.2.4	Tar and bituminous surfaces on all classes of base other than cement concrete	(per m <sup>2</sup> )	\$220.90	\$226.50	N/A	\$226.50	2.54%	1
		34.2.5	Earth and gravel, water bound macadam and all other classes of unsealed pavement or shoulders.	(per m <sup>2</sup> )	\$94.90	\$97.30	N/A	\$97.30	2.53%	1
	34.3		<b>RESTORATION OF FOOTPATH PAVEMENT OPENINGS</b>							
		34.3.1	Asphaltic concrete with cement concrete base	(per m <sup>2</sup> )	\$409.80	\$420.10	N/A	\$420.10	2.51%	1
		34.3.2	Cement concrete	(per m <sup>2</sup> )	\$399.30	\$409.30	N/A	\$409.30	2.50%	1
		34.3.3	Asphaltic concrete on all classes of base other than cement concrete	(per m <sup>2</sup> )	\$378.30	\$387.80	N/A	\$387.80	2.51%	1
		34.3.4	Tar and bituminous surfaces on all classes of base other than cement concrete	(per m <sup>2</sup> )	\$220.90	\$226.50	N/A	\$226.50	2.54%	1
		34.3.5	Earth and gravel, water bound macadam and all other classes of unsealed pavement or shoulders.	(per m <sup>2</sup> )	\$94.90	\$97.30	N/A	\$97.30	2.53%	1
		34.3.6	Brick Paved	(per m <sup>2</sup> )	\$283.80	\$290.90	N/A	\$290.90	2.50%	1
		34.3.7	Kerb and Gutter	(per m)	\$184.00	\$188.60	N/A	\$188.60	2.50%	1
			<b>NOTE:</b>							
			(a) MINIMUM charge for asphaltic concrete is 7m <sup>2</sup> for each opening. MINIMUM charge for all other types is one m <sup>2</sup> for each opening.							
			(b) Actual cost to be charged for openings over 10m <sup>2</sup>							
			(c) Actual cost may also be charged for openings under 10m <sup>2</sup> in special circumstances							
			(d) Charged area is measured in square metres (m <sup>2</sup> ) of the restoration required and does not equal the area of the excavated road or footpath opening.							
			<b>SECTION 129 (ROADS ACT 1993)</b>							
	35									
		35.1	Application to Erect Public Gate (Roads Act 1993 S129)	per application	\$358.80	\$367.80	N/A	\$367.80	2.51%	1
			<b>OUTDOOR SEASONAL SWIMMING POOLS AND AQUATIC CENTRE (Bowral, Mittagong &amp; Bundanoon)</b>							
	36									
		36.1	<b>Multiple Entry Passes</b>							
		36.1.1	- Twenty (20) Entry Pass		\$64.00	\$58.18	\$5.82	\$64.00	0.00%	3
		36.1.2	- Fifty (50) Entry Pass (Note – Multi Passes are not refundable or transferable between swimming seasons and valid for the outdoor seasonal centres only.)		\$135.00	\$122.73	\$12.27	\$135.00	0.00%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges											
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY	
	36.2		<b>Single Admission Charge to All Pools - Per Person</b>								
		36.2.1	- Adults		\$4.20	\$3.82	\$0.38	\$4.20	0.00%	3	
		36.2.2	- Child (under eighteen (18) years)		\$3.20	\$2.91	\$0.29	\$3.20	0.00%	3	
		36.2.3	- Children (under three years)		No Charge	No Charge	No Charge	No Charge	N/A	10	
		36.2.4	- Spectator (guardian or direct relative) - excludes learn to swim and squad training		\$1.60	\$1.45	\$0.15	\$1.60	0.00%	3	
		36.2.5	- Concession - Pensioners, Seniors & students - Card required		\$3.20	\$2.91	\$0.29	\$3.20	0.00%	2	
		36.2.6	Adult actively supervising child under 6 years in pool (1 adult per under 6 years permitted at this charge)		\$3.20	\$2.91	\$0.29	\$3.20	0.00%	2	
		36.2.7	Family visit (2 adults, 2 children) OR (1 adult, 3 children)		\$13.20	\$12.00	\$1.20	\$13.20	0.00%	3	
		36.2.8	Additional child entry on family visit pass		\$2.80	\$2.55	\$0.25	\$2.80	0.00%	3	
	36.3		<b>Unlimited Daily Entry Pass (Valid for date of purchase - must retain original receipt)</b>								
		36.3.1	Adult		\$6.50	\$5.91	\$0.59	\$6.50	0.00%	3	
		36.3.2	Child		\$5.00	\$4.55	\$0.45	\$5.00	0.00%	3	
		36.3.3	Concession		\$5.00	\$4.55	\$0.45	\$5.00	0.00%	2	
	36.4		<b>Learn to Swim</b>								
		36.4.1	Learn to swim (term based - must enrol in full program from enrolment date ) per session		\$13.00	\$14.00	N/A	\$14.00	7.69%	3	
		36.4.2	Holiday Workshop (Must enrol in full holiday program) per session		\$11.00	\$12.00	N/A	\$12.00	9.09%	3	
		36.4.3	Private Lesson per half hour (30 Mins)		\$30.00	\$31.82	\$3.18	\$35.00	16.67%	3	
		36.4.4	Swim and Survive Private Lesson (30 Mins)		\$30.00	\$35.00	N/A	\$35.00	16.67%	3	
	36.5		<b>School Learn to Swim (Per person per half hour, Minimum 2 hour booking period)</b>								
		36.5.1	School Lesson - 1 - Ratio 1:12 or greater		\$5.70	\$6.10	N/A	\$6.10	7.02%	3	
		36.5.2	School Lesson - 2 - Ratio 1:10		\$6.40	\$6.80	N/A	\$6.80	6.25%	3	
		36.5.3	School Lesson - 3 - Ratio 1:8		\$7.00	\$7.40	N/A	\$7.40	5.71%	3	
		36.5.4	School Lesson - 4 - Ratio 1:7		\$7.90	\$8.40	N/A	\$8.40	6.33%	3	
		36.5.5	School Lesson - 5 - Ratio 1:6		\$9.00	\$9.60	N/A	\$9.60	6.67%	3	
		36.5.6	School Lesson - 6 - Ratio 1:5		\$10.10	\$10.70	N/A	\$10.70	5.94%	3	
	36.6		<b>Season Pass</b>								
		36.6.1	Season Family Ticket (immediate family only, as listed on Medicare card and only valid for the outdoor seasonal centres)		\$470.00	\$427.27	\$42.73	\$470.00	0.00%	3	
	36.7		<b>School Concessions - within normal School Hours ONLY</b>								
			Swimming carnivals and school swimming activities - Per entry								
		36.7.1	• Participants		\$2.40	\$2.27	\$0.23	\$2.50	4.17%	2	
		36.7.2	• Spectators		\$1.60	\$1.45	\$0.15	\$1.60	0.00%	2	
			<b>Booking Fee per school event (includes staff entry fees only)</b>								
		36.7.3	Bundanoon Swimming Centre		\$110.00	\$100.00	\$10.00	\$110.00	0.00%	3	
		36.7.4	Bowral and Mittagong Swimming Centres		\$170.00	\$154.55	\$15.45	\$170.00	0.00%	3	



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
	36.8		<b>Exclusive pool hire or pool hire outside normal operating hours (upon application and non inclusive of admission fees)</b>							
		36.8.1	Monday to Saturday per hour		\$115.00	\$104.55	\$10.45	\$115.00	0.00%	3
		36.8.2	Sundays and Public Holidays per hour		\$167.00	\$151.82	\$15.18	\$167.00	0.00%	3
		36.8.3	Charge per hour for additional staff if required (penalty rates apply for weekends). All lane hire bookings under 2 hours must be approved by the Supervisor. Bookings under 2 hours must not impact on longer bookings and will be subject to cancellation should another larger booking be taken. Lanes cannot be split, use of a lane requires full lane hire fee to be paid.		\$41.00	\$37.27	\$3.73	\$41.00	0.00%	3
		36.8.4	Lane hire for all commercial/community use including all Learn to Swim - peak hours - 6am to 9am & 3pm to 6pm + all times school holiday hours per 50m lane per half hour		\$14.00	\$12.73	\$1.27	\$14.00	0.00%	3
		36.8.5	Lane hire for all commercial/community use including all Learn to Swim- off-peak hours - all other hours per 50m lane per half hour		\$8.25	\$7.50	\$0.75	\$8.25	0.00%	3
		36.8.6	Lane hire for all commercial/community use including all Learn to Swim - peak hours - 6am to 9am & 3pm to 6pm + all times school holiday hours per 25m lane per half hour		\$7.00	\$6.36	\$0.64	\$7.00	0.00%	3
		36.8.7	Lane hire for all commercial/community use including all Learn to Swim- off-peak hours - all other hours per 25m lane per half hour		\$4.10	\$3.73	\$0.37	\$4.10	0.00%	3
		36.8.8	Lane hire Saturday per half hour (Lane hire on weekends is subject to Supervisors approval)		\$17.50	\$15.91	\$1.59	\$17.50	0.00%	3
		36.8.9	Lane hire Sundays and Public Holidays per half hour (Lane hire on weekends is subject to Supervisors approval)		\$21.00	\$19.09	\$1.91	\$21.00	0.00%	3
			<b>User Group Charges and Discounts</b>							
			1. Lane hire for swim clubs' squad training across Council's Outdoor Swimming Centres be discounted by 50% and that all other use and lane hire to be charged standard hire fees.							
			2. Swimming Clubs be permitted one (1) after-hours exclusive use per week where the exclusive hire and spectator fees and charges are waived							
			3. Two x 3-hour after-hours sessions per week at Bowral Swimming Centre (Monday and Tuesday 6pm - 9pm), exclusive use of the 50m pool, where the exclusive hire fee is waived and that all other use and lane hire to be charged standard hire fees.							
			4. Up to 12 referees and 4 administration volunteers where the spectator fee and charges are waived. (Approved list must be provided to pool prior to competition evenings)							
			5. 10% discount on standard fees and charges on pool hire when holding large tournaments for NSW Water Polo e.g. Country Club Championships.							
	36.9		<b>MOSS VALE WAR MEMORIAL AQUATIC CENTRE</b> (Concession Cards Accepted: Australian Government Pensioner Concession Card, Australian Government Health Care Card, NSW Seniors Card, Full Time Student Card - high school, TAFE, University or college)							
		36.9.1	Aquatics							
		36.9.1.1	Adult Swim		\$5.70	\$5.27	\$0.53	\$5.80	1.75%	3
		36.9.1.2	Child Swim		\$4.40	\$4.09	\$0.41	\$4.50	2.27%	3
		36.9.1.3	Concession Swim		\$4.40	\$4.09	\$0.41	\$4.50	2.27%	3
		36.9.1.4	Spectator		\$2.50	\$2.27	\$0.23	\$2.50	0.00%	3
		36.9.1.5	Family Swim*		\$17.40	\$16.27	\$1.63	\$17.90	2.87%	3
		36.9.1.6	Each additional child on Family Swim (must be immediate family)		\$3.50	\$3.27	\$0.33	\$3.60	2.86%	3
		36.9.1.7	20 Swim Pass - Adult		\$100.10	\$93.36	\$9.34	\$102.70	2.60%	3
		36.9.1.8	20 Swim Pass - Concession/Child		\$79.50	\$74.09	\$7.41	\$81.50	2.52%	3
		36.9.1.9	Monthly Pass - Adult		\$41.50	\$38.73	\$3.87	\$42.60	2.65%	3
		36.9.1.10	Monthly Pass - Concession/Child		\$34.80	\$31.64	\$3.16	\$34.80	0.00%	3
		36.9.1.11	Monthly Pass - Family*		\$89.20	\$83.18	\$8.32	\$91.50	2.58%	3
		36.9.1.12	3 Monthly Pass - Adult		\$120.40	\$112.27	\$11.23	\$123.50	2.57%	3
		36.9.1.13	3 Monthly Pass - Child/Concession		\$104.60	\$97.55	\$9.75	\$107.30	2.58%	3
		36.9.1.14	3 Monthly Pass - Family		\$256.30	\$238.91	\$23.89	\$262.80	2.54%	3
		36.9.1.15	6 Monthly Pass - Adult		\$223.00	\$207.82	\$20.78	\$228.60	2.51%	3
		36.9.1.16	6 Monthly Pass - Concession/Child		\$190.40	\$177.45	\$17.75	\$195.20	2.52%	3
		36.9.1.17	6 Monthly Pass - Family*		\$484.10	\$451.18	\$45.12	\$496.30	2.52%	3
		36.9.1.18	Annual Aquatics Pass - Adult		\$402.40	\$375.00	\$37.50	\$412.50	2.51%	3
		36.9.1.19	Annual Aquatics - Concession/Child		\$342.60	\$319.27	\$31.93	\$351.20	2.51%	3
		36.9.1.20	Annual Aquatics - Family*		\$886.40	\$826.00	\$82.60	\$908.60	2.50%	3



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		36.9.2	Aqua Class							
			36.9.2.1 Aqua Class – Adult		\$15.30	\$14.27	\$1.43	\$15.70	2.61%	3
			36.9.2.2 Aqua Class – Concession/Child		\$10.90	\$10.18	\$1.02	\$11.20	2.75%	3
			36.9.2.3 Aqua Class – Senior		\$8.70	\$8.18	\$0.82	\$9.00	3.45%	3
			36.9.2.4 Aqua Class – Adult 10 Visits		\$108.70	\$101.36	\$10.14	\$111.50	2.58%	3
			36.9.2.5 Aqua Class – Concession 10 Visits		\$92.50	\$86.27	\$8.63	\$94.90	2.59%	3
		36.9.3	Swim Club							
			36.9.3.1 Swim Club Casual		\$3.70	\$3.45	\$0.35	\$3.80	2.70%	3
		36.9.4	Squad Training							
			36.9.4.1 10 Visit Squad Pass		\$149.10	\$139.00	\$13.90	\$152.90	2.55%	3
			36.9.4.2 20 Visit Squad Pass		\$268.70	\$250.45	\$25.05	\$275.50	2.53%	3
			36.9.4.3 30 Visit Squad Pass		\$364.40	\$339.64	\$33.96	\$373.60	2.52%	3
			36.9.4.4 Bronze Squad Membership DD		\$19.00	\$17.73	\$1.77	\$19.50	2.63%	3
			36.9.4.5 Silver Squad Membership DD		\$20.10	\$18.82	\$1.88	\$20.70	2.99%	3
			36.9.4.6 Gold Squad Membership DD		\$21.20	\$19.82	\$1.98	\$21.80	2.83%	3
		36.9.5	Learn to Swim							
			36.9.5.1 Swim Lesson – Per child		\$15.30	\$14.27	\$1.43	\$15.70	2.61%	3
			36.9.5.2 Swim Lesson – 3rd child discount (10%)		\$13.80	\$12.91	\$1.29	\$14.20	2.90%	3
			36.9.5.3 Private Lesson per half hour [30 Mins]		\$39.60	\$36.91	\$3.69	\$40.60	2.53%	3
			36.9.5.4 Private Lesson per half hour [30 Mins] with more than one student		\$76.50	\$71.36	\$7.14	\$78.50	2.61%	3
			36.9.5.5 Swim Workshop		\$10.40	\$9.73	\$0.97	\$10.70	2.88%	3
			36.9.5.6 Adult Stroke Correction Lesson		\$15.30	\$14.27	\$1.43	\$15.70	2.61%	3
			36.9.5.7 Learn to Swim – Adult class		\$21.80	\$20.36	\$2.04	\$22.40	2.75%	3
			36.9.5.8 Learn to Swim Parent Membership per week on 12 month DD		\$16.40	\$15.36	\$1.54	\$16.90	3.05%	3
		36.9.6	Recreation							
			36.9.6.1 Birthday Party Food 2 (min 10 children, per person)		\$20.80	\$20.00	\$2.00	\$22.00	5.77%	3
			36.9.6.2 Birthday Party Inflatable option (min 10 children, per person)		N/A	\$25.45	\$2.55	\$28.00	NEW	3
			36.9.6.3 Pool Inflatable Hire per hour (min 2 hours)		\$114.20	\$106.45	\$10.65	\$117.10	2.54%	3
		36.9.7	Schools							
			36.9.7.1 School Swim – Department of Education		\$2.40	\$2.27	\$0.23	\$2.50	4.17%	3
			36.9.7.2 School Organised Activity (Inc. carnivals)		\$3.50	\$3.27	\$0.33	\$3.60	2.86%	3
			36.9.7.3 School Aqua Class		\$6.10	\$5.73	\$0.57	\$6.30	3.28%	3
			36.9.7.4 School Lesson – 1 – Ratio 1:12 or greater		\$5.90	\$5.55	\$0.55	\$6.10	3.39%	3
			36.9.7.5 School Lesson – 2 – Ratio 1:10		\$6.60	\$6.18	\$0.62	\$6.80	3.03%	3
			36.9.7.6 School Lesson – 3 – Ratio 1:8		\$7.20	\$6.73	\$0.67	\$7.40	2.78%	3
			36.9.7.7 School Lesson – 4 – Ratio 1:7		\$8.10	\$7.64	\$0.76	\$8.40	3.70%	3
			36.9.7.8 School Lesson – 5 – Ratio 1:6		\$9.30	\$8.73	\$0.87	\$9.60	3.23%	3
			36.9.7.9 School Lesson – 6 – Ratio 1:5		\$10.40	\$9.73	\$0.97	\$10.70	2.88%	3
		36.9.8	Lane Hire/Exclusive Use Fee							
			36.9.8.1 Lane Hire per hour (upon application and subject to peak load periods)		\$29.50	\$27.55	\$2.75	\$30.30	2.71%	3
			36.9.8.2 After Hours Exclusive Hire Monday – Friday per hour		\$185.00	\$172.45	\$17.25	\$189.70	2.54%	3
			36.9.8.3 After Hours Exclusive Hire Sat/Sun/PH per hour		\$228.40	\$212.91	\$21.29	\$234.20	2.54%	3
		36.9.9	Health Club (includes gym, pool, group fitness classes, aqua classes)							
			36.9.9.1 Adult Casual Visit		\$15.30	\$14.27	\$1.43	\$15.70	2.61%	3
			36.9.9.2 Concession Casual Visit		\$12.00	\$11.18	\$1.12	\$12.30	2.50%	3
			36.9.9.3 Adult – 3 month contract		\$302.40	\$281.82	\$28.18	\$310.00	2.51%	3
			36.9.9.4 Concession – 3 month contract		\$223.00	\$207.82	\$20.78	\$228.60	2.51%	3
			36.9.9.5 Adult – 6 month contract		\$571.00	\$532.09	\$53.21	\$585.30	2.50%	3
			36.9.9.6 Concession – 6 month contract		\$418.80	\$390.27	\$39.03	\$429.30	2.51%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
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			36.9.9.7 Adult – 12 month contract		\$1,038.60	\$967.82	\$96.78	\$1,064.60	2.50%	3
			36.9.9.8 Concession – 12 month contract		\$739.50	\$689.09	\$68.91	\$758.00	2.50%	3
			36.9.9.9 Joining Fee (includes initial fitness assessment and personalised program)		\$107.70	\$100.36	\$10.04	\$110.40	2.51%	3
			36.9.9.10 Family Membership per week on 12 month DD		\$56.60	\$52.82	\$5.28	\$58.10	2.65%	3
			36.9.9.11 Personal Training Single		\$48.00	\$44.73	\$4.47	\$49.20	NEW	3
			36.9.9.12 Personal Training 5 x 30 minute sessions		\$194.70	\$181.45	\$18.15	\$199.60	2.52%	3
			36.9.9.13 Personal Training 10 x 30 minute sessions		\$379.60	\$353.73	\$35.37	\$389.10	2.50%	3
			36.9.9.14 Personal Training 20 x 30 minute sessions		\$705.90	\$657.82	\$65.78	\$723.60	2.51%	3
			36.9.9.15 Adult weekly DD		\$19.70	\$18.00	\$1.80	\$19.80	0.51%	3
			36.9.9.16 Concession weekly DD		\$14.20	\$13.27	\$1.33	\$14.60	2.82%	3
			36.9.9.17 IAS Athlete Membership (Restricted access to IAS Programmed GYM Sessions - No General Admission Access)		N/A	\$0.00	\$0.00	\$0.00	NEW	10
		36.9.10	Corporate Rate – Health Club Memberships							
			36.9.10.1 Min 5 up to 10 corporate members - (Contracts & Memberships)		10% Disc	10% Disc		10% Disc	0.00%	3
			36.9.10.2 More than 10 corporate members - (Contracts & Memberships)		20% Disc	20% Disc		20% Disc	0.00%	3
		36.9.11	Child Minding (Crèche)							
			36.9.11.1 Casual per child per hour		\$4.10	\$3.91	\$0.39	\$4.30	4.88%	3
			36.9.11.2 Member – 20 visits		\$74.10	\$69.09	\$6.91	\$76.00	2.56%	3
			36.9.11.3 Multipurpose Full Room Hire Per hour		\$34.90	\$32.55	\$3.25	\$35.80	2.58%	3
			* Family Includes 4 admissions (2 adults, 2 children or 1 adult, 3 children)							
<b>BUSINESS SERVICES</b>										
<b>SOUTHERN REGIONAL LIVESTOCK EXCHANGE (SRLX)</b>										
		37	The fees are payable to the Council in respect of all livestock sold by selling agents or persons conducting sales of livestock at the Council Saleyards or elsewhere in the Shire area, applicable until or unless varied by the Council. Further explanations regarding individual fees and charges are available by contacting the SRLX directly.	<i>A unit is either one beast or cow and calf</i>						
		37.1	<b>Livestock Sales and Special Sales - Per Animal</b>							
			37.1.1 Prime Sale	per unit	\$10.10	\$9.45	\$0.95	\$10.40	2.97%	3
			37.1.2 Store Sale	per unit	\$8.60	\$8.09	\$0.81	\$8.90	3.49%	3
			37.1.3 Special Sale	per unit	\$10.10	\$9.45	\$0.95	\$10.40	2.97%	3
			37.1.4 Private Sale	per unit	\$6.60	\$6.18	\$0.62	\$6.80	3.03%	3
			37.1.5 Bulls	per unit	\$17.40	\$16.27	\$1.63	\$17.90	2.87%	3
			37.1.6 Calves under 100 kg	per unit	\$5.80	\$5.45	\$0.55	\$6.00	3.45%	3
		37.2	<b>Scanning Fee (NLIS)</b>	per tag	\$2.40	\$2.27	\$0.23	\$2.50	4.17%	3
		37.3	<b>Turnover Contribution across all sales</b>	% of Sale Price	0.355%	0.355%	10%	0.355%	0.00%	3
		37.4	<b>Capital Contribution across all sales</b>	per unit	\$3.30	\$3.00	\$0.30	\$3.30	0.00%	3
		37.5	<b>Contract fee (Auctioneer's permit)</b>	annual	\$5,150.00	\$4,681.82	\$468.18	\$5,150.00	0.00%	3





Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
	37.6		<b>Special Sale</b>							
		37.6.1	Special Sale - Weekday	per sale	\$1,558.00	\$1,451.82	\$145.18	\$1,597.00	2.50%	3
		37.6.2	Special Sale - Weekend (Inc 2 SRLX Staff)	per sale	N/A	\$2,033.64	\$203.36	\$2,237.00	NEW	3
	37.7		<b>Transit and Holding Fees Per day</b>							
		37.7.1	Transit Fee (large animals eg cow/horse, see note 1)	per unit	\$3.40	\$3.18	\$0.32	\$3.50	2.94%	3
		37.7.2	Transit Fee (small animals eg sheep/goat see note 1)	per unit	N/A	\$0.32	\$0.03	\$0.35	NEW	
		37.7.3	Holding Fee - (see note 2)	per unit	N/A	\$1.82	\$0.18	\$2.00	NEW	3
		37.7.4	Holding Fee - Casual Paddock Rental (Grass Paddock) - feed per head will apply	per head per day	N/A	\$0.91	\$0.09	\$1.00	NEW	3
		37.7.5	Holding Fee - Impounded Animals (large animals eg cow/horse)	per day	N/A	\$3.18	\$0.32	\$3.50	NEW	3
		37.7.6	Holding Fee - Impounded Animals (small animals eg sheep/goat)	per day	N/A	\$0.32	\$0.03	\$0.35	NEW	3
			Notes:							
			1 Transit Fee - 24 hrs or part thereof (any animal other than sale cattle)							
			2 Holding Fee - 24hrs or part thereof (sale cattle, charged from midnight on the Friday following sale)							
			3 Casual paddock rental: feeding charges still apply for animals in paddock							
	37.8									
		37.8.1	Feeding Fee (Large Animals eg cow/horse)	per unit	\$3.05	\$2.86	\$0.29	\$3.15	3.28%	3
		37.8.2	Feeding / Welfare check - outside business hours (weekends / overtime)	per unit	\$10.70	\$7.27	\$0.73	\$8.00	-25.23%	3
		37.8.3	Feeding Fee (Small Animals eg sheep/goat/calves)	per unit	N/A	\$1.09	\$0.11	\$1.20	NEW	3
		37.8.4	After hours call out fee (for feeding, animal welfare or after hours access for non inducted)	per occurrence	\$307.50	\$286.55	\$28.65	\$315.20	2.50%	1
		37.8.5	Feeding - Drought Levy	per unit	N/A	\$2.14	\$0.21	\$2.35	NEW	1
			Notes:							
			1 Feeding - 24hrs or part thereof							
			2 Drought Levy - used when feed bales raise 15% above normal market price due to drought							
	37.9		<b>Use of Crush or Scales - Non Sale animals</b>	per unit	\$2.10	\$31.82	\$3.18	\$35.00	1566.67%	3
			Vet call out (animal welfare) As per vet invoice	per unit	N/A	Per vet invoice	10%	Per Vet Invoice	NEW	1
	37.10		<b>Euthanising/Deceased Beast</b>							
		37.10.1	Euthanising Beast - As per vet invoice	per unit	Per Vet Invoice	Per Vet Invoice	10%	Per Vet Invoice	0.00%	3
		37.10.2	Disposal of Beast - RRC 250kg or greater	per unit	\$381.30	\$346.64	\$34.66	\$381.30	0.00%	3
		37.10.3	Disposal of Beast - RRC 249kg or less	per unit	N/A	\$175.40	10%	\$175.50	NEW	3
	37.11		<b>Truck Wash Area - Water Usage</b>	per minute	\$0.80	\$0.73	\$0.07	\$0.80	0.00%	3
	37.12		<b>Avdata Key</b>	per key	\$33.90	\$31.82	\$3.18	\$35.00	3.24%	3
	37.13		<b>Sale of impounded large animal (eg cow/horse)</b>	per unit	\$20.50	\$18.18	\$1.82	\$20.00	-2.44%	3
	37.14		<b>Sale of any impounded small animal (eg sheep/goat)</b>	per unit	N/A	\$1.82	\$0.18	\$2.00	NEW	3
	37.15		<b>Office Rental</b>	per week	\$116.90	\$109.09	\$10.91	\$120.00	2.65%	3
	37.16		<b>Advertisement</b>	annual per sign	\$350.60	\$318.18	\$31.82	\$350.00	-0.17%	3
	37.17		<b>Non Compliance - Any non-conformance as described in contractual agreement/regulations</b>	per offence	\$205.00	\$190.91	\$19.09	\$210.00	2.44%	3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
<b>DOMESTIC AND TRADE WASTE COLLECTION SERVICE FEES</b>										
38			(All waste charges will subject to change without notice in response to market influence or variations)							
	38.1		<b>Domestic Waste Management Charges</b>							
		38.1.1	Domestic Waste Vacant Levy (compulsory collection areas only)	per annum	\$25.65	\$25.65	N/A	\$25.65	0.00%	1
		38.1.2	Domestic Waste Service Charge Non Vacant (compulsory collection areas only)	per annum	\$25.65	\$25.65	N/A	\$25.65		1
			NOTE: Applies to all undeveloped land within Council's specified compulsory collection areas.							
		38.1.3	80Litre Weekly Waste Service	per annum	\$422.00	\$422.00	N/A	\$422.00	0.00%	1
		38.1.4	140Litre Weekly Waste Service	per annum	\$526.00	\$526.00	N/A	\$526.00	0.00%	1
		38.1.5	240Litre Weekly Waste Service	per annum	\$680.00	\$680.00	N/A	\$680.00	0.00%	1
		38.1.6	80Litre Fortnightly Waste Service	per annum	\$318.00	\$318.00	N/A	\$318.00	0.00%	1
		38.1.6.1	Optional - 80Litre Fortnightly Waste Service Customers - 140L Recycling Bin Service	per annum	\$293.00	\$293.00	N/A	\$293.00	0.00%	1
		38.1.6.2	Optional - 80Litre Fortnightly Waste Service Customers - MUD 140L Recycling Bin Service	per annum	\$201.00	\$201.00	N/A	\$201.00	0.00%	1
		38.1.7	Special 240Litre Weekly Waste Service	per annum	\$422.00	\$422.00	N/A	\$422.00	0.00%	1
		38.1.8	Non Rateable 80Litre Weekly Waste Service	per annum	\$422.00	\$422.00	N/A	\$422.00	0.00%	1
		38.1.9	Non Rateable 80Litre Fortnightly Waste Service	per annum	\$318.00	\$318.00	N/A	\$318.00	0.00%	1
		38.1.10	Non Rateable 80Litre Fortnightly Waste Service (140L Recycling)	per annum	\$293.00	\$293.00	N/A	\$293.00	0.00%	1
		38.1.11	Non Rateable 140Litre Weekly Waste Service	per annum	\$526.00	\$526.00	N/A	\$526.00	0.00%	1
		38.1.12	Non Rateable 240Litre Weekly Waste Service	per annum	\$680.00	\$680.00	N/A	\$680.00	0.00%	1
		38.1.13	Non Rateable Special 240Litre Weekly Waste Service	per annum	\$422.00	\$422.00	N/A	\$422.00	0.00%	1
		38.1.14	MUD - 80Litre Weekly Waste Service	per annum	\$329.00	\$329.00	N/A	\$329.00	0.00%	1
		38.1.15	MUD - 140Litre Weekly Waste Service	per annum	\$433.00	\$433.00	N/A	\$433.00	0.00%	1
		38.1.16	MUD - 240Litre Weekly Waste Service	per annum	\$586.00	\$586.00	N/A	\$586.00	0.00%	1
		38.1.17	MUD - Special 240Litre Weekly Waste Service	per annum	\$329.00	\$329.00	N/A	\$329.00	0.00%	1
		38.1.18	MUD - 80Litre Fortnightly Waste Service	per annum	\$226.00	\$226.00	N/A	\$226.00	0.00%	1
		38.1.19	MUD - Non Rateable 80Litre Weekly Waste Service	per annum	\$329.00	\$329.00	N/A	\$329.00	0.00%	1
		38.1.20	MUD - Non Rateable 80Litre Fortnightly Waste Service (240L Recycle)	per annum	\$226.00	\$226.00	N/A	\$226.00	0.00%	1
		38.1.21	MUD - Non Rateable 80Litre Fortnightly Waste Service (140L Recycle)	per annum	\$201.00	\$201.00	N/A	\$201.00	0.00%	1
		38.1.22	MUD - Non Rateable 240Litre Weekly Waste Service Special	per annum	\$329.00	\$329.00	N/A	\$329.00	0.00%	1
		38.1.23	MUD - Non Rateable Shared 240Litre Fortnightly Waste Service	per annum	\$226.00	\$226.00	N/A	\$226.00	0.00%	1
		38.1.24	MUD - Non Rateable 140Litre Weekly Waste Service	per annum	\$433.00	\$433.00	N/A	\$433.00	0.00%	1
		38.1.25	MUD - Non Rateable 240Litre Weekly Waste Service	per annum	\$586.00	\$586.00	N/A	\$586.00	0.00%	1
		38.1.26	MUD - Shared 240Litre Weekly Waste Service	per annum	\$329.00	\$329.00	N/A	\$329.00	0.00%	1
		38.1.27	MUD - Shared 240Litre Fortnightly Waste Service	per annum	\$226.00	\$226.00	N/A	\$226.00	0.00%	1
		38.1.28	MUD - Shared Non Rateable 240Litre Weekly Waste Service	per annum	\$329.00	\$329.00	N/A	\$329.00	0.00%	1
		38.1.29	360L Recycling Upgrade	per annum	\$39.00	\$39.00	N/A	\$39.00	0.00%	1
		38.1.30	Additional 80L Garbage Bin	per annum	\$215.00	\$215.00	N/A	\$215.00	0.00%	1
		38.1.31	Additional 140L Garbage Bin	per annum	\$319.00	\$319.00	N/A	\$319.00	0.00%	1
		38.1.32	Additional 240L Garbage Bin	per annum	\$473.00	\$473.00	N/A	\$473.00	0.00%	1
		38.1.33	Additional 240L Recycling Bin	per annum	\$114.00	\$114.00	N/A	\$114.00	0.00%	1
		38.1.34	Additional 360L Recycling Bin	per annum	\$154.00	\$154.00	N/A	\$154.00	0.00%	1
		38.1.35	Additional 240L Organics Bin	per annum	\$92.00	\$92.00	N/A	\$92.00	0.00%	1
		38.1.36	Domestic Waste - Service Change Fee	per request	\$41.00	\$41.00	N/A	\$41.00	0.00%	1
		38.1.37	Wheel in - Wheel Out Service (per Bin)	per Service	\$1.55	\$1.55	N/A	\$1.55	0.00%	1
		38.1.38	Bin Contamination Fee	per incident	N/A	Cost + 10%	N/A	Cost + 10%		NEW 3



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
	38.2		<b>User-Pays Collections</b>							
		38.2.1	User-Pays Council Clean-up (limited to cubic metres per standard collection, 2 per year)	per collection	\$81.00	\$87.00	N/A	\$87.00	7.41%	2
	38.3		<b>Commercial Waste Services</b>							
			Note: All Charges, except those relating to document shredding, are a pro-rata monthly rate, calculated on a weekly collection							
	38.4		<b>Mixed Waste</b>							
		38.4.1	1 x 240 litre MGB (mobile garbage bin) per container per month	per month	\$93.00	\$86.73	\$8.67	\$95.40	2.58%	4
		38.4.2	Loose or volumetric containers – base price, others by arrangement 1.1 cubic metre skip collected weekly (per month) General Mixed Waste	per month	\$412.40	\$384.36	\$38.44	\$422.80	2.52%	4
		38.4.3	Paper Cardboard Recycling Service							
		38.4.3.1	240 litre MGB per container per month	per month	\$84.10	\$78.45	\$7.85	\$86.30	2.62%	4
		38.4.3.2	1.1m3 per month	per month	\$105.60	\$98.45	\$9.85	\$108.30	2.56%	4
		38.4.4	Document Shredding							
		38.4.4.1	Charge to empty, per 240L MGB		\$49.20	\$45.91	\$4.59	\$50.50	2.64%	4
		38.4.4.2	Bin Rental	per month	\$21.90	\$20.45	\$2.05	\$22.50	2.74%	4
		38.4.4.3	Damaged/Lost Bin Replacement Fee		\$88.20	\$82.27	\$8.23	\$90.50	2.61%	4
		38.4.5	Co-Mingled Recycling							
		38.4.5.1	240L MGB per container per month	per month	\$33.70	\$31.45	\$3.15	\$34.60	2.67%	4
		38.4.5.2	360L MGB per container per month	per month	\$50.00	\$46.64	\$4.66	\$51.30	2.60%	4
		38.4.6	Garden Organics							
		38.4.6.1	240L MGB per container per month	per month	\$33.70	\$31.45	\$3.15	\$34.60	2.67%	4
		38.4.7	Commercial Waste Bins (240 & 360 Litre Bins)							
		38.4.7.1	Refundable deposit	per bin	\$76.90	\$80.00	N/A	\$80.00	4.03%	Bond
		38.4.7.2	Administration fee	per bin	\$50.30	\$46.91	\$4.69	\$51.60	2.58%	4
		38.4.8	Sundry							
		38.4.8.1	Manual Handling Fee		\$13.20	\$12.36	\$1.24	\$13.60	3.03%	4
		38.4.8.2	Bin Contamination Fee	per incident	N/A			Cost + 10%	NEW	4
			<b>WASTE DISPOSAL FEES AND SALE PRODUCTS</b>							
	39		NOTE: a) All material subject to the Conditions of Entry to the Resource Recovery Centre (RRC). b) The RRC reserves the right to refuse any load whether it relates to quantity or method of presentation. c) Loads found to be contaminated by any product restricted by the Conditions of Entry will be charged for removal of contaminated material. d) Loads found to be contaminated with any product that is not as represented on entry will be charged for the appropriate waste type for the entire load and/or the reloading of the product for the customer.							



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			<b>WASTE DISPOSAL FEES –Resource Recovery Centre (RRC)</b>							
	39.1		<b>Putrescible Waste</b>							
		39.1.1	Putrescible Waste - (per tonne)	per tonne	\$323.60	\$301.82	\$30.18	\$332.00	2.60%	1
		39.1.2	Putrescible Waste - minimum charge.		\$15.80	\$19.09	\$1.91	\$21.00	32.91%	1
	39.2		<b>Organic Waste</b>							
			Garden Organics							
		39.2.1	Organics - minimum charge.		\$15.80	\$14.55	\$1.45	\$16.00	1.27%	1
		39.2.2	Organics (per tonne)	per tonne	\$116.20	\$109.09	\$10.91	\$120.00	3.27%	1
		39.2.3	Organics/Stumps >300mm (per tonne)	per tonne	\$159.70	\$109.09	\$10.91	\$120.00	-24.86%	1
	39.3		<b>eWaste</b>							
		39.3.1	Fridges, Freezers, Air conditioners (per item) Items containing refrigerant gas on manufacturer	per item	\$21.10	\$19.55	\$1.95	\$21.50	1.90%	1
	39.4									
		39.4.1	Dead Animal - large, bulk, offal (per tonne)	per tonne	\$381.30	\$347.27	\$34.73	\$382.00	0.18%	1
		39.4.2	Dead Animal - Minimum Charge	each	\$28.40	\$25.45	\$2.55	\$28.00	-1.41%	1
	39.5		<b>Mattresses</b>							
			Note: Mattresses are treated on a per-item basis i.e. a double ensemble is class as 2 items. Mattress prices include springs only							
		39.5.1	Mattresses - Single to King Size	each	\$36.90	\$34.55	\$3.45	\$38.00	2.98%	1
		39.5.2	Mattresses - Cot	each	N/A	\$17.27	\$1.73	\$19.00	NEW	1
	39.6		<b>Document Shredding</b>							
		39.6.1	Document Shredding - per 240L (by volume)	by volume	\$55.40	\$50.91	\$5.09	\$56.00	1.08%	1
		39.6.2	Document Shredding - Minimum Charge		\$15.00	\$13.64	\$1.36	\$15.00	0.00%	1
	39.7		<b>Inert Waste</b>							
		39.7.1	Inert Waste - minimum charge.	each	\$18.00	\$16.36	\$1.64	\$18.00	0.00%	1
		39.7.2	Inert Waste - (per tonne)	per tonne	\$414.60	\$377.27	\$37.73	\$415.00	0.10%	1
			NOTE: Mixed inert material includes inert materials such as treated timber, plastics, dirty polystyrene, manufactured timber, plaster board and excavated material. Many of these waste products can now be diverted from landfill but need to be separated to do so.							
	39.8		<b>Asbestos</b>							
		39.8.1	Asbestos - Bulk (per tonne)	per tonne	\$414.60	\$377.27	\$37.73	\$415.00	0.10%	1
		39.8.2	Asbestos - minimum charge.		\$18.00	\$14.55	\$1.45	\$16.00	-11.11%	1
		39.8.3	Asbestos Bag - (clear) - for two bags (must be double bagged)	2 bags	\$4.10	\$4.09	\$0.41	\$4.50	9.76%	1
		39.8.4	Asbestos Hazibag - capacity 30kg / 100L	each	\$35.90	\$32.73	\$3.27	\$36.00	0.28%	1
		39.8.5	Asbestos Hazibag - capacity 60kg / 200L	each	\$61.50	\$56.36	\$5.64	\$62.00	0.81%	1
		39.8.6	Asbestos Hazibag - capacity 250kg / 1m3	each	\$82.00	\$74.55	\$7.45	\$82.00	0.00%	1
		39.8.7	Asbestos Hazibag - capacity 550kg / 1.5m3	each	\$97.40	\$89.09	\$8.91	\$98.00	0.62%	1
		39.8.8	Asbestos Hazibag - capacity 1000kg / 3m3	each	\$133.30	\$122.73	\$12.27	\$135.00	1.28%	1
			Note: Hazibag charges are subject to change due to changes in supplier charges							



Wingecarribee Shire Council 2019/20 Draft Fees & Charges											
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY	
		39.8.9	Contaminated Load Clean up					Cost +10%		NEW	
			NOTE:								
			a) Access for large loads to RRC by prior arrangement only - phone Council (02 4868 0888)								
			b) All asbestos must be contained in approved asbestos bags. See Website for more details (Safe Work NSW Licenced asbestos removers may double wrap according to legislation)								
			c) If contamination of a waste stream with Asbestos is found, the offender will be charged for external contractors and disposal								
		39.9	<b>Tyres</b>								
		39.9.1	Tyres - Motorcycle / Car	each	\$13.70	\$5.00	\$0.50	\$5.50	-59.85%	1	
		39.9.2	Tyres - Light Truck / 4WD	each		\$8.64	\$0.86	\$9.50	NEW	1	
		39.9.3	Tyres - Truck	each	\$23.10	\$18.18	\$1.82	\$20.00	-13.42%	1	
		39.9.4	Tyres - Super Single Truck	each		\$36.36	\$3.64	\$40.00	NEW	1	
		39.9.5	Tyres - Tractor/Plant to 1m		\$157.90	\$165.45	\$16.55	\$182.00	15.26%	1	
		39.9.6	Tyres - Tractor/Plant to 2m		\$264.50	\$277.27	\$27.73	\$305.00	15.31%	1	
		39.9.7	Tyres - Tractor/Plant over 2m	each		\$1,000.00	\$100.00	\$1,100.00	NEW	1	
			Note: Rims with tyres are classed as tyres and will be charged according to size, will not be classed as metal recycling.								
		39.10	<b>Recycling</b>								
		39.10.1	Recycling - sorted		No Charge	No Charge	No Charge	No Charge	N/A	10	
		39.10.2	Recycling - comingled (per tonne)		\$138.90	\$126.27	\$12.63	\$138.90	0.00%	1	
		39.10.3	Recycling - comingled (per 240L)		\$3.84	\$3.50	\$0.35	\$3.85	0.26%	1	
			See Wingecarribee Council website for full details - link below <a href="https://www.wsc.nsw.gov.au/community-recycling-centre">https://www.wsc.nsw.gov.au/community-recycling-centre</a>								
		39.11	<b>Paint and Oil - Limited to 20L per entry, domestic quantities only</b>								
		39.11.1	Paint		No Charge	No Charge	No Charge	No Charge	N/A	10	
		39.11.2	Oil - Motor Oil/Cooking Oil		No Charge	No Charge	No Charge	No Charge	N/A	10	
			Note: Oil containers must be smaller than 20L capacity. Containers of 20L or over are deemed commercial.								
		39.12	<b>Other</b>								
		39.12.1	Weighbridge Docket - up to 4.5 tonnes		\$14.90	\$22.73	\$2.27	\$25.00	67.79%	5	
		39.12.2	Weighbridge Docket - over 4.5 tonnes		N/A	\$45.45	\$4.55	\$50.00	NEW	5	
			Note: These dockets are not accepted by Service NSW.								
		39.12.3	Account Bond		\$1,000.00	\$1,000.00	N/A	\$1,000.00	0.00%	5	
			Note: if monthly spend is less than \$1,000 bond may be negotiated								
		39.12.4	Reload Fee	per hour	\$145.60	\$127.27	\$12.73	\$140.00	-3.85%	1	
			Note: Minimum Charge: half hour								
		39.13	<b>Sale of Materials from Resource Recovery Centre (RRC)</b>								
		39.13.1	Coarse Soil Conditioner		\$21.60	\$18.18	\$1.82	\$20.00	-7.41%	3	
		39.13.2	Fine Soil Conditioner		\$35.40	\$54.55	\$5.45	\$60.00	69.49%	3	
		39.13.3	Premium Compost		\$41.00	\$77.27	\$7.73	\$85.00	107.32%	3	



Wingecarribee Shire Council 2019/20 Draft Fees & Charges											
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY	
		39.13.4	Raw Manure - Pen Clean		N/A	\$13.64	\$1.36	\$15.00	NEW	3	
		39.13.5	Processed Manure		N/A	\$72.73	\$7.27	\$80.00	NEW	3	
			NOTE: Discounts on these sale products are available based on bulk quantities > 100m3 or 100 tonnes per order less 10%								
		39.14	<b>Sundry Charges</b> The RRC can provide delivery of bulk quantities of product to customers, or provide services relating to waste management.								
			Delivery Charges - based on Council's vehicle								
		39.14.1	Delivery - Zone 1		\$97.40	\$81.82	\$8.18	\$90.00	-7.60%	1	
		39.14.2	Delivery - Zone 2		N/A	\$163.64	\$16.36	\$180.00	NEW	1	
		39.14.3	Delivery - Zone 3		N/A	\$236.36	\$23.64	\$260.00	NEW	1	
		39.14.4	Delivery - Zone 4		N/A	\$336.36	\$33.64	\$370.00	NEW	1	
			Refer to website for locations and zones 1. Delivery Zones: Refer to website for locations and zones 2. Depending on supply, the Resource Recovery Centre may have specials on certain products. See website or ask at the Resource Recovery Centre for more details.								
WATER, SEWER & TRADE WASTE SERVICES											
			<b>SEWERAGE</b>								
		40									
		40.1	<b>Provision of sewer connection - junction or junction &amp; sideline</b>								
		40.1.1	Junction only, main in property		\$2,611.50	\$2,676.80	N/A	\$2,676.80	2.50%	1	
		40.1.2	Junction and/or sideline, no road crossing		At Cost	At Cost	N/A	At Cost		1	
		40.1.3	Junction and/or sideline, road crossing		At Cost	At Cost	N/A	At Cost		1	
			NOTE: (a) A full cost contribution is required where land is located outside the sewerage rateable area (outside 75 meters of Council Main) (b) part contribution is required where the land is located inside the sewerage rateable area. (c) A full contribution is required for works needed in subdivisions and developments, if Council agree to carry out any works.								
		40.2	<b>Sewer junction disconnection</b>		At Cost	At Cost	N/A	At Cost		1	
		40.3	<b>Extension of sewer main</b>		At Cost	At Cost	N/A	At Cost		1	
		40.4	<b>Quotation/Estimate for Sewer main Extension/Connection</b>								
		40.4.1	A fee for providing quotations/estimates for sewer main extension/connection.		\$358.50	\$367.50	N/A	\$367.50	2.51%	1	
		40.4.2	A fee for providing sewer network modelling		At Cost	At Cost	N/A	At Cost			
		40.5	<b>Sewer manhole lids and concrete surround</b>		\$632.50	\$648.40	N/A	\$648.40	2.51%	1	
		40.6	<b>Sewer junction location inspection (CCTV)</b>		\$186.10	\$190.80	N/A	\$190.80	2.53%	1	
		40.7	<b>Testing of Pipelines and associated costs</b>		N/A	At Cost	N/A	At Cost	NEW	1	



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
			<b>TRADE WASTE [Liquid]</b>							
	41									
		41.1	"BUSINESS CONSUMER SERVICE AVAILABILITY CHARGE" refers to the minimum charge for each business premise connected to Council's sewerage system which charge depends on the relevant tariff class for that premise.							
		41.2	IF the complexity of the application or applicant generated changes or problems, causes Council higher costs than are covered by the standard fee THEN an invoice will be issued for those additional costs.							
		41.3	The special connection fee will be refunded if the application is NOT approved and application processing costs have been covered by the standard application fee.							
		41.4	This fee will apply and a sundry debtor account will be issued, each time Council carries out one of the following: (a) routine surveillance inspection; OR (b) inspection in response to specific problem; OR (c) sample collection.							
		41.5	This fee will apply and a sundry debtor account will be issued, each time Council carries out sampling of effluent for analysis. The fee is in addition to the inspection fee and will be calculated based on: (i) freight costs to send samples for analysis; AND (ii) laboratory charges for analysis of samples.							
		41.6	These parameters relate to effluent strength where the discharge volume exceeds a rate of 20 kilolitres per day and/or 7,300 kilolitres per year. The fees will apply as additional fees to those for: (a) Business Consumer Service Availability; and (b) Volume. Strength and volume limits prescribed elsewhere in this Policy SHALL NOT be exceeded.							
			<b>TRADE WASTE GUIDELINES 2009</b>							
	42		<b>Liquid Trade Waste Regulation Guidelines, 2009</b>							
		42.1	<b>Trade Waste Application fee</b>							
		42.1.1	Category 1		\$59.50	\$61.00	N/A	\$61.00	2.52%	1
		42.1.2	Category 2 & 2S		\$193.30	\$198.20	N/A	\$198.20	2.53%	1
		42.1.3	Category 2M -Multi-complex business		\$252.80	\$252.80	N/A	\$252.80	NEW	1
		42.1.4	Category 3		\$425.10	\$435.80	N/A	\$435.80	2.52%	1
		42.1.5	Exempt low risk businesses		No Charge	No Charge	No Charge	No Charge	N/A	10
		42.2	<b>Annual Trade Waste fee</b>							
		42.2.1	Category 1 (includes exempt low risk businesses)		\$69.70	\$71.50	N/A	\$71.50	2.58%	1
		42.2.2	Category 2 & 2S		\$216.30	\$221.80	N/A	\$221.80	2.54%	1
		42.2.3	Category 2M -Multi-complex business Note: Category 2M Multi-complex businesses will attract an additional fee (see 39.2.4) for every prescribed pre-treatment device installed on premises.		\$286.00	\$293.20	N/A	\$293.20	2.52%	1
		42.2.4	Pre treatment device inspection fee per approved device (Category 2M Multi complex only)		\$124.10	\$127.30	N/A	\$127.30	2.58%	1
		42.2.5	Category 3		\$733.90	\$752.30	N/A	\$752.30	2.51%	1
		42.3	<b>Food Waste Disposal Unit</b>							
		42.3.1	Charge	Per Bed	\$37.70	\$38.70	N/A	\$38.70	2.65%	1



Wingecarribee Shire Council 2019/20 Draft Fees & Charges										
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY
	42.4		<b>Trade waste usage fees – per kilolitre</b>							
		42.4.1	Trade Waste Usage (with appropriate pre-treatment)		\$2.30	\$2.40	N/A	\$2.40	4.35%	1
		42.4.2	Trade Waste Usage (without appropriate pre-treatment)		\$20.00	\$20.50	N/A	\$20.50	2.50%	1
	42.5		<b>Trade Waste Reinspection fee</b>							
		42.5.1	Category 1 (includes exempt low risk businesses)		\$69.70	\$71.50	N/A	\$71.50	2.58%	1
		42.5.2	Category 2 & 2S & 2M		\$104.30	\$107.00	N/A	\$107.00	2.59%	1
		42.5.3	Category 3		\$205.00	\$210.20	N/A	\$210.20	2.54%	1
	42.6		<b>Septic Effluent, Septage and Portable Toilet Waste Discharge at Council's Treatment Works</b>							
		42.6.1	Fee Per Load		N/A	\$159.46	N/A	\$159.46	NEW	1
	42.7		<b>Excess Mass Charges for Category 3 Discharges</b>							
		42.7.1	Aluminium	\$ per kilogram	\$1.10	\$1.20	N/A	\$1.20	9.09%	1
		42.7.2	Ammonia	\$ per kilogram	\$2.90	\$3.00	N/A	\$3.00	3.45%	1
		42.7.3	Arsenic	\$ per kilogram	\$92.10	\$94.50	N/A	\$94.50	2.61%	1
		42.7.4	Barium	\$ per kilogram	\$46.20	\$47.40	N/A	\$47.40	2.60%	1
		42.7.5	Biochemical Oxygen Demand (BOD)	\$ per kilogram	\$1.10	\$1.20	N/A	\$1.20	9.09%	1
		42.7.6	Boron	\$ per kilogram	\$1.10	\$1.20	N/A	\$1.20	9.09%	1
		42.7.7	Bromine	\$ per kilogram	\$18.90	\$19.40	N/A	\$19.40	2.65%	1
		42.7.8	Cadmium	\$ per kilogram	\$429.20	\$440.00	N/A	\$440.00	2.52%	1
		42.7.9	Chlorinated Hydrocarbons	\$ per kilogram	\$45.50	\$46.70	N/A	\$46.70	2.64%	1
		42.7.10	Chlorinated Phenolics	\$ per kilogram	\$1,874.90	\$1,921.80	N/A	\$1,921.80	2.50%	1
		42.7.11	Chlorine	\$ per kilogram	\$2.00	\$2.10	N/A	\$2.10	5.00%	1
		42.7.12	Chromium	\$ per kilogram	\$30.80	\$31.60	N/A	\$31.60	2.60%	1
		42.7.13	Cobalt	\$ per kilogram	\$18.90	\$19.40	N/A	\$19.40	2.65%	1
		42.7.14	Copper	\$ per kilogram	\$18.90	\$19.40	N/A	\$19.40	2.65%	1
		42.7.15	Cyanide	\$ per kilogram	\$92.20	\$94.60	N/A	\$94.60	2.60%	1
		42.7.16	Detergent (as MBAS)	\$ per kilogram	\$1.10	\$1.20	N/A	\$1.20	9.09%	1
		42.7.17	Fluoride	\$ per kilogram	\$4.90	\$5.10	N/A	\$5.10	4.08%	1
		42.7.18	Formaldehyde	\$ per kilogram	\$2.00	\$2.10	N/A	\$2.10	5.00%	1
		42.7.19	Iron	\$ per kilogram	\$2.00	\$2.10	N/A	\$2.10	5.00%	1
		42.7.20	Lead	\$ per kilogram	\$45.50	\$46.70	N/A	\$46.70	2.64%	1
		42.7.21	Lithium	\$ per kilogram	\$9.30	\$9.60	N/A	\$9.60	3.23%	1
		42.7.22	Manganese	\$ per kilogram	\$9.40	\$9.70	N/A	\$9.70	3.19%	1
		42.7.23	Mercury	\$ per kilogram	\$3,069.70	\$3,146.50	N/A	\$3,146.50	2.50%	1
		42.7.24	Molybdenum	\$ per kilogram	\$1.10	\$1.20	N/A	\$1.20	9.09%	1
		42.7.25	Nickel	\$ per kilogram	\$30.80	\$31.60	N/A	\$31.60	2.60%	1
		42.7.26	Nitrogen (as TKN)	\$ per kilogram	\$0.50	\$0.60	N/A	\$0.60	20.00%	1
		42.7.27	Oil and Grease	\$ per kilogram	\$1.90	\$2.00	N/A	\$2.00	5.26%	1
		42.7.28	Pesticides	\$ per kilogram	\$920.50	\$943.60	N/A	\$943.60	2.51%	1
		42.7.29	Petroleum Hydrocarbons	\$ per kilogram	\$3.10	\$3.20	N/A	\$3.20	3.23%	1
		42.7.30	pH > 9	\$ per kilogram	\$1.10	\$1.20	N/A	\$1.20	9.09%	1
		42.7.31	pH < 7	\$ per kilogram	\$1.10	\$1.20	N/A	\$1.20	9.09%	1
		42.7.32	Phenolic Compounds	\$ per kilogram	\$9.40	\$9.70	N/A	\$9.70	3.19%	1
		42.7.33	Phosphorus (TP)	\$ per kilogram	\$2.00	\$2.10	N/A	\$2.10	5.00%	1
		42.7.34	Selenium	\$ per kilogram	\$61.50	\$63.10	N/A	\$63.10	2.60%	1
		42.7.35	Silver	\$ per kilogram	\$18.90	\$19.40	N/A	\$19.40	2.65%	1





Wingecarribee Shire Council 2019/20 Draft Fees & Charges											
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY	
		42.7.36	Sulphate (SO4)	\$ per kilogram	\$0.40	\$0.50	N/A	\$0.50	25.00%	1	
		42.7.37	Sulphite (SO3)	\$ per kilogram	\$2.00	\$2.10	N/A	\$2.10	5.00%	1	
		42.7.38	Sulphide (S)	\$ per kilogram	\$2.00	\$2.10	N/A	\$2.10	5.00%	1	
		42.7.39	Suspended Solids (SS)	\$ per kilogram	\$1.40	\$1.50	N/A	\$1.50	7.14%	1	
		42.7.40	Tin	\$ per kilogram	\$9.40	\$9.70	N/A	\$9.70	3.19%	1	
		42.7.41	Total Dissolved Solids (TDS)	\$ per kilogram	\$0.30	\$0.40	N/A	\$0.40	33.33%	1	
		42.7.42	Uranium	\$ per kilogram	\$9.40	\$9.70	N/A	\$9.70	3.19%	1	
		42.7.43	Zinc	\$ per kilogram	\$18.90	\$19.40	N/A	\$19.40	2.65%	1	
		<b>BACKFLOW</b>									
		<b>43</b>									
		43.1	<b>Backflow prevention device Registration</b>								
		43.1.1	Water Backflow prevention device initial registration fee		\$124.10	\$127.30	N/A	\$127.30	2.58%	1	
		43.1.2	Water Backflow prevention device annual registration fee		\$43.50	\$44.60	N/A	\$44.60	2.53%	1	
		<b>WATER</b>									
		<b>44</b>									
		44.1	<b>Provision of water connection and disconnection</b>								
		44.1.1	Supply and installation of 20mm meter only for existing 20mm service connection		\$384.50	\$394.20	N/A	\$394.20	2.52%	1	
		44.1.2	Supply and installation of 20mm service connection including meter - No road crossing		\$2,550.00	\$2,613.80	N/A	\$2,613.80	2.50%	1	
		44.1.3	Supply and installation of 20mm service connection including meter - Road crossing		At Cost	At Cost	N/A	At Cost		1	
			<b>NOTE:</b>								
			(a) A full cost contribution is required where land is located outside the water rateable area (outside 225 metres of Council main).								
			(b) part contribution is required where the land is located inside the water rateable area.								
			(c) A full contribution is required for works needed in subdivisions and developments, if Council agree to carry out any works.								
		44.1.4	Water Service disconnection		\$314.50	\$322.40	N/A	\$322.40	2.51%	1	
		44.1.5	Water Service re-connection		\$314.50	\$322.40	N/A	\$322.40	2.51%	1	
		44.1.6	Extension of water main		At Cost	At Cost	N/A	At Cost		2	
		44.2	<b>Industrial/Commercial Connection/Disconnection</b>								
		44.2.1	Supply and installation of meter only for 25mm and above service connection		At Cost	At Cost	N/A	At Cost	N/A	2	
		44.2.2	Supply and installation of 25mm and above service connection including meter - No road crossing		At Cost	At Cost	N/A	At Cost	N/A	2	
		44.2.3	Supply and installation of 25mm and above service connection including meter - Road crossing		At Cost	At Cost	N/A	At Cost	N/A	2	
		44.2.4	Extension of water main		At Cost	At Cost	N/A	At Cost	N/A	2	
		44.3	<b>Moving Domestic Water Service Connection (Council side of meter only)</b>		At Cost	At Cost	N/A	At Cost	N/A	2	
		44.4	<b>Urban Filling Station Usage.</b>								
		44.4.1	Application & Initial Key Card		\$81.90	\$84.00	N/A	\$84.00	2.56%	1	
		44.4.2	Additional Key cards/card		\$18.10	\$18.60	N/A	\$18.60	2.76%	1	
		44.4.3	Usage charge per KL (portable water) - Commercial operators		\$3.20	\$3.30	N/A	\$3.30	3.13%	1	
		44.4.4	Usage charge per KL (portable water) - Council infrastructure projects		N/A	\$1.78	N/A	\$1.78	NEW	2	
		44.5	<b>Other Water Service Charges.</b>								
		44.5.1	Installation and Removal of Flow Restrictor		\$184.30	\$189.00	N/A	\$189.00	2.55%	1	
		44.5.2	Additional fee for removal of Flow Restrictor after hours being 3.30pm		\$79.50	\$81.50	N/A	\$81.50	2.52%	1	
		44.5.3	Testing Water Meters at customers request (The fee will be refunded if the error overcharged is greater than 3%)								
		44.5.3.1	20 – 25 mm		\$426.10	\$436.80	N/A	\$436.80	2.51%	1	
		44.5.3.2	32 – 40 mm		\$488.80	\$501.10	N/A	\$501.10	2.52%	1	
		44.5.3.3	50 – 80 mm		\$533.40	\$546.80	N/A	\$546.80	2.51%	1	
		44.5.3.4	100 – 150 mm		\$610.30	\$625.60	N/A	\$625.60	2.51%	1	



Wingecarribee Shire Council 2019/20 Draft Fees & Charges											
Division	Dept.	Service	DETAILS	UNIT	2018/19 Fee Incl. GST	2019/20 Base Fee	GST (If Applicable)	2019/20 Proposed Fee Incl. GST	% Increase Inc Rounding	PRICING CATEGORY	
		44.5.4	Reading Private Water Meters on Properties throughout the Shire	Per meter per read	\$15.60	\$16.00	N/A	\$16.00	2.56%	1	
		44.5.5	Fee for Replacement of Damaged 20mm Meters.		\$382.10	\$391.70	N/A	\$391.70	2.51%	1	
		44.5.6	All other sizes		At Cost	At Cost	N/A	At Cost		1	
		44.5.7	Fee for providing Quotations/Estimates for water main extension.		\$245.10	\$251.30	N/A	\$251.30	2.53%	1	
		44.5.8	Fee for providing Water Network Modelling		At Cost	At Cost	N/A	At Cost		2	
		44.5.9	Water main cut-ins – Tee or Straight		At Cost	At Cost	N/A	At Cost		2	
		44.5.10	Water Pressure Determination – (Standard fee for undertaking water pressure determination).		\$428.70	\$439.50	N/A	\$439.50	2.52%	1	
		44.5.11	Testing of Pipelines and associated costs		N/A	At Cost	N/A	At Cost	NEW	1	
<b>ENVIRONMENTAL &amp; SUSTAINABILITY</b>											
			<b>WATER ANALYSIS</b>								
		45	(Fee for undertaking microbiological or chemical analysis as required)		At Cost + 20%	At Cost + 20%	N/A	At Cost + 20%		1	

## ATTACHMENTS TO REPORT

### Item 13.4

Chelsea Gardens - Draft Development Control Plan

#### Attachment 1

Draft Development Control Plan



# DRAFT DEVELOPMENT CONTROL PLAN: 'CHELSEA GARDENS AND COOMUNGIE' LANDS

PREPARED ON BEHALF OF  
WINGECARRIBEE SHIRE  
COUNCIL

URBIS

JANUARY 2019



**URBIS STAFF RESPONSIBLE FOR THIS REPORT WERE:**

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Project Code	SA7462
Report Number	Draft Site Specific DCP – Draft Council issue 3 April 2019

DRAFT

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**Appendix A** Water edge design treatments

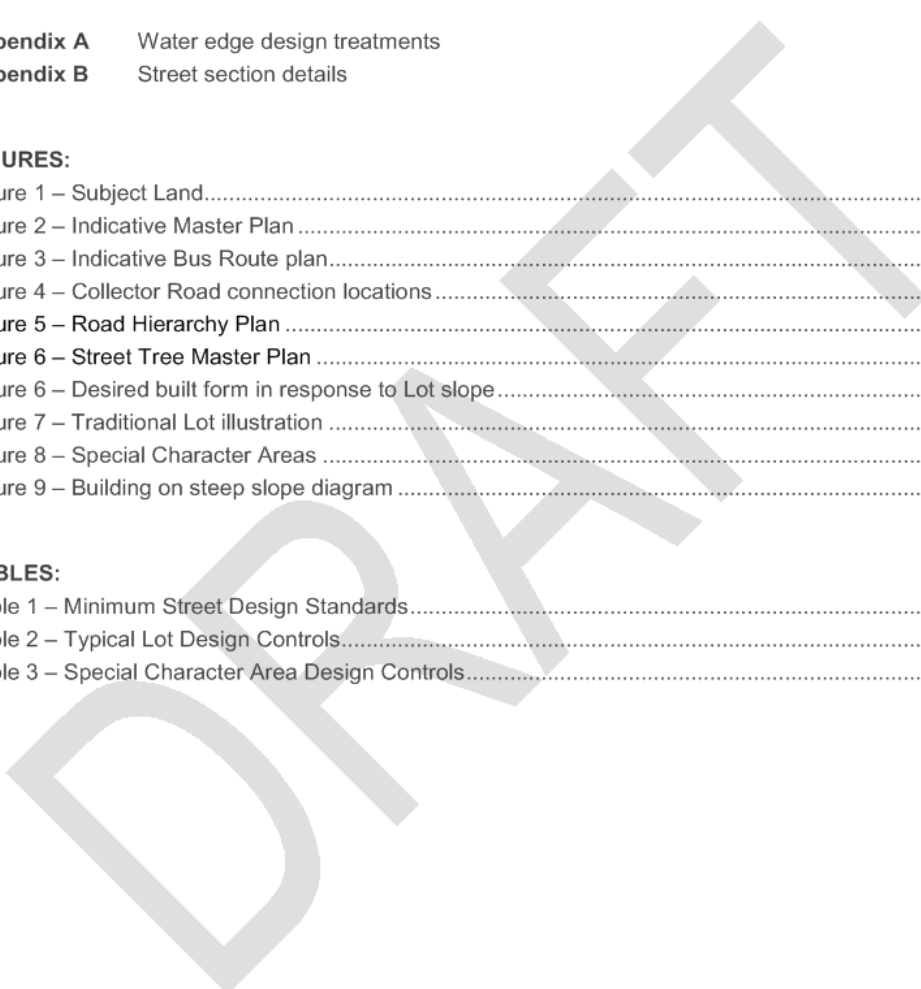
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# 1. CHELSEA GARDENS/COOMUNGIE LANDS PRECINCT

## 1.1. PURPOSE OF THIS SECTION

The purpose of this section is to:

- i. Set out planning controls and guidelines that are to be used in the design and assessment of all development at Chelsea Gardens/Coomungie Lands including residential development, public domain and village centre.
- ii. Ensure that development at Chelsea Gardens/Coomungie Lands provides a high level of amenity for occupants, neighbours and the broader community.
- iii. Place strong focus on ensuring that development responds to the existing character and enhances the positive characteristics of existing surrounding areas.

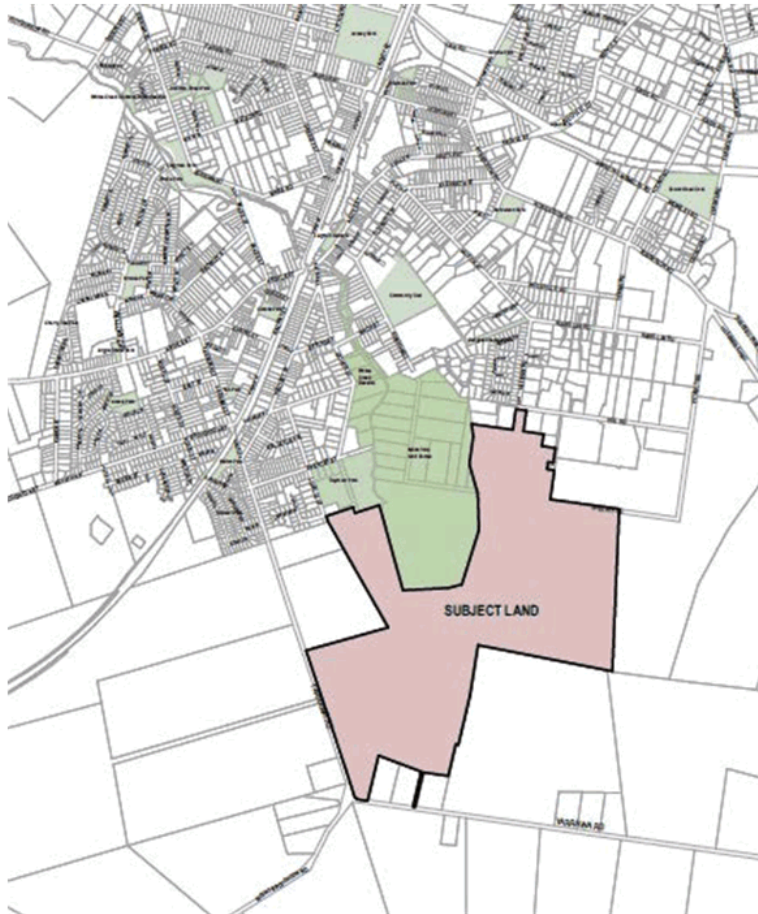
## 1.2. DEVELOPMENT TO WHICH THIS SECTION APPLIES

This section applies to all development on land identified on Figure 1 to which the Wingecarribee Local Environmental Plan 2010 applies.





Figure 1 – Subject Land



Source: Google Earth

### 1.3. RELATIONSHIP TO OTHER PLANS

This section of the Moss Vale Town Centre DCP (MVTC DCP) has been prepared in accordance with section 3.44 of the *Environmental Planning and Assessment Act 1979* and Part 3 of the *Environmental Planning and Assessment Regulation 2000*.

Under section 4.15(a) of the Act, the consent authority is required to take into consideration the relevant provisions of this DCP section in determining development applications covered by this plan.

This section supplements the requirements of Wingecarribee Local Environmental Plan (WLEP) 2010. In the event of any inconsistency between particular provisions of this plan and those of the WLEP, the provision of the LEP will prevail.

Other parts of MVTC DCP may also apply to development that is covered by this section. In the event of any inconsistency between the site-specific provisions contained within this section of the DCP and other generic provisions within the DCP, the site specific provisions will prevail.

All future development within the subject land will also be subject to the following Council Plans, Strategies and Standards where applicable:

- Wingecarribee shire Council Engineering Standards
- Wingecarribee Parks Strategy
- Wingecarribee Public Toilet Strategy
- Wingecarribee Street Tree Master Plan



- Wingecarribee Bicycle Strategy 1 & 2
- Wingecarribee Playground Strategy

## 1.4. SECTION STRUCTURE

This Section has the following structure:

- Section 1: Chelsea Gardens/Coomungie Lands Precinct
  - Outlines the applicable area and how it relates to Council's other planning documents as well as detailing the vision and desired character outcomes for the site.
- Section 2: Public Domain Plans
  - This section contains development controls for publicly accessible areas such as streets, footpaths, parks and nature reserves.
- Section 3: Village Centre Controls
  - This section contains development controls and guidance on commercial activities for the village centre.
- Section 4: Private Domain Controls
  - This section provides development controls specific to the subdivision, site planning and landscaping of residential development, including controls specific to residential dwelling built form.

This Section of the DCP provides a framework to achieve these goals. To guide the delivery of the overall site vision, the commentary below provides a guide of the key desired character outcomes for the landscaping, residential areas and village hub.

## 1.5. INDICATIVE MASTER PLAN

Figure 2 below illustrates an indicative master plan layout for the site.

The indicative master plan is provided to illustrate a long-term vision of how development is envisaged to evolve.

Due to the scale of the project, development will occur in a staged manner over several years. Over time, should changes occur to the road layout and/or lot plans, development approvals will be required to be sought.

Figure 2 – Indicative Master Plan



Source: Arterra Design



## 1.6. OVERALL SITE VISION

The overarching project development vision is to foster an authentic Southern Highlands community with a strong 'sense of place'. A thoughtfully designed master planned community, developed in harmony with the natural beauty of its surrounds, offering diverse housing choices, environmental protection, greenery, recreational opportunities and walkable neighbourhoods. A community centred in creating a healthier, happier lifestyle for those who choose to call it home.

The key pillars underpinning the site vision are:

- To be true to the southern highlands charm
- To ensure future development is in harmony with nature
- To provide for a safe and connected community
- To foster a healthy lifestyle for residents
- To embrace sustainable and innovative measures

## 1.7. DESIRED LANDSCAPE CHARACTER

The desired landscape is characterised by:

- A strong 'sense of place' that reflects the character of the Southern Highlands, whilst being sympathetic to existing conditions of the site and its surrounds.
- A beautiful and sustainable network of high quality streetscapes and public open spaces to promote a walkable neighbourhood.
- The landscaping and public domain being designed to enhance the social, economic and environmental value of the area and integrate into the broader Moss Vale township.
- A range of active and passive recreational uses to encourage healthy wellbeing amongst the community.
- Open spaces connected via an internal network of shared pedestrian and cycle paths, and planned with the ability to connect externally to Moss Vale Town Centre and the broader network of open spaces in Wingecarribee.

## 1.8. DESIRED RESIDENTIAL CHARACTER

The desired character of the residential domain is defined by:

- A highly landscaped setting with tree lined streets to enhance its rural setting, character and views.
- Unobtrusive buildings which are low in scale with generous garden settings, simple roof lines, restricted hard surfaces and semi-rural character.
- Built form which reinterprets a contemporary 'country style' living with quality detail to provide a visually interesting streetscape.

## 1.9. DESIRED VILLAGE HUB CHARACTER

The desired village hub vision is to create a neighbourhood scale of local retail and community services to meet the convenience needs of the new residential community. The village hub is envisioned to be an attractive and engaging place that fosters social interaction and activity for the community.

It will be a low scale area, with architecture that is sympathetic to the Southern Highlands character.

The future planning and design of the village hub is to take advantage of its proximity to broad lake and golf course views. The village hub is to be pedestrian focused design, maximising active frontages to the public domain and well-integrated service areas.



## 2. SUBDIVISION AND PUBLIC DOMAIN CONTROLS

### 2.1. PURPOSE

The purpose the following site-specific subdivision and public domain controls are to ensure that the desired future character of Chelsea Gardens/Coomungie (the site) will be achieved. The quality of the subdivision layout and public domain outcomes is a critical aspect to the fulfilment of the overall site vision.

### 2.2. SUSTAINABILITY

Ecologically sustainable development (ESD) recognises that ecological integrity and environmental sustainability are fundamental to social and economic wellbeing, particularly when considering the needs of both present and future. Below are the key principles

The key guiding principles:

- i. Healthy neighbourhood design: The spaces between buildings are to be designed as carefully and deliberately as the buildings themselves to promote healthy wellbeing and liveability.
- ii. Valuable resources: Water and energy resources are to be managed to optimise reuse and avoid unnecessary waste.
- iii. Economic prosperity: Through the creation of a community that supports the local economy in Moss Vale and Wingecarribee.
- iv. Flexible and future-proof lifestyle: Innovative and future-proof design will be incorporated into buildings and landscapes to prepare for adoption of new technology solutions, lifestyle changes and prepared for future climate change.
- v. Strong community: the streetscapes and landscapes between buildings will be designed to promote interaction of residents, with provision of a Village Hub, including childcare, community facilities and retail offering.

#### 2.2.1. Sustainable Water Management

Objectives:

- i. To ensure that the stormwater generated within the proposed development site is appropriately managed.
- ii. Ensure post-development storm discharges are not greater than pre-development storm discharges at the point of discharge.
- i. Identify and implement opportunities to improve the quality of stormwater within the site.

Development Controls:

- i. To use a combination of different treatment measures such as GPTs, vegetated swales, sediment (inlet) ponds, rainwater tanks, bio-retention basins and constructed wetlands to manage the stormwater quality within the site.
- ii. The site discharge from the development site is governed by the downstream capacity along with pre and post development discharge conditions.
- iii. The design of all stormwater infrastructure / solutions must comply with Council's Stormwater Design Specifications.
- iv. A legal point of discharge must be provided if discharged outside the development.

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- v. Stormwater management assets must integrate well with public open space and perform a useful function for recreation as well as water management. Wetlands and ponds are to be located to be sympathetic to the existing environment and to compliment the proposed urban environment.
- vi. Identify and implement opportunities to improve the quality of stormwater from external catchments that are conveyed through the development site from the south and west where practical and consistent with the overall urban design of the project.
- vii. Site stormwater management planning to respect existing landform by adopting watershed zones and natural waterways in the design of stormwater drainage system.

### **2.2.2. Ecology**

#### Objectives:

- i. To create a creek corridor that serves biodiversity conservation, fauna movements and natural drainage through creek line restoration / enhancement / reinstatement.
- ii. To ensure viable management, long-term survival and enhancement of the creek corridor through the preparation and implementation of plans of management.
- iii. To ensure the land modelling and re-vegetation necessary for the core riparian area, its buffer zones and overland flow paths are designed and implemented to meet the stormwater management objectives and controls.
- iv. To provide creek line buffer zone planting, other works and maintenance regimes consistent with the character and function of this transition area between urban development and re-vegetated bushland.

#### Development Controls:

- i. Council as asset manager must approve any proposed planting proposal.
- ii. Vegetation Management Plan should address the following issues: Vegetation Management Plan objectives; existing condition of vegetation; vegetation management and maintenance strategy; Protective measures; and vegetation schedules. The Vegetation Management Plan should also be considered in all flood / stormwater modelling.
- iii. Include consideration of future climate change risk of higher temperatures, increased drought, seasonal rainfall shift and heatwave in selection of planting species.

### **2.2.3. Transport**

#### Objectives:

- i. Provide a great place to walk for people with a wide range of abilities and needs
- ii. Enable residents to access public spaces and community facilities within an easy walk
- iii. Create a street network that encourages walking and cycling while still facilitating vehicle access
- iv. Enable shuttle or other bus service on selected routes through the development

#### Development Controls:

- i. Create direct pedestrian and bicycle pathway connections to Moss Vale town centre and local public transport nodes
- ii. Design streets to create safe, comfortable pedestrian-friendly environments that enable, children, seniors and people with disabilities to get around independently and safely
- iii. Design a select set of streets to accommodate future bus service, as per Figure 3 below.

Figure 3 – Indicative Bus Route plan



Source: Arterra Design



## 2.3. SUBDIVISION

### Objectives

- i. To provide a variety of lot sizes to promote housing choice and diversity.
- ii. To create a subdivision pattern generally consistent with the site Indicative Master Plan.
- iii. To design lots with consideration to their orientation, slope and shape to maximise solar access for energy efficiency and high amenity.
- iv. To reinforce significant street intersections particularly open space and amenities, and other strategic areas through built form articulation.
- v. To minimise cut and fill and the need for visually intrusive retaining structures.
- vi. To provide the appropriate integrations of built and landscape elements to create an attractive and visually consistent streetscape.
- vii. To provide reasonable precautions against the risks of flood, bushfire and land stability.
- viii. To limit battle-axe lots to certain circumstances.

### Development Control

#### Residential Subdivision

- i. All applications for subdivision must be consistent with, or demonstrate an improvement to the Indicative Master Plan shown in Figure 2.
- ii. The subdivision layout is to create a legible and permeable street hierarchy that responds to the natural site topography, the location of existing significant site features, place making opportunities and solar design principles.
- iii. Pedestrian connectivity is to be maximised across the site with a particular focus on pedestrian routes connective to public open space, bus stops and the neighbourhood centre.
- iv. The subdivision layout is to maximise the number of north facing dwellings.
- v. All applications for subdivision must demonstrate that future residential dwellings can and will be located outside of the flood planning area.
- vi. Subdivision should ensure adequate provision for stormwater management in accordance with Section XX of this DCP.
- vii. Where stormwater drainage to the street is not possible, inter-allotment drainage easements must be created.
- viii. All applications for subdivision must demonstrate consistency with the *NSW Planning for Bushfire Protection Guidelines*.
- ix. Subdivision design and road construction is to minimise the need for retaining structures, garden walls and similar.
- x. Subdivision applications should nominate fixed driveway locations that do not conflict with the landscape plan and proposed street tree planting.
- xi. On cross-sloped land, ensure side boundary cut and fill (and associated retaining wall) at subdivision stage is no greater than 900mm
- xii. On front-to-back-sloped land, ensure rear boundary cut and fill (and associated retaining wall) at subdivision stage is no greater than 1.5m, to reduce front to back lot grades. No further rear boundary retaining walls are permitted

#### Battle-axe Subdivision





- xiii. Subdivision layout should minimise the use of battle-axe lots without public frontage to resolve residual land issues.
- xiv. Battle axe lots are to be limited to certain circumstances and are to be determined in the context of the surrounding lots, built form and the location of principal private open space.
- xv. A Battle-axe driveway is to be a minimum of 4.5m wide and located within a 6.0m access handle.
- xvi. A Battle-axe driveway or shared driveway is to include adjacent planting to provide screening for the adjoining properties.
- xvii. A shared driveway will require reciprocal right of way for both lots.
- xviii. Building setbacks for battle-axe lots are to be consistent with the minimum front and rear setbacks set out in the Moss Vale Town Plan DCP.

## 2.4. STREET NETWORK & HIERARCHY

### Objectives

- i. To provide connections to surrounding localities.
- ii. To facilitate accessibility, movement flows and visual connections.
- iii. To provide a clear hierarchy of streets relative to their functions, that defines both through traffic and local traffic.
- iv. Street layout, orientation and detail design is to respond to, or focus on, identified rural and bushland view axes and landmarks.
- v. To ensure streets appropriately contribute to the desired landscape dominated contemporary rural character of the site.
- vi. Minimise the need for private vehicle use for local trips and encourage use of public transport, cycleways and pedestrian footpaths.
- vii. Minimise impact on native bushland and the creek corridor.
- viii. To facilitate the assignment of bus routes in establishing a public transport service to provide an alternative to the use of private motor vehicles for local trips.

### Development Controls

#### *Yarrawa Road*

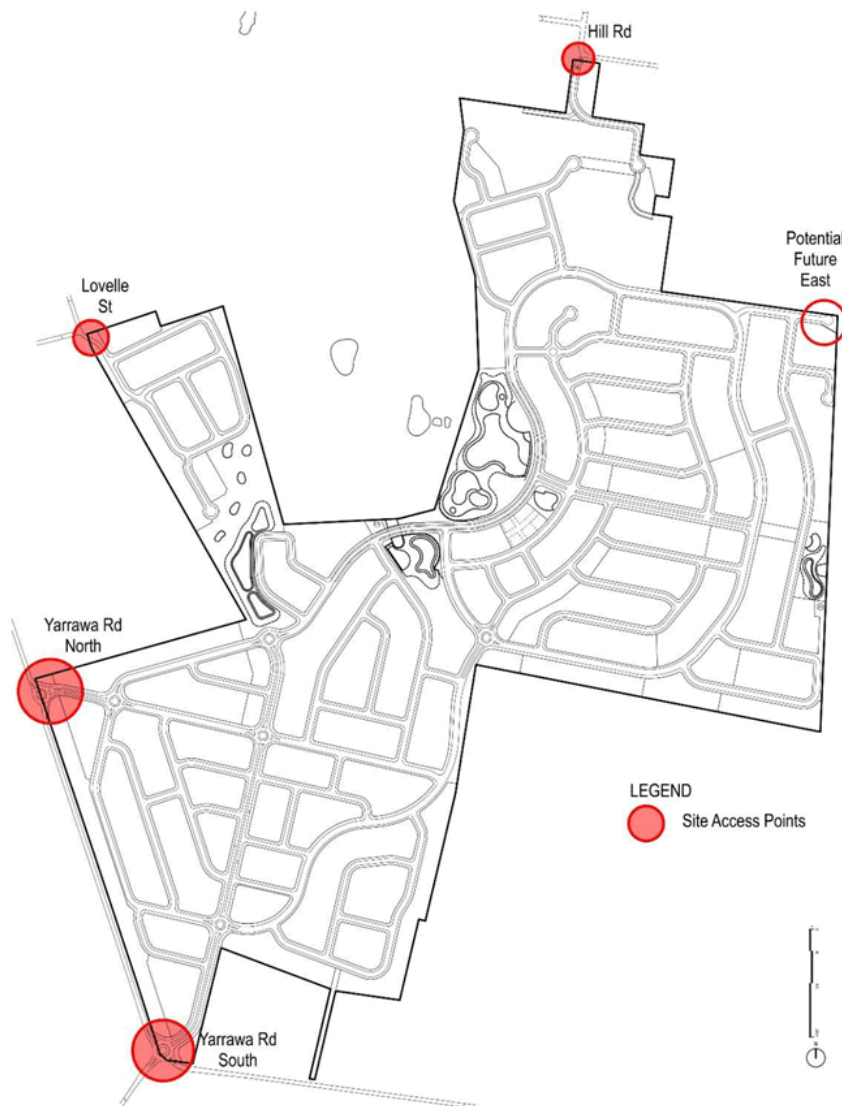
- i. Yarrawa Road is to be designed to provide a transitional buffer between the existing rural setting and the future residential area.

#### *External Connections*

- i. Collector Road connections are to be limited to the approximate locations shown in **Figure 4** and should provide for options to disperse traffic in both an easterly and westerly direction.
- ii. Roundabout size and locations are to be considered and minimised. They should be pedestrian friendly and be designed suitable for anticipated traffic volume and vehicle speed as safety issues necessitate. Roundabouts are to be designed and constructed in accordance with relevant Council and RMS standards.



Figure 4 – Collector Road connection locations



Source: Arterra Design

**2.4.1. Internal Road Hierarchy**

- i. Street types are to be limited to the following to provide a clear and legible hierarchy for traffic movement:
  - a. Boulevard/Collector Roads
  - b. Access Streets
  - c. Minor Access Streets
  - d. Cul-de-sac
  - e. Access Way Steep Slope
- ii. Variation to these types are to be localised design responses to environmental constraints, e.g. tree or heritage artefact preservation.

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- iii. The street network is to be a grid system to promote pedestrian and cycle movements, modified only where necessary to respond to environmental constraints or opportunities.
- iv. Street blocks are to be generally a maximum of 250 metres long and 70 metres deep. Block lengths in excess of 250 metres may be considered by Council where pedestrian connectivity, stormwater management and traffic safety objectives are achieved.
- v. Cul-de-sac streets are to be minimised.
- vi. Provide for perimeter roads adjacent to high conservation or sensitive lands.
- vii. Provide legal and practical access to lots.

#### Objectives

- i. To ensure street design adequately provides for water cycle management measures.
- ii. Utilise a combination of stormwater quality treatment measures integrated into the streetscape and public open space.
- iii. Create a local street environment which encourages lower vehicle speeds and a safer residential environment for pedestrians.
- iv. Street Design and Construction standards are to be appropriate for the residential areas they serve.
- v. To allow flexibility in the design of streets to provide for a variety of verge types, widths and reserves e.g. urban, semi-rural/ ridgeline, village.
- vi. Cut and fill in relation to road design and construction is to maximise planting opportunity and minimise visual intrusion.
- vii. To ensure the landscape and planting in streets appropriately contributes to the desired contemporary rural character of the site.

#### Development Controls

- i. Internal road hierarchy and street design standards must be in accordance with the minimum requirements outlined in Table 1 and illustrated in Figure 5.
- ii. Street design standards must be in accordance with the minimum requirements outlined in Table 1 and illustrated in the Figures in **Appendix B**.
- iii. Verge widths may vary to accommodate water cycle management measures, paths and landscaping.
- iv. Shared paths and foot paths should be setback 600mm to the property boundary.
- v. Roundabouts within the site are to be designed to relevant Council and RTA standards to accommodate large rigid vehicles.
- vi. Street design must provide for adequate manoeuvrability for buses and service vehicles. This includes temporary turning heads for service vehicles at each stage of the development.
- vii. Intersection treatments and pedestrian crossings will utilise the same material as road surfaces and be marked in accordance with Council and RTA standards.
- viii. Special paving treatment of the crossing thresholds at the Village Hub is encouraged to slow vehicle speeds and signify the pedestrian priority environment.
- ix. Provide adequate soil quality, mulching and provision for watering, drainage and protection of plants and street trees.
- x. Provide street trees and plant material in accordance with the Street Tree Master Plan. An indicative list of plant materials is outlined in Section 2.6.
- xi. Street lighting must utilise LED luminaires on Endeavour Energy's approved materials list. Non-LED luminaires will only be accepted where there is no approved LED to meet the specified lighting levels.



Figure 5 – Road Hierarchy Plan



Source: Arterra Design



Table 1 – Minimum Street Design Standards

Road Classification	Detail typology	Road Reserve Width	Carriageway Width	Street verge widths (pathway and grass verge)
<b>Boulevard/ Collector Roads</b>	Central vegetated drainage boulevard	25m	11m (plus 3m minimum wide central median/swale)	4.5m and 5.5m
	Typical boulevard	22m	11m	3.5m and 5.5m
	Special eastern ridge boulevard	22m	11m	4.5m and 6.5m
	Village centre boulevard	20m	11m	4.5m both sides
<b>Local Roads</b>	Typical primary access street	18m	9m	4m both sides
	Typical minor access street and cul-de-sacs	16m	7m	4.5m both sides
	Special Steep land access street	15m	7m	4m both sides

## 2.5. MAIN ENTRY POINTS

### Objectives

- i. To distinguish the main entry points to the estate through landscaping treatments.
- ii. The scale and design of the entry feature is to reflect the significance of the entry point.

### Development Controls

- i. Yarrawa Road northern entry is to create a generous sense of arrival, being a primary access point with a distinctive Southern Highlands character. This entry road will incorporate mature trees where possible and work with landform to define and raise trees above entry level.
- ii. Yarrawa Road southern entry is to create a generous sense of entry with a distinctive Southern Highlands character, but less prominent than the northern entry.
- iii. Lovelle Street entry is to be a discrete and blend with the existing street character.
- iv. Hill Road is to be a small scale and discrete local entry and blend with the existing street character.



## 2.6. STREET TREE PLANTING STRATEGY

### Objectives

- i. Maximise street canopy coverage with a minimum of 40% and target of 60% coverage to all streets
- ii. Use trees to define special and different areas
- iii. Use trees to reduce the urban heat island effect and protect the proposed housing from hot and cold winds (dense evergreen)
- iv. Provide summer shade and winter sun – selective and targeted use of deciduous species.
- v. Reflect the Southern Highlands character
- vi. Utilise trees that are suitable to Southern highlands climate and soils
- vii. Consider climate change impacts and likelihood of harsher conditions in decades to come.
- viii. Tree types consistent with the Wingecarribee STMP guidelines (Adopted STMP 2015)

### Development Controls

Street tree planting should be in accordance with the Wingecarribee Street Tree Master Plan and the concept plan shown in Figure 6. The following species should form the basis of species selection for the following street types. Alternatives will need to be endorsed by WSC.

#### **i. Collector Roads**

- Acer rubrum 'October Glory' (Red Maple)
- Betula nigra 'Dura Heat' (River Birch)
- Cederus deodara (Himalayan Cedar)
- Quercus ilex (Holm Oak)
- Quercus lusitanica (Lusitanian Oak)
- Quercus palustris (Pin Oak)
- Quercus rubra (Red Oak)
- Carya ovata (Shagbark Hickory)
- Populus simonii (Simon's Poplar)

#### **ii. Special periphery planting on Collector Roads (limited locations only)**

- Eucalyptus cinerea (Argyle Apple)
- Eucalyptus maidenii (Maiden's Gum)
- Eucalyptus cephalocarpa (Silver Stringybark)
- Eucalyptus mannifera (Brittle Gum)

#### **iii. Eastern Ridge Collector Road**

- Cederus deodara (Himalayan Cedar)
- Quercus ilex (Holm Oak)
- Quercus rubra (Red Oak)

#### **iv. All other streets**



- *Celtis australis* (Southern Hackberry)
- *Cedrus deodara* (Himalayan Cedar)
- *Eucalyptus cinerea* (Argyle Apple)
- *Eucalyptus maidenii* (Maiden's Gum) (limited locations only)
- *Lophostemon confertus* (Brush Box) (limited locations only)
- *Koelreutaria bipinnata* (Chinese Golden Rain Tree)
- *Liriodendron tulipifera* (Tulip Tree)
- *Nyssa sylvatica* (Black Tupelo)
- *Pyrus nivalis* (Snow Pear)
- *Pyrus ussuriensis* (Manchurian Pear)
- *Quercus cerris* (Turkey Oak)
- *Quercus coccinea* (Scarlet Oak)
- *Styphnolobium japonicum* (Japanese Pagoda Tree)
- *Tilia cordata* 'Greenspire' (Small-leaf Linden)



Figure 6 – Street Tree Master Plan







## 2.7. OPEN SPACE NETWORK

### Objectives

- i. To ensure that the landscaping of local parks is attractive and memorable, contributing to the making of a high-quality public realm.
- ii. To facilitate passive recreation, pedestrian and cyclist access.
- iii. To preserve the rural landscape character of the site, significant views and promote its use for informal active recreation.
- iv. Provide shared pedestrian and cycle paths and ancillary recreation facilities sensitively integrated to minimise disturbance to existing vegetation and landform.
- v. To sensitively integrate overland stormwater flows and manage bushfire risks to adjacent residential areas.
- vi. To make local parks neighbourhood community and recreational nodes, providing visual and open space amenity to local neighbourhoods.

### Development Controls

- i. Planting material for use in the public domain is to be selected from the schedule Appendix B.
- ii. Council as asset manager must approve any proposed planting proposal.
- iii. All necessary embankments, channels, revetments, overflows are to be designed to have the minimum visual intrusion.
- iv. Retaining or garden walls are to be avoided in the creek corridor except where associated with bridges or culverts.
- v. Minimise cut and fill to maintain the undulating rural feel of the locality and respect the existing view across the site.
- vi. Pedestrian and cycle paths to be located on desire lines, and integrate with existing vegetation, landform and landscaping.
- vii. Local Parks are to be generally located as indicated in the Indicative Master Plan, Figure 2.
- viii. Detailed landscape designs prepared by landscape professionals are to accompany development applications for local parks.
- ix. All asset protection zones are to be located on private land, and not within public reserves / open space.

## 2.8. LAKE /POND TREATMENTS

### Objectives

- i. Adopt a 'soft landscape' approach to flood and stormwater management, particularly in relation to water quality, quantity and discharge.
- ii. Promote the lakes and ponds as a high-quality centre-piece and defining feature of the estate.
- iii. Enhance the scenic and recreational amenity of the open space network by encouraging visual and physical links to the water and water's edge.
- iv. Maximise public safety including benching at lake edges, balustrading at high interfaces and unobtrusive caution signage where warranted.
- v. Where appropriate other paths, terraces and decking are designed to allow water access and withstand short periods of inundation during major flood events.



- vi. Where appropriate, habitat creation and regeneration will be designed to encourage local flora, fauna and biodiversity.
- vii. Use an integrated landscape approach and screening vegetation to minimise the visual impact of any engineering structures such as concrete culverts and maintenance tracks.
- viii. Designs to be consistent with the principles of the various water edge treatment typologies, as indicated in **Appendix A**.

#### Development Controls

Controls to minimise safety risks shall include:

- i. Lake edge designs that minimise the risk of fall injuries.
- ii. Safety benches are to be designed into all lake edges as per current guidelines.
- iii. Appropriate balustrading to pedestrian bridges and decks to prevent falls.

Controls to minimise ongoing maintenance issues shall include:

- iv. Lake designs will ensure water circulation and aeration to minimise the formation of stagnant or dead water areas which can cause blue-green algal blooms.
- v. Maintenance paths will be designed into the lake system to ensure easy access when required.
- vi. Upstream bioretention basins and wetlands will ensure water retardation, sedimentation and nutrient removal prior to entering the main lake system.
- vii. Design and composition of lake edges will be robust and hardwearing.

Controls for lake edge and aquatic planting shall include:

- viii. Preference for hardy and low maintenance species, in particular locally indigenous species.
- ix. Use of suitable native species that will tolerate and thrive in local climatic and site-specific conditions.
- x. Species selection that will perform the required water quality function of retarding and filtering stormwater pollutants.
- xi. Exclude any invasive and environmental weed species that may spread to local bushland and waterways or compete with local vegetation communities.
- xii. Create habitat and provide food source for local fauna where possible.

## 2.9. PEDESTRIAN & CYCLEWAY NETWORK

#### Objectives

- i. To encourage building a healthy lifestyle community.
- ii. To encourage walking and cycling as an alternative to the use of private motor vehicles on local trips.
- iii. To promote integration of new and existing residential neighbourhoods.

#### Development Controls

- i. Footpaths are to be provided on at least one side of Collector, Access and Local Access Roads.
- ii. Shared paths and cycleways to be a minimum width of 2.5 metres.
- iii. Roads constructed with flush kerb and swale drainage do not require footpaths in both verges.
- iv. In general, cyclists are to share the carriageway with motor vehicles on Access Roads, Local Access Roads and Access Ways.



- v. Cycle ways are to be separated from vehicular movement on Boulevards and Collector Roads, and integrated into landscaped areas where possible.
- vi. Cycle and pedestrian bridges should generally comply with the following requirements:
  - a. Be located above the 20-year ARI flood level.
  - b. Fail in a manner that allows for retrieval after the event.
  - c. Presence must be taken into account in hydraulic modelling (ie. Debris forming a dam and restricting flow).
  - d. Finish must be high quality and durable.
  - e. Design must be carried out by a suitably qualified and experienced structural engineer.

## 2.10. WATER AND SEWER SERVICING STRATEGIES

A water and sewer servicing strategy is required for the development. The strategy must include the ultimate development potential and be supported by water and sewerage modelling and consider existing capacity within the reticulation networks and treatment facilities. The strategy must be completed to the satisfaction of council and consider levels of service provisions.

Water infrastructure may include reservoirs, water pumping stations, trunk and reticulation mains, other water network upgrades and WTP upgrades.

Sewer infrastructure may include sewage pumping station, sewer trunk and reticulation mains, other sewer network upgrades and STP upgrades.

Scheme Plans for water, sewer and stormwater services are to be provided by the Applicant. These plans will document the planned provision of water, sewer and stormwater infrastructure for the development. The Scheme Plans will identify where trunk and reticulation services (such as sewer mains and man holes, water mains, pumping stations) will be provided, and give an indication of likely timing. The Scheme Plans will be approved by Council prior to granting consent.

Variations to the approved Scheme Plans will only be approved by Council where the applicant can demonstrate to Council's satisfaction that the proposed changes are consistent with the approved Scheme Plans.

Standard service allocations for water and sewer assets in footpaths to be adopted as per Section 3.5 and in compliance with WSAA Codes and *Guide to Codes and Practices for Street Opening*.

## 2.11. LOCATION OF UNDERGROUND SERVICES

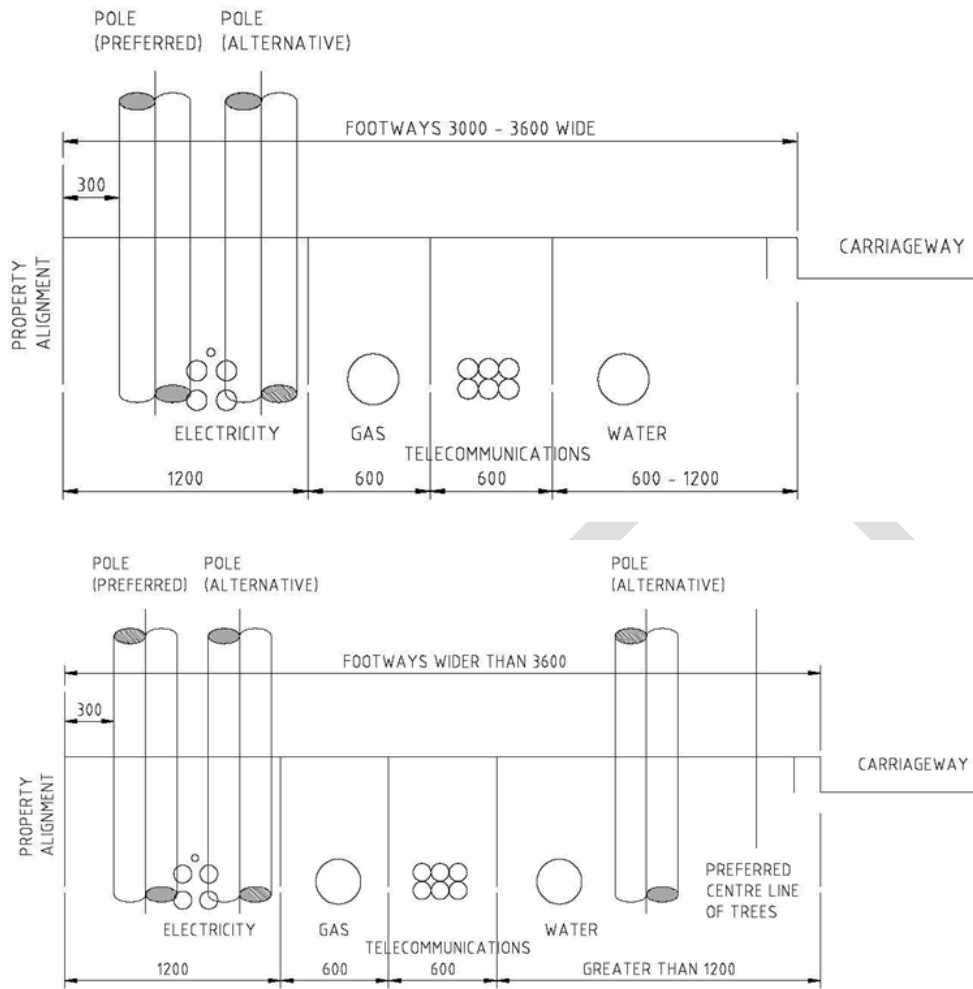
Standard service allocations for water and sewer assets in footpaths shall be in accordance with the WSAA Codes and the *Guide to Codes and Practices for Street Opening*. The preferred allocations for underground services are shown in Figure 6 below.

Where a utility/service provider providing underground services wishes to encroach on space allocated to another utility/service provider, it should consult and seek agreement with the other. Both utility/service providers should record such encroachments on their respective mapping systems.

If both footpaths are able to be used, the assets should be able to be better distributed across both sides of the roadway so that there is space to install infrastructure at the most appropriate location with respect to minimising overall cost to the customers.

Figure 6 – Services Allocations

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Source: Guide to Codes and Practices for Street Opening.



## 3. VILLAGE HUB CONTROLS

### 3.1. PURPOSE

The purpose of these controls are to provide a range of objectives and controls to guide the development character of the village hub.

### 3.2. DESIRED CHARACTER

The village hub is desired to be the focal point to the new residential community. Its central location has been selected to encourage a high level of walkability to and from households within the estate.

Its location adjacent to large public open spaces with expansive views of the lakes and golf course will contribute it to becoming an attractive and desirable place to visit and recreate.

The low scale development will be consistent with the neighbourhood zone objectives in primarily serving residents within the new community.

### 3.3. VILLAGE HUB CONTROLS

#### 3.3.1. Size & Range of Facilities

##### Objectives

- i. To provide appropriate uses to support a convenient neighbourhood range of offerings.
- ii. The scale and range of services are not to undermine the role and function of Moss Vale town centre as a primary destination for shops and retail services.
- iii. To incorporate non-retail uses that support the needs of the surrounding community.

##### Development Controls

- i. Provide small-scale retail, business and/or community use spaces commensurate with the scale required to serve the surrounding neighbourhood.
- ii. Building design is to facilitate flexibility in uses that may evolve over time during the evolution of the Village Hub.

#### 3.3.2. Built Form & Character

##### Objectives

- i. To design a sophisticated and contemporary country character sympathetic to Southern Highlands aesthetic.
- ii. Architectural style to be barn-house, country town with articulated, skillion & pitched roofs.
- iii. To establish a 1-2 storey building scale with ground floor retail & adaptable second storey with potential for small office / commercial use/ professional rooms.
- iv. Active building edges that create active public domain spaces

##### Development Controls

- i. Ground level floor to ceiling height to be min. 3.5m to allow for retail usage.
- ii. Level 1 – floor to ceiling height to be min. 2.7m to allow for adaptable usage.
- iii. Awnings to be 3m wide above the footpath level.
- iv. Incorporate natural materials with country / rural character.
- v. Transparent shop fronts to allow window browsing & add to fine grain quality.



### 3.3.3. Open Space Amenity

#### Objectives

- i. Open spaces to be highly accessible to encourage public use and create opportunities for active and passive recreation pursuits
- ii. Each open space to ideally incorporate distinct characters reflective either of their location, scale or role.

#### Development Controls

- i. To deliver a civic character, that maximises north facing exposure and showcases WSUD principles.
- ii. Designs to delineate a program of uses for the space that appropriately reflect its size and location and relationship to other planned open spaces.
- iii. Design to comply with relevant accessibility statutory policies.
- iv. All built elements to comprise durable materials to limit ongoing maintenance requirements

### 3.3.4. Car Parking and Servicing

#### Objectives

- i. To limit off-street car parking to avoid expansive hardstand at-grade parking areas in the village hub. On-street parking within the Village Hub to be provided.
- ii. Loading facility design to be integrated with the car park and retail building design to minimise visual dominance from the public domain.

#### Development Controls

- i. The off-street car park is to include an integrated tree planting strategy to ensure screening and softening of asphalt pavement, as well as provide shading and microclimate benefits.
- ii. Implement the integration of WSUD into car park tree planting blisters
- iii. Off-street car parking is to provide accessible spaces to meet the relevant Australian Standard.
- iv. Loading area and waste storage facilities will be located adjacent to and be serviced from the off-street car park for ease of access and minimise impact on adjoining properties.
- v. Design should allow for 8.8m rigid vehicle manoeuvring with turning radius of 10 metres.
- vi. The service area is to be screened from nearby residences and integrated with the tree planting strategy of the car park.
- vii. The provision of car share spaces is encouraged and if provided, they will offset on-site parking requirements.



## 4. RESIDENTIAL CONTROLS

### 4.1. PURPOSE

The key part of the vision is to achieve a mix of housing types to facilitate a diversity of housing and household character. Ensuring the controls enable flexibility to respond to market demands whilst maintaining the desired residential character will be key to creating a vibrant and sustainable neighbourhood.

This section provides general development controls specific to the built form and landscaping of residential dwellings. It also identifies special character areas and specific controls.

### 4.2. GENERAL CONTROLS

This section applies to all residential development, regardless of lot size and dwelling type.

#### 4.2.1. Site Analysis

##### Objectives

- i. Development proposals to identify opportunities and physical constraints on a site that have influenced the design of new dwellings and associated private open space.
- ii. Identify existing site features that make a positive contribution to the site, the streetscape and the local area.
- iii. Demonstrate how a proposed site dwelling design should respond to the opportunities and constraints of the site, the streetscape and local context.

##### Development Control

- i. A site analysis plan must be submitted with any development application and should show features of the site and its surrounding area. At a minimum a Site Analysis Plan must show the following features:
  - a. Slope and contours;
  - b. Location and nature of any watercourses and associated flooding or drainage characteristics;
  - c. The orientation of the land including the marking of true north;
  - d. The location, extent and nature of any existing structures or activities upon adjacent land;
  - e. The location and nature of any existing utility services on the land;
  - f. The location and description of any trees and vegetation upon and adjacent to the land;
  - g. The existing means of vehicles and pedestrian access;
  - h. Any items or places of known Aboriginal and European cultural heritage;
  - i. The direction and nature of prevailing climate characteristics such as wind direction and rainfall;
  - j. Potential bushfire threat;
  - k. Views to and from the land, particularly from a public place;
  - l. The location and nature of any other known constraint to development of the land, including potential soil contamination, noise sources, geotechnical issues, etc; and
  - m. A written statement and/or drawing explaining how the design of the proposed development has taken the site analysis into account is to be presented with the Concept Masterplan.



#### 4.2.2. Residential Design and Siting

##### Objectives

- i. To ensure that buildings are designed to enhance the built form and character of the neighbourhood by encouraging innovative and quality designs that contribute to unified streetscapes.
- ii. To encourage a diversity of house types.
- iii. To ensure front gardens contribute to the landscaped character of the street.
- iv. To ensure sufficient porous ground to support planting and landscape screening between houses.
- v. To ensure buildings are appropriately proportioned in size to the land they occupy.
- vi. To provide building articulation that breaks up massing of buildings, reduces the dominance of garages along building facades and enhances the visual appearance of the streetscape.
- vii. To provide amenity to residents through protection from extremes in the weather by provision of awnings, veranda's and similar.
- viii. To minimise impacts of overshadowing on adjoining properties and to maintain winter solar access.

##### Development Control

- i. Dwellings must comply with the development standards outlined in Table 2.
- ii. Dwellings are to be sited to face the street, with visible front entries and habitable rooms fronting the street, particularly at ground level.
- iii. Built form should display a variety of materials, colours and shading structures, with garages integrated into the overall architectural form and design.
- iv. The primary street façade of a dwelling must incorporate at least two of the following design elements as part of the articulation zone:
  - Entry feature of porch
  - Awnings or other features over windows
  - Balcony treatment to first floor element
  - Recessing or projecting architectural elements
  - Open verandah
  - Bay windows or similar feature
  - Verandahs, pergolas or similar features above garage doors
- v. Dwellings on corner lots:
  - Must address both the primary and secondary road frontage
  - Walls facing the secondary frontage (corner lots) shall have an active frontage for at least 4m back from the front building line of the house (i.e. at least one window) with a maximum continuous wall length of 6m.
  - The secondary road frontage must incorporate at least two of the design elements outlined in control 4.2.2 iv.
  - Carports and garages must be located and accessed from the secondary road frontage
- vi. No buildings are permitted over any council asset unless permission has been granted by Council.

Further detail on specific design elements are also provided in the following sections.





#### **4.2.3. Orientation and Solar Access**

##### Objectives

- i. Ensure that proposed and existing dwellings receive adequate sunlight to living areas of dwellings and private open space.
- ii. Maximise opportunities for passive heating and cooling of dwellings.
- iii. Reduce reliance on artificial heating and cooling of dwellings.
- iv. Provide opportunity for innovative solutions to heating and cooling, and energy efficiency.

##### Development Control

- i. Development applications for built form are to demonstrate how the dwelling design and site planning responds to passive energy conservation principles including solar access, prevailing weather and cross ventilation.
- ii. Dwellings are to achieve at least 3 hours of access to direct sunlight to a main living area between 9am and 5pm, in mid-winter (21<sup>st</sup> June).
- iii. Shadow diagrams are to be provided for built form development applications to demonstrate that new development does not reduce access to direct sunlight to main living areas and principal open space of adjacent development to less than 3 hours on 21 June.

#### **4.2.4. Streetscape and Passive Surveillance**

##### Objectives

- i. To create interesting and consistent streetscapes.
- ii. To encourage passive surveillance of streets and other public domain to encourage people to use streets, parks and other public places without fear of personal risk.
- iii. To ensure that the siting and design of buildings and spaces decreases the opportunities for committing crime through casual surveillance.

##### Development Control

- i. The primary street façade of a dwelling should address the street.
- ii. Corner lot development should emphasise the corner. The secondary street façade for a dwelling on a corner lot should address the street and landscaping in the front setback should also continue around into the secondary setback.
- iii. Dwellings fronting open space or other public domain should prioritise orientation to that open space.
- iv. Dwellings and living rooms are to be oriented to address and overlook the street.
- v. Front entry doors to be visible from the street.
- vi. Dwellings at key vistas (e.g end of intersection) are to be treated with additional landscaping.
- vii. Pedestrian access from the street is to be clearly delineated.
- viii. Dwellings are to avoid the creation of areas for concealment and blank walls facing the street.
- ix. Use of roller shutters other than for garages is not permitted on doors and windows facing the street.

#### **4.2.5. Adaptable Housing**

##### Objectives

- i. Encourage the provision of adaptable housing to increase housing diversity and cater for future housing needs, including accessibility.

##### Development Control



- i. For dual occupancy and multi-dwelling housing developments, 50% of all dwellings should be provided as adaptable housing in accordance with the Australian Standards for Adaptable Housing.

#### 4.2.6. Landscape and Planting

Landscaped area is defined as an area of open space on the lot, at ground level, that is permeable and consists of soft landscaping, turf or planted areas and the like.

##### Objectives

- i. Provide sufficient area to support mature trees and vegetation, and allow for water infiltration.
- ii. Prevent excessive site coverage of the site area by buildings, driveways, paved areas and other impervious surfaces.
- iii. Encourage the retention and use of native flora species and low maintenance landscaping.
- iv. Increase urban canopy cover by extending public domain plantings by supplementary tree plantings within the private domain.
- v. To contribute to the desired street character.

##### Development Control

- i. The minimum soft landscaped area within any residential lot is to comply with the controls and principles in Table 2.
- ii. Landscaping plans submitted with the development application must nominate the location of any trees to be retained or planted.
- iii. Landscape plans are to show the extent and materials proposed for paving, driveways and vehicle crossings.
- iv. Landscape plans are to nominating the tree species, pot size and location of street trees.
- v. A minimum of one tree is to be provided within the front setback area of every lot greater than 450m<sup>2</sup> and less than a 1000m<sup>2</sup>. A minimum of 2 trees is to be provided for lots equal or greater than 1000m<sup>2</sup>.
- vi. All landscaping proposals relating to bushfire prone land are to meet the requirements of the *Rural Fires Act 1997* and *Planning for Bushfire Protection Guidelines*.

#### 4.2.7. Cut and Fill, Retaining Walls and Garden Walls

##### Objectives

- i. To provide a landform that is capable of supporting development.
- ii. Encourage vertical stepping of buildings in response to existing topography.
- iii. Minimise disturbance to existing landforms and soil profile.
- iv. Minimise the use of retaining walls.
- v. To ensure that the import and export of material is minimised and complies with the contamination and salinity provisions.
- vi. To ensure land is appropriately stabilised and retained.
- vii. To minimise the need to cut and fill at the subdivision phase of development.

##### Development Control

- i. Level changes are to be achieved by embankments and mounding with a gradient no greater than 1 in 3.
- ii. Cut and fill greater than 500mm from the present surface level on any boundary shall be avoided.

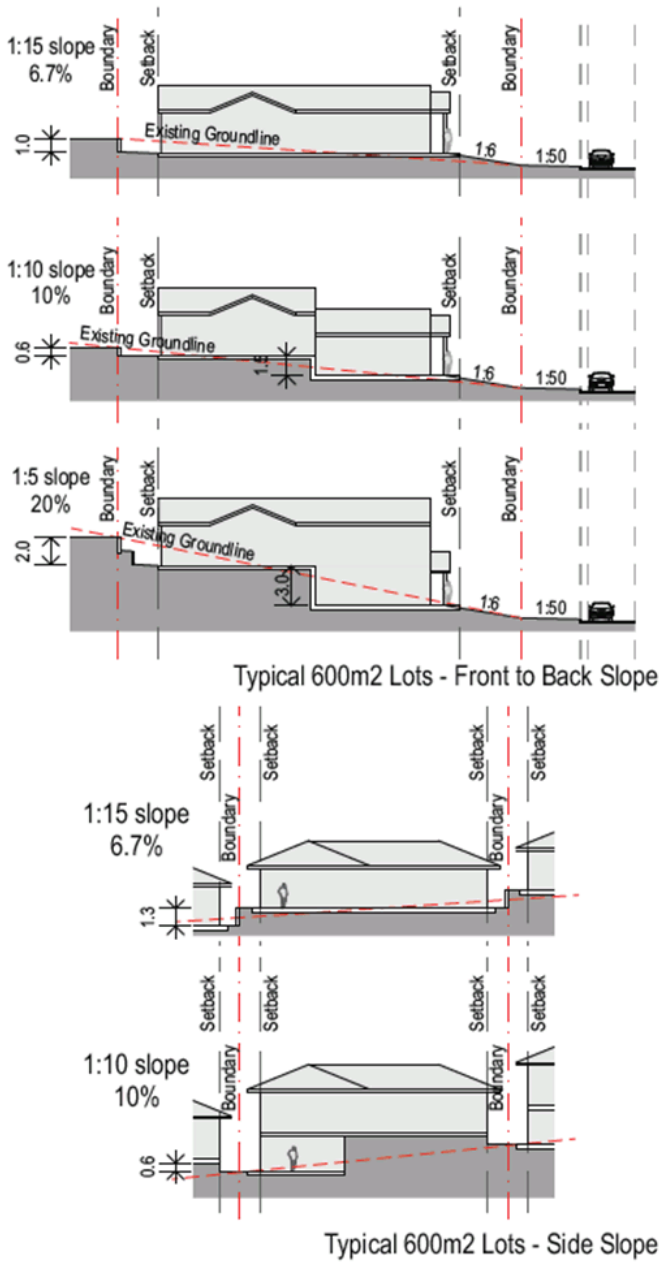


- iii. Retaining walls within residential lots are to be no greater than 500mm high at any point along a property boundary. A combined 1m maximum retaining wall height is permissible between residential lots (2 x 500mm) but cannot be visible from the street.
- iv. Retaining walls must be screened with planting where possible.
- v. On sloping sites, site disturbance is to be minimised by use of split level or pier foundation building designs.
- vi. Dwellings must not be designed to be on a contiguous slab on ground type if the building site has a slope of greater than 10%.
- vii. Where relevant, dwelling design is to comply with the diagram examples in Figure 6.

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Figure 7 – Desired built form in response to Lot slope



**4.2.8. Private Open Space**

Objectives

- i. Provide all new dwellings with sufficient usable open space.
- ii. Provide opportunities for passive and active recreation.
- iii. Ease of movement between living areas of dwellings and private open space.
- iv. Ensure that private open space receives adequate sunlight.



#### Development Control

- i. The location of Principal Private Open Space (PPOS) is to be determined having regard to dwelling design, allotment orientation, adjoining dwellings, landscape features and topography.
- ii. Provision of PPOS to be consistent with the controls specified in **Table 2**.
- iii. Verandahs, balconies and pergolas are encouraged as secondary living space, to provide amenity and enhance the streetscape. Minimum depth of usable verandah is to be 2m.

#### **4.2.9. Building Height and Mass**

##### Objectives

- i. Maintain a low scale domestic residential character in areas of predominantly detached dwellings.
- ii. To ensure a prominent built form height is provided along the streetscape whilst minimising overshadowing.
- iii. Minimise disruption of view and loss of privacy to existing and future development.
- iv. Create built form that respects the natural landform as much as practicable and avoid unnecessary excavation.

##### Development Control

- i. Single storey dwelling forms are encouraged.
- ii. Dwellings are not to exceed two storeys in height with a third storey element permitted as a room within the roof space (loft) with dormer windows.
- iii. Front elevation of any two (2) storey dwelling shall be composed of a combination of single and two storey elements. These elements may include verandah, porch, bay window or single storey attachment.
- iv. External wall heights are not to exceed 7 metres above finished or natural ground level (whichever one is lower) to underside of eaves at any point.
- v. Verandah's and balconies to be elevated above finished ground level.
- vi. Height of sub-floor wall under the ground floor level is to be a maximum of 1.5 metres above the finished ground level at any point.
- vii. Dwellings are to be designed to respond to the topography of the site. For dwellings located in the Special Character Area, refer to Section 4.4.

#### **4.2.10. Roofs**

##### Objectives

- i. To enhance the character of the dwelling and provide a consistent built form character.
- ii. To emphasise the height and prominence of one storey-built forms.

##### Development Control

- i. Primary roof pitch is to be a minimum of 25°.
- ii. Mansard (hip) and excessively steep roof forms (above 33°) are not permitted.
- iii. All dwellings to have eaves in proportion with the roof pitch except where an alternative to eaves is provided.
- iv. Roof top plant, solar collectors, satellite dishes and antennae should be located and/or finished to ensure they have limited visual impact from the street.
- v. Simple roof forms are to be the primary roof form.



- vi. Eaves of a minimum of 450mm are encouraged. Eaves less than 450mm will be assessed on merit.
- vii. Traditional dormer windows to attic/loft space within the roof are encouraged.
- viii. Windows located in the roof should not dominate the roof.
- ix. Services which penetrate the roof and flashing should be painted or finished in a material that is consistent in colour with the roof.

#### **4.2.11. Access, Parking, Garages and Driveways**

##### Objectives

- i. To enable a seamless integration of the house, garage and driveway.
- ii. To reduce the visual impact of garages and parking areas on the streetscape.
- iii. To minimise conflict between pedestrians and vehicles at the junction of driveways and footpaths.

##### Development Control

- i. Driveways are to have the smallest configuration as practical, and be a maximum of 3m wide between the kerb and gutter and the front property boundary.
- ii. No more than 45% of the front setback area shall be paved or sealed (inclusive of driveway and pedestrian access path).
- iii. Vehicle crossings are to be constructed in natural concrete from the road pavement to the footpath or, where there is no footpath, to the property boundary.
- iv. A minimum of two (2) on-site parking spaces are to be provided for each dwelling.
- v. Where garages form part of the dwelling, the garage doors should not exceed more than 40% of the total width of the dwelling frontage.
- vi. Garage doors facing the street are not to exceed a width of 6 metres in total.
- vii. For residential allotments 1,500m<sup>2</sup> or greater, a third garage is permitted if it is screened from the street.
- viii. Garages are to be setback a minimum of 1m behind the front building line and fully integrated into the front façade.
- ix. An alternative garage option may be a detached secondary building located at the rear of the site in such a way that is not visible from the street.
- x. Provide a minimum 500mm setback (in the form of a landscape strip/garden bed) between the driveway and side boundary. It is required that this area be planted with suitable plant species.

Note: take into consideration the possible accommodation of a retaining wall where cut and/or fill has occurred on sloping lots.

#### **4.2.12. Boundary Treatments, Fences and Gates**

##### Objectives

- i. To achieve consistent and continuous streetscape character whilst appropriately delineate between public and private realm.
- ii. To encourage boundary treatments that are sympathetic to the topography
- iii. To provide boundary treatments that provide visual privacy without affecting the amenity of those allotments in terms of views, sunlight and air movement.

##### Development Control

- i. Fencing along the front boundary and secondary street boundary is optional. Any fencing or walls forward of the building line should be no higher than 1.2m . The fence must contain open elements

**13.4 Chelsea Gardens - Draft Development Control Plan**  
**ATTACHMENT 1 Draft Development Control Plan**



that make it at least 50% transparent, or where there are solid panels, must contain articulated elements such as landscape screening and varied materials.

- ii. On a corner lot, fencing along the secondary frontage is to be a maximum height of 1.2m for the first 30% of the lot length from that frontage and:
  - a. Should be a continuation of the fence or landscaping on the primary street frontage; and
  - b. Must contain open elements that make it at least 50% transparent, or where there are solid panels, must contain articulated elements such as landscape screening, setbacks and varied materials.
  - c. The remaining secondary fencing is to be a maximum height of 1.8m and be finished in a receding dark colour.
- iii. Fencing along secondary or rear frontages to open space boundaries is required.
  - a. Fencing is to be of quality construction and detailing and an open style character with a minimum of 20% transparency and be for at least 30% of the frontage.
  - b. Timber post and rail is preferred.
  - c. Additional privacy screening should be attained with complimentary hedging or planting.
  - d. The remaining portions of secondary fencing can be solid and is to be a maximum height of 1.8m and be finished in a receding dark colour.
  - e. Chain link fencing is not permitted.
- iv. Where there is no front fencing then suitable landscaping / planting is to be provided to create clear boundary delineation.
- v. Plants used for any boundary hedging shall typically be of a species that are reasonably expected to attain a total height of less than 6m when fully mature (even if left untrimmed) and be capable of being regularly pruned to achieve semi-formal or formal hedging. Selected species and planting location is to ensure that vegetation does not encroach onto public land.
- vi. Hedging in front of the building line shall be of species capable of being maintained at less than 2.0m mature height. Any side boundary hedging shall be maintained at a maximum height of 6m to minimise unacceptable impacts to neighbouring property amenity.
- vii. Front and side fencing forward of the Primary Building Line is to be a maximum 1.2m in height and is to be finished on both sides to the same level of quality. Where there is no fence forward of the building line, it is required that side fencing returns into the building at the Primary Building Line.
- viii. Chainlink or solid metal fencing is not permitted for front fencing or in front of the building line. Defining pillars and/or well detailed posts are encouraged. Permitted Front Fencing materials are to be:
  - Timber or metal slat fencing (vertical or horizontal) with stained or painted finish
  - Wrought iron feature fencing.
  - Timber post and rail fencing with stained or painted finish
- ix. Side and rear fencing on a Standard Lot is to have a maximum height of: 1.8m

#### **4.2.13. Materials, Finishes and Colours**

##### Objectives

- i. To encourage the use of materials in the construction of new dwellings that is compatible with adjoining dwellings and the streetscape in terms of material type, colour and form.

##### Development Control

- i. Roof coverings are to utilise corrugated steel, flat or low profile tile materials.



- ii. Walls are to utilise rendered or bagged masonry, face brick or weatherboard materials (timber or fibre cement). Alternative materials that meet the objectives will be considered on merit.
- iii. Colour is to be visually recessive, e.g soft, warm grey tones. Bright, glary, strong colours, black and white are to be avoided.

#### **4.2.14. Ancillary Structures, Sheds, Swimming Pools and Tennis Courts**

##### Objectives

- i. To minimise the impact of ancillary structures on public spaces, streetscapes and neighbouring properties.

##### Development Control

- i. Ancillary structures, sheds, swimming pools and tennis courts may be subject to Development Application.
- ii. Ancillary structures are to be recessively coloured, landscape screened and located to minimise visual and other impacts on public domain and neighbours. Wherever possible rainwater tanks should not be visible from the street.

#### **4.2.15. Visual and Sound Privacy**

##### Objectives

- i. To achieve optimum visual and acoustic privacy and minimise the visual and acoustic impacts of development on adjoining properties.
- ii. To minimise the impact of noise from other non-residential uses such as parking and sport areas, cafes and waste collection and goods deliveries.

##### Development Control

- i. Windows to habitable rooms shall minimise direct overlooking of neighbours habitable rooms and private open space.
- ii. Windows to habitable rooms with a direct outlook to neighbouring habitable room windows within 9 metres are to be:
  - a. Screened by fencing, landscape or other means; or
  - b. Have a sill height at least 1.5 metres above the floor; or
  - c. Have fixed obscure glazing on any part of the window below 1.5 metres above the floor.
- iii. Ensure that upper floor windows to living areas avoid directly overlooking neighbouring open outdoor living spaces.
- iv. Any elevated decks or outdoor living spaces overlooking neighbouring lots must incorporate privacy measures, such screen planting, louvres or screens.
- v. All sound generating plant and equipment is to be designed and located so that the noise emitted does not exceed relevant residential amenity standards beyond the property boundary.

### **4.3. RESIDENTIAL LOT CONTROLS**

These controls apply to all development within land zoned for residential purposes within the Site, other than for land identified in Sections 4.4 and 5.5.

##### Development Control

- i. Refer to Table 2.





Table 2 – Typical Lot Design Controls

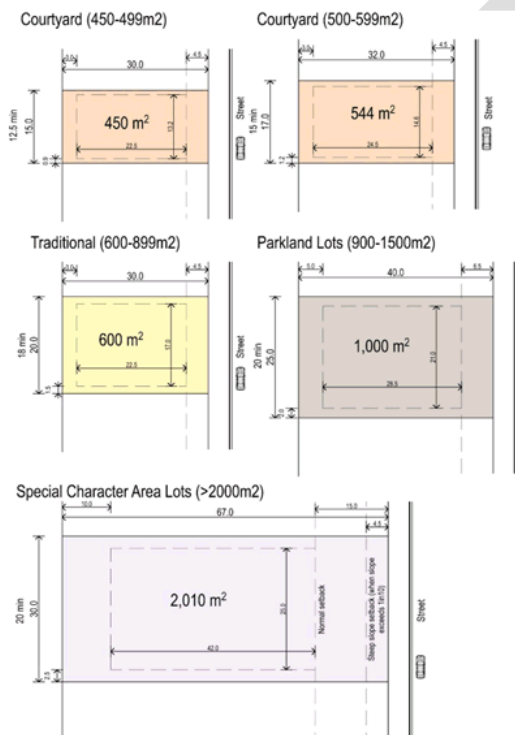
Lot Range	Courtyard	Courtyard	Traditional Lots	Parkland Lots
	450sqm - 499sqm	500sqm - 599sqm	(600sqm -899sqm)	(900-1,500sqm)
Minimum lot width	12.5m	15m	18m	20m
Site Coverage (Max)	75%	65%	65%	60%
Landscaped Area (Min)	25%	35%	35%	40%
Principal Private Open Space (Min)	20sqm with a minimum dimension of 4m	25sqm with a minimum dimension of 5m		
	50% of the area of the required PPOS (of both the proposed development and adjoining properties) should receive at least 3 hours of sunlight between 9am and 3pm at the winter solstice (21 June)			
<b>Dwelling Setbacks</b>				
Front Setback	4.5m to building façade line	4.5m to building façade line	4.5m to building façade line	6m to building façade line
	3m to articulation zone**	3m to articulation zone**	3.5m to articulation zone**	4.5m to articulation zone**
Secondary Front Setback	2m	2m	3m	3m
Side Setback (Min)	0.9m	1.2m	1.5m	2m
Side Setback 2 <sup>nd</sup> storey (Min)	1.5m	2.2m	2.5m	3m
Rear Setback (Min)	3m	3m	3m	6m
<b>Garage and Outbuilding Setbacks</b>				
Front Setback (Min)	5.5m to facade of garage	5.5m to facade of garage	5.5m to facade of garage	7m to facade of garage
Side and Rear Setbacks for Garages and Outbuildings (Min)	1m	1m	1m	1m
Percentage of dwelling frontage (max)	50%	40%	40%	40%



Lot Range	Courtyard 450sqm - 499sqm	Courtyard 500sqm - 599sqm	Traditional Lots (600sqm -899sqm)	Parkland Lots (900-1,500sqm)
Car parking requirement	Maximum garage width 3m (single) and 6m (double) 1-2 bedroom dwellings will provide at least 1 car space 3 bedroom or more dwellings will provide at least 2 car spaces			

\*\* Open verandah's, bay windows, balconies and pergolas are permitted within the articulation zone.

Figure 8 – Traditional Lot illustration



#### 4.4. SPECIAL CHARACTER AREA CONTROLS

These controls apply to all development within the Special Character Area shown in Figure 8. In the event of any inconsistency with the controls specified in this DCP, the following controls prevail for lots within the Special Character Area.

Objectives

- i. To provide a greater variety of housing choice.
- ii. To provide flexibility in response to the topography of the special character area and yet minimise disturbance to existing landforms and soil profile as reasonable.
- iii. To ensure amenity is maintained for each dwelling and neighbouring properties.
- iv. To ensure visual impacts from the surrounding area are minimised.

Development Control



- i. Dwellings must comply with the development controls contained in Table 3.
- ii. Address greater cut and fill requirements within the limits of the building envelope to suit appropriate construction methods and level changes, and limit site benching.
- iii. Retaining walls are not to exceed 1,000mm to any area visible from the street or surrounding area.
- iv. Dwellings are to be designed to respond to the topography of the site. Stepping of buildings or stilt houses are encouraged to avoid cut and fill.
- v. Design of dwellings on are to have regard to the building on slope diagram in Figure 9 to be consistent with the above objectives.

Figure 9 – Special Character Areas

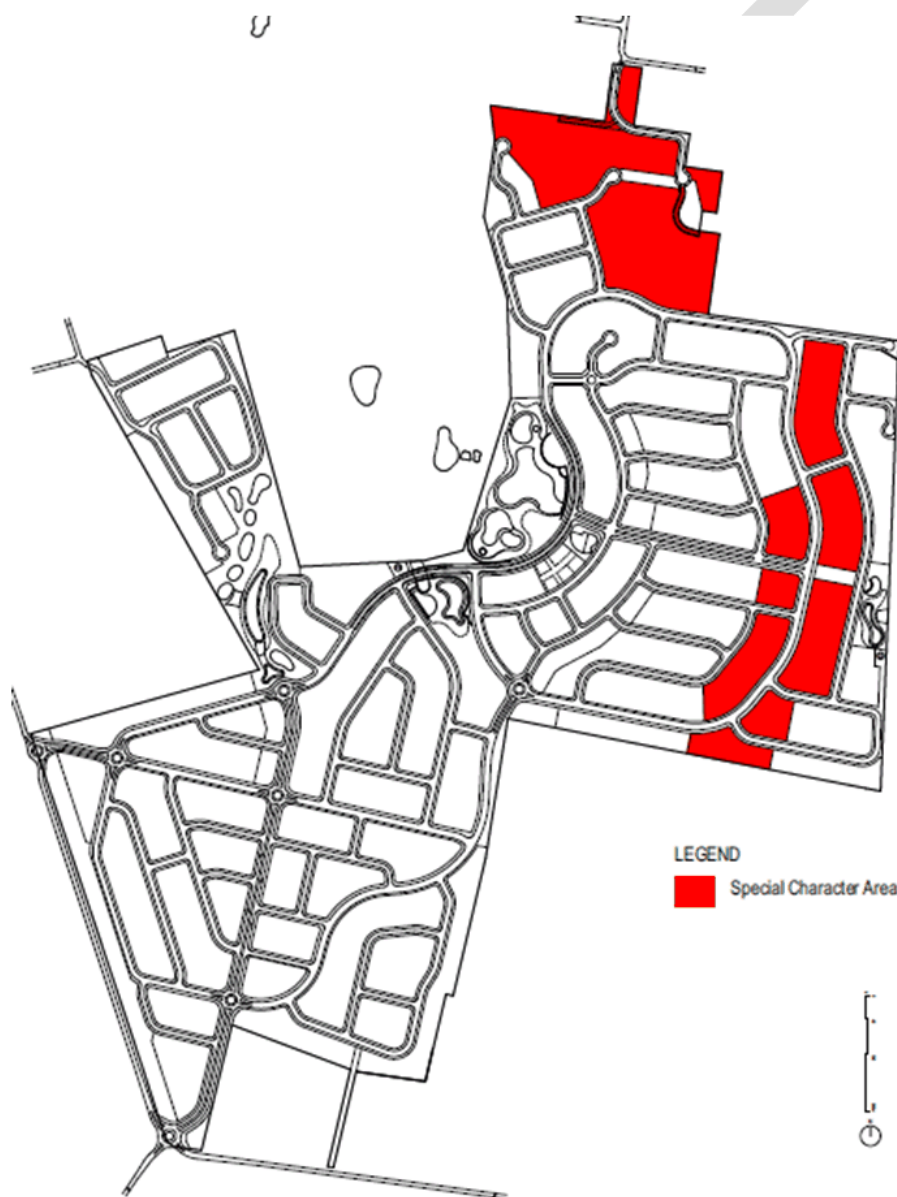


Table 3 – Special Character Area Design Controls

Lot Range	Large Lots
Lot size	1,500sqm+
Minimum Site Frontage	25m
Site Coverage (Max)	50% of lot size
Landscape Area (Min)	45%
Primary Private Open Space (Min)	25sqm
<b>Dwelling Setbacks</b>	
Front Setback	6m to building façade line
	4.5m to articulation zone**
Secondary Front Setback	3m
Side Setback (Min)	2.5m
Side Setback 2 <sup>nd</sup> storey (Min)	3.5m
Rear Setback (Min)	10m
<b>Garage and Outbuilding Setbacks</b>	
Front Setback (Min)	5.5m to façade of garage***
Side and Rear Setbacks for Garages and Outbuildings (Min)	1m
Car parking requirement	Maximum garage width 3m (single) and 6m (double)
	1-2 bedroom dwellings will provide at least 1 car space
	3 bedroom or more dwellings will provide at least 2 car spaces
	Third garage is permitted on merit and if it is screened from the street

\*\* Open verandah's, bay windows, balconies and pergolas are permitted within the articulation zone.

\*\*\* For lots located on slopes greater than 1:10% garages may protrude in front of the building line to a maximum of 5.5m from the front boundary.

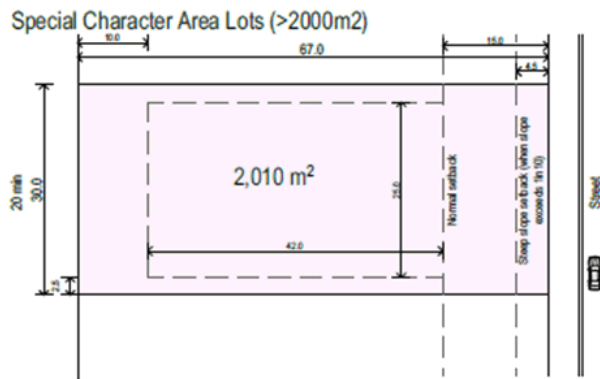
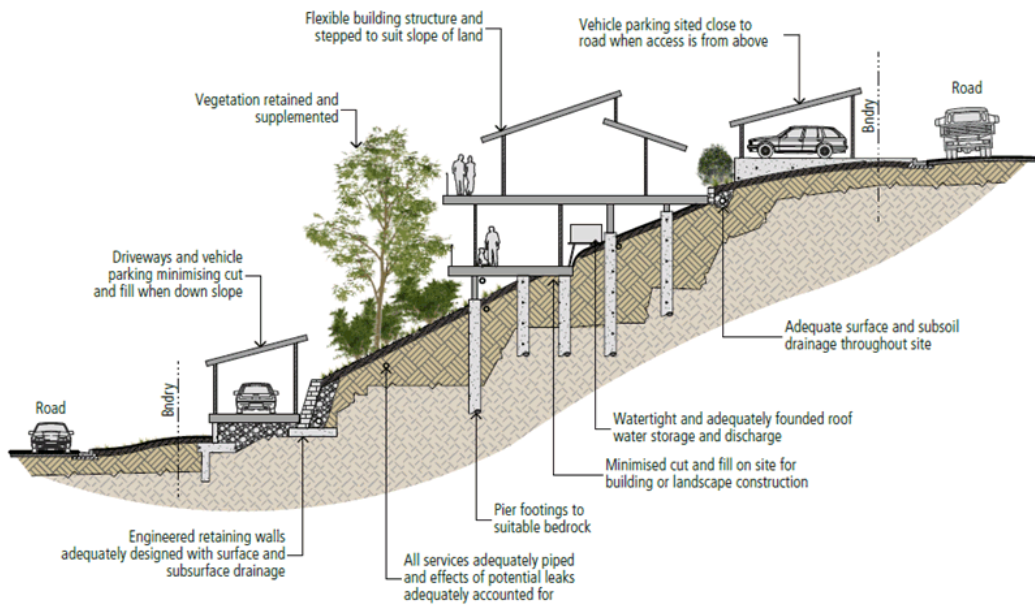


Figure 10 – Building on steep slope diagram





## 4.5. SENIORS HOUSING

### Objectives

- i. To ensure the design of seniors housing is consistent with the character of surrounding residential areas.

### Development Control

- i. Applications for seniors housing are to comply with the controls in SEPP (housing for seniors people with Disability).

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## APPENDIX A WATER EDGE DESIGN TREATMENTS

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Figure 11 – Typical Soft edge treatment

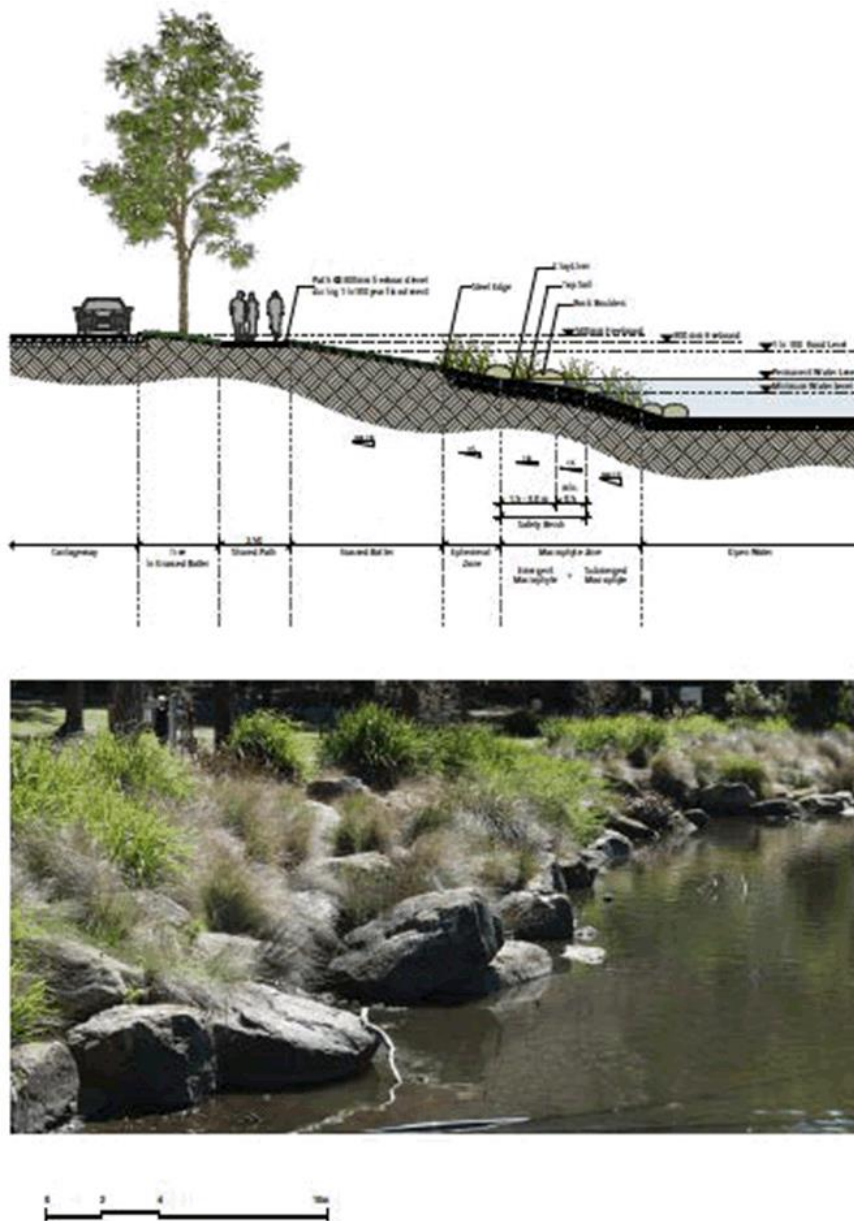




Figure 12 – Typical Park edge treatment

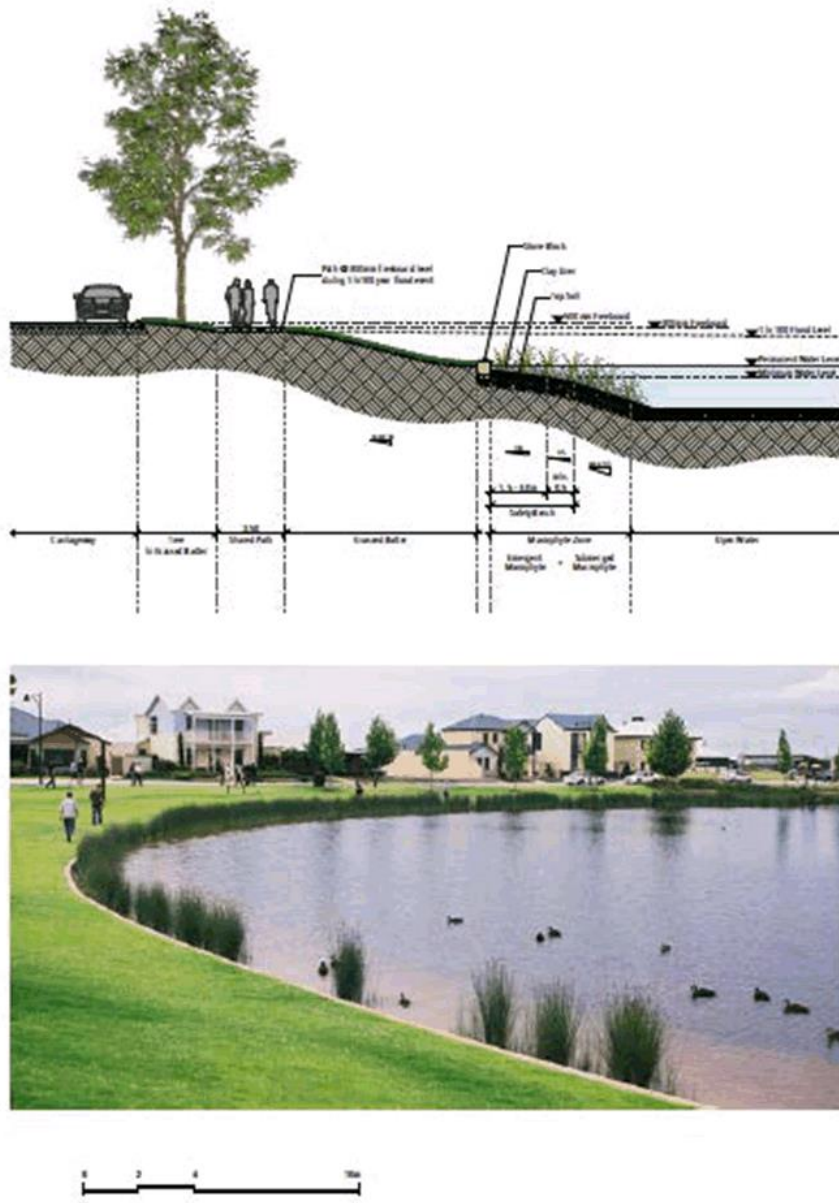


Figure 13 – Typical terraced garden edge

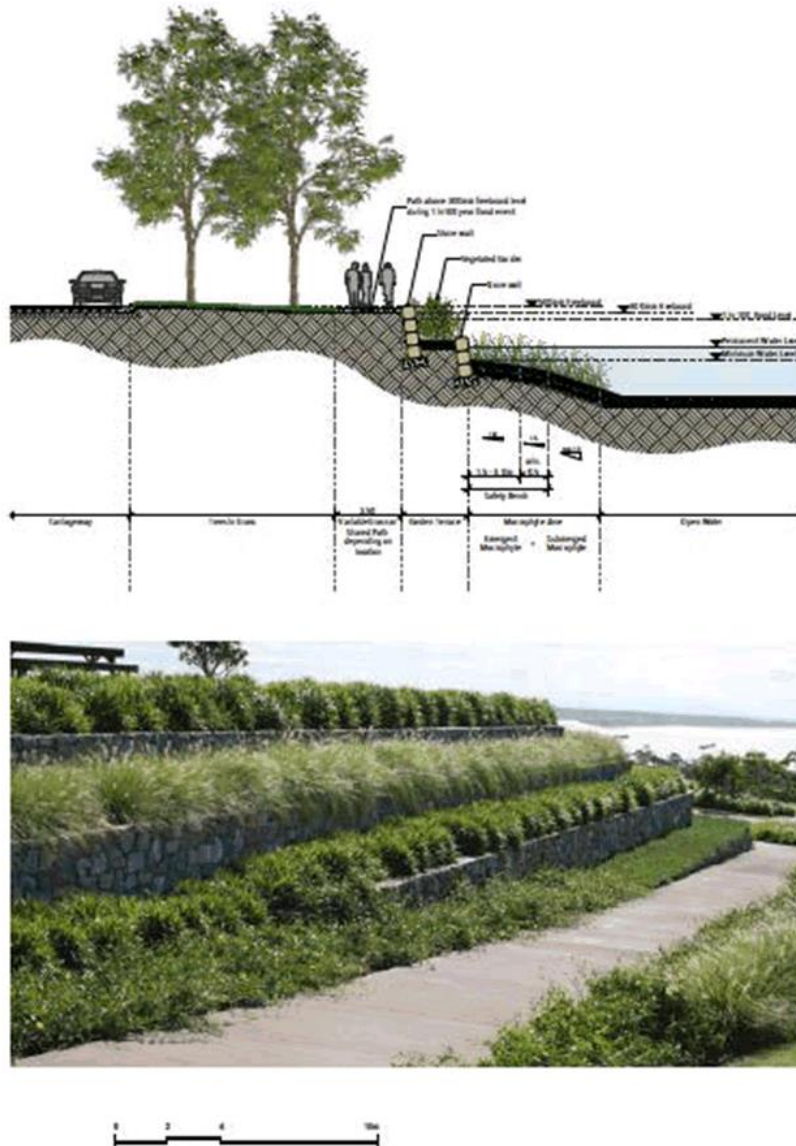




Figure 15 – Typical 'stepped edge'

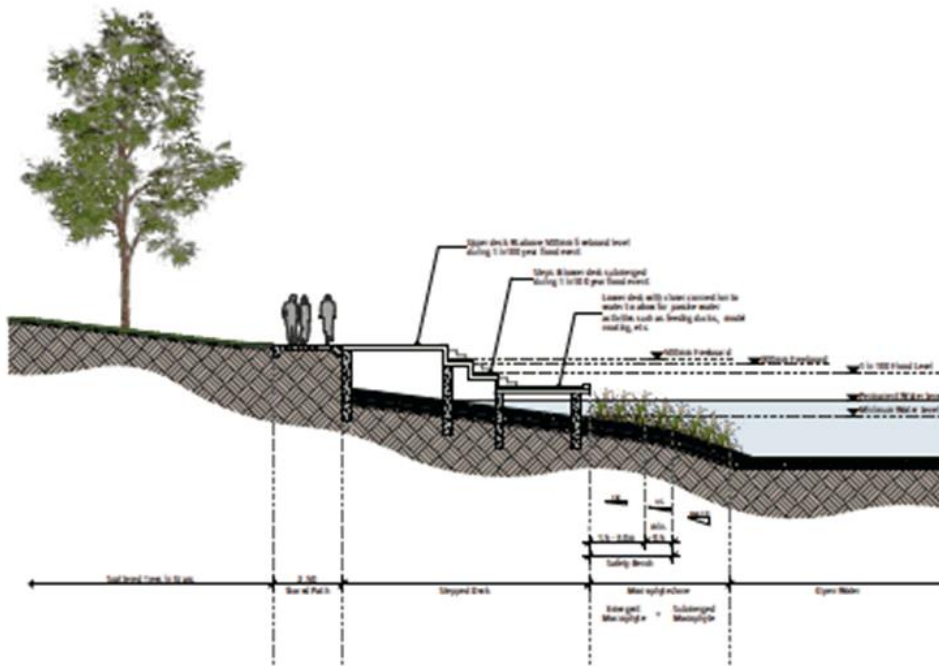


Figure 16 – Typical 'high wall' edge

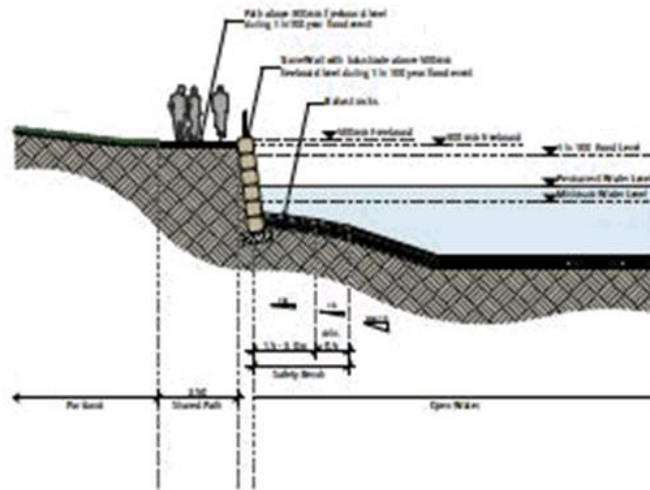
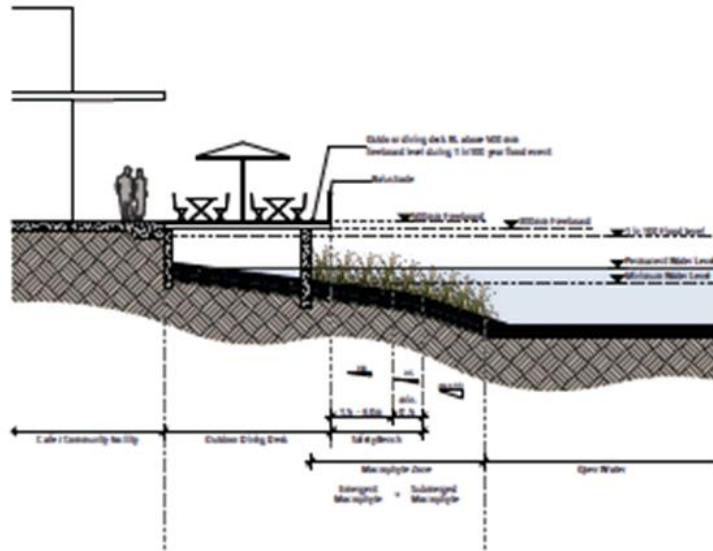




Figure 18 – Typical 'urban deck' edge



## APPENDIX B STREET SECTION DETAILS

Figure 19 – Boulevard with Central vegetated swale (25m)

DRAFT



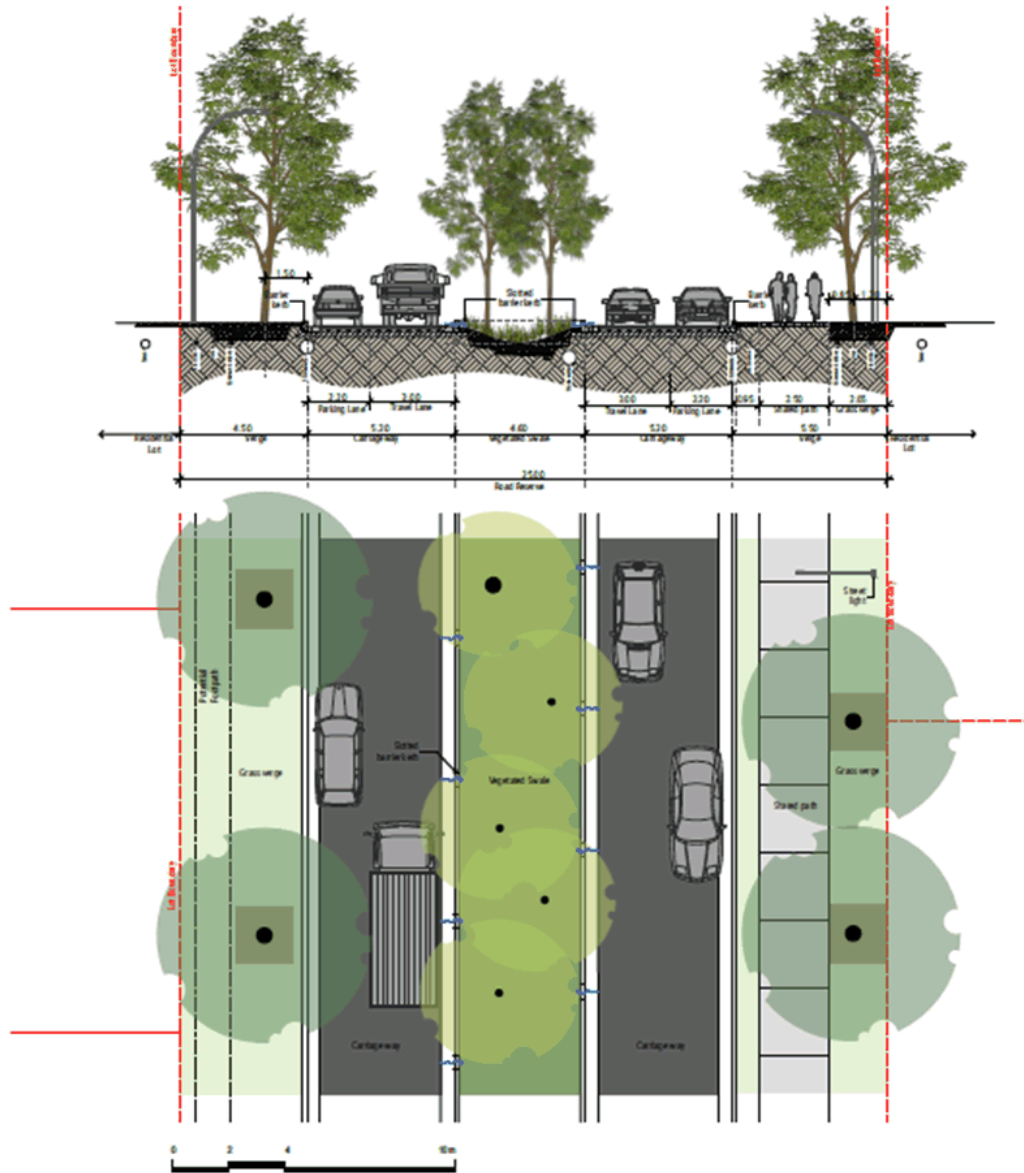




Figure 20 – Boulevard with central planted median (24m)

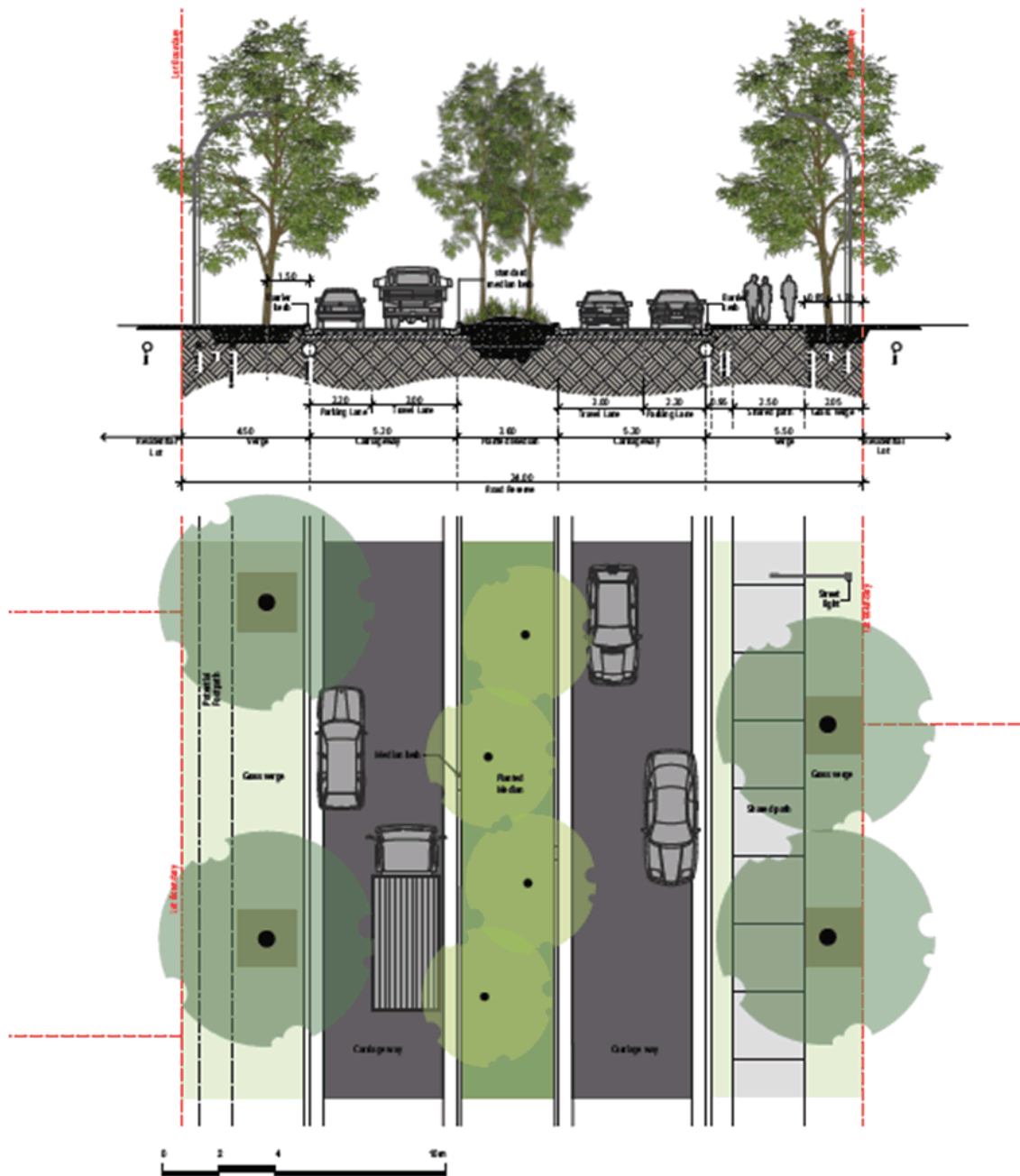


Figure 21 – Typical boulevard (20m)

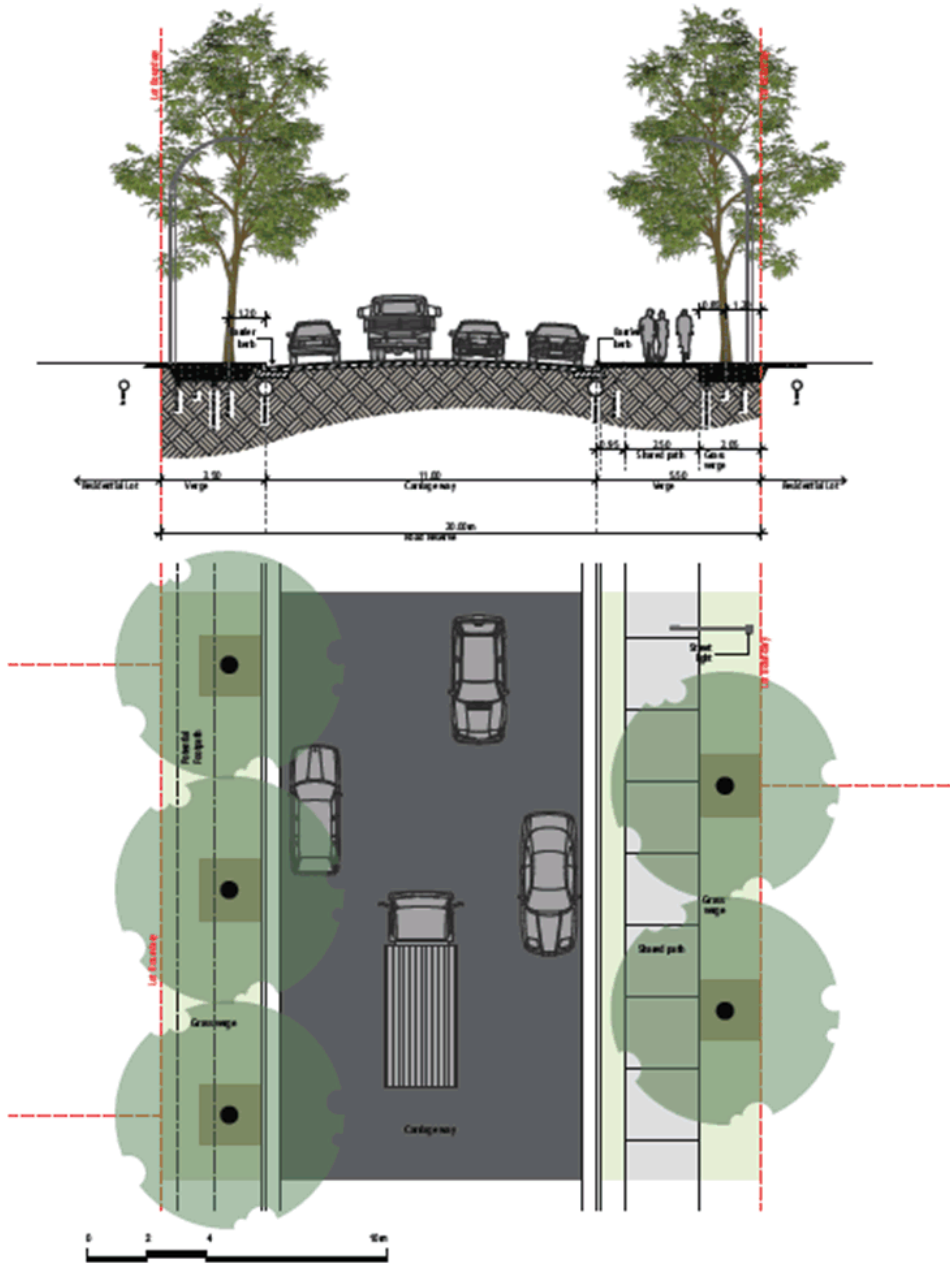


Figure 22 – Eastern ridge boulevard (22m)

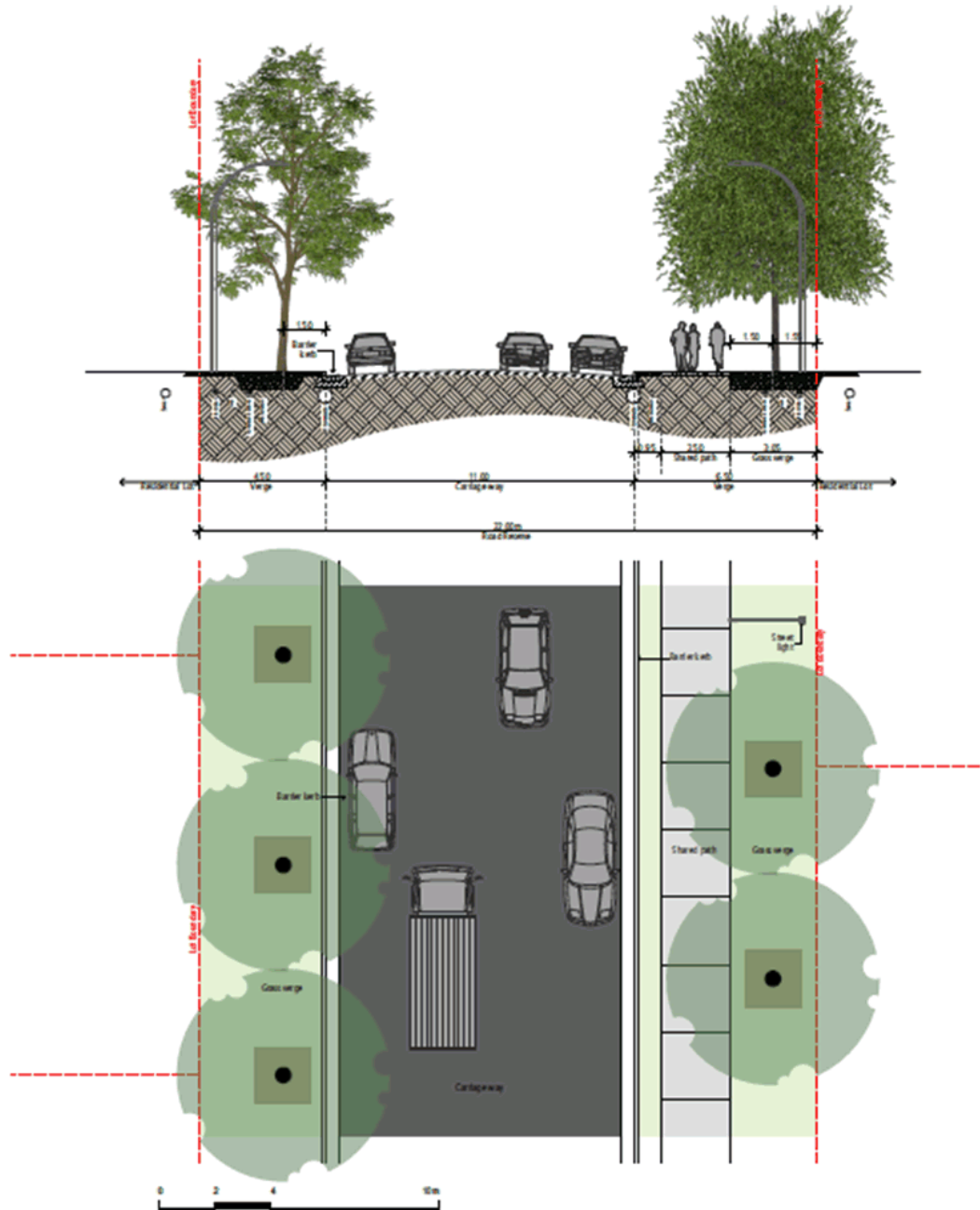


Figure 23 – Village boulevard (20m)

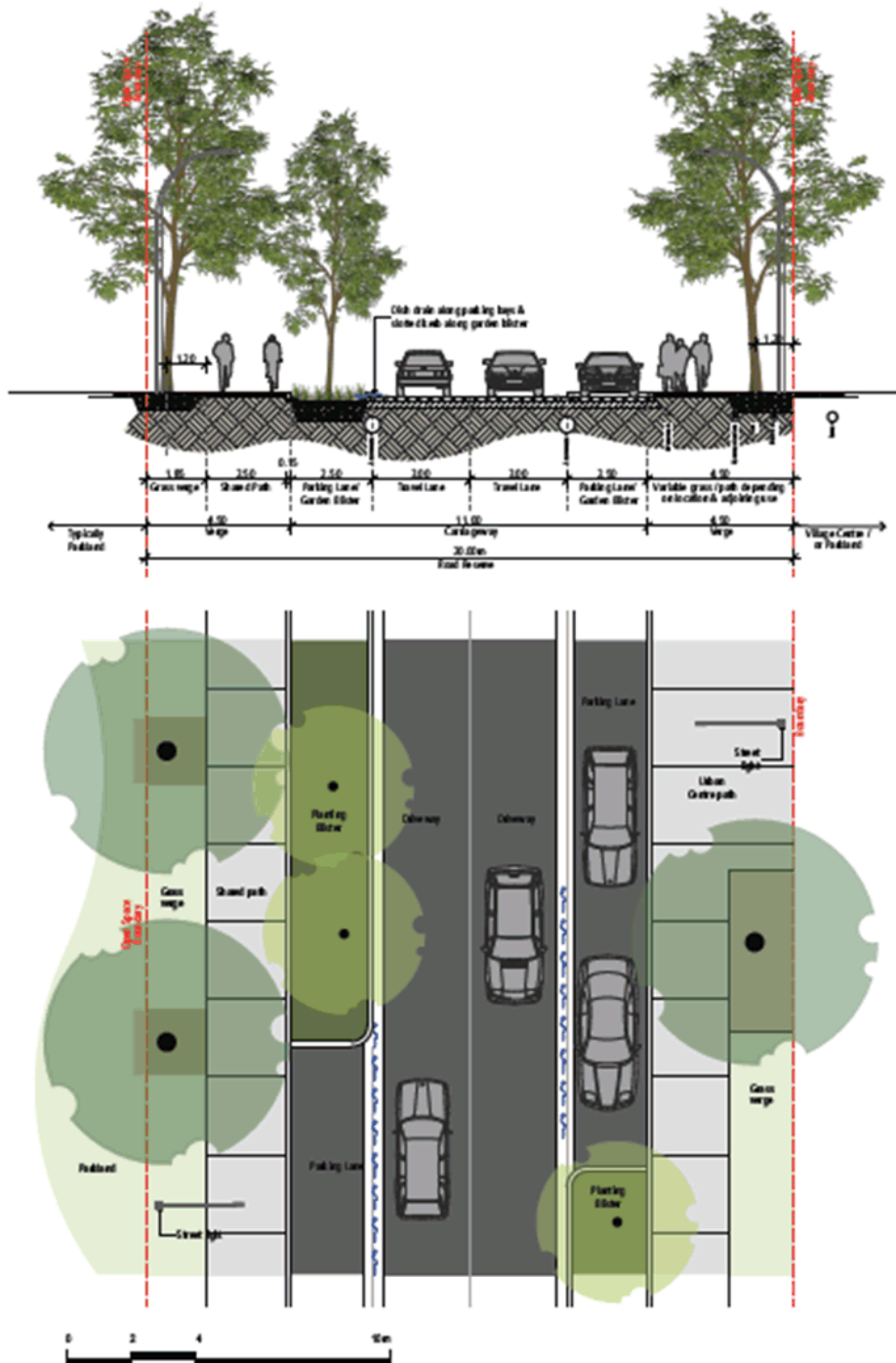


Figure 24 – Typical access street (18m)

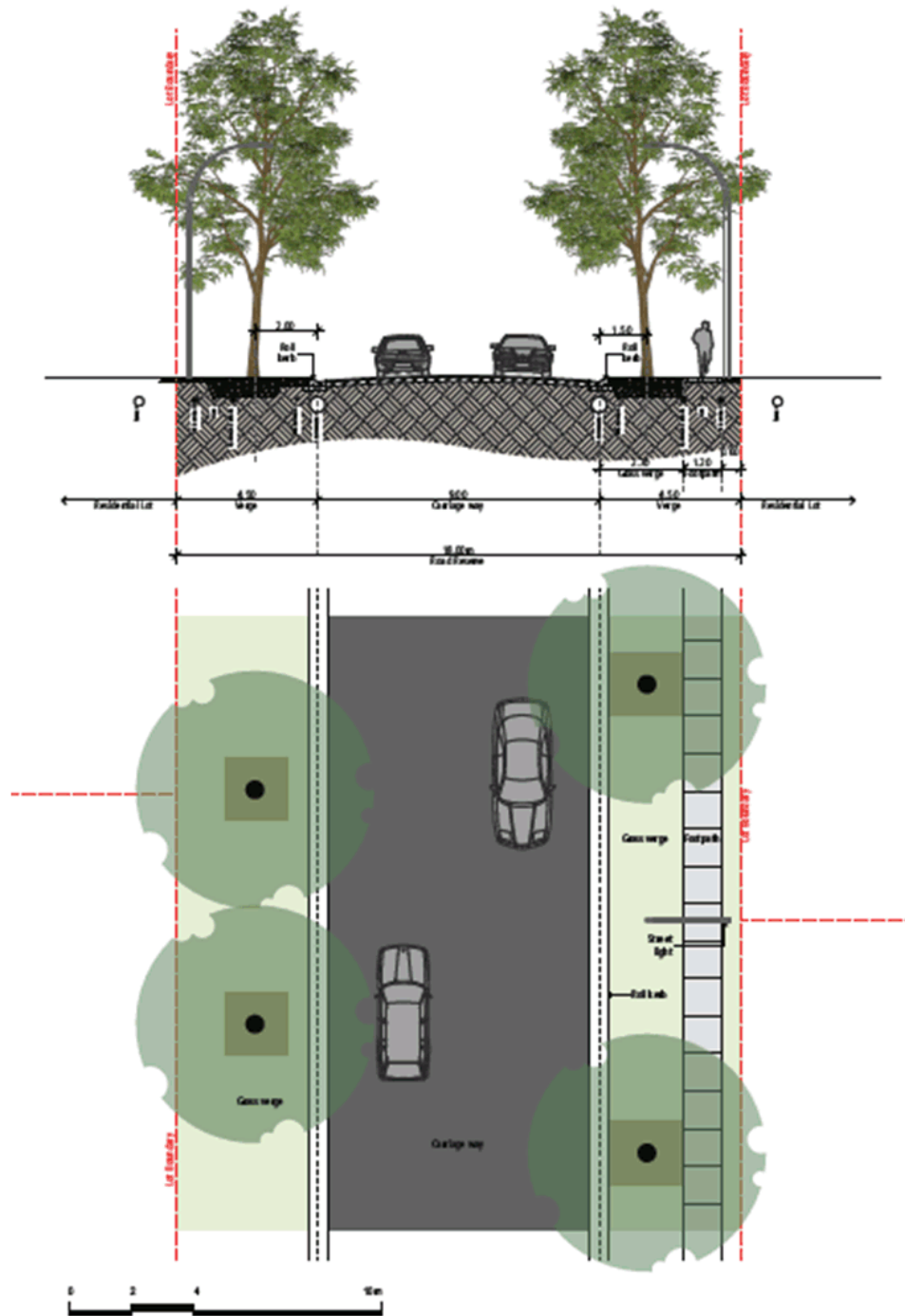




Figure 26 – Minor access street or cul-de-sac (16m)

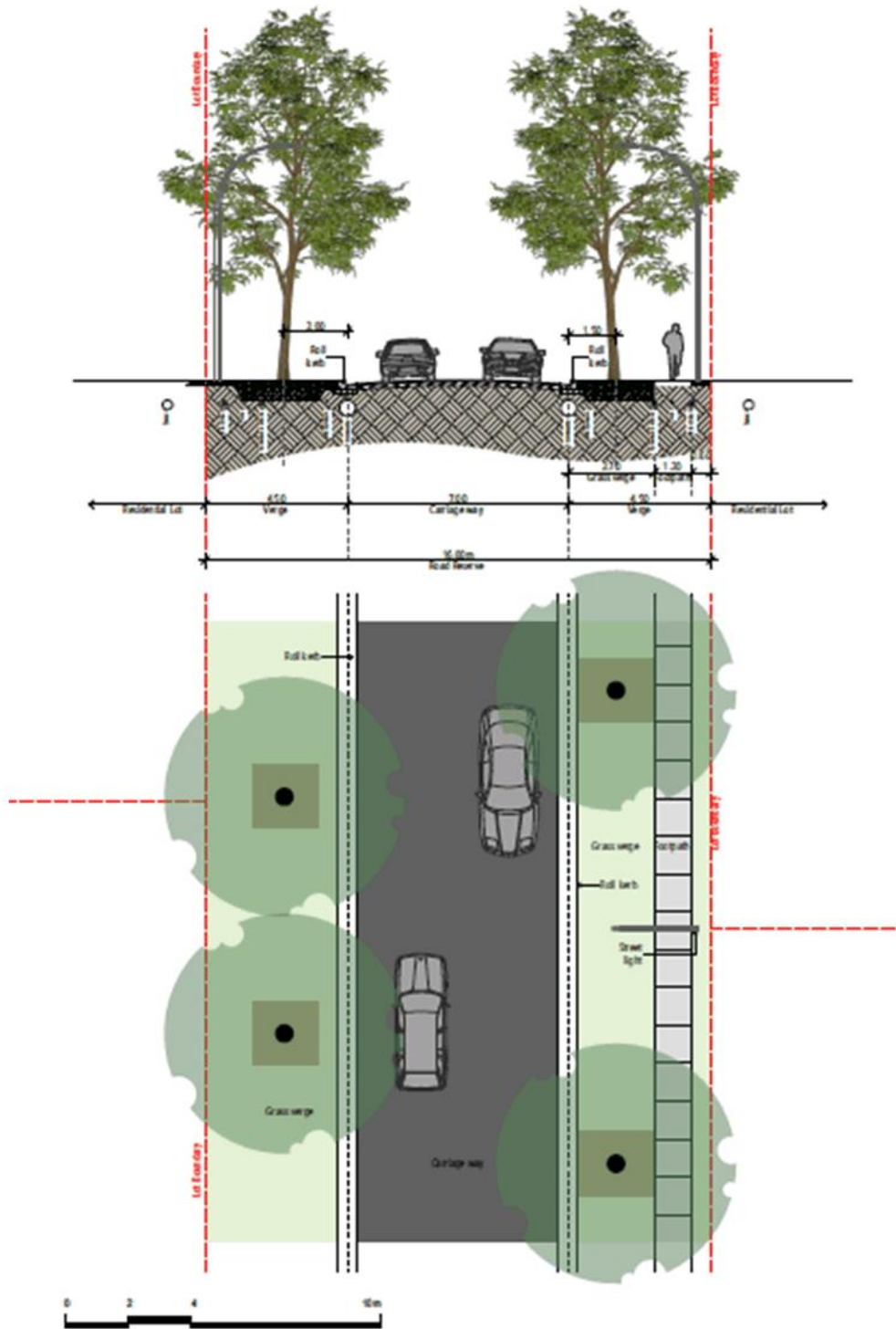
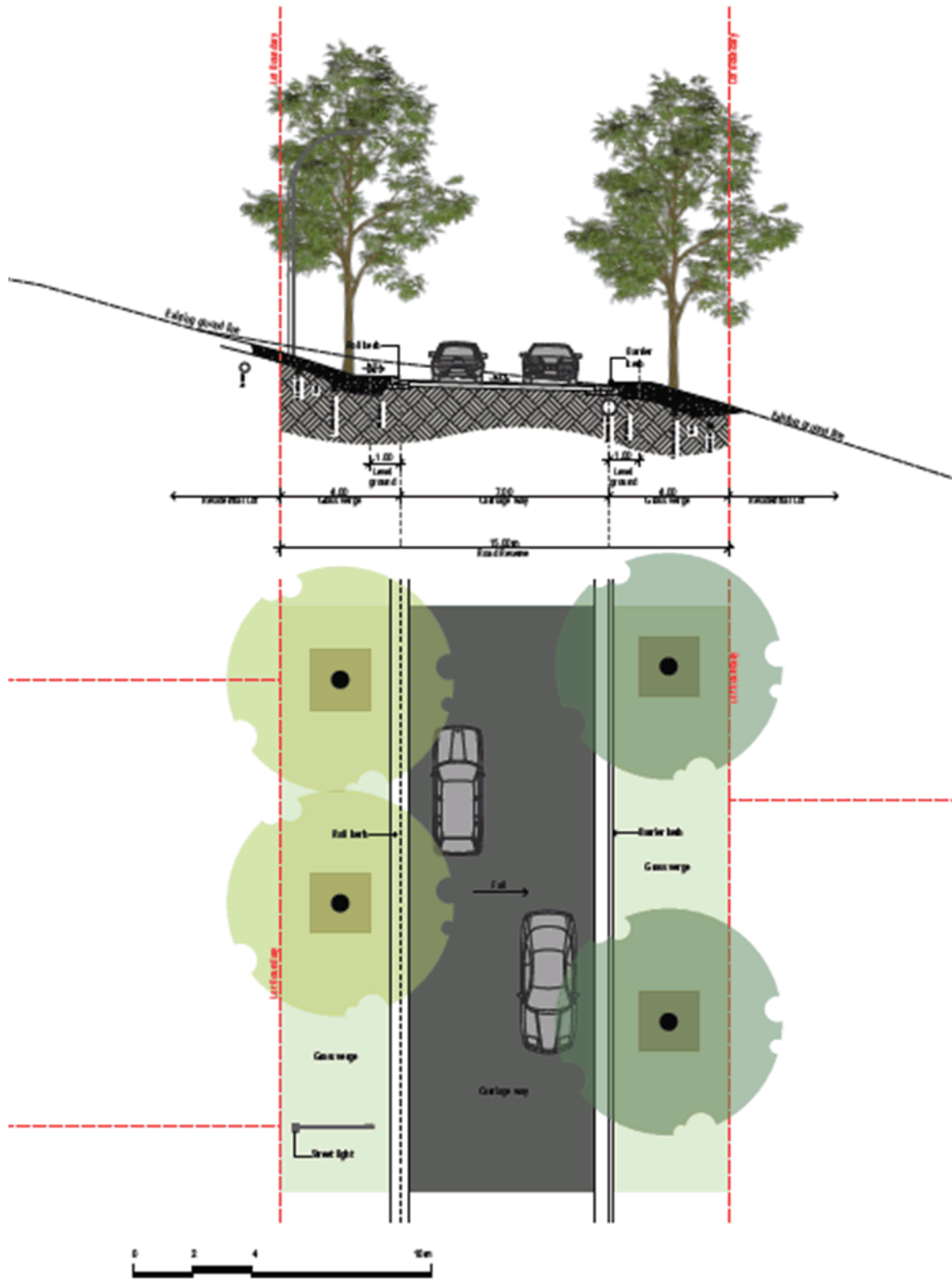






Figure 27 – Steep slope cul-de-sac (15m)





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