

# MINUTES

## Extraordinary Meeting of Council



*We're with you*

Wednesday, 1 May 2024

Council Chambers, Wingecarribee Shire Council Civic Centre  
68 Elizabeth Street, Moss Vale

The meeting commenced at 3.30PM

**MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL  
WEDNESDAY 1 MAY 2024**

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**MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL  
WEDNESDAY 1 MAY 2024**

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**MINUTES OF THE EXTRAORDINARY MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN  
COUNCIL CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 1  
MAY 2024 COMMENCING AT 3:30 PM**

<b>Present:</b>	Administrator	Mr Viv May PSM
<b>In Attendance:</b>	General Manager	Ms Lisa Miscamble
	Acting Director Corporate Strategy and Resourcing	Mr Pav Kuzmanovski
	Director Communities and Place	Mr Adan Davis
	Director Service and Project Delivery	Ms Karin Targa
	Executive Manager Strategic Outcomes	Mr Deniz Kilic
	Manager Assets	Mr Shaun Robinson
	Manager Governance and Corporate Performance	Ms Danielle Lidgard
	Manager Project Delivery	Mr Ned Tripkovic
	Manager Water Services	Mr Graeme Mellor
	Manager Shire Presentation	Mr Adam Mills
	Manager Communities Life and Libraries	Ms Kathryn Baget-Juleff
	Manager Environment and Sustainability	Mr Barry Arthur
	Manager Waste & Resource Management	Mr Clinton McAlister
	Team Leader Management Accounting	Ms Kerry Nicholls
	Coordinator Property Services	Ms Mandy McCullough
	Coordinator Governance	Mr Warwick Lawrence
	Network & Systems Administrator	Mr Jon Campbell
	Governance Officer	Paige Zelunzuk

## **1 OPENING OF THE MEETING**

The Administrator, Mr Viv May PSM, opened the meeting and welcomed members of the public.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The Administrator, Mr Viv May PSM, acknowledged country:

“Wingecarribee Shire Council acknowledge the Gundungurra and Tharawal people as the traditional custodians of this land we now call the Wingecarribee Shire. I pay my respect to Elders both past, present and emerging. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here or watching today.”

### **3 STATEMENT OF ETHICAL OBLIGATIONS**

The Administrator stated:

“As Administrator I will undertake the duties of the Office of Administrator in the best interests of the people of the Wingecarribee Shire Council area and to act faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.

I am committed to the declaration of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting, in accordance with the Code of Conduct and Code of Meeting Practice.”

### **4 APOLOGIES**

Nil.

### **5 DECLARATIONS OF INTEREST**

Nil.

6 ADMINISTRATOR MINUTES  
7 REPORTS

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**7.1 Draft 2024/25 Operational Plan, Budget and 2024-2034 Resourcing Strategy for Public Exhibition**

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**Report Author:** Manager Governance and Corporate Performance  
**Authoriser:** Acting Director Corporate Strategy and Resourcing

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**OFFICER'S RECOMMENDATION**

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**THAT Council:**

1. Endorse the draft 2024/25 Operational Plan and Budget, draft 2024/25 Fees and Charges schedule and draft 2024-2034 Resourcing Strategy to be placed on public exhibition for a minimum of 28 days.
2. Note a further report will be presented at an Extraordinary Meeting of Council meeting on 26 June 2024 to consider submissions received during the public exhibition period and to adopt the 2024/25 Operational Plan and Budget, 2024/25 Fees and Charges schedule and 2024-2034 Resourcing Strategy.
3. Endorse the Guidelines for the Community Waste Disposal Assistance Scheme to be placed on public exhibition for 28 days.

The General Manager addressed the meeting and tabled the [attached letter](#) dated 29 April 2024 received from the Penrose Community Association.

The Acting Director Corporate Strategy and Resourcing addressed the meeting and made the [attached presentation](#).

The Director Communities and Place addressed the meeting.

*MN 2024/96*

**MOTION** moved by the Administrator

**THAT Council:**

1. Endorse the draft Operational Plan 2024/25, including Budget, Revenue Policy and Fees and Charges and draft Resourcing Strategy 2024-2034 to be placed on public exhibition for 28 days.
2. Note a further report will be presented at an Extraordinary Meeting of Council meeting on 26 June 2024 to consider submissions received during the public exhibition period and to adopt the Operational Plan 2024/25, including Budget, Revenue Policy and Fees and Charges schedule and Resourcing Strategy 2024-2034.

**MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL  
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- 3. Endorse the Guidelines for the Community Waste Disposal Assistance Scheme to be placed on public exhibition for 28 days.*
- 4. The draft 2024/25 Operational Plan and Budget be amended to provide for an allocation for preliminary design and investigation works for public toilets in Hill Top. Further, the Capital Works program be amended for public toilets in Hill Top to be included in the 2025/26 Draft Capital Expenditure program.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

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## **7.2 Land and Environment Court Appeals and the Local Planning Panel**

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**Report Author:                   Manager Development Assessment and Regulation**  
**Authoriser:                       Director Communities and Place**

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### **OFFICER'S RECOMMENDATION**

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**THAT:**

- 1. The report on Land and Environment Court Appeals and the Local Planning Panel notification be noted.**
- 2. Advice be sought on the management of appeals from the Local Planning Panel.**
- 3. A further report be brought back to Council once advice has been received from the Local Planning Panel.**

The Director Communities and Place addressed the meeting.

*MN 2024/97*

**MOTION** *moved by the Administrator*

**THAT:**

- 1. The report on Land and Environment Court Appeals and the Local Planning Panel notification be noted.***
- 2. Advice be sought on the management of appeals from the Local Planning Panel.***
- 3. A further report be brought back to Council once advice has been received from the Local Planning Panel.***
- 4. Legal advice and the advice of the Local Planning Panel be obtained in relation to the handling of deemed refusal applications to the Land and Environment Court with a view to giving the General Manager delegated authority with an independent review (from Council's professional panel) and on the recommendation of Council's legal advisers.***

**DECLARED CARRIED BY THE ADMINISTRATOR**

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**7.3 132 Burradoo Road, Burradoo Update on Council Purchase of Land**

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**Report Author: Coordinator Property Services**

**Authoriser: Acting Director Corporate Strategy and Resourcing**

**OFFICER'S RECOMMENDATION**

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**THAT Council note the update on the purchase of the 132 Burradoo Road, Burradoo noting that the land has been sold to another purchaser and noting that there is no dwelling entitlement on the land.**

*MN 2024/98*

**MOTION** *moved by the Administrator*

***THAT Council note the update on the purchase of the 132 Burradoo Road, Burradoo noting that the land has been sold to another purchaser and noting that there is no dwelling entitlement on the land.***

**DECLARED CARRIED BY THE ADMINISTRATOR**



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**7.4 3 Soma Avenue Bowral - Update**

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**Report Author: Coordinator Property Services**

**Authoriser: Acting Director Corporate Strategy and Resourcing**

**OFFICER'S RECOMMENDATION**

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**THAT a further report be provided to a future meeting of Council following registration of the required plan of acquisition at NSW Land Registry Services to commence compulsory land acquisition of part 3 Soma Avenue, Bowral.**

The Acting Director Corporate Strategy and Resourcing addressed the meeting.

The General Manager addressed the meeting,

*MN 2024/99*

**MOTION moved by the Administrator**

***THAT a further report be provided to a future meeting of Council following registration of the required plan of acquisition at NSW Land Registry Services to commence compulsory land acquisition of part 3 Soma Avenue, Bowral.***

**DECLARED CARRIED BY THE ADMINISTRATOR**

## **8 MEETING CLOSURE**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 4.55PM