

DRAFT MINUTES

Ordinary Meeting of Council



We're with you

Wednesday 7 August 2024

Council Chambers, Wingecarribee Shire Council Civic Centre

68 Elizabeth Street, Moss Vale

The meeting commenced at 3:40 pm

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WEDNESDAY 7 AUGUST 2024**

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**MINUTES OF THE ORDINARY MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN COUNCIL
CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON 7 AUGUST 2024.**

Present: Administrator Mr Viv May

In Attendance:

General Manager	Ms Lisa Miscamble
Director Corporate Strategy and Resourcing	Ms Shelley Jones
Director Communities and Place	Mr Michael McCabe
Director Service and Project Delivery	Ms Karin Targa
Acting Executive Manager Strategic Outcomes	Mr Stephen Joss
Chief Financial Officer	Mr Pav Kuzmanovski
Chief Information Officer	Mr George Harb
Manager Governance and Corporate Performance	Ms Danielle Lidgard
Manager Community Life and Libraries	Ms Kathryn Baget-Juleff
Manager Business and Property	Mr James Borbone
Governance Advisor	Mr Warwick Lawrence
Coordinator Strategic Policy	Ms Susan Stannard
Coordinator ICT Operations	Mr Ayhan Biyik
Coordinator Governance	Ms Paige Zelunzuk

Via Teams Votar Partners Bruno Maluto

1 OPENING OF THE MEETING

The Administrator, Mr Viv May PSM will open the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

The Administrator, Mr Viv May PSM, acknowledged country:

“Wingecarribee Shire Council acknowledge the Gundungurra and Tharawal people as the traditional custodians of this land we now call the Wingecarribee Shire. I pay my respect to Elders both past, present and emerging. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here or watching today.”

3 STATEMENT OF ETHICAL OBLIGATIONS

The Administrator, Mr Viv May PSM, stated:

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“As Administrator I will undertake the duties of the Office of Administrator in the best interests of the people of the Wingecarribee Shire Council area and to act faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.

I am committed to the declaration of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting, in accordance with the Code of Conduct and Code of Meeting Practice.”

4 APOLOGIES

Nil.

5 ADOPTION OF MINUTES OF PREVIOUS MEETING

MN 2024/252

MOTION moved by Administrator

THAT the minutes of the Ordinary Meeting of Council held on 17 July 2024 (MN 2024/209 to 2024/251 inclusive) be adopted as a correct record of the proceedings of the meeting.

DECLARED CARRIED BY THE ADMINISTRATOR

6 DECLARATIONS OF INTEREST

Nil.

7 ADMINISTRATOR MINUTE

MN 2024/253

MOTION moved by the Administrator

THAT the Administrator Minute be received and noted.

DECLARED CARRIED BY THE ADMINISTRATOR

The Administrator welcomed the new Director Corporate Strategy and Resourcing, Ms Shelley Jones.

8 ITEMS FOR CONSIDERATION BY EXCEPTION

MN 2024/254

MOTION moved by the Administrator

THAT Standing Orders be suspended in order to bring forward the following items for consideration by exception:

Item 10.2 - Bowral Vietnam War Memorial and Cherry Tree Walk Conservation Management Plan Post Public Exhibition Report.

Item 10.4 - Community Waste Financial Assistance Scheme

Item 10.5 - Lackey Park Masterplan Update

Item 10.7 - Service Delivery Review Program 2024-2028 for Adoption

Item 10.8 - Electric Vehicle Charging Stations on Public Land Policy - Draft for Public Exhibition

Item 10.9 - Complaints and Feedback Management Policy - Draft for Public Exhibition

Item 10.10 - Managing Unreasonable Conduct by Complainants Policy - Draft for Public Exhibition

Item 10.11 - Expenses and Facilities for the Mayor and Councillors Policy - For Adoption

Item 10.13 - Councillor and Staff Interaction Policy - Draft for Adoption

Item 10.14 - Council Operations Environment Policy - Draft for Adoption

Item 10.15 - Contaminated Land Policy - Draft for Adoption

Item 10.16 - Cenotaph and War Memorial (Protected Places) Security and Protection Policy - Draft for Adoption

Item 10.17 - Agency Information Guide - Draft for Adoption

Item 10.22 - Part Kangaloon and Old South Roads, Bowral Proposed Lease of Road Reserve to Southern Highlands Botanic Gardens Limited Post Exhibition Report

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Item 10.23 - Part 801, 890, 911 and 931 Range Road Glenquarry Proposed Acquisition of Land for Road Purposes

Item 10.24 - Land for Bushfire Shed at Hill Top Lease from Transport Asset Holding Entity of NSW

Item 10.25 - Part Welby Oval, 13 Currockbilly Street, Welby Proposed Lease to Highlands Theatre Group

Item 10.26 - Part 25 Shierlaw Road, Robertson Proposed Acquisition of Land

Item 10.27 - Exercise Stations - Former Sport and Recreational Committee

Item 10.29 - Community Reference Panel - 18 July 2024 Meeting Proceedings (Minutes)

DECLARED CARRIED BY THE ADMINISTRATOR

MN 2024/255

MOTION moved by the Administrator

THAT the recommendations contained in the reports for the following items be adopted by exception:

Item 10.2 - Bowral Vietnam War Memorial and Cherry Tree Walk Conservation Management Plan Post Public Exhibition Report.

Item 10.4 - Community Waste Financial Assistance Scheme

Item 10.5 - Lackey Park Masterplan Update

Item 10.7 - Service Delivery Review Program 2024-2028 for Adoption

Item 10.8 - Electric Vehicle Charging Stations on Public Land Policy - Draft for Public Exhibition

Item 10.9 - Complaints and Feedback Management Policy - Draft for Public Exhibition

Item 10.10 - Managing Unreasonable Conduct by Complainants Policy - Draft for Public Exhibition

Item 10.11 - Expenses and Facilities for the Mayor and Councillors Policy - For Adoption

Item 10.13 - Councillor and Staff Interaction Policy - Draft for Adoption

Item 10.14 - Council Operations Environment Policy - Draft for Adoption

Item 10.15 - Contaminated Land Policy - Draft for Adoption

Item 10.16 - Cenotaph and War Memorial (Protected Places) Security and Protection Policy - Draft for Adoption

Item 10.17 - Agency Information Guide - Draft for Adoption

Item 10.22 - Part Kangaloon and Old South Roads, Bowral Proposed Lease of Road Reserve to Southern Highlands Botanic Gardens Limited Post Exhibition Report

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Item 10.26 - Part 25 Shierlaw Road, Robertson Proposed Acquisition of Land

Item 10.27 - Exercise Stations - Former Sport and Recreational Committee

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Item 10.29 - Community Reference Panel - 18 July 2024 Meeting Proceedings (Minutes)

DECLARED CARRIED BY THE ADMINISTRATOR

MN 2024/256

MOTION moved by Administrator

THAT Standing Orders be resumed.

DECLARED CARRIED BY THE ADMINISTRATOR

9 GENERAL MANAGER

9.1 Results of Public Exhibition of Independent Peer Review of Draft Community Heritage Study 2021-23

Report of: Susan Stannard
Coordinator Strategic Policy

Authorised by: Deniz Kilic
Executive Manager Strategic Outcomes

OFFICER'S RECOMMENDATION

THAT:

1. The properties and areas listed as "Yes" in the final column of the List of Recommendations at Attachment 1 be SUPPORTED for heritage listing.
2. The properties and areas listed as "No" in the final column of the List of Recommendations at Attachment 1 be NOT SUPPORTED for heritage listing.
3. The properties and areas listed as "Defer" in the final column of the List of Recommendations at Attachment 1 along with Item No. 277 (71 Penrose Road, Bundanoon) be DEFERRED for further investigation and consultation with a future report to be provided to the Local Planning Panel and Council by June 2025. This includes the proposed Berrima Landscape Conservation Area North and South Extensions and proposed Exeter/Sutton Forest Landscape Conservation Area.
4. The Community Heritage Study 2021-23, as amended by the changes recommended by submissions, the Independent Peer Review and the Local Planning Panel, as detailed in Attachment 2 to this report, be ADOPTED.
5. The draft Planning Proposal prepared under section 3.33 of the Environmental Planning & Assessment Act 1979 to give effect to the heritage listings and heritage conservation areas recommended and endorsed point 1 above be SUPPORTED. The Planning Proposal seeks to give statutory effect to the above supported heritage items and conservation areas by amending Schedule 5 of the Wingecarribee Local Environmental Plan 2010 to add new heritage items and new heritage conservation areas and amend the Heritage Map of the Wingecarribee Local Environmental Plan 2010 to map new heritage items and areas and map extensions to existing heritage conservation areas.
6. The Planning Proposal be sent to the NSW Department of Planning, Housing and Infrastructure with a request for a Gateway Determination in accordance with section 3.34 of the Environmental Planning & Assessment Act 1979.
7. Interim Heritage Order No. 14 applying to 48-50 Old Hume Highway, Mittagong, comprising Lot 4 DP 876468, be allowed to lapse on 23 August 2024, in recognition that the house has been demolished.
8. The heritage assessment that recommends the heritage listing and inclusion in the Planning Proposal of 2 Pioneer Street, Mittagong, (Community Heritage Study Item No. 434), comprising Part Lot 222 Sec U DP 20, be SUPPORTED, as recommended by the Independent Peer Review and endorsed by the Local Planning Panel.
9. Interim Heritage Order No. 15 applying to Part Lot 222 Sec U DP 20, 2 Pioneer Street, Mittagong, be extended for a further six (6) months until 23 February 2025 to allow for the preparation and processing of the Planning Proposal.

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10. The properties nominated as part of the community engagement phase of the Draft Community Heritage Study as detailed in Table 3 to this report be examined for potential heritage recognition as heritage items or conservation areas along with the items marked as deferred AND THAT those items are reported back to the Local Planning Panel by June 2025.
11. Contributory building mapping be undertaken for all heritage conservation areas with the results reflected in the next-generation comprehensive Development Control Plan.
12. The Local Planning Panel and Council consider a final summary report following public exhibition of the Planning Proposal as part of the Gateway process.

The General Manager introduced the item.

The Coordinator Strategic Policy addressed the meeting.

The Chief Financial Officer addressed the meeting.

MN 2024/257

MOTION moved by the Administrator

THAT:

1. *The properties and areas listed as “Yes” in the final column of the List of Recommendations at Attachment 1 be SUPPORTED for heritage listing.*
2. *The properties and areas listed as “No” in the final column of the List of Recommendations at Attachment 1 be NOT SUPPORTED for heritage listing.*
3. *The properties and areas listed as “Defer” in the final column of the List of Recommendations at Attachment 1 along with Item No. 277 (71 Penrose Road, Bundanoon) be DEFERRED for further investigation and consultation with a future report to be provided to the Local Planning Panel and Council by June 2025. This includes the proposed Berrima Landscape Conservation Area North and South Extensions and proposed Exeter/Sutton Forest Landscape Conservation Area.*
4. *The Community Heritage Study 2021-23, as amended by the changes recommended by submissions, the Independent Peer Review and the Local Planning Panel, as detailed in Attachment 2 to this report, be ADOPTED.*
5. *The draft Planning Proposal prepared under section 3.33 of the Environmental Planning & Assessment Act 1979 to give effect to the heritage listings and heritage conservation areas recommended and endorsed point 1 above be SUPPORTED. The Planning Proposal seeks to give statutory effect to the above supported heritage items and conservation areas by amending Schedule 5 of the Wingecarribee Local Environmental Plan 2010 to add new heritage items and new heritage conservation areas and amend the Heritage Map of the Wingecarribee Local Environmental Plan 2010 to map new heritage items and areas and map extensions to existing heritage conservation areas.*
6. *The Planning Proposal be sent to the NSW Department of Planning, Housing and Infrastructure with a request for a Gateway Determination in accordance with section 3.34 of the Environmental Planning & Assessment Act 1979.*
7. *Interim Heritage Order No. 14 applying to 48-50 Old Hume Highway, Mittagong, comprising Lot 4 DP 876468, be allowed to lapse on 23 August 2024, in recognition that the house has been demolished.*
8. *The heritage assessment that recommends the heritage listing and inclusion in the Planning Proposal of 2 Pioneer Street, Mittagong, (Community Heritage Study Item No. 434),*

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comprising Part Lot 222 Sec U DP 20, be SUPPORTED, as recommended by the Independent Peer Review and endorsed by the Local Planning Panel.

- 9. Interim Heritage Order No. 15 applying to Part Lot 222 Sec U DP 20, 2 Pioneer Street, Mittagong, be extended for a further six (6) months until 23 February 2025 to allow for the preparation and processing of the Planning Proposal.*
- 10. The properties nominated as part of the community engagement phase of the Draft Community Heritage Study as detailed in Table 3 to this report be examined for potential heritage recognition as heritage items or conservation areas along with the items marked as deferred AND THAT those items are reported back to the Local Planning Panel by June 2025.*
- 11. Contributory building mapping be undertaken for all heritage conservation areas with the results reflected in the next-generation comprehensive Development Control Plan.*
- 12. The Local Planning Panel and Council consider a final summary report following public exhibition of the Planning Proposal as part of the Gateway process.*

DECLARED CARRIED BY THE ADMINISTRATOR

9.2 2023/24 Budget - Proposed Revotes

Report of: Kerry Nicholls
Team Leader Management Accounting and Finance

Authorised by: Margaret Cusack
Acting Deputy Chief Financial Officer

OFFICER'S RECOMMENDATION

THAT

1. Council approve the list of expenditure revotes from the 2023/24 budget totaling \$17,604,211 into the 2024/25 budget to allow completion of planned works.
2. Council endorse the establishment of the following reserves to be included in the Financial Reserves Policy:
 - a. Unexpended Loans Reserve – General Fund.
 - b. Unexpended Loans Reserve – Sewer Fund.
 - c. Unexpended Loans Reserve – Water Fund.
 - d. Operating Projects Reserve.
3. Council authorise the transfer of \$3,753,538 to the newly created Unexpended Loans Reserve – General Fund being the balance of unexpended loan funds for the Civic Centre Back of House Refurbishment as at 30 June 2024.
4. Council authorise the transfer of \$1,100,054 to the newly created Operating Projects Reserve as at 30 June 2024 to fund those general revenue funded operating projects listed in Attachment 1.
5. Council authorise the transfer of \$1,159,058 to Capital Projects Reserve as at 30 June 2024 to fund those general revenue funded capital projects listed in Attachment 1.

The Chief Financial Officer introduced the item.

MN 2024/258

MOTION moved by the Administrator

THAT

1. Council approve the list of expenditure revotes from the 2023/24 budget totaling \$17,604,211 into the 2024/25 budget to allow completion of planned works.
2. Council endorse the establishment of the following reserves to be included in the Financial Reserves Policy:
 - a. Unexpended Loans Reserve – General Fund.
 - b. Unexpended Loans Reserve – Sewer Fund.
 - c. Unexpended Loans Reserve – Water Fund.
 - d. Operating Projects Reserve.
3. Council authorise the transfer of \$3,753,538 to the newly created Unexpended Loans Reserve – General Fund being the balance of unexpended loan funds for the Civic Centre Back of House Refurbishment as at 30 June 2024.

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4. *Council authorise the transfer of \$1,100,054 to the newly created Operating Projects Reserve as at 30 June 2024 to fund those general revenue funded operating projects listed in Attachment 1.*

5. *Council authorise the transfer of \$1,159,058 to Capital Projects Reserve as at 30 June 2024 to fund those general revenue funded capital projects listed in Attachment 1.*

DECLARED CARRIED BY THE ADMINISTRATOR

9.3 Investments Report - July 2024

Report of: Kim Mahon
Accounting Officer

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council note that, due to timing of this meeting, a detailed report on the July 2024 investments will be tabled at this meeting.

The General Manager tabled the attached [Investments Report](#).

MN 2024/259

MOTION moved by the Administrator

THAT Council note that, due to timing of this meeting, a detailed report on the July 2024 investments will be tabled at this meeting.

DECLARED CARRIED BY THE ADMINISTRATOR

10 REPORTS

10.1 Animal Shelter Service Review

Report of: James Borbone
Acting Manager Business and Property Services

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT:

1. Council note the outcomes of the Animal Shelter Service Review.
2. A further report be tabled to the September 2024 Extraordinary Council Meeting with an update on the Memorandum of Understanding between Council and the Friends of Wingecarribee Animal Shelter.

MN 2024/260

MOTION moved by Administrator

THAT Standing Orders be suspended in order for Bruno Maluto of Votar to address Council on Item 10.1 - Animal Shelter Service Review.

DECLARED CARRIED BY THE ADMINISTRATOR

MN 2024/261

MOTION moved by Administrator

THAT Standing Orders be resumed.

DECLARED CARRIED BY THE ADMINISTRATOR

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The Chief Financial Officer introduced the item.

MN 2024/262

MOTION moved by the Administrator

THAT Council:

- 1. Note with concern the long standing operational shortcomings identified in the independent Animal Shelter Service Review, acknowledging that some of these matters are the direct result of the existing unsatisfactory location and housing arrangements.***
- 2. Request the General Manager to review and, where necessary, implement all the recommendations of the review prior to relocation to the purpose built facility.***
- 3. Delegate to the General Manager authority to update the Memorandum of Understanding between Friends of Wingecarribee Animal Shelter, volunteers and Council to ensure it complies with all statutory and governance obligations and best practice requirements, and further, that it be a public document with no confidentiality clauses.***

DECLARED CARRIED BY THE ADMINISTRATOR

10.2 Bowral Vietnam War Memorial and Cherry Tree Walk Conservation Management Plan Post Public Exhibition Report

Report of: Michael Hamilton
Recreation Planner

Authorised by: Karin Targa
Director Service and Project Delivery

OFFICER'S RECOMMENDATION

THAT Council adopt the Conservation Management Plan for the Bowral Vietnam War Memorial and Cherry Tree Walk.

MN 2024/271

MOTION

THAT Council adopt the Conservation Management Plan for the Bowral Vietnam War Memorial and Cherry Tree Walk.

DECLARED CARRIED BY EXCEPTION

10.3 Nattai Creek Bridge Conservation Management Plan - Draft for Public Exhibition and Proposed Acquisition of Land - Ferguson Crescent, Mittagong

Report of: Mark Watling
Project Manager

Authorised by: Karin Targa
Director Service and Project Delivery

OFFICER'S RECOMMENDATION

THAT:

1. Council endorse the Draft Conservation Management Plan for the bridge over the Nattai Creek on Ferguson Crescent at Mittagong for public exhibition for a period of 28 days.
2. A further report be submitted to Council following the conclusion of the public exhibition period.
3. The General Manager be delegated authority to negotiate with the owner of Lot 10 in Deposited Plan 1069811, Ferguson Crescent, Mittagong for the acquisition of part of the lot for the purpose of road **AND THAT** compensation be negotiated within 10% range of independent valuation.
4. Council affix the Common Seal of Council to any documents required to be sealed for the acquisition of land referred to as part Lot 10 in Deposited Plan 1069811, Ferguson Crescent, Mittagong **AND THAT** authority be delegated to the Mayor/Administrator and General Manager to execute those documents.
5. Authority be delegated to the Mayor/Administrator and General Manager to execute on behalf of Council any documents associated with the acquisition of the land referred to as part Lot 10 in Deposited Plan 1069811, Ferguson Crescent, Mittagong that do not require the Common Seal of Council.
6. Upon acquisition, the land known as part Lot 10 in Deposited Plan 1069811, Ferguson Crescent, Mittagong be classified as Operational land.
7. If the acquisition of the land referred to item 3 above cannot be negotiated by agreement, a further report be presented to a future meeting of Council to commence compulsory acquisition process.

The Director Service and Project Delivery introduced the item.

MN 2024/263

MOTION moved by the Administrator

THAT:

1. Council endorse the Draft Conservation Management Plan for the bridge over the Nattai Creek on Ferguson Crescent at Mittagong for public exhibition for a period of 28 days.
2. A further report be submitted to Council following the conclusion of the public exhibition period.
3. The General Manager be delegated authority to negotiate with the owner of Lot 10 in Deposited Plan 1069811, Ferguson Crescent, Mittagong for the acquisition of part of the lot for the purpose of road **AND THAT** compensation be negotiated within 10% range of independent valuation.

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- 4. Council affix the Common Seal of Council to any documents required to be sealed for the acquisition of land referred to as part Lot 10 in Deposited Plan 1069811, Ferguson Crescent, Mittagong AND THAT authority be delegated to the Mayor/Administrator and General Manager to execute those documents.*
- 5. Authority be delegated to the Mayor/Administrator and General Manager to execute on behalf of Council any documents associated with the acquisition of the land referred to as part Lot 10 in Deposited Plan 1069811, Ferguson Crescent, Mittagong that do not require the Common Seal of Council.*
- 6. Upon acquisition, the land known as part Lot 10 in Deposited Plan 1069811, Ferguson Crescent, Mittagong be classified as Operational land.*
- 7. If the acquisition of the land referred to item 3 above cannot be negotiated by agreement, a further report be presented to a future meeting of Council to commence compulsory acquisition process.*

DECLARED CARRIED BY THE ADMINISTRATOR

10.4 Community Waste Financial Assistance Scheme

Report of: Clinton McAlister
Manager Waste and Resource Recovery

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT:

1. Council provide Community Waste Disposal Scheme 2024/25 Grants to the following community organisations for the following amounts:
 - a. Bowral Men's Shed \$750
 - b. DIY Families \$5,000
 - c. Moss Vale Men's Shed \$5,000
 - d. Southern Highlands Community Hospice \$1,500
 - e. Connect Christian Church- Connect Community Op Shop \$2,500
 - f. Meals on wheels Southern Highlands \$4,000
 - g. Penrose Rural Fire Brigade \$250
 - h. Salvation Army Southern Highlands \$17,000
 - i. Moss Vale Community Gardens \$250
 - j. Yerrinbool Community Group \$770
2. The remaining financial Assistance funding of \$17,980 be held for the provision of assistance to the community throughout the year, based upon a determined need and value to the community in line with the Waste Assistance guidelines.
3. Successful applicants be advised in writing.
4. Unsuccessful applicants be advised in writing.
5. All users of the previous waste disposal scheme be notified of its discontinuance.
6. A further report be prepared for Council approval on a second round of community funding if it is proposed that the remaining Financial Assistance funding of \$17,980 is to be allocated.

MN 2024/272

MOTION

THAT:

1. Council provide Community Waste Disposal Scheme 2024/25 Grants to the following community organisations for the following amounts:
 - a. Bowral Men's Shed \$750
 - b. DIY Families \$5,000
 - c. Moss Vale Men's Shed \$5,000
 - d. Southern Highlands Community Hospice \$1,500
 - e. Connect Christian Church- Connect Community Op Shop \$2,500

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- f. Meals on wheels Southern Highlands \$4,000*
 - g. Penrose Rural Fire Brigade \$250*
 - h. Salvation Army Southern Highlands \$17,000*
 - i. Moss Vale Community Gardens \$250*
 - j. Yerrinbool Community Group \$770*
- 2. The remaining financial Assistance funding of \$17,980 be held for the provision of assistance to the community throughout the year, based upon a determined need and value to the community in line with the Waste Assistance guidelines.*
 - 3. Successful applicants be advised in writing.*
 - 4. Unsuccessful applicants be advised in writing.*
 - 5. All users of the previous waste disposal scheme be notified of its discontinuance.*
 - 6. A further report be prepared for Council approval on a second round of community funding if it is proposed that the remaining Financial Assistance funding of \$17,980 is to be allocated.*

DECLARED CARRIED BY EXCEPTION

10.5 Lackey Park Masterplan Update

Report of: Michael Hamilton
Recreation Planner

Authorised by: Karin Targa
Director Service and Project Delivery

OFFICER'S RECOMMENDATION

THAT Council proceed with the revision of the Lackey Park Masterplan within the parameters of:

- a. Formalisation and upgrade of sporting fields
- b. Provision of sports field lighting
- c. Renewal and upgrade of amenities and public toilets and inclusion of clubroom
- d. Provision of upgraded cricket facilities
- e. Improved spectator seating
- f. No works to encroach on the existing drainage channel

MN 2024/273

MOTION

THAT Council proceed with the revision of the Lackey Park Masterplan within the parameters of:

- a. *Formalisation and upgrade of sporting fields*
- b. *Provision of sports field lighting*
- c. *Renewal and upgrade of amenities and public toilets and inclusion of clubroom*
- d. *Provision of upgraded cricket facilities*
- e. *Improved spectator seating*
- f. *No works to encroach on the existing drainage channel*

DECLARED CARRIED BY EXCEPTION

10.6 Corporate Relations Service Review Update

Report of: Kathryn Baget-Juleff
Manager Community Life & Libraries

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT Council:

1. Receive and note the Corporate Relations Review September 2021 report implementation status update.
2. Endorse the Wingecarribee Brand Refresh.

MN 2024/264

MOTION moved by the Administrator

THAT Council:

1. *Receive and note the Corporate Relations Review September 2021 report implementation status update.*
2. *Endorse the Wingecarribee Brand Refresh.*
3. *The General Manager ensure that the communications and engagement review of 2024/25 include print and broadcast media.*

DECLARED CARRIED BY THE ADMINISTRATOR

10.7 Service Delivery Review Program 2024-2028 for Adoption

Report of: Danielle Lidgard
Manager Governance and Corporate Performance

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council adopt the proposed Service Review Program for 2024-2028.

MN 2024/274

MOTION

THAT Council endorse the draft Service Review Program for 2024-2027.

DECLARED CARRIED BY EXCEPTION

10.8 Electric Vehicle Charging Stations on Public Land Policy - Draft for Public Exhibition

Report of: Karen Thorogood
Coordinator Sustainability Services

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT:

1. Council endorse the Draft Electric Vehicle Charging Stations on Public Land Policy to be placed on public exhibition for a period of 28 days.
2. A further report be submitted to Council following the conclusion of the public exhibition period.

MN 2024/275

MOTION

THAT:

1. *Council endorse the Draft Electric Vehicle Charging Stations on Public Land Policy to be placed on public exhibition for a period of 28 days.*
2. *A further report be submitted to Council following the conclusion of the public exhibition period.*

DECLARED CARRIED BY EXCEPTION

10.9 Complaints and Feedback Management Policy - Draft for Public Exhibition

Report of: Warwick Lawrence
Coordinator Governance

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT:

1. The revised Complaints and Feedback Management Policy be placed on public exhibition for a period of 28 days
2. A further report be presented to Council at the end of the exhibition period to adopt the policy after consideration of any submission received during the exhibition period.

MN 2024/276

MOTION

THAT:

1. *The revised Complaints and Feedback Management Policy be placed on public exhibition for a period of 28 days*
2. *A further report be presented to Council at the end of the exhibition period to adopt the policy after consideration of any submission received during the exhibition period.*

DECLARED CARRIED BY EXCEPTION

10.10 Managing Unreasonable Conduct by Complainants - Draft for Public Exhibition

Report of: Warwick Lawrence
Coordinator Governance

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT:

1. The Draft Managing Unreasonable Conduct by Complainants Policy be placed on Public Exhibition for a period of twenty-eight (28) days.
2. A further report be submitted to Council following the conclusion of the public exhibition period to consider any submission received prior to adoption.

MN 2024/277

MOTION

THAT:

1. *The Draft Managing Unreasonable Conduct by Complainants Policy be placed on Public Exhibition for a period of twenty-eight (28) days.*
2. *A further report be submitted to Council following the conclusion of the public exhibition period to consider any submission received prior to adoption.*

DECLARED CARRIED BY EXCEPTION

10.11 Expenses and Facilities for the Mayor and Councillors Policy - Policy for Adoption

Report of: Warwick Lawrence
Coordinator Governance

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council adopt the Draft Expenses and Facilities for the Mayor and Councillors Policy, as amended.

MN 2024/278

MOTION

THAT Council adopt the Draft Expenses and Facilities for the Mayor and Councillors Policy, as amended.

DECLARED CARRIED BY EXCEPTION

10.12 Aboriginal and Torres Strait Islander Acknowledgement to Country Policy - Draft for Adoption

Report of: Corinne Buxton
Coordinator Community Development

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT Council:

1. Adopt the Aboriginal and Torres Strait Islander Acknowledgement to Country Policy.
2. Write to the people who lodged a submission advising them of the outcome and thanking them for their feedback on the Aboriginal and Torres Strait Islander Acknowledgement to Country Policy.

The Director Communities and Place introduced the item.

MN 2024/265

MOTION *moved by the Administrator*

THAT Council:

1. Adopt the Aboriginal and Torres Strait Islander Acknowledgement to Country Policy.
2. Write to the people who lodged a submission advising them of the outcome and thanking them for their feedback on the Aboriginal and Torres Strait Islander Acknowledgement to Country Policy.

DECLARED CARRIED BY THE ADMINISTRATOR

10.13 Councillor and Staff Interaction Policy - Draft for Adoption

Report of: Warwick Lawrence
Coordinator Governance

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT the Draft Councillor and Staff Interaction Policy be adopted.

MN 2024/279

MOTION

THAT the Draft Councillor and Staff Interaction Policy be adopted.

DECLARED CARRIED BY EXCEPTION

10.14 Council Operations Environment Policy - Draft for Adoption

Report of: Karen Thorogood
Coordinator Sustainability Services

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT Council adopt the updated Council Operations Environment Policy as per Attachment 1 to this report.

MN 2024/280

MOTION

THAT Council adopt the updated Council Operations Environment Policy as per Attachment 1 to this report.

DECLARED CARRIED BY EXCEPTION

10.15 Contaminated Land Policy - Draft for Adoption

Report of: Karen Thorogood
Coordinator Sustainability Services

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT Council adopt the Contaminated Land Policy as per Attachment 1 of this report.

MN 2024/281

MOTION

THAT Council adopt the Contaminated Land Policy as per Attachment 1 of this report.

DECLARED CARRIED BY EXCEPTION

10.16 Cenotaph and War Memorial (Protected Places) Security and Protection Policy - Draft for Adoption

Report of: Katrina Luck
Senior Asset Officer Parks

Authorised by: Karin Targa
Director Service and Project Delivery

OFFICER'S RECOMMENDATION

THAT:

1. The updated Cenotaphs and War Memorial (Protected Places) Security and Protection Policy be adopted.
2. Write to all persons who lodged a submission advising them of the outcome and thanking them for their feedback on the Cenotaphs and War Memorial (Protected Places) Security and Protection Policy.

MN 2024/282

MOTION

THAT:

1. *The updated Cenotaphs and War Memorial (Protected Places) Security and Protection Policy be adopted.*
2. *Council write to all persons who lodged a submission advising them of the outcome and thanking them for their feedback on the Cenotaphs and War Memorial (Protected Places) Security and Protection Policy.*

DECLARED CARRIED BY EXCEPTION

10.17 Agency Information Guide - Draft for Adoption

Report of: Warwick Lawrence
Coordinator Governance

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council adopt the Agency Information Guide 2024/2025.

MN 2024/283

MOTION

THAT Council adopt the Agency Information Guide 2024/2025.

DECLARED CARRIED BY EXCEPTION

**10.18 Plan of Management for Natural Areas (Bushland and Watercourse)
- Draft for Adoption**

Report of: Shaun Robinson
Manager Assets

Authorised by: Karin Targa
Director Service and Project Delivery

OFFICER'S RECOMMENDATION

THAT Council:

1. Receive the report prepared by Parkland Planners on the outcomes of the public hearing into the proposed categorisation of community and Crown Land as Natural Areas (Bushland and Watercourse).
2. Adopt the amended *Plan of Management for Natural Areas (Bushland and Watercourse)*.

The Director Service and Project Delivery introduced the item.

MN 2024/266

MOTION moved by the Administrator

THAT Council:

1. *Receive the report prepared by Parkland Planners on the outcomes of the public hearing into the proposed categorisation of community and Crown Land as Natural Areas (Bushland and Watercourse).*
2. *Adopt the amended Plan of Management for Natural Areas (Bushland and Watercourse).*

DECLARED CARRIED BY THE ADMINISTRATOR

10.19 Youth Forum 2024 Update and Evaluation

Report of: Meredith Lea
Acting Coordinator Community Development

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT Council:

1. Receive and note the Wingecarribee Youth Forum report.
2. Deliver the Wingecarribee Youth Forum as an annual event.

The Director Communities and Place introduced the item.

MN 2024/267

MOTION moved by the Administrator

THAT Council:

1. Receive and note the Wingecarribee Youth Forum report.
2. Deliver the Wingecarribee Youth Forum as an annual event.

DECLARED CARRIED BY THE ADMINISTRATOR

10.20 Land and Environment Court Appeals and the Wingecarribee Local Planning Panel

Report of: Michael McCabe
Director Communities and Place

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT:

1. A report be presented to the Wingecarribee Local Planning Panel:
 - a. Seeking resolution that the Panel pursuant to Section 2.20(8) of the Environmental Planning & Assessment Act 1979 (EPA Act) revoke their current delegation in relation to the conduct of appeals.
 - b. That the Panel pursuant to Section 2.20(8) of the EPA Act delegates to Council's General Manager, Director Communities and Place, Manager Development Assessment and Regulation the functions of the Panel under Section 8.15(4) of the EPA Act with respect to the control and direction of appeals subject to the current operational guidelines documented in the Wingecarribee Shire Council - Planning Panel Guidelines.
2. A draft routine reporting mechanism be developed for Appeals and Development Applications which have been lodged for a period of 180 days which would have come to the Wingecarribee Local Planning Panel.
3. The draft routine reporting mechanism be reported to the Wingecarribee Local Planning Panel to seek their feedback.
4. The Wingecarribee Shire Council - Planning Panel Guidelines be reviewed and draft amendments be proposed for consideration by the Wingecarribee Local Planning Panel in response to the Council resolutions of this report.
5. A further report be brought back to Council following consideration of the above resolutions by the Wingecarribee Local Planning Panel.

MN 2024/268

MOTION moved by the Administrator

THAT:

1. A report be presented to the Wingecarribee Local Planning Panel:
 - a. Seeking resolution that the Panel pursuant to Section 2.20(8) of the Environmental Planning & Assessment Act 1979 (EPA Act) revoke their current delegation in relation to the conduct of appeals.
 - b. That the Panel pursuant to Section 2.20(8) of the EPA Act delegates to Council's General Manager the functions of the Panel under Section 8.15(4) of the EPA Act with respect to the control and direction of appeals subject to the current operational guidelines documented in the Wingecarribee Shire Council - Planning Panel Guidelines.
-

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- 2. Routine reporting mechanism be developed for Appeals and Development Applications which have been lodged for a period of 180 days which would have come to the Wingecarribee Local Planning Panel.*
- 3. The routine reporting mechanism be reported to the Wingecarribee Local Planning Panel to seek their feedback.*
- 4. The Wingecarribee Shire Council - Planning Panel Guidelines be reviewed and draft amendments be proposed for consideration by the Wingecarribee Local Planning Panel in response to the Council resolutions of this report.*
- 5. A further report be brought back to Council following consideration of the above resolutions by the Wingecarribee Local Planning Panel.*

DECLARED CARRIED BY THE ADMINISTRATOR

10.21 Development Assessment Performance

Report of: Michael McCabe
Director Communities and Place

Authorised by: Michael McCabe
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT:

1. Performance against the timeframe expectations for development assessments as contained in the Environmental Planning and Assessment (Statement of Expectations) Order 2024 be reported to Council as part of the Operational Plan 2024/25 - Service Performance Measures reporting requirements.
2. A further report on Development Assessment Performance be provided to the newly elected Council in 2024.

The Director Communities and Place introduced the item and stated that he is the author of the report.

MN 2024/269

MOTION moved by the Administrator

THAT:

1. *Performance against the timeframe expectations for development assessments as contained in the Environmental Planning and Assessment (Statement of Expectations) Order 2024 be reported to Council as part of the Operational Plan 2024/25 - Service Performance Measures reporting requirements.*
2. *A further report on Development Assessment Performance be provided to the newly elected Council in the first quarter of 2025.*
3. *A routine reporting mechanism be developed for development applications which have been lodged for a period of 180 days or more, with short commentary, to the monthly meeting of the Wingecarribee Local Planning Panel until the Ministerial Order dated 1 July 2024 is satisfied; such reporting to commence at the September meeting.*

DECLARED CARRIED BY THE ADMINISTRATOR

10.22 Part Kangaloon and Old South Roads, Bowral Proposed Lease of Road Reserve to Southern Highlands Botanic Gardens Limited Post Exhibition Report

Report of: Julie-Anne Beardsmore
Property and Project Officer

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT:

1. Council approve the proposed short-term Road Lease of part unformed road reserve, known as Kangaloon and Old South Roads, Bowral to Southern Highlands Botanic Gardens Limited for a period of five (5) years.
2. Authority be delegated to the General Manager to execute the Road Lease.

MN 2024/284

MOTION

THAT:

1. Council approve the proposed short-term Road Lease of part unformed road reserve, known as Kangaloon and Old South Roads, Bowral to Southern Highlands Botanic Gardens Limited for a period of five (5) years.
2. Authority be delegated to the General Manager to execute the Road Lease.

DECLARED CARRIED BY EXCEPTION

10.23 Part 801, 890, 911 and 931 Range Road Glenquarry Proposed Acquisition of Land for Road Purposes

Report of: Natasha Woods
Property and Project Officer

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT:

1. The General Manager be delegated authority to negotiate with the owners of:
 - Part Lot 100 in Deposited Plan 1134172 – 801 Range Road, Glenquarry (“Lot 100”).
 - Part Lot 12 in Deposited Plan 596095 – 890 Range Road, Glenquarry (“Lot 12”).
 - Part Lot 211 in Deposited Plan 812823 – 911 Range Road, Glenquarry (“Lot 211”).
 - Part Lot 210 in Deposited Plan 812823 – 931 Range Road, Glenquarry (“Lot 210”).

For the acquisition of part of those lots for the purpose of road AND THAT compensation be negotiated within 10% range of independent valuation.

2. Council note the updated land areas and valuations for the following two (2) properties:
 - Part Lot 12 in Deposited Plan 596095 – 890 Range Road, Glenquarry (“Lot 12”) and
 - Lot 211 in Deposited Plan 812823 being 911 Range Road, Glenquarry.
3. Council affix the Common Seal of Council to any documents required to be sealed for the acquisition of land referred to in Item 1 AND THAT authority be delegated to the Mayor/Administrator and General Manager to execute those documents.
4. Authority be delegated to the Mayor/Administrator and General Manager to execute on behalf of Council any documents associated with the acquisition of the land referred to in Item 1 above that do not require the Common Seal of Council.
5. Upon acquisition the land be classified as Operational land.
6. If the acquisition of the land referred to item 1 above cannot be negotiated by agreement, a further report be presented to a future meeting of Council to commence compulsory acquisition process.

MN 2024/285

MOTION

THAT:

1. *The General Manager be delegated authority to negotiate with the owners of:*
-

- *Part Lot 100 in Deposited Plan 1134172 – 801 Range Road, Glenquarry (“Lot 100”).*
- *Part Lot 12 in Deposited Plan 596095 – 890 Range Road, Glenquarry (“Lot 12”).*
- *Part Lot 211 in Deposited Plan 812823 – 911 Range Road, Glenquarry (“Lot 211”).*
- *Part Lot 210 in Deposited Plan 812823 – 931 Range Road, Glenquarry (“Lot 210”).*

For the acquisition of part of those lots for the purpose of road AND THAT compensation be negotiated within 10% range of independent valuation.

2. Council note the updated land areas and valuations for the following two (2) properties:

- *Part Lot 12 in Deposited Plan 596095 – 890 Range Road, Glenquarry (“Lot 12”) and*
- *Lot 211 in Deposited Plan 812823 being 911 Range Road, Glenquarry.*

3. Council affix the Common Seal of Council to any documents required to be sealed for the acquisition of land referred to in Item 1 AND THAT authority be delegated to the Mayor/Administrator and General Manager to execute those documents.

4. Authority be delegated to the Mayor/Administrator and General Manager to execute on behalf of Council any documents associated with the acquisition of the land referred to in Item 1 above that do not require the Common Seal of Council.

5. Upon acquisition the land be classified as Operational Land.

6. If the acquisition of the land referred to item 1 above cannot be negotiated by agreement, a further report be presented to a future meeting of Council to commence compulsory acquisition process.

DECLARED CARRIED BY EXCEPTION

10.24 Land for Bushfire Shed at Hill Top Lease from Transport Asset Holding Entity of NSW

Report of: Amanda McCullagh
Coordinator Property Services

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT:

1. Council enter into a Licence for Permitted Use with Transport Asset Holding Entity of New South Wales for land off West Parade, Hill Top being part Lot 5001 DP 1214266 for a period of 10 years.
2. Authority be delegated to the General Manager to negotiate the terms and conditions of the Licence for Permitted Use referred to in Item 1 above.
3. Authority be delegated to the Mayor/Administrator and General Manager to execute the Licence for Permitted Use referred to in Item 1 above under the Common Seal of Council.
4. Authority be delegated to the General Manager to execute any documents associated with the Licence for Permitted Use referred to in Item 1 above not requiring the Common Seal of Council.

MN 2024/286

MOTION

THAT:

1. *Council enter into a Licence for Permitted Use with Transport Asset Holding Entity of New South Wales for land off West Parade, Hill Top being part Lot 5001 DP 1214266 for a period of 10 years.*
2. *Authority be delegated to the General Manager to negotiate the terms and conditions of the Licence for Permitted Use referred to in Item 1 above.*
3. *Authority be delegated to the Mayor/Administrator and General Manager to execute the Licence for Permitted Use referred to in Item 1 above under the Common Seal of Council.*
4. *Authority be delegated to the General Manager to execute any documents associated with the Licence for Permitted Use referred to in Item 1 above not requiring the Common Seal of Council.*

DECLARED CARRIED BY EXCEPTION

10.25 Part Welby Oval, 13 Currockbilly Street, Welby Proposed Lease to Highlands Theatre Group

Report of: **Natasha Woods**
Property and Project Officer

Authorised by: **Pav Kuzmanovski**
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT:

1. The General Manager be delegated authority to negotiate the terms and conditions of the Lease with The Highlands Theatre Group for occupation of part Welby Oval, 14 Currockbilly Street, Welby (being Lot 1 Section 10 in Deposited Plan 759070) **AND THAT** it be noted that the total term of the Lease be five (5) years.
2. Authority be delegated to the General Manager and Mayor/Administrator to execute under the Common Seal of the Council the Lease referred to in Item 1 above.
3. Authority be delegated to the General Manager to execute on behalf of Council any documents associated with the Lease referred to in Item 1 above which does not require the affixing of the Common Seal of Council.

MN 2024/287

MOTION

THAT:

1. *The General Manager be delegated authority to negotiate the terms and conditions of the Lease with The Highlands Theatre Group for occupation of part Welby Oval, 14 Currockbilly Street, Welby (being Lot 1 Section 10 in Deposited Plan 759070) **AND THAT** it be noted that the total term of the Lease be five (5) years.*
2. *Authority be delegated to the General Manager and Mayor/Administrator to execute under the Common Seal of the Council the Lease referred to in Item 1 above.*
3. *Authority be delegated to the General Manager to execute on behalf of Council any documents associated with the Lease referred to in Item 1 above which does not require the affixing of the Common Seal of Council.*

DECLARED CARRIED BY EXCEPTION

10.26 Part 25 Shierlaw Road, Robertson Proposed Acquisition of Land

Report of: Natasha Woods
Property and Project Officer

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'RECOMMENDATION

THAT Council:

1. Note the updated Lot and Deposited Plan for part Shierlaw Road Robertson being Lots 1 and 2 in Deposited Plan of Acquisition DP 1302377.
2. Accept the owner's offer of \$80,000.00 plus valuation and legal fees as the compensation payable for the acquisition of part 25 Shierlaw Road Robertson being Lots 1 and 2 in Deposited Plan of Acquisition DP 1302377.
3. Affix the Common Seal of Council to any documents required to be sealed for acquisition of the land for road purposes referred to in Point 1 above AND authority be delegated to the General Manager and Mayor/Administrator to execute those documents.
4. Delegate authority to the General Manager and Mayor/Administrator to execute on behalf of Council any documents associated with the acquisition of the land for road purposes referred to in Item 1 above that does not require the Common Seal of Council.
5. Classify the land referred to in item 1 above as operational land.

MN 2024/288

MOTION

THAT Council:

1. *Note the updated Lot and Deposited Plan for part Shierlaw Road Robertson being Lots 1 and 2 in Deposited Plan of Acquisition DP 1302377.*
2. *Accept the owner's offer of \$80,000.00 plus valuation and legal fees as the compensation payable for the acquisition of part 25 Shierlaw Road Robertson being Lots 1 and 2 in Deposited Plan of Acquisition DP 1302377.*
3. *Affix the Common Seal of Council to any documents required to be sealed for acquisition of the land for road purposes referred to in Point 1 above AND authority be delegated to the General Manager and Mayor/Administrator to execute those documents.*
4. *Delegate authority to the General Manager and Mayor/Administrator to execute on behalf of Council any documents associated with the acquisition of the land for road purposes referred to in Item 1 above that does not require the Common Seal of Council.*
5. *Classify the land referred to in item 1 above as Operational Land.*

DECLARED CARRIED BY EXCEPTION

10.27 Exercise Stations - Former Sport and Recreational Committee

Report of: **Pav Kuzmanovski**
 Acting Director Corporate Strategy and Resourcing

Authorised by: **Hamish McNulty**
 Acting General Manager

OFFICER'S RECOMMENDATION

THAT Council note the report.

MN 2024/289

MOTION

THAT Council note the report.

DECLARED CARRIED BY EXCEPTION

10.28 Traffic Committee Meeting Minutes - 18 July 2024

Report of: Elizabeth de Graaf
Administration Officer - Assets

Authorised by: Karin Targa
Director Service and Project Delivery

OFFICER'S RECOMMENDATION

THAT Council:

1. Receive and note the Minutes of the Traffic Committee meeting held on Thursday 18 July 2024.
2. Adopt the recommendation contained in TC 2024/44 **THAT** the roundabout centre island and north approach raised splitter island as designed in engineering design plan Project Ref. 18001, Sheet No. 203 prepared by Beveridge Williams Land Development Consultants be recommended for approval.
3. Adopt the recommendation contained in TC 2024/48 **THAT** the civil design plans and associated traffic arrangements designed by Richmond and Ross Consulting Engineers (Plan No. 230139) and SLR Consulting (Plan No. 610.31088) are not supported.

The Director Service and Project Delivery addressed the meeting.

MN 2024/270

MOTION moved by the Administrator

THAT Council:

1. *Receive and note the Minutes of the Traffic Committee meeting held on Thursday 18 July 2024.*
2. *Adopt the recommendation contained in TC 2024/44 **THAT** the roundabout centre island and north approach raised splitter island as designed in engineering design plan Project Ref. 18001, Sheet No. 203 prepared by Beveridge Williams Land Development Consultants be recommended for approval.*
3. *Adopt the recommendation contained in TC 2024/48 **THAT** the civil design plans and associated traffic arrangements designed by Richmond and Ross Consulting Engineers (Plan No. 230139) and SLR Consulting (Plan No. 610.31088) are not supported.*

DECLARED CARRIED BY THE ADMINISTRATOR

**10.29 Community Reference Panel - 18 July 2024 Meeting Proceedings
(Minutes)**

Report of: Danielle Lidgard
Manager Governance and Corporate Performance

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT:

1. Council note the meeting proceedings (minutes) from the Community Reference Panel meeting held on 18 July 2024.
2. A further report be presented to Council on the outcomes of the Community Reference Panels to inform the committee structures when resolved by Council.
3. Council write to all Community Reference Panels to thank them for their services.

MN 2024/290

MOTION

THAT:

1. Council note the meeting proceedings (minutes) from the Community Reference Panel meeting held on 18 July 2024.
2. A further report be presented to Council on the outcomes of the Community Reference Panels to inform the committee structures when resolved by Council.
3. Council write to all Community Reference Panels to thank them for their services.

DECLARED CARRIED BY EXCEPTION

- 11 QUESTIONS TAKEN ON NOTICE**
- 12 MEETING CLOSURE**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 5.27PM