

# Traffic Convex Safety Mirror Application 24/25



If you need help lodging your form, contact us	
Email	<a href="mailto:council@wsc.nsw.gov.au">council@wsc.nsw.gov.au</a>
Phone	02 4868 0888
Customer Service Centres	Moss Vale Civic Centre 68 Elizabeth Street Moss Vale NSW 2577

Office use only	
Form ID	-----
Ref.	-----
Last updated	Feb 2024
Business unit	Assets Roads and Drainage
Application no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Wingecarribee Shire Council
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 02 4868 0888 to access or correct your personal information

## When is a Traffic Convex Safety Mirror Application required?

This application is required to request permission to install a traffic convex safety mirror on a public land (roadway and/or footway).

## About this Application Form:

1. The application will not be considered for assessment until the required fees have been paid.
2. Application fee is non-refundable if the application is not approved.
3. Failure to provide the required information may result in the application not considered for assessment and not approved.
4. The processing time for the application is a minimum of 20 working days excluding weekends and public holidays.
5. The traffic mirror is to be inspected by Council annually to ensure compliance with Transport for NSW requirements. Notification will be made prior to any inspection. Additional fees may apply.
6. Properties located on a private road, regional road or a classified main road (State Road) are not eligible to apply. Requests for a traffic mirror on a State or Regional Road are to be submitted to Transport for NSW for consideration.

## Part 1: Applicant Details

Applicant Details	
Applicant name	
Business name	
Business address	
Suburb	Postcode
Phone number	
Mobile	
Email	

## Part 2: Site Location

Address of Property: Please note this address must be where the permit will apply			
Address			
Suburb		Postcode	
Nearest crossroad/street			
Has Council previously approved this proposal		<input type="radio"/> Yes	<input type="radio"/> No
If yes, please supply original documentation and enter only the details that have changed			
Sketch the location of the proposed Traffic Mirror			

## Part 3: Fees

Required fees	Fee Amount
Application fee	\$120
Total fees due	\$

## Part 4: Declaration

I certify that I am the property owner or have obtained permission from the property owner(s) to make this application on their behalf. I certify that the above information is true and correct in every detail. I have read and agree to the conditions listed above. I understand that if the information declared on this form is not true and correct, Wingecarribee Shire Council may refuse my request.	
Property Owner's Signature	
Date	

## Part 5: Conditions

### 1. Permit specifications

Properties where vehicular access is on a private road, regional road or a classified main road (State Road) are not eligible to apply.

I/my organisation am/is aware that the application will be investigated by Council staff for a recommendation to the Wingecarribee Shire Council Local Traffic Committee at its next meeting. If the application is successful and approved by Council, I/my organisation am/is aware that:

- a. I/my organisation will accept responsibility for the purchase, cost of installation (according with Transport for NSW standards and attached Council Policy) and ongoing maintenance of the traffic mirror. Should the mirror (and attached sign) not be maintained in good order, Council may revoke its permission and have the mirror removed for public safety.
- b. I/my organisation will be responsible for the installation of the mirror by engaging a contractor to install the mirror as approved through by Traffic Committee on the public land (roadway and/or footway).
- c. I/my organisation will apply for a 138 Application through the NSW Planning Portal to gain permission from Council to undertake works in the road reserve.
- d. The Convex Traffic Mirror provides a distorted image, gives a false sense of the speed of and distance to approaching vehicles and the onus is still on the driver to exercise caution and control at all times when leaving the property onto the road.
- e. I/my organisation indemnify Council from and against all actions, claims, costs, expenses and damages (including the costs of defending or settling any action or claim) in respect of loss of or damage to property (including Council's property) or personal injury (including death) to any person arising out of or by reason of anything done or omitted intentionally or negligently by me/my organisation and will maintain current Public Liability Insurance. Council accepts no liability or responsibility for loss, damage or accidents that occur on Council's reserves your organisation is to effect, at its own cost, Public Liability Insurance for a cover not less than \$10,000,000 for each claim in the names of Council as owners and your organisation as occupiers of the area concerned as to their respective rights and liabilities.

It is your responsibility to ensure Council has a copy of your current Public Liability Insurance policy for the above mentioned cover.

- f. Residents adjacent (if applicable) to the location where the traffic mirror is proposed to be located have been consulted with respect to the placement of the traffic mirror on Council's nature strip adjacent their property.

### 2. Privacy protection notice

Wingecarribee Shire Council collects personal information to enhance our ability to provide services to our community. Your personal information is intended for use by Council staff only and will not be released to anyone other than you, unless your written authorisation has been obtained. If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek. You have the opportunity to access and correct your personal information by submitting this form. If you require any additional information, please read Council's Privacy Statement on the website.